

APALACHICOLA'S MARGARET KEY LIBRARY

Regular Meeting of the Library Advisory Board
Minutes ~ Tuesday, November 10, 2020

~ Mission Statement ~

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

Meeting Location:

Lynn Wilson Reading Room of Margaret Key Library with Social Distancing/Masks

Meeting was called to order at 5:38 p.m. by Sondra Taylor-Furbee, Chairperson

Members Present:

Sondra Taylor-Furbee
Jerry Hurley
Trinity Hardy
Isabel Pateritsas (alternate member)

Member(s) Absent:

Lynn Wilson
Audie Pieper

Ex-Officio Participants:

Carrie Kienzle, Library Director
Despina George, Apalachicola City Council
Jody Rosenbaum
Ginny Griner - Absent

- **Acceptance of Last Meeting Minutes**
 - Motion made by Trinity Hardy
 - Second by Isabel Pateritsis
 - Vote: Unanimous

- **Financial Report:**
 - Copy of preliminary budget (10/1/20 – 9/30/21) provided for review and discussion.

- **Public Comment:**
 - None offered

- **Financial Report:**
 - \$88.85 Collected November 1-10.

Director's Report:

- Director Carrie Kienzle shared the following information:

- The library has served 325 patron since reopening with an average of 10 patrons per day.
- Computers ordered have not been delivered yet. The problem is with Dell/supplier.
- A book order has been completed and made ready to submit to the City of Apalachicola. The amount of the order is \$6,000.+.
- A December childrens' event is scheduled which (at this time) will include a gingerbread structure for pictures in the parking lot and include "goody" bags for participating children. Help will be provided by "Bring Me A Book Franklin". There will be a limit of 30 children from ages 2-7 involved. Jody Rosenbaum indicated that Jan Thomas will post flyers about the event around town.

Old Business:

- Sondra Taylor-Furbee shared that the Wilderness Coast Coop will be seating a new director and that the new director might be more willing to interface with municipal libraries. We will continue to pursue joining the coop.
 - Bert B. Boldt II is a Franklin County Commissioner who sits on the Wilderness Coast Board and may be approached regarding support for our endeavor.

New Business:

- Sondra Taylor-Furbee suggested a training session for all volunteers. This effort would include the following:
 - Updating the library's manual of operations.
 - Creation of a volunteer pamphlet/handbook.
 - Updating/creation of confidentiality policy.
 - Jody Rosenbaum suggested that Connie Finneran might be approached to help with manual and handbook.
- Sondra Taylor-Furbee indicated that the library's statistics have always been submitted to the state online and the due date is December, 2020. She said she would be willing to help Connie with this.
- Information /action from the Apalachicola City council on board membership concerns (stated previously) have received no action as of this meeting date.

Final Public Comment:

- None offered.

Adjourn:

Meeting adjourned at 6:14 PM

Next Meeting: A December meeting date will be determined only if necessary. The next scheduled meeting is January 12, 2021.

Respectfully Submitted: Jerry L. Hurley, Secretary