

City of Apalachicola

RFQ2026-008

Engineering Services (Assess, Design, Permit, and CEI Services) for the new Total Organic Carbon (TOC) Water System Mitigation Project

Advertised Date: August 7- September 10, 2026 @ 12:00.

MAILING ADDRESS

1 Bay Ave, Apalachicola, FL 32320

PHYSICAL ADDRESS

1 Bay Ave, Apalachicola, FL 32320

PROCUREMENT CONTACT :

Leslie Glaze

Director of Procurement

PHONE NO.: (850) 323-0985

EMAIL: lglaze@cityofapalachicola.com

Funding for this project is through the Supplemental Appropriation for Helene and Milton and administered by Florida's Department of Environmental Protection (FDEP). The selected firm will be expected to perform assessments, planning, permitting, final design, and CEI services. Engineers will handle all permits for FDEP and the Water Management District.

The City of Apalachicola will be transferring this project as of December 1, 2026, to the new Apalachicola Water and Sewer District.

All Engineers and affiliated entities must hold active, valid professional licenses with the Florida Board of Professional Engineers and operate in good standing per section 287.133 (3) for public entity crimes.

All contracts are subject to Equal Employment Opportunity and must be in compliance with E.O. 11246, the Copeland Anti-Kickback Act, Clean Air Act & Water Pollution Control Act, Byrd Anti-Lobbying Amendment, and all bidders must make positive efforts to use small business, minority business enterprise, women's business enterprises, veteran-owned businesses, and labor surplus area firms in accordance with 2 CFR 200.321. This RFP solicitation and follows CCNA Section 287.055, F.S., and qualifications are ranked first and pricing is only negotiated with the top firm as pricing cannot be a selection factor.

Sealed Proposals will be received by the DIVISION OF PROCUREMENT MANAGEMENT, until the time and date specified on the cover sheet of this "Request for Proposals", and opened immediately thereafter by the Director or designee. Any question regarding this solicitation should be directed to the Procurement Contact listed on the cover page of this solicitation, or by calling the Division of Procurement Management at (850) 653-9319.

SUBMISSION OF PROPOSAL:

Proposals must be sealed in an envelope, and the outside of the envelope must be marked with the following information:

1. Marked with the words "Sealed Proposal"
2. Name of the firm submitting the quotation
3. Title of the proposal
4. Proposal number
5. The envelope must include:
One single Adobe PDF file and one Hard Copy.

It is the proposer's responsibility to ensure that the proposal is received by the Division of Procurement Management prior to the opening date and time specified. Any proposal received after the opening date and time will be promptly returned to the proposer unopened. The City of Apalachicola will not be responsible for proposals received late because of delays by a third-party delivery service; i.e., U.S. Mail, UPS, Federal Express, etc.

THE CITY RESERVES THE RIGHT: The City reserves the right to exercise its discretion, to waive minor informalities in any proposal; to reject any or all proposals with or without cause; and/or to accept the proposal that in its judgment will be in the best interest of the City of Apalachicola.

EXECUTION OF PROPOSAL: All proposals shall contain the signature of an authorized representative of the proposer in the space provided on the proposal form. All proposals shall be typed or printed in ink. The proposer may not use erasable ink. All corrections made to the proposal shall be initialed.

RULES, REGULATIONS, ORDINANCES, & LICENSES: Awarded vendor shall observe and obey all laws, ordinances, and regulations of the federal, state, local, and water district agencies which may be applicable to the supply of this product or service.