

APALACHICOLA'S MARGARET KEY LIBRARY

Regular Meeting of the Library Advisory Board

Minutes ~ Tuesday, January 12, 2021

~ Mission Statement ~

"The Apalachicola Margaret Key Library contributes to a healthy, vibrant community by helping citizens create and live their best life."

Meeting Location:

Lynn Wilson Reading Room of Margaret Key Library with Social Distancing/Masks

Meeting was called to order at 5:32 p.m. by Sondra Taylor-Furbee, Chairperson

Members Present:

Sondra Taylor-Furbee/by phone
Jerry Hurley
Trinity Hardy
Audie Pieper
Isabel Pateritsas

Member(s) Absent:

Lynn Wilson

Ex-Officio Participants:

Carrie Kienzle, Library Director
Despina George, Apalachicola City Council
Jody Rosenbaum, PALS President
Ginny Griner, Philaco Chair

➤ Acceptance of Last Meeting Minutes

- Motion made by Isabel Pateritsas
- Second by Trinity Hardy
- Vote: Unanimous

➤ Monthly Report:

- Information relating to library operations for the month of December, 2020, was shared by Carrie Kienzle, Library Director
 - See Attachment #1

➤ Public Comment:

- None offered

➤ Financial Report:

- See Attachment #1

Director's Report:

- Director Carrie Kienzle shared the following information:
 - See Attachment #1
- Jody Rosenbaum initiated a discussion relating to the use of the Lynn Wilson Reading Room for continuous used book sales (PALS) or to set the room up as a permanent quiet reading area. Further discussion at later date.

Old Business:

- Board Membership:
 - The City of Apalachicola has recommended that Lynn Wilson be designated an Honorary Board Member without voting privileges.
 - Isabel Pateritsas is officially seated as a voting member of the board.
 - The change of status for Isabel Pateritsas leaves a slot open for an alternate member to be chosen. The position would be non-voting but require meeting attendance to provide an informed member if the need should arise to replace a seated board member.
 - Jerry Hurley recommended updating policy to reflect changes and current operational procedures.
- PLAN and Wilderness Coast communications:
 - Sondra Taylor-Furbee shared information relating to the benefits of working with PLAN.
 - Wilderness Coast has a new director. Sondra Taylor-Furbee and Carrie Kienzle will meet with her on January 28, 2021 to discuss MKL participation.

New Business:

- Jody Rosenbaum shared that the PALS Newsletter could become the MKL newsletter. After this was suggested, Carrie Kienzle said she would think about this but did not immediately decide on whether the PALS newsletter would become the MKL newsletter. It has in the past and that was PALS's plan but she has the option to give it back to them and have a small section in the newsletter for the library. Carrie said she would think about the two options and see which is more feasible for her.
 - The quarterly newsletter called "Key Note".
 - A corporate identity has been completed for MKL & PALS.
 - Copy requested for review at January, 2021 meeting.
 - Use of graphic materials will be determined upon board review.
- Jody Rosenbaum showed the board the peel-and-stick book label to be placed in books provided by PALS to indicate that the book is a gift from them.
- PALS intends to have a book sale in April (2021) at the old library building.
- Carrie Kienzle requested that the library schedule weekend hours on Sundays, noon to 5:00, if staff/volunteers can be scheduled.
- There was a discussion of possible background checks on volunteers with no action taken.

Final Public Comment:

- None offered.

Adjourn:

Meeting adjourned at 6:58 PM

- Motion made by Audie Pieper, seconded by Isabel Pateritsas, vote was unanimous