



City property adjacent to owner's private property	
Removal on adjacent City property requested by private property owner	Substantial alteration on adjacent City property requested by private property owner
Tree located where access to private property is proposed (e.g., driveway; <b>removal cost borne by property owner</b> )	
Imminent hazard to human safety or property	Imminent hazard to human safety or property
Diseased or pest-infested tree	Diseased or pest-infested tree
Storm- damaged tree (other than City-declared emergency (e.g., lightning))	Storm-damaged tree (other than City-declared emergency (e.g., lightning))

City property, by City department	
Imminent hazard to human safety or property	Growth encroaching on street or alley right of way
Interference with City utilities (e.g., water, sewer, stormwater)	

**3. Attach a map with the following drawn to scale:**

- Lot boundaries
- Footprints of existing and proposed structures (principal structure, all accessory structures (garage, shed(s), etc.), driveways, parking areas, & walkways)
- Species and diameters of protected trees (measured at breast height in inches)
- Protected trees that are proposed to be removed or altered.

**4. Provide photos of proposed trees to be removed or substantially altered.**

OFFICE USE ONLY

PERMIT PROCESSING FEE (\$50.00 or \$100.00)	
REFORESTATION FUND	
Number of Trees 8" to 16" x \$35.00/Tree (Non-heritage trees)	
Number of Trees greater than 16" to less than 35" x \$45.00/Tree (Non-heritage trees)	
Non-heritage tree total (\$300.00 maximum per lot)	
Number of trees 35" and larger x \$1,000.00	
Reforestation Fund total	
<b>TOTAL DUE</b>	

Code Enforcement Officer, City Manager, or Designee decision

Heritage tree \_\_\_\_\_ Non-heritage Tree \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason if denied \_\_\_\_\_

Code Enforcement Officer or Designee (if non-heritage tree) \_\_\_\_\_ Date \_\_\_\_\_

City Manager (if heritage tree) \_\_\_\_\_

Date \_\_\_\_\_