

**OFC USE**  
**FEES:**  
 Application Fee: \$ \_\_\_\_\_  
 Other: \_\_\_\_\_ \$ \_\_\_\_\_  
 Total: \_\_\_\_\_ \$ \_\_\_\_\_  
 Paid: \_\_\_\_\_



**OFC USE**  
 Approved by Building Official: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 PERMIT # \_\_\_\_\_

**City of Apalachicola**

**MECHANICAL** \_\_\_\_\_ **ELECTRICAL** \_\_\_\_\_ **PLUMBING** \_\_\_\_\_

**PERMIT APPLICATION**

Owner's Name: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone#: \_\_\_\_\_  
 City, State & Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Contractor's Name: \_\_\_\_\_ Ph# \_\_\_\_\_  
 Address: \_\_\_\_\_ Ph# \_\_\_\_\_  
 City, State & Zip Code: \_\_\_\_\_  
 State License #: \_\_\_\_\_ COA # \_\_\_\_\_  
 Address of Project: \_\_\_\_\_  
 Purpose of Permit: \_\_\_\_\_  
 Property/Parcel ID# & Legal description: \_\_\_\_\_

**If the application is for a Commercial Project please list the Name of the Business:**

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Type of Building: \_\_\_\_\_ Single Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ Commercial \_\_\_\_\_ Storage \_\_\_\_\_ Sign  
 \_\_\_\_\_ Other \_\_\_\_\_ Addition, alteration or renovation to building  
 Cost of Construction: \$ \_\_\_\_\_ Total Square Footage: \_\_\_\_\_ Flood Zone: \_\_\_\_\_  
 Lowest Floor Elevation: \_\_\_\_\_ Area Heated/Cooled: \_\_\_\_\_ # of Stories: \_\_\_\_\_ # of Units \_\_\_\_\_

**WARNING TO OWNER: Your failure to record a Notice of Commencement may result in you paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or attorney BEFORE recording your Notice of Commencement.**

**For improvements to real property with a construction cost of \$2,500.00 or more, a certified copy of the Notice of Commencement is required to be submitted to the Building Department when application is made for a permit or the applicant may submit a copy of the Notice of Commencement along with an affidavit attesting to its recording. A certified copy of the Notice of Commencement must be provided the Building Department BEFORE the second or any subsequent inspection can be performed. Filing of the documents that have been certified may be done by mail, fax, or hand-delivery.**

\_\_\_\_\_  
 Owner Date  
 \_\_\_\_\_  
 Printed Name of Owner

\_\_\_\_\_  
 Contractor Date  
 \_\_\_\_\_  
 Printed Name of Contractor