

WORKSHOP
APALACHICOLA CITY COMMISSION
TUESDAY, AUGUST 12, 2025 – 3:00PM
74 6TH STREET, APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

- I. Call to Order
- II. Agenda Adoption
- III. Public Comment
- IV. FY 25/26 Budget DRAFT

Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

GENERAL FUND REVENUES	FY 24/25 BUDGET ADOPTED MILLAGE RATE 8.3457 MILLS	FY 25/26 BUDGET TENTATIVE RATE 9.0000 MILLS	FY 25/26 BUDGET FY 24/25 RATE 8.3457 MILLS	FY 25/26 BUDGET OPTIONAL RATE 8.7000 MILLS
Ad Valorem Taxes - 95%	\$ 2,191,899.00	\$ 2,573,847.00	\$ 2,386,728.00	\$ 2,488,052.00
1/2 Cent Sales Tax	\$ 273,805.00	\$ 262,000.00	\$ 262,000.00	\$ 262,000.00
Mobile Home License Tax	\$ 250.00	\$ 100.00	\$ 100.00	\$ 100.00
Alcoholic Beverage License Tax	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Utility Franchise	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Local Communications Tax	\$ 74,000.00	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00
Utility Tax	\$ 313,000.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00
State Revenue Sharing	\$ 116,000.00	\$ 116,000.00	\$ 116,000.00	\$ 116,000.00
Busines License Fees	\$ 45,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Building, Sign, Fence, Fill Permits	\$ 80,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Golf Cart Permit	\$ 20,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
Tree Application Fees	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00
Reforestation Fund	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Sidewalk, Mural Permits	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
County Fire Protection - MSBU	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00
Fines and Forfeitures	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Cemetery Lots	\$ 4,800.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Miscellaneous Revenue	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Property Rental	\$ 64,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00
Traffic Light Reimbursement	\$ 5,400.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00
Farmer Market Revenue	\$ 1,800.00	\$ -	\$ -	\$ -
Sanitation Collections	\$ 730,000.00	\$ 745,000.00	\$ 745,000.00	\$ 745,000.00
Firing Range User Fees	\$ 8,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Community Garden Revenue	\$ 300.00	\$ -	\$ -	\$ -
Library Revenues	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Local Option Gas Tax	\$ 74,080.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Credit Card Fees	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Planning Revenue	\$ 13,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Stormwater Utility	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00
Admin - Battery Park	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
Admin - Water	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
Admin - Sewer	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
Transfer from Firing Range	\$ 22,300.00	\$ -	\$ -	\$ -
Transfer from SBA - ONE TIME		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
24/25 Reserve Carryforward		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
TOTAL GENERAL FUND REVENUES	\$ 4,454,384.00	\$ 5,157,297.00	\$ 4,970,178.00	\$ 5,071,502.00

Property Rent Breakdown

T-Mobile - \$21,600
Mediacom - \$3,600
Buddy Ward - \$918.12

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

GOVERNING BODY EXPENSES	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$ 26,800.00	\$ 26,765.00	
FICA Taxes	\$ 2,050.00	\$ 2,048.00	
Retirement	\$ 4,100.00	\$ 3,760.00	
Group Insurance	\$ 21,000.00	\$ 50,500.00	Full Ins Coverage - New Commissioners
Legal Services	\$ 95,000.00	\$ 80,000.00	
WC/Property/Liability Insurance	\$ 6,470.00	\$ 8,764.00	20% Increase
Travel & Training	\$ 3,000.00	\$ 3,000.00	
Supplies	\$ 1,500.00	\$ 2,000.00	
Software	\$ -	\$ 10,000.00	Microsoft, Municode, Vimeo
Election Expense	\$ 10,000.00	\$ 4,000.00	
Dues & Fees	\$ 4,500.00	\$ 4,000.00	
Audit Services	\$ 70,000.00	\$ 50,000.00	
Communications	\$ 5,300.00	\$ 5,500.00	
IT Services	\$ 2,000.00	\$ 3,500.00	
Website Maintenance	\$ 5,000.00	\$ 10,000.00	
Lobbyist	\$ 54,000.00	\$ 54,000.00	
Professional Consults	\$ 25,000.00	\$ 10,000.00	
Public Information Consult	\$ -	\$ 30,000.00	
Public Officials & Liability Insurance	\$ 2,000.00	\$ 2,000.00	
Janitorial Services	\$ 1,500.00	\$ 1,500.00	
Utilities	\$ 2,000.00	\$ 2,000.00	
Repairs & Maintenance	\$ 1,000.00	\$ 2,000.00	
Animal Control Services	\$3,500.00	\$ 3,500.00	
TOTAL GOVERNING BODY EXPENSES	\$ 345,720.00	\$ 368,837.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

ADMIN DEPT EXPENSES: CITY MANAGER, PLANNER, ADMIN STAFF, CODE ENFORCEMENT, GRANTS	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$ 373,906.00	\$ 422,629.00	See Salary Schedule for Breakdown
FICA Taxes	\$ 28,604.00	\$ 32,332.00	
Retirement	\$ 63,729.00	\$ 73,195.00	
Group Insurance	\$ 59,800.00	\$ 86,530.00	
Communications	\$ 13,000.00	\$ 13,000.00	
Utilities		\$ 8,000.00	
Repairs & Maintenance		\$ 5,000.00	
Travel & Training	\$ -	\$ 3,000.00	
Fuel	\$ 3,000.00	\$ 2,000.00	
Supplies/Software/Regulatory Signs	\$ 23,000.00	\$ 15,000.00	
Software		\$ 15,000.00	
Payroll/HR Services	\$ 3,000.00	\$ 5,500.00	
Equipment	\$ 4,000.00	\$ 5,000.00	
Engineering Consult - Planning Dept	\$ 5,000.00	\$ -	Incorporated with Professional Consults in GB
Property Surveys	\$ -	\$ 8,000.00	
Dues & Fees	\$ 4,000.00	\$ 3,000.00	
Copier/Postage Machine Rental	\$ 6,000.00	\$ 6,000.00	
WC/Property/Liability Insurance	\$ 4,790.00	\$ 17,600.00	20% Increase
Advertising	\$ 10,000.00	\$ 10,000.00	
IT Services	\$ 2,000.00	\$ 3,500.00	
Credit Card Fees	\$ 3,000.00	\$ 2,000.00	
Janitorial Services	\$ 5,000.00	\$ 5,000.00	
TOTAL ADMINISTRATION DEPT EXPENSES	\$611,829.00	\$741,286.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/2025 Workshop)

BUILDING DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$26,000.00	\$ 66,780.00	See Salary Schedule for Breakdown
FICA Taxes	\$1,990.00	\$ 5,110.00	
Retirement	\$3,545.00	\$ 9,370.00	
Group Insurance	\$0.00	\$ 8,000.00	
Building Inspections Contract	\$42,000.00	\$ 42,000.00	
Software	\$4,500.00	\$ 6,000.00	
Flood Plain Management	\$6,000.00	\$ 10,000.00	
Supplies	\$1,000.00	\$ 2,000.00	20% Increase
Copier Rental		\$ 1,200.00	
Fuel	\$500.00	\$ 250.00	
WC/Property/Liability Insurance	\$4,250.00	\$ 5,500.00	
Communications	\$500.00	\$ 500.00	
Equipment	\$1,000.00	\$ 1,000.00	
IT Services	\$2,000.00	\$ 3,500.00	
Vehicle Repairs & Maintenance	\$500.00	\$ 500.00	
DBPR Surcharge Fees	\$5,000.00	\$ 2,000.00	
TOTAL BUILDING DEPT EXPENSES	\$98,785.00	\$163,710.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 8/12/25 Workshop)

POLICE DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$491,663.00	\$ 550,000.00	Includes Retirement Payout
Overtime Salaries	\$45,000.00	\$ 45,000.00	
FICA Taxes	\$41,220.00	\$ 46,500.00	
Retirement	\$167,925.00	\$ 191,085.00	
Group Insurance	\$82,193.00	\$ 92,710.00	
WC/Property/Liability Insurance	\$16,490.00	\$ 20,790.00	
Communications	\$17,000.00	\$ 17,000.00	
Repairs & Maintenance	\$7,500.00	\$ 3,000.00	
Vehicle Repairs & Maintenance	\$0.00	\$ 8,000.00	
Tires	\$4,000.00	\$ -	
Uniforms	\$2,500.00	\$ 3,000.00	
Utilities	\$4,000.00	\$ 4,000.00	
Supplies	\$8,000.00	\$ 8,000.00	
Software	\$0.00	\$ 16,000.00	
Community Events	\$0.00	\$ 3,000.00	
Gas & Oil	\$20,000.00	\$ 23,000.00	
Training	\$1,000.00	\$ 1,000.00	
Copier Machine Rental	\$2,000.00	\$ 1,500.00	
IT Services	\$2,000.00	\$ 3,500.00	
Police Station USDA Payment	\$5,000.00	\$ 5,000.00	
Vehicle Payment	\$16,893.00	\$ 17,175.00	
Dues & Fees	\$1,000.00	\$ 1,000.00	
Janitorial	\$1,700.00	\$ 1,000.00	
Capital Outlay			
Lights for Vehicle	\$5,400.00	\$ -	
Equipment	\$15,000.00	\$ 15,000.00	
TOTAL POLICE DEPT EXPENSES	\$957,484.00	\$1,076,260.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

FIRE DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Volunteer Compensation	\$30,000.00	\$ 30,000.00	
Communications	\$980.00	\$ 1,100.00	
Repairs & Maintenance	\$12,500.00	\$ 12,500.00	
Utilities	\$4,000.00	\$ 4,000.00	
Supplies	\$3,500.00	\$ 3,500.00	
Copier Rental		\$ 620.00	
First Responder Supplies	\$4,000.00	\$ 4,000.00	
Fuel	\$4,500.00	\$ 4,500.00	
WC/Property/Liability Insurance	\$9,750.00	\$ 11,700.00	20% Increase
Equipment	\$4,000.00	\$ 4,000.00	
Training	\$2,500.00	\$ 1,000.00	
IT Services	\$2,000.00	\$ 3,500.00	
Hose & Pump Testing	\$6,000.00	\$ 6,000.00	
Fire Truck Payment - 1/2 Pymt	\$25,000.00	\$ 25,000.00	
Fire Station USDA Payment	\$25,000.00	\$ 25,000.00	
Capital Outlay:			
Bunker Gear - 4		\$ 12,000.00	
TOTAL FIRE DEPT EXPENSES	\$133,730.00	\$148,420.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

PUBLIC WORKS DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$367,412.00	\$ 358,320.00	
Overtime Salaries	\$5,000.00	\$ 5,000.00	
FICA Taxes	\$28,490.00	\$ 27,875.00	
Retirement	\$59,320.00	\$ 57,000.00	
Group Insurance	\$108,870.00	\$ 113,400.00	
WC/Property/Liability Insurance	\$33,292.00	\$ 41,400.00	20% Increase
Communications	\$5,000.00	\$ 5,000.00	
Repairs & Maintenance	\$20,000.00	\$ 20,000.00	
Tires	\$6,000.00	\$ -	
Utilities/Street Lights	\$68,000.00	\$ 70,000.00	
Supplies	\$10,000.00	\$ 15,000.00	
Software		\$ 6,000.00	
Uniforms	\$4,000.00	\$ 4,000.00	
Street Signs	\$7,000.00	\$ -	
Fuel	\$20,000.00	\$ 23,000.00	
Cemetery Maintenance Contract	\$34,200.00	\$ 35,000.00	
Tree Maintenance	\$25,000.00	\$ 15,000.00	
IT Services	\$2,000.00	\$ 3,500.00	
Sanitation Services	\$693,600.00	\$ 690,000.00	
Landfill Charges	\$4,000.00	\$ 2,500.00	
Backhoe Payment	\$13,500.00	\$ 13,135.00	Final Payment
LOGT Expenses:			
2 Riding Mowers	\$24,000.00		
8 Weedeaters	\$4,000.00		
4 Chainsaws	\$2,500.00		
Mowers & Equipment		\$ 37,000.00	
Equipment Supplies & Maintenance	\$13,000.00	\$ 13,000.00	
Sidewalk/Street Repairs & Maintenance	\$10,000.00	\$ 10,000.00	
TOTAL PUBLIC WORKS DEPT EXPENSES	\$1,568,184.00	\$1,565,130.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

LIBRARY DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Salaries	\$107,120.00	\$ 110,335.00	
FICA Taxes	\$8,195.00	\$ 8,441.00	
Retirement	\$14,601.00	\$ 15,480.00	
Group Insurance	\$8,345.00	\$ 8,860.00	
Communications	\$4,500.00	\$ 4,500.00	
Janitorial Services	\$1,700.00	\$ 1,700.00	
Utilities	\$3,000.00	\$ 3,000.00	
Copier Rental	\$1,500.00	\$ 1,500.00	
Repairs & Maintenance	\$2,000.00	\$ 2,000.00	
Supplies	\$5,000.00	\$ 5,000.00	
Software	\$0.00	\$ 2,500.00	
Subscriptions	\$3,000.00	\$ 6,000.00	
Books	\$7,000.00	\$ 7,000.00	
WC/Property/Liability Insurance	\$10,935.00	\$ 13,122.00	20% Increase
IT Services	\$2,000.00	\$ 3,500.00	
Programs	\$2,500.00	\$ 2,500.00	
Equipment	\$2,500.00	\$ 2,500.00	
TOTAL LIBRARY DEPT EXPENSES	\$183,896.00	\$197,938.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

PARKS & RECREATION DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Utilities	\$8,000.00	\$ 8,500.00	
Repairs & Maintenance	\$5,000.00	\$ 5,000.00	
Supplies	\$4,000.00	\$ 4,000.00	
Property/Liability Insurance	\$47,751.00	\$ 57,300.00	20% Increase
Senior Program	\$2,000.00	\$ 2,000.00	
Dixie Youth Donation	\$2,000.00	\$ 2,000.00	
Community Garden	\$1,300.00	\$ 1,300.00	
TOTAL PARKS & RECREATION DEPT EXPENSES	\$70,051.00	\$80,100.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

FACILITIES DEPARTMENT	FY 24/25 BUDGET	FY 25/26 BUDGET	
Utilities:			
History, Culture, Arts	\$4,000.00	\$ 5,500.00	
Old City Hall	\$400.00	\$ 400.00	
Public Restrooms	\$4,500.00	\$ 1,500.00	
Community Center	\$4,500.00	\$ -	In Admin Budget
Johnson Complex	\$38,000.00	\$ 35,000.00	
6th Street Recreation	\$2,000.00	\$ 2,000.00	
Field House	\$6,000.00	\$ 10,000.00	
Holy Family	\$14,000.00	\$ 16,000.00	
Property/Liability Insurance:			20% Increase
History, Culture, Arts	\$9,654.00	\$ 11,600.00	
Old City Hall	\$8,802.00	\$ 10,565.00	
Public Restrooms	\$4,820.00	\$ 5,785.00	
Community Center	\$9,854.00	\$ -	In Admin Budget
Johnson Complex	\$40,709.00	\$ -	Property Insurance Deleted
6th Street Recreation	\$3,221.00	\$ 4,000.00	
Gym	\$10,470.00	\$ 12,500.00	
Field House	\$5,827.00	\$ 7,000.00	
Holy Family	\$12,864.00	\$ 15,500.00	
Raney House	\$8,381.00	\$ 10,000.00	
Building Expenses:			
History, Culture, Arts	\$3,000.00	\$ 3,000.00	
Old City Hall	\$0.00	\$ 1,500.00	
Public Restrooms	\$25,000.00	\$ 25,000.00	
Community Center	\$3,200.00	\$ -	
Johnson Complex	\$50,000.00	\$ 40,000.00	
6th Street Recreation	\$2,500.00	\$ 2,500.00	
Field House	\$500.00	\$ 500.00	
Raney House	\$1,000.00	\$ 4,500.00	
Holy Family	\$6,500.00	\$ 20,000.00	
Popham Building Submerged Land Lease	\$1,500.00	\$ 1,500.00	
Demo Johnson Complex		\$ 200,000.00	
TOTAL FACILITIES DEPT EXPENSES	\$281,202.00	\$445,850.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

GENERAL FUND REVENUES/EXPENSES SUMMARY

General Fund Revenues		
Tentative Rate - 9.000 Mills	\$	5,157,297.00
Current Millage - 8.3457 Mills	\$	4,970,178.00
Optional Rate - 8.7000 Mills	\$	5,071,502.00

DEPARTMENTS

Governing Body	\$368,837.00
Administrative	\$741,286.00
Building	\$163,710.00
Police	\$1,076,260.00
Fire	\$148,420.00
Public Works	\$1,565,130.00
Library	\$197,938.00
Parks/Recreation	\$80,100.00
Facilities	\$445,850.00
TOTAL DEPT EXPENSE	\$4,787,531.00
9.000 Mills - Reserve	\$369,766.00
8.3457 Mills - Reserve	\$182,647.00
8.7000 Mills - Reserve	\$283,971.00

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 8/12/25 Workshop)

	FY 24/25 BUDGET	FY 25/26 BUDGET	
WATER DEPARTMENT REVENUE			
Water Utility Bill Revenue	\$1,085,000.00	\$ 1,117,550.00	3% Rate Increase
Water Taps	\$18,000.00	\$ 25,000.00	
Bank Interest	\$3,000.00	\$ 1,500.00	
Credit Card Fees	\$3,000.00	\$ 3,000.00	
Transfer From SBA		\$ 100,000.00	
TOTAL WATER REVENUE	\$1,109,000.00	\$1,247,050.00	
RESTRICTED: CUSTOMER DEPOSITS			
Customer Deposits	\$24,000.00	\$30,000.00	
TOTAL CUSTOMER DEPOSITS	\$24,000.00	\$30,000.00	
WATER DEPARTMENT EXPENSES:			
Salaries	\$171,164.00	\$ 174,460.00	
Billing Clerk Salary Adjustment		\$ 3,925.00	
Overtime Salaries	\$15,000.00	\$ 25,000.00	
FICA Taxes	\$13,477.00	\$ 15,900.00	
Retirement	\$24,012.00	\$ 28,550.00	
Group Insurance	\$43,732.00	\$ 50,810.00	
WC/Liability/Property Insurance	\$38,640.00	\$ 46,368.00	
Professional Services/Contractors	\$40,000.00	\$ 10,000.00	
Dewberry Continuing Services		\$ 12,500.00	
Water Plant Operator	\$0.00	\$ 37,000.00	
Communications	\$6,000.00	\$ 7,200.00	
Dues & Fees	\$3,000.00	\$ 3,000.00	
Supplies	\$80,000.00	\$ 60,000.00	
Chemicals		\$ 70,000.00	
Software		\$ 10,000.00	
Uniforms	\$1,500.00	\$ 1,500.00	
Utilities	\$70,000.00	\$ 55,000.00	
Fuel	\$13,000.00	\$ 13,000.00	
Repairs & Maintenance	\$40,000.00	\$ 40,000.00	
Well Annual Maintenance Contract		\$ 104,520.00	
Annual Generator Maintenance Contract		\$ 6,300.00	
Water Tank Maintenance		\$ 12,000.00	
Fire Hydrant Repairs	\$15,000.00	\$ 5,000.00	
Water Meter Repairs/Maintenance	\$25,000.00	\$ 25,000.00	
Travel & Training	\$2,000.00	\$ 1,000.00	
Testing	\$10,000.00	\$ 10,000.00	
IT Services	\$2,000.00	\$ 3,500.00	
USDA Sinking Payment	\$25,000.00	\$ 25,000.00	Last Payment
Water Meter Payment	\$32,139.00	\$ 32,139.00	
Credit Card Fees	\$6,000.00	\$ 6,000.00	
Reserves	\$84,853.00	\$ 109,380.00	
Admin - General Fund	\$17,500.00	\$ 17,500.00	
Restricted: Customer Deposit Refunds	\$6,000.00	\$ 20,000.00	
Capital Outlay:			
Water Well Repairs	\$115,000.00		
Equipment	\$20,000.00	\$ 20,000.00	
Building		\$ 100,000.00	
TOTAL WATER DEPT EXPENSES	\$920,017.00	\$1,161,552.00	

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

SEWER DEPARTMENT REVENUE	FY 24/25 BUDGET	FY 25/26 BUDGET
Sewer Utility Bill Revenue	\$1,088,000.00	\$ 1,120,640.00
Sewer Taps	\$24,000.00	\$ 24,000.00
Bank Interest	\$3,000.00	\$ 1,500.00
Credit Card Fees	\$3,000.00	\$ 3,000.00
Sewer Usage Fee	\$720,000.00	\$ 720,000.00
Transfer from SBA		\$ 100,000.00
TOTAL SEWER REVENUE	\$1,838,000.00	\$1,969,140.00
SEWER DEPARTMENT EXPENSES		
Salaries	\$266,221.00	\$ 276,140.00
Billing Clerk Salary Adjustment		\$ 3,925.00
Overtime Salaries	\$25,000.00	\$ 25,000.00
FICA Taxes	\$22,279.00	\$ 23,350.00
Retirement	\$43,524.00	\$ 42,675.00
Group Insurance	\$62,352.00	\$ 71,050.00
WC/Liability/Property Insurance	\$69,640.00	\$ 83,568.00
Flood Insurance	\$11,000.00	\$ 13,000.00
Pollution Insurance	\$3,000.00	\$ 3,000.00
Professional Services/Contract Labor	\$45,000.00	\$ 5,000.00
WWTP Operator Contract		\$ 15,000.00
Dewberry Continuing Services		\$ 12,500.00
Communications	\$9,000.00	\$ 12,000.00
Dues & Fees	\$1,000.00	\$ 1,000.00
Supplies	\$160,000.00	\$ 60,000.00
Chemicals		\$ 90,000.00
Treatment Bugs		\$ 63,000.00
Software		\$ 5,000.00
Uniforms	\$1,500.00	\$ 1,500.00
Utilities	\$185,000.00	\$ 150,000.00
Gas & Oil	\$13,000.00	\$ 13,000.00
Repairs & Maintenance	\$175,000.00	\$ 100,000.00
Annual Generator Maintenance Contract		\$ 8,710.00
Testing	\$35,000.00	\$ 30,000.00
Travel & Training	\$2,000.00	\$ 2,000.00
IT Services	\$2,000.00	\$ 3,500.00
Back Hoe Pymt	\$13,500.00	\$ -
USDA Bond Payment	\$143,000.00	\$ 143,000.00
DEP SRF Loan Payment	\$372,000.00	\$ 372,000.00
Reserves	\$146,622.00	\$ 142,178.00
Credit Card Fees	\$6,000.00	\$ 6,000.00
Admin - General Fund	\$17,500.00	\$ 17,500.00
Capital Outlay:		
Dike Repairs	\$30,000.00	\$ -
Turbidity Meter	\$13,000.00	\$ -
Equipment	\$30,000.00	\$ 30,000.00
Building		\$ 100,000.00
TOTAL SEWER DEPT EXPENSES	\$1,903,138.00	\$1,924,596.00

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

SCIPIO CREEK MARINA REVENUE	FY 24/25 BUDGET	FY 25/26 BUDGET
Scipio Creek Mooring Revenue	\$45,000.00	\$ 40,000.00
Riverfront Park Revenue	\$7,000.00	\$ 6,000.00
Bank Interest	\$250.00	\$ 200.00
Repair Yard Income	\$10,000.00	\$ 10,000.00
Transfer from SBA		\$ 130,000.00
TOTAL SCIPIO CREEK REVENUE	\$62,250.00	\$186,200.00
SCIPIO CREEK MARINA EXPENSES		
Utilities	\$8,500.00	\$ 5,200.00
Liability/Property Insurance	\$18,741.00	\$ 22,500.00
Repairs & Maintenance	\$15,000.00	\$ 5,000.00
Sales Tax	\$5,100.00	\$ 3,000.00
Supplies	\$6,500.00	\$ 3,000.00
Submerged Land Lease	\$5,000.00	\$ 5,000.00
Janitorial Service	\$3,360.00	\$ 3,000.00
Harbor Master		\$ 5,000.00
Capital Outlay:		
Harbor Master House Repairs		\$ 30,000.00
Marina Repairs		\$ 100,000.00
TOTAL SCIPIO CREEK EXPENSES	\$62,201.00	\$181,700.00

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

BATTERY PARK MARINA REVENUE	FY 24/25 BUDGET	FY 25/26 BUDGET
Battery Park Mooring Revenue	\$65,000.00	\$ 70,000.00
Bank Interest	\$1,500.00	\$ 1,200.00
Launch Fees	\$52,000.00	\$ 50,000.00
Carryforward		\$ 200,000.00
TOTAL BATTERY PARK REVENUE	\$118,500.00	\$321,200.00
BATTERY PARK MARINA EXPENSES		
Utilities	\$12,000.00	\$ 5,000.00
Garbage	\$0.00	\$ 1,500.00
Liability/Property Insurance	\$21,899.00	\$ 26,280.00
Repairs & Maintenance	\$10,000.00	\$ 5,000.00
Submerged Land Lease	\$1,000.00	\$ 1,500.00
Janitorial Service	\$4,500.00	\$ 3,000.00
Supplies	\$10,000.00	\$ 8,000.00
Sales Tax	\$6,000.00	\$ 5,000.00
Admin - General Fund	\$22,000.00	\$ 22,000.00
Harbor Master		\$ 5,000.00
Capital Outlay:		
Dock Repairs		\$ 100,000.00
Seawall Repairs		\$ 100,000.00
TOTAL BATTERY PARK EXPENSES	\$87,399.00	\$282,280.00

CITY OF APALACHICOLA FY 2025/2026 BUDGET - DRAFT 1 (8/12/25 Workshop)

Water Department		25/26 Budget
Water Revenue	\$	1,247,050.00
Less Expenses	\$	(1,161,552.00)
Water Reserve		\$ 85,498.00

Sewer Department		25/26 Budget
Sewer Revenue	\$	1,969,140.00
Less Expenses	\$	(1,924,596.00)
Sewer Reserve		\$ 44,544.00

Scipio Creek		25/26 Budget
Scipio Creek Revenue	\$	186,200.00
Less Expenses	\$	(181,700.00)
Scipio Creek Reserve		\$ 4,500.00

Battery Park		25/26 Budget
Battery Park Revenue	\$	321,200.00
Less Expenses	\$	282,280.00
Battery Park Reserve		\$ 38,920.00

TOTAL ENTERPRISE RESERVE - \$173,462.00

FY 2025-2026 City of Apalachicola Salary Schedule - Draft 1

Name	Position	FY 24/25 Wages	FY 25/26 Wages	FICA 7.65%	Retirement	Health, Dental Vision Ins	Total Annual Wages and Benefits
Administration Department							
City Manager -Vacant	City Manager	\$ 84,510.66	\$ 100,000.00	\$ 7,650.00	\$ 33,240.00	\$ 17,042.88	\$ 157,932.88
Finance Director	Finance Director	\$ 72,000.00	\$ 74,160.00	\$ 5,673.24	\$ 5,094.79	\$ 16,056.24	\$ 100,984.27
Clerk Clerk	City Clerk	\$ 50,897.60	\$ 52,424.53	\$ 4,010.48	\$ 7,355.16	\$ 8,317.68	\$ 72,107.85
Finance Clerk	Finance Clerk	\$ 50,752.00	\$ 52,274.56	\$ 3,999.00	\$ 7,334.12	\$ 8,112.00	\$ 71,719.68
Grants Manager/Manager Assistant	Grants Manager/Manager Assistant	\$ 45,500.00	\$ 60,000.00	\$ 4,590.00	\$ 8,418.00	\$ 17,042.88	\$ 90,050.88
Development Services Coordinator - Vacant	Development Services Coordinator - 50%		\$ 40,000.00	\$ 3,060.00	\$ 5,612.00	\$ 8,000.00	\$ 56,672.00
Code Enforcement - Scott Boyd	Code Enforcement	\$ 42,494.40	\$ 43,769.23	\$ 3,348.35	\$ 6,140.82	\$ 11,956.20	\$ 65,214.60
Total Administration		\$ 346,154.66	\$ 422,628.32	\$ 32,331.07	\$ 73,194.90	\$ 86,527.88	\$ 614,682.16
Building Department							
Development Services Coordinator - Vacant	Development Services Coordinator - 50%	\$ -	\$ 40,000.00	\$ 3,060.00	\$ 5,612.00	\$ 8,000.00	\$ 56,672.00
PT Permit Clerk	Permit Clerk	\$ 26,000.00	\$ 26,780.00	\$ 2,048.67	\$ 3,757.23	\$ -	\$ 32,585.90
Total Building		\$ 26,000.00	\$ 66,780.00	\$ 5,108.67	\$ 9,369.23	\$ 8,000.00	\$ 89,257.90
Library Department							
Librarian	Librarian	\$ 52,000.00	\$ 53,560.00	\$ 4,097.34	\$ 7,514.47	\$ 7,943.28	\$ 73,115.09
PT Library Assistant	Library Assistant	\$ 15,600.00	\$ 16,068.00	\$ 1,229.20	\$ 2,254.34	\$ -	\$ 19,551.54
Asst Librarian	Asst Librarian	\$ 39,520.00	\$ 40,705.60	\$ 3,113.98	\$ 5,711.00	\$ 912.00	\$ 50,442.57
Total Library		\$ 107,120.00	\$ 110,333.60	\$ 8,440.52	\$ 15,479.80	\$ 8,855.28	\$ 143,109.20
Police Department							
Police Chief	Police Chief	\$ 95,784.00	\$ 98,657.52	\$ 7,547.30	\$ 34,717.58	\$ 14,166.12	\$ 155,088.52
Lieutenant	Lieutenant	\$ 66,066.00	\$ 68,047.98	\$ 5,205.67	\$ 23,946.08	\$ 11,051.76	\$ 108,251.49
Lieutenant	Lieutenant	\$ 63,073.92	\$ 64,966.14	\$ 4,969.91	\$ 22,861.58	\$ 14,166.12	\$ 106,963.75
Sergeant	Sergeant	\$ 56,259.84	\$ 57,947.64	\$ 4,432.99	\$ 20,391.77	\$ 3,072.00	\$ 85,844.41
Sergeant	Sergeant	\$ 56,259.84	\$ 57,947.64	\$ 4,432.99	\$ 20,391.77	\$ 14,166.12	\$ 96,938.53
Sergeant	Sergeant	\$ 57,459.84	\$ 59,183.64	\$ 4,527.55	\$ 20,826.72	\$ 8,317.68	\$ 92,855.59
Officer	Officer	\$ 54,796.08	\$ 56,439.96	\$ 4,317.66	\$ 19,861.22	\$ 13,601.52	\$ 94,220.36
Secretary	Secretary	\$ 41,932.80	\$ 43,190.78	\$ 3,304.09	\$ 6,059.67	\$ 14,166.12	\$ 66,720.66
Total Police		\$ 491,632.32	\$ 506,381.30	\$ 38,738.17	\$ 169,056.41	\$ 92,707.44	\$ 806,883.32
Public Works Department							
Public Works Director - Vacant	Public Works Director - 50%	\$ -	\$ 40,000.00	\$ 3,060.00	\$ 5,612.00	\$ 8,000.00	\$ 56,672.00
Inmate Crew Superintendent	Inmate Crew Superintendent	\$ 65,852.80	\$ 67,828.38	\$ 5,188.87	\$ 14,935.81	\$ 16,383.12	\$ 104,336.18
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 48,276.80	\$ 49,725.10	\$ 3,803.97	\$ 6,976.43	\$ 18,457.44	\$ 78,962.94
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 37,460.80	\$ 38,584.62	\$ 2,951.72	\$ 5,413.42	\$ 7,943.28	\$ 54,893.05
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 43,139.20	\$ 44,433.38	\$ 3,399.15	\$ 6,234.00	\$ 18,742.68	\$ 72,809.22
Inmate Crew Supervisor	Inmate Crew Supervisor	\$ 36,774.40	\$ 37,877.63	\$ 2,897.64	\$ 5,314.23	\$ 13,036.92	\$ 59,126.42
Facilities Maintenance	Facilities Maintenance	\$ 38,771.20	\$ 39,934.34	\$ 3,054.98	\$ 5,602.79	\$ 16,056.24	\$ 64,648.34
Facilities Maintenance	Facilities Maintenance	\$ 38,771.20	\$ 39,934.34	\$ 3,054.98	\$ 5,602.79	\$ 14,778.36	\$ 63,370.46
Total Public Works		\$ 309,046.40	\$ 358,317.79	\$ 27,411.31	\$ 55,691.47	\$ 113,398.04	\$ 554,818.61

Reclassify Planner
Position; Oversees
Planning, Bldg, Code
Enforcement

New Position - Oversees
Public Works, Water,
Sewer

New Position - Oversees
Public Works, Water,
Sewer

Name	Position	FY 24/25 Wages	FY 25/26 Wages	FICA 7.65%	Retirement	Health, Dental Vision Ins	Total Annual Wages and Benefits
Water Department							
Public Works Director - Vacant	Public Works Director - 25%	\$ -	\$ 20,000.00	\$ 1,530.00	\$ 2,806.00	\$ 4,000.00	\$ 28,336.00
Water & Sewer Supervisor	Water & Sewer Supervisor - 100%	\$ 57,345.60	\$ 59,065.97	\$ 4,518.55	\$ 8,286.96	\$ 13,601.52	\$ 85,472.99
Billing Clerk	Billing Clerk - 50%	\$ 16,640.00	\$ 17,139.20	\$ 1,311.15	\$ 2,404.63	\$ 3,686.34	\$ 24,541.32
Collections Clerk	Collections Clerk - 50%	\$ 16,640.00	\$ 17,139.20	\$ 1,193.40	\$ 2,404.63	\$ 8,521.44	\$ 29,258.67
W&S Field Crew	W&S Field Crew - 50%	\$ 19,500.00	\$ 20,085.00	\$ 1,536.50	\$ 2,817.93	\$ 7,698.24	\$ 32,137.67
W&S Field Crew	W&S Field Crew - 50%	\$ 18,720.00	\$ 19,281.60	\$ 1,475.04	\$ 2,705.21	\$ 3,427.80	\$ 26,889.65
W&S Field Crew	W&S Field Crew - 50%	\$ 24,377.60	\$ 25,108.93	\$ 1,920.83	\$ 3,522.78	\$ 9,371.34	\$ 39,923.89
W&S Field Crew	W&S Field Crew - 50%	\$ 16,640.00	\$ 16,640.00	\$ 1,272.96	\$ 2,334.59	\$ 4,500.00	\$ 24,747.55
Total Water		\$ 169,863.20	\$ 174,459.90	\$ 13,228.43	\$ 24,476.72	\$ 50,806.68	\$ 262,971.74
Wastewater Department							
Public Works Director - Vacant	Public Works Director - 25%	\$ -	\$ 20,000.00	\$ 1,530.00	\$ 2,806.00	\$ 4,000.00	\$ 28,336.00
WWTP Operator	WWTP Operator - 100%	\$ 65,000.00	\$ 66,950.00	\$ 5,121.68	\$ 9,393.09	\$ 9,494.52	\$ 90,959.28
WWTP Trainee Operator	WWTP Assistant Operator - 100%	\$ 40,000.00	\$ 41,200.00	\$ 3,151.80	\$ 5,615.56	\$ 6,338.52	\$ 56,305.88
WWTP Maintenance	WWTP Maintenance - 100%	\$ 51,064.00	\$ 52,595.92	\$ 4,023.59	\$ 11,581.62	\$ 17,987.88	\$ 86,189.01
Billing Clerk	Billing Clerk - 50%	\$ 16,640.00	\$ 17,139.20	\$ 1,311.15	\$ 2,336.07	\$ 3,686.34	\$ 24,472.76
Collections Clerk	Collections Clerk - 50%	\$ 16,640.00	\$ 17,139.20	\$ 1,193.40	\$ 2,126.28	\$ 8,521.44	\$ 28,980.32
W&S Field Crew	W&S Field Crew - 50%	\$ 19,500.00	\$ 20,085.00	\$ 1,536.50	\$ 2,737.59	\$ 7,698.24	\$ 32,057.33
W&S Field Crew	W&S Field Crew - 50%	\$ 18,720.00	\$ 19,281.60	\$ 1,475.04	\$ 2,628.08	\$ 3,427.80	\$ 26,812.52
W&S Field Crew	W&S Field Crew - 50%	\$ 24,377.60	\$ 25,108.93	\$ 1,920.83	\$ 3,422.35	\$ 9,371.34	\$ 39,823.45
W&S Field Crew - Vacant	W&S Field Crew - 50%	\$ 16,640.00	\$ 16,640.00	\$ 1,272.96	\$ 2,268.03	\$ 4,500.00	\$ 24,680.99
Total Sewer		\$ 268,581.60	\$ 276,139.85	\$ 21,006.95	\$ 42,108.67	\$ 71,026.08	\$ 410,281.55
Governing Body							
Mayor - Brenda Ash	Mayor	\$ 6,000.00	\$ 6,000.00	\$ 459.00	\$ 841.80	\$ 14,778.36	\$ 22,079.16
Commissioner - Seat 3	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 728.33	\$ 14,000.00	\$ 20,316.65
Commissioner - Despina George	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 728.33	\$ 480.00	\$ 6,796.65
Commissioner - Adriane Elliott	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 728.33	\$ 7,140.84	\$ 13,457.49
Commissioner - Seat 4	Commissioner	\$ 5,191.20	\$ 5,191.20	\$ 397.13	\$ 728.33	\$ 14,000.00	\$ 20,316.65
Total Governing Body	Total Governing Body	\$ 26,764.80	\$ 26,764.80	\$ 2,047.51	\$ 3,755.10	\$ 50,399.20	\$ 82,966.61
		\$ 1,745,162.98	\$ 1,941,805.56	\$ 148,312.63	\$ 393,132.31	\$ 481,720.60	\$ 2,964,971.10

New Position - Oversees
Public Works, Water,
Sewer