



TREE PERMIT APPLICATION

Removal or Substantial Alteration of Protected Trees

Applicant's Name: _____ Phone: _____

Property Owner's Name: _____ Phone: _____

Property Address: _____, Apalachicola, FL 32320

General Contractor/Tree Contractor: _____ Phone: _____

Applicant's Signature _____ Date: _____

New construction: Y N Development plan submitted to Planning and Zoning Board: Y N

1. Protected trees - Enter the number of trees to be removed or substantially altered¹.

| Species | Diameter of tree at breast height (4½ feet above ground surface) | | |
|--------------------------------|--|-----------------------------------|--------------------------------|
| | 8" to 16" | Greater than 16" to less than 35" | 35" and larger (heritage tree) |
| Bald and pond cypress | | | |
| Eastern and southern red cedar | | | |
| Live oak | | | |
| Longleaf pine | | | |
| Sabal palm | | | |
| Southern magnolia | | | |
| Sycamore | | | |
| Total | | | |

¹ "Substantial alteration" means "the heavy cutting of top branches (topping), cutting of major lower limbs (elevating), or significant trimming of a tree that alters the natural symmetry of the tree." The term does not include customarily accepted practices used by certified arborists for pruning shade trees.

2. Reason(s) for removal or substantial alteration. (Mark all that apply with "X.")

| Owner's private property | | | |
|--------------------------|---|--------------------------|--|
| Removal | | Substantial alteration | |
| <input type="checkbox"/> | Tree located within or too close to footprint of proposed new building or addition | <input type="checkbox"/> | Limbs and branches encroaching where structure is to be built |
| <input type="checkbox"/> | Tree roots damaging building foundation or underground utilities | <input type="checkbox"/> | Limbs and branches rubbing on side or roof of building |
| <input type="checkbox"/> | Imminent hazard to property or human safety | <input type="checkbox"/> | Imminent hazard to property or human safety |
| <input type="checkbox"/> | Diseased or pest-infested tree | <input type="checkbox"/> | Diseased or pest-infested tree |
| <input type="checkbox"/> | Storm-damaged tree (other than City declared emergency, e.g., lightning) | <input type="checkbox"/> | Storm-damaged tree (other than during City-declared emergency (e.g., lightning)) |
| <input type="checkbox"/> | Tree in decline (loss of vigor, poor growth, or dieback of twigs and branches) | | |
| <input type="checkbox"/> | Dead tree (in a state of irrevocable decline with more than 50 percent of leaves, branches, and limbs not alive). | | |

| City property adjacent to owner's private property | |
|--|--|
| Removal on adjacent City property requested by private property owner | Substantial alteration on adjacent City property requested by private property owner |
| Tree located where access to private property is proposed (e.g., driveway; removal cost borne by property owner) | |
| Imminent hazard to human safety or property | Imminent hazard to human safety or property |
| Diseased or pest-infested tree | Diseased or pest-infested tree |
| Storm- damaged tree (other than City-declared emergency (e.g., lightning)) | Storm-damaged tree (other than City-declared emergency (e.g., lightning)) |

| City property, by City department | |
|---|--|
| Imminent hazard to human safety or property | Growth encroaching on street or alley right of way |
| Interference with City utilities (e.g., water, sewer, stormwater) | |

3. Attach a map with the following drawn to scale:

- Lot boundaries
- Footprints of existing and proposed structures (principal structure, all accessory structures (garage, shed(s), etc.), driveways, parking areas, & walkways)
- Species and diameters of protected trees (measured at breast height in inches)
- Protected trees that are proposed to be removed or altered.

4. Provide photos of proposed trees to be removed or substantially altered.

OFFICE USE ONLY

| | |
|---|--|
| PERMIT PROCESSING FEE (\$50.00 or \$100.00) | |
| REFORESTATION FUND | |
| Number of Trees 8" to 16" x \$35.00/Tree (Non-heritage trees) | |
| Number of Trees greater than 16" to less than 35" x \$45.00/Tree (Non-heritage trees) | |
| Non-heritage tree total (\$300.00 maximum per lot) | |
| Number of trees 35" and larger x \$1,000.00 | |
| Reforestation Fund total | |
| TOTAL DUE | |

Code Enforcement Officer, City Manager, or Designee decision

Heritage tree _____ Non-heritage Tree _____ Approved _____ Denied _____

Reason if denied _____

Code Enforcement Officer or Designee (if non-heritage tree) _____ Date _____

City Manager (if heritage tree) _____

Date _____