

A Workshop of the City Commission of the City of Apalachicola was held on Tuesday, October 28, 2025 at 4:00PM at the Commission Meeting Room, 74 6th Street, Apalachicola, Florida.

Present: Mayor Brenda Ash, Commissioner Despina George, Commissioner Donna Knutson, Commissioner Donna Duncan, Commissioner Adriane Elliott, City Manager Charles Anderson, City Attorney Dan Hartman, Finance Director Lee Mathes, Grants Coordinator Leslie Glaze, Police Sgt. Ashley Webb

Workshop opened by Mayor Ash.

AGENDA ADOPTION

Motion to adopt agenda made by Commissioner Elliott, seconded by Commissioner George.
Motion carried 5 to 0.

PUBLIC COMMENT

None

DISCUSSION: LOCAL BILL UTILITY SYSTEM OPTIONS

Attorney Hartman reviewed memorandum which outlines the legal analysis and recommendations as to legal and practical options facing the City with respect to its water and sewer utility system.

Discussion held concerning regionalization, drafting RFQ to solicit utility management companies, timeline for RFQ, continued conversations with regulatory agencies and local legislative delegation, and short- and long-term range plans for the water and sewer utility system.

Commission instructed Attorney Hartman and Staff to prepare an RFQ to solicit proposals for contract management of the City's water and sewer utility system.

Motion to adjourn made by Commissioner Elliott, seconded by Commissioner George. Motion carried 5 to 0.

A handwritten signature in black ink, appearing to read "Brenda Ash", written over a horizontal line.

Brenda Ash, Mayor

A handwritten signature in black ink, appearing to read "Lee Mathes", written over a horizontal line.

Lee Mathes, Finance Director