

# Approved

## APALACHICOLA MARGARET KEY LIBRARY Regular meeting of the Board of Directors Minutes

### Meeting Location:

AMKLibrary  
80 12th St.  
Apalachicola, FL 32320  
December 13, 2018

Meeting was called to order at 9:07 a.m. by Bob Lindsley, board chair.

### Present:

Bob Lindsley, Chair  
Debbe Beard  
Mark Milliken  
Val Webb

### Absent:

Lynn Wilson

### Also attending [ex-officio]:

Jill Rourke, library director  
Jody Rosenbaum, PALS representative

There was no public comment.

Minutes of the November 15, 2018 regular meeting were read. Beard made the motion to approve, Webb second. Motion passed unanimously.

Financial and statistical reports were read and entered into the record.

Rourke provided written director's report. No further additions, it was entered into the record.

There was no policy under review at this time.

Under old business, the board deferred discussion of strategic planning until after January 1, 2019 when the library is more settled and back to regular order.

In new business, the board entertained a proposal by the PALS to move forward in creating an official library logo and marketing strategy. After discussion, Webb made the motion to empower the PALS board to move forward on an official logo and marketing campaign, Beard second. Motion passed unanimously. Mark Milliken was appointed board liaison to the marketing committee.

Rourke provided an update of grant activity, including progress on the Memory Lab and the two innovation grants. Paperwork is still in process for the LSTA grants.

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In final comments:

- Lindsley noted he will take the lead on gathering and vetting a facilitator for strategic planning.
- Rourke was instructed to chat with the City Manager about possible FEMA \$\$ for signage on the corner as a proactive measure. Lindsley asked that Rourke wait until he had a chance to chat with the Zoning and Planning chair about the current sign ordinance.
- Beard asked about the possibility of installing a pollinator garden at the library. Suggestion was made to chat with Carol Guild as courtesy. The Guild's funded much of the original landscaping for the new building. Rourke was asked to facilitate this exchange.
- Webb informed the board of the possibility of displaced workers from the hurricane be used in the library. More information will be forthcoming.

With no further comments, Lindsley called for a motion to adjourn. Webb made the motion, Beard second. Motion passed unanimously.

Following the meeting, there was discussion of placement of the outside bike rack. Rack was moved parallel rather than perpendicular to the parking lot to allow for easier access for motorists and cyclists.

Next meeting is scheduled for Wednesday, January 23, 2019 at 9 a.m. at the library.

Respectfully submitted:

