

**City of Apalachicola Tree Committee
Meeting Summary
January 18, 2022, 3 p.m.
Battery Park Community Center**

1. Attendees.

Scott Davis, prospective Committee member,
Dennis Winterringer, Committee chairperson and preparer of the summary for this meeting.

2. Draft summary of Committee's December 21, 2021, meeting (prepared by Ms. Richardson).

Mr. Winterringer did not identify any changes that needed to be made to the draft summary for the December 21, 2021, meeting. Accordingly, the summary was adopted without revision.

3. Reviewers of tree permit applications and issuers of tree permits.

Code Enforcement Officer Joe Richey, who reviewed tree permit applications and issued tree permits, left City employment on December 17, 2021.

City Manager Travis Wade informed Mr. Winterringer that he and Building Official Tammy Owens were handling that task until a new Code Enforcement Officer was hired.

The City's website indicates that Angela Creamer is the new Code Enforcement Officer.

4. City Commission selection of new Tree Committee member.

Scott Davis's application for the Tree Committee, and any other applications, will be considered by the City Commission at its February 8, 2022, meeting.

5. Committee's Arbor Day event.

Where: Farmers Market at Scipio Creek marina (north end of Market Street).

When: Saturday, January 22, 2022, 9 a.m. to noon. Tree Committee arrives at 8 a.m. to set up tents, tables, and chairs.

84 trees (in 3-gallon containers, provided by Florida Forest Service (FFS)) to be given away to City of Apalachicola residents (one per residence):

- 36 live oaks,
- 28 bald cypresses,
- 10 sweetbay magnolias, and
- 10 sycamores.

Participants:

- Three Committee members (Frederic Kahler, Pam Richardson, and Dennis Winterringer (Bob Seaborn out of town)), who will answer any questions on the City's Tree Ordinance,

- Prospective Tree Committee member Scott Davis, if he wants to participate,
- Alex Skovronsky, Senior Forester, Tate's Hill State Forest, FFS,
- Commissioner Anita Grove, representing Apalachicola National Estuarine Research Reserve, who will hand out copies of Bay friendly landscaping publications, including "The Florida Landscaping Guide to Plant Selection & Landscape Design,"
- Erik Lovestrand, local University of Florida Extension Service agent, who will bring:
 - A single paper copy of the fact sheet for each of the four tree species we'll be giving away.
 - Southern live oak <https://edis.ifas.ufl.edu/publication/ST564>,
 - Bald cypress <https://edis.ifas.ufl.edu/publication/ST620>,
 - Sweetbay magnolia <https://edis.ifas.ufl.edu/publication/ST384>, and
 - Sycamore <https://edis.ifas.ufl.edu/publication/ST484>.
 - A single paper copy of the document "Planting and Establishing Trees" <https://edis.ifas.ufl.edu/pdf%5CEP%5CEP31400.pdf>,
 - An electronic copy of each of the aforementioned five documents loaded on an electronic pad, and
 - For handing out to tree recipients, 84 paper copies of a one-page document that gives the Internet addresses of the five documents.
- Some of the master gardeners that Mr. Lovestrand oversees, and
- Karen Kessel, Bring Me a Book Franklin, who will hand out free children's books with tree-related stories.

Media releases prepared by Ms. Richardson:

- Apalachicola Times news item,
- Oyster Radio public service announcement,
- Announcement for posting on the City's Facebook page, and
- Announcement laid on desk at entrance to Apalachicola Margaret Key Public Library.

Arbor Day proclamation (a Tree City USA requirement):

- Prepared by Mr. Winterringer,
- Adopted at the January 4, 2022, City Commission meeting, and
- Signed by Mayor Brenda Ash.

6. Next meeting.

February 15, 2022, 3 p.m., at the Battery Park Community Center.