

OFFICE USE**FEES:**

Application Fee: \$ _____

Other: \$ _____

Total: \$ _____

Paid: _____

**OFFICE USE**

Approved by Building Official: _____

Date: _____

Permit # _____

City of Apalachicola

BUILDING PERMIT APPLICATION

Owner's Name: _____ email: _____

Address: _____ Ph# _____

Fee Simple Title Holder (If other than Owner): _____

Contractor's Name: _____ Ph# _____

Address: _____

State License # _____ Business License # _____

Address of Project: _____

Purpose of Permit: _____

Property/Parcel ID# & Legal description: _____

Will Structure be at least 30 feet from any body of water? __ Yes __ No**Is Elevation Certificate Required: __ Yes __ No Is it Attached?: _____****If the application is for a Commercial Project please list the Name of the Business:**

Flood Plain Administrator must determine Flood Zone Designation before a building permit may be issued:

FEMA designation: _____

Date: _____

Bonding Company: _____

Ph# _____

Architect's/Engineer Name: _____

Ph# _____

Mortgage Lender's Name: _____

Ph# _____

Water System Provider: _____

Sewer System Provider: _____

Private Water Well: _____

Septic Tank Permit # _____

WARNING TO OWNER: Your failure to record a Notice of Commencement may result in you paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or attorney BEFORE recording your Notice of Commencement.

For improvements to real property with a construction cost of \$2,500.00 or more, a certified copy of the Notice of Commencement is required to be submitted to the Building Department when application is made for a permit or the applicant may submit a copy of the Notice of Commencement along with an affidavit attesting to its recording. A certified copy of the Notice of Commencement must be provided the Building Department BEFORE the second or any subsequent inspection can be performed. Filing of the documents that have been certified may be done by mail, fax, or hand-delivery.

Effective: April 22, 2024

