



TREE PERMIT APPLICATION

City of Apalachicola Tree Removal or Alteration of Protected Trees

Applicant's Name: _____ Email: _____

Property Owner's Name: _____ Phone: _____

Property Address: _____ City, State, Zip: Apalachicola, FL 32320

General Contractor/Tree Contractor: _____ Phone: _____

Applicants Signature/Date _____ Date: _____

Development Plan Attached: Y N

New Construction: Y N

1. Protected trees – Enter the number of trees to be removed or altered (significant cutting of limbs and branches)

	4" to 16"	Greater than 16" to less than 35"	35" and larger (Patriarch Tree)
<i>Bald & Pond Cypress</i>			
<i>Eastern & Southern Red Cedar</i>			
<i>Live Oak</i>			
<i>Longleaf Pine</i>			
<i>Pecan</i>			
<i>Sabal Palm</i>			
<i>Slash Pine</i>			
<i>Southern Magnolia</i>			
<i>Sycamore</i>			
<i>Water Oak</i>			
Total			
Size is measured at breast height (4.5 Feet above ground surface)			

2. Reason(s) for removal or substantial alteration (Mark all that apply with "X")

***Substantial Alteration means, "the heavy cutting of top branches (topping) cutting of major lower limbs (elevating), or significant trimming of a tree that alters the natural symmetry of the tree.**

Owner's Private Property	
Removal	Substantial Alteration*
Tree located within or too close to footprint of proposed new building or addition	Limbs and branches encroaching where structure is to be built
Tree roots damaging building foundation or underground utilities	Limbs and branches rubbing on side of roof of building
Imminent hazard to property or human safety	Imminent hazard to property or human safety
Diseased or pest-infested tree	Diseased or pest-infested tree
Storm damaged tree (other than City declared emergency; e.g., lightning)	Storm-damaged tree (other than during City declared emergency; e.g., lightning)
Tree in decline (loss of vigor, poor growth, dieback of twigs & branches)	

City Property (City Street ROWs adjacent to private property)	
Removal	Substantial Alteration: Requested by Private Property Owner (Significant cutting of limbs & branches)
Tree located where access to private property is proposed (driveway, etc.) (cost borne by Property Owner)	Imminent hazard to property or human safety
Imminent hazard to property or human safety	Diseased or pest-infested tree
Diseased or pest-infested tree	Storm-damaged tree (other than City declared emergency). E.g. lightning).
Storm damaged tree (other than City declared emergency; e.g., lightning)	
Requested by City Department	
Interference with City utilities (e.g., water, sewer, stormwater) or Imminent Hazard	Growth encroaching on street or alley

3. Provide photos of proposed trees to be removed or substantially altered.
4. Attach a map with the following drawn to scale:
 - Lot boundaries
 - Footprints of existing and proposed structures (principal structure, all accessory structures (garage, shed(s), etc.), driveways, parking areas, & walkways)
 - Types & Diameters of protected trees (measured at breast height in inches)
 - Protected trees that are proposed to be removed or altered.

OFFICE USE ONLY

PERMIT PROCESSING FEE (\$50.00 or \$100.00)	50.00
REFORESTATION FUND	
<i>Number of Trees 4" to 16" x \$25.00/Tree (Non-Patriarch Trees)</i>	
<i>Number of Trees greater than 16" to less than 35" x \$35.00/Tree (Non-Patriarch Trees)</i>	
<i>Non-Patriarch Tree Total (\$250.00 Max per lot)</i>	
<i>Number of Trees 35" and larger x \$1,000.00</i>	
<i>Reforestation Fund Total</i>	
TOTAL DUE	

Code Enforcement Officer, City Manager, or Designee decision *(When no development plan is submitted)*

Patriarch Tree _____ Non-Patriarch Tree _____ _____ Approved _____ Denied

Reason if Denied: _____

Code Enforcement Officer or Designee

Date

City Manager (if patriarch tree)

Date

Planning & Zoning Board *(When Development plan is submitted)*

Patriarch Tree _____ Non-Patriarch Tree _____ _____ Approved _____ Denied

Reason if Denied: _____

Date approved by P&Z Board: _____