

# **APALACHICOLA MARGARET KEY PUBLIC LIBRARY**

Regular Meeting of the Library Advisory Board

## **~ Mission Statement ~**

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

### **Meeting Location:**

Apalachicola Margaret Key Public Library

Meeting was called to order by Sondra Taylor-Furbee, Chairperson, at 5:03 pm

### **Members Present:**

Dolores Croom

Jerry Hurley

Audie Pieper

Sondra Taylor-Furbee

Ralph Wagoner

### **Ex-Officio Members and Others Present:**

Lucy Carter, Library Director

Richard Lenhart, PALS Representative

### **Approval of Last Meeting Minutes**

The minutes were unanimously accepted as presented

### **Director's Report Highlights:**

Outreach:

1. Created April calendars and delivered to Head Start, Davis Daycare, ABC, Baptist School.
2. Verified library under City account for statewide vendors—can now partner w/Health Dept. and other state agencies.
3. Sent info on English for Families program to Miguel Castillo, FCS ESOL Instructor (would be grant-funded, but deadline is April 27th )
4. Emailed Health Dept., FCS, Gulf Coast College on partnership for adult literacy.

Ongoing/Upcoming Plans:

1. Will help in BMABF Book Bonanzas @ ABC and FCS campuses in May.

2. Revisiting flyer drop-off locations. Need to have flyers better spread out in community ie. Hospital, dentist office, realty offices, gas stations—any volunteers?
3. Received adult literacy books as part of state's 'Express Reads' pilot program and will feature on display. Books targeted for memory issues/literacy/or just short reads.

#### Programming

1. Spring Break great success w/an art activity every day @ 3. Plein Air volunteer worked with kids at library's Plein Air Paint Out. Huge thanks to Elly and Celia for volunteering.
2. Visit from IFAS Extension Franklin director Erik Lovestrand who gave talk and brought snakes for kids. Thank you to Connie for helping coordinate and lead craft.
3. PALS HerStory event and Author Series w/Paul Bogard had great turn-outs. Thank you for all the hard work this year, PALS!
4. Easter Bunny Visit—104 ppl between 2 and 5. Had pop-up Egg Hunt, very successful. Hopefully found all the plastic eggs in shelves (!)
5. Pokémon Club is very popular. Will see if it can continue over Summer.

#### Ongoing/Upcoming Plans:

1. Summer. Reading. Program. 'All Together Now' theme... May take 'building' angle.
2. Investigate Tuesday afternoon club for kids—considering cartooning/art/drawing.
3. Scheduling ABSI to come give update on the Bay
4. Coordinate with local business for Yoga & (chocolate/mead/etc.) event in May—gets adults in to see Summer kids plans, good time for lib surveys.

#### Community Connections

1. Library/PALS Camp Moving Ed partnership for PorchFest funds to help start a community chorus for kids. \$2,200 approved for 4 hrs. week lessons, plus choir robes for 6 week camp
2. VITA tax appts. helped 13 ppl—Need volunteers!
3. Judged 4H speech contest—spoke with ext. agent about Summer nutrition programs for kids
4. Attended April City Commission meeting—saw former FSU LIS Dean Larry Dennis

#### Ongoing/Upcoming Plans:

1. Continue work with Frenchy Haynes on Camp Moving Ed partnership this Summer.
2. Project Impact visits for April and May—will contact Nadine on Summer library support.
3. May be reaching out to ACE, Taylor's for materials help on 'building' theme

#### Internal Development

1. Wooden case built (and donated by Pete Olson!) to protect microfilm scanner.

2. Landscaping begun, will continue through May. Sidewalk complete!
3. Shelf ordered for Archives room
4. Interlibrary lending underway—kinks in system, but generally stable.
5. Sent information to Red Cross for First Aid training
6. Requested trainings from PLAN for First Aid response, safety/security trainings.
7. Volunteer event held Sunday, honoring all current volunteers.
8. Completed orientation on adult literacy pilot program
9. Received Mellon Foundation grant for Booklist magazines

#### Ongoing/Upcoming Plans:

1. Researching project to sell valuable old books, and other non-City purchased items online.
2. Continuing with Hoopla research to offer free digital access to movies and music.
3. Holy Family location approved for Little Free Library. Working on downtown location.
4. Hotspots in library (received through ECF award), awaiting reply on how to track if they are checked out and not returned.
5. Will order AED machine, and use remaining Donations money from last year (in City budget) to pay, so that City has record of purchase, and if they ever install them in locations, perhaps we can see \$ saved from our purchase returned to us. Hopeful?
6. Working on firewall blockers in library
7. New furniture construction planned to revamp old library card catalogs, keeping façades
8. Will contact Val Webb on possible library intern.
9. Will email Dr. Dennis on technology instruction project for our library/region
10. Safety procedures for library: Would like to provide safety binder and approved liability

#### **PALS Report Highlights:**

1. STEAM Session at Project Impact held March 4 with Lucy Carter and Rich Lenhart. Performed 2 art activities (1) Shaving Cream Marbling and (2) Magic Milk two ways
2. Chess Club held March 6, March 20, and April 3, by Rich Lenhart
3. Hosted Dr. Cynthia Patterson for Women's History Month on African American Women's Clubs in Apalachicola on March 16.
4. Used Patterson's speech to highlight new digital microfilm reader
5. PALS members volunteered for Sprig Break Art Week, March 12-17.
6. PALS members helped host Easter Bunny on April 5
7. Hosted environmental author Paul Bogard on April 7 for the last Susan B. Clementson Author Event.
8. PALS is beginning to plan Summer Music Series to be held on four Fridays in July, with special appearance by Jenny Odom on June 1 or 2.

## **Old Business**

### **New Long-Range Plan:**

Will be developed using input from surveys and community input forum. Dr. Samantha Hastings has agreed to facilitate the forum.

### **Timeline:**

May: Gather input

June: Develop Goals

July: Develop Objectives

Approval by board: August

Must submit to State Library by October 1

**Adjourn:** Meeting was adjourned at 6:11.

**Next Meeting:** May 9, 2023, 5:00pm.