

The City of Apalachicola seeks a dynamic and dedicated individual to serve as the **Code Enforcement Officer**. This unique role combines responsible inspection and monitoring work in enforcing compliance with City codes and ordinances pertaining to land development regulations, housing, derelict properties, signage, trees, and Florida Waterway Navigation Laws. Work involves investigating code violations and complaints and includes gathering, evaluating, and interpreting information with the ability to prepare and present cases to the Code Enforcement Board, if necessary. This position will be performing Harbor Master duties for the City. In this role, the officer engages directly with residents, business owners, community members and visitors to provide information, answer questions, and guide them toward voluntary compliance.

Education & Experience Requirements: A High School diploma or its equivalent and a valid Florida driver's license and a good driving record are required. At least one year of responsible experience in code enforcement, code compliance, building inspection, housing inspection, property inspections, property appraisals, environmental inspection, planning or zoning, building construction or contracting, law enforcement, fire inspector, or public safety is highly desired. Must possess or acquire, within 12 months of employment, Certification in Fundamentals of Code Enforcement from the Florida Association of Code Enforcement, Inc. (F.A.C.E.). The City will cover the cost of the first exam attempt; if a second attempt is required, the cost will be the responsibility of the employee. Two (2) years involved in or familiar with the construction and/or maintenance of boats and engines or other automotive equipment, or (b) five (5) years of work experience, two (2) of which involved marine salvage and reconstruction; or (c) a satisfactory equivalent combination of the foregoing training and experience are required. *An equivalent combination of training, education, and experience will be considered in lieu of direct field experience.*

Salary option A is \$53,600 (based on education & experience) and includes a full benefit package, **OR**

Salary option B is \$61,280 (based on education & experience), without any benefit package.

A job application can be downloaded from the City's website at www.cityofapalachicola.com or picked up during regular office hours at 1 Bay Avenue, Apalachicola, Florida. Applicants must submit a resume (with references) and completed job application to be considered. For further information contact Lee Mathes at lmathes@cityofapalachicola.com or 850- 653-9319. Position is open until filled. The City of Apalachicola is an equal opportunity, affirmative action and drug-free workplace employer.