

Library Board Minutes of the Meeting held  
June 8, 2021 at 5:30 pm.

## **APALACHICOLA'S MARGARET KEY LIBRARY**

Regular Meeting of the Library Advisory Board  
Minutes ~ Tuesday, June 8, 2021

### **~ Mission Statement ~**

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

#### **Meeting Location:**

Meeting Room of Margaret Key Library

Meeting was called to order at 5:33 p.m. by Sondra Taylor-Furbee, Chairperson

#### **Members Present:**

Sondra Taylor-Furbee – Chairperson

Isabel Pateritsas

Audie Pieper

Ralph Wagoner

#### **Members Absent:**

Jerry Hurley

Trinity Hardy

#### **Ex-Officio Members Present:**

Carrie Kienzle, Library Director

Elizabeth Perkins, PALS representative

Peg Brown, PALS representative

- At the beginning of the meeting, the board agreed to schedule future meetings for 6:00 pm as board member, Trinity Hardy, is unable to attend meetings at 5:30.
- **Acceptance of Last Meeting Minutes**
  - The minutes were unanimously accepted as presented
  - Jerry Hurley requested by email that the secretary duties rotate to a new person
  - Sondra Taylor-Furbee asked others on the board to consider accepting the responsibility
- **Monthly Report:**
  - Monthly report was presented by Carrie Kienzle
  - Carrie added information on the Summer Reading Program
- **PALS Report:**
  - Liz Perkins and Peg Brown attended the meeting as PALS representatives
  - They presented information on the upcoming Authors Series

- They also requested Library Board priorities for the upcoming year for PALS planning
  
- **Old Business:**
  - Copies of the Policy Manual revisions were distributed for consideration of acceptance at the next meeting.
  
- **New Business:**
  - **Priorities for 2021-2022**
    - Stable staffing (a top priority for the Board, but not an item for PALS)
    - Expanding area at the back of the building
    - Funding for materials
    - Program sponsorship
    - Curb appeal
  - To be considered at a later time:
    - Fiber optic line from ABC School
    - Additional easy chairs
  
  - **Budget Recommendations**
    - Staffing needs include Director, Library assistant (full time), and Library assistant (half time)
    - Materials at current level
  
  - **Library Director Search**
    - Carrie Kienzle and Sondra Taylor-Furbee interviewed two candidates on June 8. Another interview is scheduled for July 7.
    - Board members would like second interviews be held at a board meeting.
  
- **Adjourn:** Meeting adjourned at 6:50 PM
  
- **Next Meeting:** Tuesday, July 13, 2021 6:00pm
  
- **Respectfully Submitted:** Sondra Taylor-Furbee, Chair