

Library Board Minutes of the Meeting held
February 9, 2021 at 5:30 pm.

APALACHICOLA'S MARGARET KEY LIBRARY

Regular Meeting of the Library Advisory Board
Minutes ~ Tuesday, February 9, 2021

~ Mission Statement ~

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

Meeting Location:

Lynn Wilson Reading Room of Margaret Key Library with Social Distancing/Masks

Meeting was called to order at 5:33 p.m. by Sondra Taylor-Furbee, Chairperson

Members Present:

Sondra Taylor-Furbee - Chairperson
Jerry Hurley
Trinity Hardy
Audie Pieper
Isabel Pateritsas

Ex-Officio Participants:

Carrie Kienzle, Library Director
Despina George, Apalachicola City Council - Absent
Jody Rosenbaum, PALS President
Ginny Griner, Philaco Chair - Absent

➤ Acceptance of Last Meeting Minutes

- Motion made by Sondra Taylor-Furbee
- Second by Jerry Hurley
- Vote: Unanimous

• Monthly Report:

- Information relating to library operations for the month of December, 2020, was shared by Carrie Kienzle, Library Director
 - See Attachment #1

• Public Comment:

- None offered

• Financial Report:

- See Attachments to this email #1 & #2

Director's Report:

- Director Carrie Kienzle shared the following information:
 - See Attachment #2
- Discussion regarding laptop and tablet use.
- Current hours of operation are M-F 10:00-5:00 and Sunday 12:00-5:00.

PALS Report:

- Jody Rosenbaum shared the following:
 - PALS will set up the reading room for used book sales. Hardback only with a suggested donation of \$1.00-\$2.00 per book.
 - March 20, 2021 is scheduled for used book sale at the old library. Covid precautions will be taken.
 - PALS first newsletter will be made available March 8, 2021 (Note: Newsletter belongs to PALS.).
 - Connie Finneran will post book sale on Margaret Key Library facebook page.
 - Author Robert Macomber will be scheduled in Apalachicola in 2022 – date to be determined.

Philaco Club Report:

- None presented

Old Business:

- PLAN and Wilderness Coast communications:
 - Sondra Taylor-Furbee and Carrie Kienzle met with new director On January 28, 2021 and she has no problem with Margaret Key Library joining but the decision will be up to her governing board.
 - The Apalachicola City Commission as a governing body has to apply for Margaret Key Library's membership in the Wilderness Coast Library System. A motion to request was made by Trinity Hardy, seconded by Audie Peiper and the vote was unanimous. Sondra Taylor-Furbee will request that it be placed on the commission agenda for the first Tuesday in March.

New Business:

- Policy Manual:
 - A motion was made by Jerry Hurley that each member download a copy of the current manual and send thoughts, comments and suggested changes to Sondra Taylor-Furbee prior to March 13, 2021. The motion was seconded by Trinity Hardy and the vote was unanimous.

Final Public Comment:

- None offered.

Adjourn:

Meeting adjourned at 7:03 PM

Next Meeting: (March meeting cancelled) Tuesday, April 13, 2021

Respectfully Submitted: Jerry L. Hurley, Secretary

Attachment #1

Monthly Report for
Apalachicola Margaret Key Library
January 2021

Statistics:

- 380 patrons have been given assistance
- 83 patrons have used our computers
- 232 books were checked out or renewed
- \$160.44 was collected for copies
- \$5.50 was collected for scans
- \$22.00 was collected for faxes
- \$40.00 was collected for seasonal renewals
- 90.5 hours have been donated by wonderful volunteers
- \$160.79 was donated to the library
- 2 boxes of books, 6 magazines, 17 audiobooks, 2 puzzles, and 1 PS3 video game were donated
- 599 people were reached with our 8 Facebook posts

Our hours continue to be 10 a.m. to 5 p.m., Monday - Friday. Many people have been helped within the library, with issues pertaining to printing, writing, and learning; the library is truly offering our community a wonderful service. We continue to loan books, audiobooks, movies, and puzzles. Recently, 137 books, with a value of \$2577.96, were added to our collection ; fifty-two of the 137 books were new books, which PALS generously purchased. We have opened five new accounts, printed, scanned, and faxed items for patrons, hosted the Library Board and the Parks & Recreation Committee, always using social distancing. We have two, socially distant computers for patrons to use, which are disinfected after each use. Hand sanitizer is located at the entrance, and masks are required. Eight volunteers work at the checkout desk with circulation, with organization of books, and with covering new books. Celia Winterringer continues to sort and process book, audiobook, puzzle, and game donations. Our Seed Library, provided by The Reserve, the Friends of the Reserve, and the Franklin County Master Gardener volunteers, was recently replenished and patrons have continued to pick up seeds, at no cost, to help the pollinators in our area. In the coming month, we hope to add more new books to our collection. Beginning February 1st, we will be open on Sundays from 12:00-5:00 p.m.

Isel Sanchez-Whiteley
Library Assistant

Attachment #2

Library Director Report January 2021

Received 52 new books for \$805.29 purchased by PALS.

Processed a total of 137 materials for a value of \$2,577.96.

Received a total of 6 Dell computers.

Copier has been relocated to workroom.

Got a new Covid cleaner from 8:30am to 4:30pm, Monday thru Friday.

Began Sunday hours, Noon to 5pm. The first Sunday five people came to the library.

Programs:

-February Love Your Library

Targeted population was ABC children who get picked up in our parking lot.

Children received hot cocoa with a punch card. When they return to library and check out a book they receive a prize, the last prize is a free book from Bring Me a Book Franklin.

-Tales and Tails Summer Reading Program for 6 weeks in July and August.

Project Impact runs in June only.

Bring Me a Book Franklin, in conjunction with Tales and Tails summer reading, is applying for a grant entitled, Reading and Recycling Champions, from Dollar General Summer Literacy

To Do:

Confirm date for adult author visit to kick off Adult Book Club and order journals.

Confirm date for Dream Girls next visit.

Advertise in newspaper and Oyster Radio the new Sunday hours.

Get instructors for sewing, guitar and adult reading lessons.