

# **APALACHICOLA'S MARGARET KEY LIBRARY**

Regular Meeting of the Library Advisory Board

Minutes ~ Tuesday, October 20, 2020

## **~ Mission Statement ~**

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

### **Meeting Location:**

Main Lobby of Margaret Key Library with Social Distancing/Masks

**Meeting was called to order at 5:34 p.m. by Sondra Taylor-Furbee, Chairperson**

### **Members Present:**

Sondra Taylor-Furbee

Jerry Hurley

Trinity Hardy

Isabel Pateritsas (alternate member)

### **Member(s) Absent:**

Lynn Wilson

Audie Pieper

### **Ex-Officio Participants:**

Carrie Kienzle, Library Director

Jody Rosenbaum/by phone

Ginny Griner

#### **➤ Acceptance of Last Meeting Minutes**

- Motion made by Trinity Hardy
- Second by Isabel Pateritsis
- Vote: Unanimous

#### **➤ Financial Report:**

- Copy of preliminary budget (10/1/20 – 9/30/21) provided for review and discussion.

### **Director's Report:**

#### **➤ Director Carrie Kienzle shared the following information:**

- The library will lease Envision Library Computer support software.
- Carrie Kienzle passed quote on to Leo Bebeau and he will discuss with her on 10/21/20.

- Carrie Kienzle interfaced with Ingram Content Group regarding the ordering of shelf-ready books.
- Library layout returned to original specifications and recommendations.
- The city built and provided plexiglass shield for the librarian's station.
- Library purchased six (6) new Dell computers. Three (3) were purchased from last year's budgeted funds and three (3) from this year's budget.
- The Apalachicola Historical Society has been helping with reorganization of library.
- The library is currently handling approximately ten (10) patron per day in facility
- The library is going to encourage partnering with local schools relating to use of 3-D printer
- There was a discussion of use of sewing machines and the possibility of offering classes in the future. This was met with a positive response.

#### **Old Business:**

- Update on phased reopening:
  - The library will be open thirty-five (35) hours per week.
  - Open Monday thru Friday from 10:00 AM until 500 PM with employee and volunteer coverage.
  - Reservations are not required.
- State Aid to Libraries application update:
  - The application was denied because the requirements relating to the position of Librarian/Director are in statute and no exemptions are granted.
  - The estimated loss will be two-thousand dollars (\$2,000.00).
  - Jody Rosenbaum shared that PALS might be open to a request for funds to make up the loss.

#### **New Business:**

- **Philaco Club building update:**
  - **City Commission has approved a 5-year lease.**
  - **The building will be inspected and the specifics of the lease agreement will be defined.**
  - **The possibility of PALS utilizing space was discussed with Philaco Club being favorable to the idea.**
  - **Book Sale fundraiser was discussed. Jody Rosenbaum shared that her committee might be uncomfortable at this time due to health concerns. Further discussion mentioned an "In-house" book shop, a sale in outdoor tents or possible online book sale.**

#### **Final Public Comment:**

- **Carrie Kienzle stated that the historic horse trough in front of the old library be moved to the new library (Note: the trough has been relocated to the Raney House grounds).**
- **Trinity Hardy asked about holiday library plans. Carrie Kienzle responded that holiday books for children would be part of focused holiday displays.**
- **Isabel Pateritsis suggested putting out a monthly calendar of library events, format and dispersion methods including print and electronic formats.**

**Adjourn:**

Meeting adjourned at 6:28 PM

**Next Meeting:**

November 10, 2020 at 5:30 PM

**Respectfully Submitted:** Jerry L. Hurley, Secretary