

# APALACHICOLA'S MARGARET KEY LIBRARY

Regular Meeting of the Library Advisory Board  
Minutes ~ March 10, 2020

## ~ Mission Statement ~

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

### Meeting Location:

AMK Library  
80 12<sup>th</sup> Street  
Apalachicola, FL 32320

Meeting was called to order at 5:08 p.m. by Sondra Taylor-Furbee, Chairperson

### Members Present:

Sondra Taylor-Furbee  
Audie Pieper  
Jerry Hurley  
Trinity Hardy  
Lynn Wilson (participant via telephone)  
Isabell Pateritsas (alternate member)

### Ex-Officio Participants:

Ginny Griner, PHILACO Liaison  
Jody Rosenbaum, PALS Liaison  
Despina George, City Council Member/Interested Citizen

### Business:

- Election of Vice-Chairperson: Audie Pieper  
Motion made by Jerry Hurley  
Second by Trinity Hardy  
Vote: Unanimous
  
- Election of Secretary: Jerry Hurley  
Motion made by Trinity Hardy  
Second by Audie Pieper  
Vote: Unanimous
  
- Acceptance of January 17, 2020 Meeting Minutes  
Motion made by Trinity Hardy  
Second by Lynn Wilson

Vote: Unanimous

- Financial Report:  
City of Apalachicola Library Budget – October through December 2019  
Presented and reviewed
- Director's Report: None presented
- Strategic Planning/FY 2020 Objectives – No discussion/hold at present

#### **New Business:**

- Introduction of board members: Roundtable individual introductions
- Roles and Responsibilities of board members:  
Chairperson presented a document outlining roles and responsibilities for members' review.
- Sunshine Law Orientation:  
Chairperson presented a brief awareness of concept and parameters. Short discussion on possible planned training session organized by City Attorney Kristy Banks relating to Ethics/Sunshine Law – date to be determined.
- Discussion of cooperation with Franklin County Library and Wilderness Coast Library Cooperative:
  - Brief presentation of topic for future consideration by chairperson.
  - Further information requested for review and consideration prior to any recommendation of action.
  - Despina George shared that the Apalachicola City Council will invite a Wilderness Coast representative to speak to council and library board relating to the possible formulation of an agreement.

#### **Final Comments/Concerns:**

- Audie Pieper asked who is responsible for securing daily monies and making bank deposits.
- Questions asked about IT support. City handles? Who has been used if not city IT support? Chairperson will check and report back to board.
- Information presented – A library assistant has been hired, Isel Sanchez-Whitley, to work 20 hours per week. Until a full-time head librarian is hired, the assistant will work 40 hours per week and maintain current library schedule.
- Jody Rosenbaum asked, "Who maintains online book listing"? Audie Pieper answered that Celia Winterringer (PALS Volunteer) is presently taking care of it. Ms. Rosenbaum also requested that we consider and honor the intent of donors for improving library usage by being "layout" sensitive to patrons. Jody Rosenbaum also discussed the area between the library and doctors' offices housed in the Chapman Building. The doctors apparently behave as if the property is for their sole use as a parking lot although most of the paved area belongs to the library. It was suggested that the library take back the property

and perhaps place picnic tables, etc. to create an area where library patrons can eat and enjoy outdoor space or create some greenspace. She finally discussed the possibility of PALS taking on a more active role with library volunteers in assisting library staff.

- Jerry Hurley initiated a discussion relating to retiring Lynn Wilson from the board and placing Isabel Pateritsas on the board with full voting privileges. He pointed out that Lynn Wilson is not currently a resident of Apalachicola as required by Resolution 2017-11. Discussed with general agreement to await action by city council regarding membership on various boards.

### **Adjourn**

Motion by Trinity Hardy

Second by Jerry Hurley

Vote: Unanimous

**Respectfully Submitted:** Jerry L. Hurley, Secretary