

**Apalachicola Margaret Key Library  
Board of Directors  
Nov 3, 2017 Minutes**

Meeting called to order at 3:08 p.m.

Attending:

Robert Lindsley, Chair  
Debbe Beard, member  
Valentina Webb, member  
Bonnie, Fulmer, PALS president [ex-officio]  
Jill Rourke, library director [ex-officio]

Absent, excused: Lynn Wilson , member; Shirley Taylor, PHILACO [ex-officio]

**Motion made by Lindsley, Webb second**, to enter executive session to discuss contractual matters related to the new library. **Motion carried.**

At 4 p.m., **motion made by Webb, Beard second**, to return to regular session. **Motion carried.**

[Note: no action taken during executive session]

Issues with the library landscaping were discussed. The parking lot has a tight turning radius with the addition of the palm trees and they have been bumped several times in the last few weeks. **Motion made by Webb, Beard second**, to authorize modification of the landscape design of the parking lot islands to include moving the palms further back. **Motion carried unanimously.**

Lindsley informed the board of meeting he had with Mayor Johnson regarding the authority of the board as outlined in the new library charter. He noted it was a positive meeting and that the city and the board have a clear understanding of lines of authority and communication.

Disposition of the flagpole was discussed. Webb stated that the flagpole at the ABC School was within range of the library and could suffice for both locations; Beard, Lindsley and Fulmer agreed. **Motion made by Webb, Beard second**, that the proposed flagpole not be erected and the pole sent to scrap. **Motion carried unanimously.**

Progress on filling the open board seat was discussed. Lindsley noted he talked with the mayor about looking beyond city residents for the position and how that might conflict with the city charter. The mayor indicated he would look into the issue and how that might be resolved. The board agreed that competence, capability and complementary skill

sets were the most important elements in looking for a board member and adhering to that standard was more important than just getting the seat filled.

The library grand opening celebration was discussed. The board will confirm a date at the January meeting. In the meantime, Rourke was instructed to work with PALS in developing a grand opening program and potential guest list.

Rourke outlined proposed new hours to begin Dec 1. This will include Sunday hours and extended hours Monday and Tuesday evenings. She also mentioned opening the library for Teen Only hours on Friday nights. **Motion made by Webb, Beard second, to extend operating hours starting Dec 1, 2017. Motion carried unanimously.**

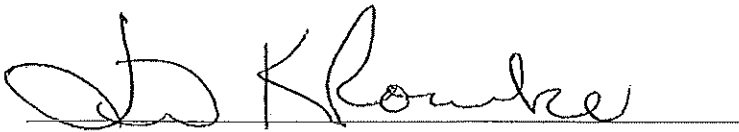
New schedule of regular library board meetings was discussed. Lindsley said he would confer with Commissioner Brenda Ash, the city liaison, about her schedule so as to accommodate her attendance. The next regular meeting of the board is tentatively set for Tuesday, Jan 16, 2018.

The meeting finished with a discussion of how the staff was settling into the new library. Rourke reported that there were a few bumps along the way but the transition was surprisingly smooth. She complimented staff and volunteers for their commitment and good spirits throughout the process.

**Motion was made by Beard, Webb second, to adjourn meeting. Motion carried.**

Meeting adjourned 4:42 p.m.

Submitted by Jill Rourke, Library Director:

A handwritten signature in black ink, appearing to read "Jill Rourke", is written over a horizontal line.