WORKSHOP
APALACHICOLA CITY COMMISSION
TUESDAY, NOVEMBER 28, 2023 – 4:00PM
HOLY FAMILY CENTER
203 7TH STREET, APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

I. Call to Order

II. Agenda Adoption

III. WORKSHOP – AFRICAN AMERICAN MUSEUM DISCUSSION

IV. Public Comment

V. Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office 48 hours in advance of the meeting.
AGENDA

DATE: 11/28/2023 @ 4:00 EST

TO: Kendall Falkner, Grant Coordinator File

FROM: Bret D. Hammond, AIA, ASLA

RE: Apalachicola African American Museum

This will be a PowerPoint presentation to the City Commission, City Staff, Stakeholders and the Community at Large.

The purpose of our meeting for 11/28/2023 is as follows:

The intent is to show the process we have gone through to develop two site plan design options and floor plan studies for consideration by the City and Stakeholders;

The goal of this meeting is to reach consensus on one or a hybrid concept of the discussed options;

Additional discussion will focus on the exhibit space requirements, storage, materiality;

Connection and compatibility with the Holy Family structure will be addressed based on the selected concept or hybridized concept.
APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY

Site and building program/concept meeting | 11.28.2023
# PROJECT SCHEDULE

1. **KICK-OFF MEETING**
   - Date: Oct. 5, 2023

2. **VIRTUAL PROGRAMMING/SITE PLANNING PRE-MEETING**
   - Date: Nov. 20, 2023

3. **IN-PERSON PUBLIC MEETING CONCEPT/SITE PLANNING**
   - Date: Nov. 28, 2023

4. **IN-PERSON PUBLIC MEETING DESIGN CONCEPTS**
   - Date: Jan. 16, 2023
AGENDA

1. PARKING
2. FINISH FLOOR ELEVATION STUDIES
3. OUTDOOR VENUE PRECEDENT IMAGERY
4. SITE PLANNING CONCEPTS
5. BUILDING PROGRAM
6. FLOOR PLAN CONCEPTS
7. LET’S TALK ABOUT EXHIBITION DISPLAY
APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

EXISTING PARKING

- HOLY FAMILY – 6 H.C. PARKING SPACES
PROPOSED PARKING

- MUSEUM PARKING SPACES – 13 TOTAL
- HOLY FAMILY – 8 H.C. PARKING SPACES

ADD 4 NEW HF PAVED H.C PARKING SPACES

RECONFIGURE EXIST’G PARKING TO 4 NEW MUS SPACES (1 H.C. SPACES) PAVED

MUSEUM PARKING SPACES – 13 TOTAL

HOLY FAMILY – 8 H.C. PARKING SPACES

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS
FINISH FLOOR ELEVATION STUDY 1

Not being in a flood zone allows museum to possibly be built using a slab on grade foundation.

This is the most economical option, but differs from the Holy Family Center, which is raised.

This creates two different finish floor elevations, which limits connection between them and potentially changes the architectural relationship between them.
Another option would be to raise the finish floor elevation of the new building to match the existing Holy Family building.

This could be achieved through foundation walls and fill or piers.

This will increase construction costs and will require the need for at least two ramps, which take up space in areas that could be used for courtyards and terraces.
Connecting the buildings at the same height using a raised patio or a deck creates the most integrated feel and necessitates only one ramp, which can be used as an architecturally prominent feature and shared between the structures.

This is perhaps the most architecturally interesting concept but is also the most expensive option.
OUTDOOR SITE PRECEDENT IMAGES

PRIVATE COURTYARD
PROVIDES INTIMATE SPACE FOR OUTDOOR EXIBITS, PERFORMANCES, AND GATHERINGS

OUTDOOR EVENT SPACE
PROVIDES SPACE FOR LARGER OUTDOOR EVENTS SUCH AS WEDDINGS OR REUNIONS

PUBLIC COURTYARD/ENTRY
PROVIDES WELCOMING SPACE AS ONE APPROACHES, ABLE TO GATHER BEFORE EVENTS START

PUBLIC/PRIVATE SEPARATION
COMBINATION OF ARCHITECTURAL/LANDSCAPE ELEMENTS TO BOTH SHOW AND HIDE VARIOUS ASPECTS OF THE PROGRAM

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS
OUTDOOR SITE PRECEDENT IMAGES

PRIVATE COURTYARD

PRIVATE COURTYARD

OUTDOOR EVENT SPACE

PUBLIC COURTYARD/ENTRY

APALACHICOLA, FLORIDA

PROGRAM CONCEPTS
OUTDOOR SITE PRECEDENT IMAGES

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

OUTDOOR EVENT SPACE
PRECEDENT IMAGRY

PROVIDES SPACE FOR
LARGER OUTDOOR EVENTS
SUCH AS WEDDINGS OR
REUNIONS

PRIVATE COURTYARD

OUTDOOR EVENT SPACE

PUBLIC COURTYARD/ENTRY
OUTDOOR SITE PRECEDENT IMAGES

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

PUBLIC COURTYARD / ENTRY

PRECEDENT IMAGES

PROVIDES WELCOMING SPACE AS ONE APPROACHES,

SERVES AS A PRE-FUNCTION SPACE

PRIVATE COURTYARD

OUTDOOR EVENT SPACE

PUBLIC COURTYARD/ENTRY
OUTDOOR SITE PRECEDENT IMAGES

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

PRIVACY SEPARATOR (FENCING)

OPTIONS FOR DEFINING SPACE AND ESTABLISHING BOUNDARIES AND PRIVACY FOR THOSE SPECIAL EVENTS

PUBLIC/PRIVATE SEPARATION

APALACHICOLA, FLORIDA

PROGRAMMING KICK-OFF MEETING
11.20.2023
SITE PLANNING CONCEPTS A

SITE LAYOUT A

PRIVATE COURTYARD
OUTDOOR EVENT SPACE
PUBLIC COURTYARD/ENTRY
PROPOSED MUSEUM BUILDING
PUBLIC/PRIVATE SEPARATION

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS
- Creates a public front "porch" space
- Referring to vernacular architecture
- Narrower outdoor spaces
- Closer to Holy Family
- Set back from corner to give prominence to Holy Family

SITE PLANNING CONCEPTS B

SITE LAYOUT B
- Creates a public front "porch" space separate from entry courtyard
- Larger entry courtyard
- Set back from corner to give prominence to Holy Family
- Small private courtyard

SITE PLANNING CONCEPTS B

SITE LAYOUT C

- Private courtyard
- Outdoor event space
- Public courtyard/entry
- Proposed museum building
- Public/private separation
"L" SHAPE GIVES MORE BUILDING FRONTAGE TO PUBLIC AND CREATES A CRADLED PRIVATE COURTYARD
- LARGE OUTDOOR EVENT SPACE
- USABLE PUBLIC COURTYARD SPACE

SITE LAYOUT D

PRIVATE COURTYARD
OUTDOOR EVENT SPACE
PUBLIC COURTYARD/ENTRY
PROPOSED MUSEUM BUILDING
PUBLIC/PRIVATE SEPARATION
CONCEPT SITE PLAN

PROPERTY LINE

ALLEY

PRIVATE COURTYARD

OUTDOOR EVENT AREA

MUSEUM 2,000 GSF

MUSEUM BLDG.

PRIVATE COURTYARD

OUTDOOR EVENT AREA

PUBLIC PLAZA

PUBLIC/PRIVATE SEPARATION

ADDED 4 NEW H.C. PARKING SPACES

P. COVERED PUBLIC PLAZA

9 PARKING SPACES

=>15 FT S.B.

4 PARKING SPACES W/ 1 MUSEUM HC RE-CONFIGURED

7TH STREET | DR. HUMPHRIES AVE

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

APALACHICOLA, FLORIDA
BUILDING PROGRAM

LOBBY/RECEPTION
- Provides a welcoming and visually appealing first impression, a place for a reception desk, and space for shop items.

STORAGE
- Provides on-site space for exhibit storage.

RESTROOMS
- Provides a convenient and accessible service to visitors.

EXHIBIT SPACE
- Provides space for temporary and permanent exhibits, A/V capabilities, and convertability.

COVERED EXTERIOR GATHERING
- Provides extra space for outdoor exhibits, events, and social interaction.

SERVICE
- Provides space for janitor’s closet, mechanical, and electrical equipment.
BUILDING PROGRAM

LOBBY/RECEPTION

120-300 SF

PROVIDES A WELCOMING AND VISUALLY APPEALING FIRST IMPRESSION, A PLACE FOR A RECEPTION DESK, AND SPACE FOR SHOP ITEMS
EXHIBIT SPACE

MAXIMUM SF LEFT IN PROGRAM

PROVIDES SPACE FOR TEMPORARY AND PERMANENT EXHIBITS, A/V CAPABILITIES, AND CONVERTABILITY
COVERED EXTERIOR GATHERING

PROVIDES EXTRA SPACE FOR OUTDOOR EXHIBITS, EVENTS, AND SOCIAL INTERACTION
FLOOR PLAN - CONCEPT A

CONCEPT A TOTAL GSFT

- THE EXHIBITION GALLERY IS LOCATED TO THE EAST.
- LOBBY ENTRANCE IS LOCATED ACROSS FROM THE HF EAST ENTRANCE/EXIT
- 2 UNI-SEX RESTROOMS
- GIFT SHOP
- MURAL ON WALL AT ENTRANCE
- PLANTERS AND SEATING AT PUBLIC PLAZA

TOTAL GSFT: 1,935

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS
APALACHICOLA, FLORIDA
PROGRAMMING KICK-OFF MEETING
11.20.2023

APALACHICOLA MUSEUM OF AFRICAN AMERICAN CULTURE AND HISTORY | PROGRAM CONCEPTS

FLOOR PLAN - CONCEPT B

CONCEPT B TOTAL GSFT

TOTAL GSFT: 1,915

✓ THE EXHIBITION GALLERY IS LOCATED TO THE NORTH.

✓ LOBBY ENTRANCE IS LOCATED ACROSS FROM THE HF EAST ENTRANCE/EXIT

✓ 2 UNI-SEX RESTROOMS

✓ SUPPORT SPACES TO THE SOUTH

✓ PLANTERS AND SEATING AT PUBLIC PLAZA
**FLOOR PLAN - CONCEPT C**

- **EXIT TO OUTDOOR EVENT AND PRIVATE COURTYARD**
- **EXHIBIT SPACE 1,200 to 1,300 SFT**
- **UTILITY/SERVICE 75 SFT**
- **STORAGE/WRK RM 200 SFT**
- **PUBLIC RESTROOMS 100 SFT**
- **LOBBY/RECEPT 200-250 GIFT SHOP SFT**

**CONCEPT C TOTAL GSFT**

- **TOTAL GSFT: 2,045**
  - THE EXHIBITION GALLERY IS LOCATED TO THE WEST.
  - LOBBY ENTRANCE IS TO THE SOUTH.
  - 2 UNI-SEX RESTROOMS
  - SUPPORT SPACES TO THE EAST
EXHIBITION DISPLAY DESIGN

1. Is it the expectation that visitors will have a self-guided tour of the displays or exhibits, or will staff communicate with the visitors directly?
2. What type of exhibits will be on display in this facility?

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<thead>
<tr>
<th>EXHIBIT TYPE</th>
<th>YES</th>
<th>NO</th>
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<tbody>
<tr>
<td>a. Art Work - Visual</td>
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<tr>
<td>b. Sculpture / Artifact</td>
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<td>c. Kiosk/Computer</td>
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<td>d. Traveling Exhibit</td>
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<td>e. Interactive Monitor</td>
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<td>f. Video Projection</td>
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There are specialist that will assist in the design of these display systems.

We can locate electrical outlets and data jacks throughout the gallery.

The exhibit space is small and we will need to have high ceilings.

Traveling exhibits accommodation will be challenging.
THANK YOU!

APALACHICOLA MUSEUM OF
AFRICAN AMERICAN CULTURE AND HISTORY