

The City of Apalachicola is seeking a full time Police Officer. This position is responsible for patrolling the streets of Apalachicola to ensure safety, investigate traffic crashes, investigate misdemeanor and felony cases. Work traffic violations, testify in court hearings when summoned and assist the community when they are in need of our help.

Essential Job Functions:

- Patrols an assigned district in a patrol car on assignment for the purpose of observing the area for possible criminal activity or other conditions that could endanger public safety, investigating complaints, and enforcing laws; maintains high visibility.
- Investigates and reports vehicle accidents
- Investigates crimes, interviews witnesses, complaints, and victims; and gathers physical evidence and preserves for court; conducts follow up investigations as needed
- Apprehends, arrests, and detains criminal suspects and law violators when necessary; follows proper procedures when making arrests
- Serves warrants, summonses, subpoenas, civil and other official papers
- Serves as witness in court and provides evidence in court as required
- Responds to emergency calls, such as robberies, burglaries, kidnappings, assaults, and murders; and practices safety procedures in answering and responding to calls
- Checks residential and commercial property for security as requested
- Assists motorists in various situations as needed
- Contacts complainants and/or victims of crimes within a reasonable length of time; keeps complainants or victims informed of progress of investigations
- Investigates and reports fires or other related events; keeps bystanders out of danger; safeguards property; and renders first aid in emergency situations
- Prepares, processes, and/or transmits various reports as required
- Records information concerning events that took place during tour of duty and records such activity in the manner as prescribed by the department
- Maintains weapons and equipment in functional and presentable condition
- Transports mental patients and prisoners to prescribed locations as necessary
- Accounts for and transports evidence coming into custody

- Answers questions asked by the general public, works with juveniles and adults in related matters; refers public to person or agencies which can provide further assistance as required
- Works under stressful, high-risk conditions
- Makes decisions at the crime scenes which may be centered around life-or-death situations; decisions are based on the safest procedures to be followed to ensure safety to individuals involved and fellow officers/members of rescue team
- Performs other assigned duties

Minimum Requirements to Perform Work: High school diploma or equivalent; previous experience in law enforcement preferred or equivalent training, education, and/or experience; must be a certified law enforcement officer; must hold a valid Florida drivers license.

Salary range: \$39,000 - \$49,000 (based on experience)

Application can be obtained at www.cityofapalachicola.com or at City Hall, 1 Bay Avenue, Apalachicola, Florida

Position open until filled.

Benefits:

- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Vision insurance

Work Location: In person