

PUBLIC HEARING & SPECIAL MEETING
APALACHICOLA CITY COMMISSION
MONDAY, SEPTEMBER 25, 2023 – 5:01PM
BATTERY PARK COMMUNITY CENTER
1 BAY AVE., APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

- I. Call to Order**
- II. Agenda Adoption**
- III. PUBLIC HEARING – FY 2023-2024 BUDGET**
- IV. SPECIAL MEETING**
- V. Public Comment**
- VI. Adoption Resolution 2023-07 – FY 2023-2024 Millage Rate**
- VII. Adoption Ordinance 2023-04 – FY 2023-2024 Budget**

Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

Resolution 2023-07

A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2023-2024 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF APALACHICOLA, SETTING A TENTATIVE BUDGET HEARING DATE, TIME AND PLACE AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Franklin County Property Appraiser has certified the quantity of taxable property within the City of Apalachicola for Fiscal Year 2023-2024; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Apalachicola has been certified by the Property Appraiser as \$236,551,780 and

WHEREAS, the City Commission of the City of Apalachicola adopts a tentative millage rate and sets a tentative budget hearing in order to comply with the Truth in Millage (TRIM) Law.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF APALACHICOLA, the following:

1. The City Commission hereby approves a millage rate of 8.3457 for ad valorem taxation within the City of Apalachicola, Florida for the 2023-2024 fiscal year.
2. The proposed ad valorem millage rate to be levied upon all taxable property located with the City of Apalachicola is greater than the computed rolled back rate of 7.2299 by 15.43%.
3. The date for the final budget hearing is hereby set for September 25, 2023, at 5:01 p.m. or as soon thereafter as possible, at the Community Center Meeting Room, at 1 Bay Avenue, Apalachicola, Florida.
4. This Resolution shall take effect immediately upon its adoption.

READ, APPROVED AND ADOPTED, this the 25th day of September, 2023.

ATTEST:

Lee Mathes, City Clerk

Brenda Ash, Mayor

CITY OF APALACHICOLA
ORDINANCE NO. 2023-04
AN ORDINANCE BY THE CITY COMMISSION
OF THE CITY OF APALACHICOLA, FLORIDA
ADOPTING THE 2023-2024 FISCAL YEAR BUDGET Published per Ordinance

Be it enacted by the people of the City of Apalachicola, Florida:

Section 1. The following department expense amounts are hereby appropriated in the General Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2023 and ending September 30, 2024:

Administration	\$786,378
Facilities	1,044,213
Fire	141,915
Governing Board	270,770
Library	160,455
Parks & Recreation	48,250
Police	906,646
Project Impact	511,320
Public Works	1,614,932
Zoning/Code Enforcement	200,000
Total Expenditures	\$5,685,879

Section 2. It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning October 1, 2023 and ending September 30, 2024:

Ad Valorem Taxes	\$1,922,593
95% Millage Rate 8.3457	
½ Cent Sales Tax	293,000
Alcoholic Beverage Tax	4,000
Utility Franchise	200,000
Local Communications Tax	75,025
Utility Tax	290,000
State Revenue Sharing	107,079
Building License Fees	35,000
Building Permit Fees	200,000
Golf Cart Permits	12,000
Tree Application Fees	2,250
Tree Reforestation Fees	5,130
Sidewalk Permits	1,000
County Fire Protection	30,000
Fines & Forfeitures	14,000
Cemetery Lots	8,000
Miscellaneous Revenue	25,000
Facility/Property Rent	45,000
Traffic Light Reimbursement	5,000
Farmers Market	3,000
Sanitation Fees	600,000
Sanitation Administration Fee	30,000
Project Impact Administration Fee	25,566
Firing Range	10,000
Community Gardens	500
HCA Museum	15,000
Library Programs	12,000
Grant – Project Impact	511,320
Local Option Gas Tax -- Restricted	71,400
Program Revenue	1,625
Carryforward	1,131,391
Total Revenues	\$5,685,879

Section 3. The total revenues and expenditures for the General Fund result in the following deficit from which funds are drawn from the 2022-2023 Carryforward.

Carryforward	\$1,131,391
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Section 4. The following department expense amounts are hereby appropriated in the Enterprise Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2023 and ending September 30, 2024:

Water Department	\$1,581,825
Sewer Department	2,013,098
Battery Park	55,300
Scipio Creek	87,870
Total Expenditures	\$3,738,093

Section 5. It is estimated the following revenues will be available to the Enterprise Fund for the fiscal year beginning October 1, 2023, and ending September 30, 2024:

Water Revenue	\$1,089,308
Sewer Revenue	1,797,966
Battery Park Revenue	107,320
Carryforward	680,499

Scipio Creek Revenue	63,000
Total Revenues	\$3,738,093

Section 6. The total revenues and expenditures for the Enterprise Fund result in the following deficit from which funds are drawn from the 2022-2023 carryforward and was used for 2022-2023 qualified projects. The following amounts are 2021-2022 Carryforward

Carryforward	\$680,499
Increase in Water Fund Reserves:	
Water Department Reserve	\$148,728
Wastewater Department Reserve	146,946
Increase in Enterprise Fund Reserve	\$295,674

Section 7. The following expense amounts are hereby appropriated in the Special Revenue Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2023 and ending September 30, 2024:

Community Redevelopment Agency	\$0
Revolving Loan Fund	0
Total Expenditures	\$ 0

Section 8. It is estimated the following revenues will be available to the Special Revenue Fund for the fiscal year beginning October 1, 2023, and ending September 30, 2024:

Community Redevelopment Agency	\$0
Revolving Loan Fund	0
Total Revenues	\$0

Section 9. The City of Apalachicola Fee Schedule for FY 2023-2024, *(to be)* attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on October 1, 2023 or when other specified ordinances become effective.

Section 10. This ordinance is published in the September 21, 2023 issue of *The Apalachicola Times*. The first reading of this ordinance was held at the first public hearing on September 13, 2023 at 5:01 PM. The final public hearing at a regular meeting was held on September 25, 2023 at 5:01 PM at the Apalachicola Community Center, 1 Bay Avenue, Apalachicola, Florida.

Section 11. The estimate upon which said budget for the 2023-2024 Fiscal Year is based, is on file for inspection by the public at the office of the City Clerk. The millage rate is being set at 8.3457 mills. The proposed ad valorem millage rate is greater than the computed rolled back rate of 7.2299 by 15.43%.

Section 12. This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

This Ordinance was read and adopted on September 25, 2023. Motion to adopt Ordinance made by

Commissioner _____, second by Commissioner _____.

Voting Aye:

Voting Nay:

**FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA**

ATTEST:

Brenda Ash, Mayor

Lee Mathes, City Clerk



City of Apalachicola

Final Budget Hearing for adoption of this b
This is a Draft Budget. All budgets presented in
adopted by the City of Apalachicola Board of Co

REVENUE

BUDGET for October 1, 2023 to September 30, 2024

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INCOME

1400000 - GENERAL REVENUE

	Actual Oct 22 - July 23	Estimated Oct 22 - Sept 23	ADOPTED BUDGET 22-23 ROLLBACK 8.3457	% of Budget	BUDGET 23-24 ROLLBACK @ 7.2299	BUDGET 23-24 Hold @ 8.3457
141001 - AD VALOREM TAXES	1,710,243	1,710,243	1,617,909	105.71%	1,665,547	1,922,593
141201 - 1/2 CENT SALES TAX	244,786	293,743	250,000	117.5%	293,000	293,000
141202 - MOBILE HOME LICENSE TAX		-	75	0.0%	-	-
141203 - ALCOHOLIC BEV LICENSE TAX	3,219	3,863	4,000	96.57%	4,000	4,000
141300 - UTILITY FRANCHISE	166,042	199,250	188,393	105.76%	200,000	200,000
1413200 - LOCAL COMMUNICATION TAX	62,954	75,545	75,000	100.73%	75,025	75,025
141400 - UTILITY TAX	249,062	298,875	265,000	112.78%	290,000	290,000
1415120 - STATE REVENUE SHARING	86,044	103,253	107,079	96.43%	107,079	107,079
1421001 - BUSINESS LICENSE FEES	29,467	35,360	35,000	101.03%	35,000	35,000
1422001 - BUILDING PERMIT FEES	205,325	246,390	80,000	307.99%	200,000	200,000
1422006 - GOLF CART PERMIT	15,376	18,451	12,000	153.76%	12,000	12,000
1422007 - TREE APPLICATION FEE	2,000	2,400	2,250	106.67%	2,250	2,250
1422008 - TREE REFORESTATION FUND	4,630	5,556	5,130	108.3%	5,130	5,130
1422011 - SIDEWALK PERMITS	900	1,080	1,000	108.0%	1,000	1,000
1430100 - COUNTY FIRE PROTECT-MSBU	17,071	20,485	37,000	55.37%	30,000	30,000
1430200 - FINES AND FORFEITURES	11,352	13,622	14,000	97.3%	14,000	14,000
1430300 - CEMETERY LOTS	5,807	6,968	10,000	69.68%	8,000	8,000
1440100 - MISCELLANEOUS	547,709	547,709	590,000	92.83%	25,000	25,000
1440120 - MISC-EQUIP/PROP RENTAL	40,815	48,978	35,000	139.94%	45,000	45,000
1440163 - TRAFFIC LIGHT REMB	4,205	5,046	5,000	100.92%	5,000	5,000
1440180 - FARMER MARKET REVENUE	2,450	2,940	3,000	98.0%	3,000	3,000
1440183 - SANITATION FEES	507,340	608,808	600,000	101.47%	600,000	600,000
1440184 - SANITATION - ADMINISTRATION FEE	25,235	30,282	30,000	100.94%	30,000	30,000
1440190 - PROJECT IMPACT ADMINISTRATION FEE	20,266	24,319	25,566	95.12%	25,566	25,566
1453210 - FERING RANGE	7,752	9,302	10,000	93.02%	10,000	10,000
1455500 - COMMUNITY GARDEN REVENUE	450	540	500	108.0%	500	500
1455700 - HISTORY CULTURE REVENUE	12,325	14,790	20,000	73.95%	15,000	15,000
5410200 - LIBRARY MISC. REVENUE	10,521	12,625	12,000	105.21%	12,000	12,000
5410300 - LIBRARY DONATIONS	7,627	9,152		100.0%		
TOTAL GENERAL FUND REVENUE	4,000,973	4,349,577	4,034,902		3,713,097	3,970,143
Special Revenue						
6410100 - LOCAL OPTION GAS TAX (LOGT)	60,662	72,794	71,400	101.95%	71,400	71,400
TOTAL SPECIAL REVENUE	60,662	72,794	71,400		71,400	71,400
Program Revenue						
TOTAL PROGRAM REVENUE	10,062	10,797	1,625	619.21%	1,625	1,625
TOTAL GENERAL FUND REVENUE	4,071,697	4,433,169	4,107,927		3,786,122	4,043,168

DEPARTMENTS

DRINKING WATER DEPARTMENT (RESTRICTED)				
REVENUE	894,067	1,072,880	1,041,502	1,089,308
SURPLUS/(DEFICIT)		(455,674)	-662,578	(492,517)
SEWER DEPARTMENT (RESTRICTED)				
REVENUE	1,486,613	1,783,935	1,651,885	1,797,966
SURPLUS/(DEFICIT)		145,313	-465,533	(215,133)
BATTERY PARK				
REVENUE	79,528	95,434	82,320	107,320
SURPLUS/(DEFICIT)		42,561	37,270	52,020
SCIPIO CREEK				
REVENUE	56,244	67,493	63,000	63,000
SURPLUS/(DEFICIT)		16,727	13,620	(24,870)
PROJECT IMPACT GRANT (RESTRICTED)				
REVENUE	426,100	511,320	511,320	511,320
SURPLUS/(DEFICIT)			0	0
TOTAL ENTERPRISE FUND AND RESTRICTED FUNDS CONTRIBUTION (DEFICIT)		(251,073)	(1,077,221)	(680,499)
ADMINISTRATION - Expenses				
ARPA - Expenses	635,167	1,047,234	713,423	786,378
FACILITIES - Expenses	1,047,234	605,002	888,275	1,044,213
FIRE - Expenses	118,869	267,861	141,915	141,915
GOVERNING BODY - Expenses	290,148	114,612	271,770	271,770
LIBRARY - Expenses	152,218	75,613	85,000	160,455
PARKS & RECREATION - Expenses	707,221	738,889	48,250	48,250
POLICE - Expenses	1,146,995	1,369,403	906,646	906,646
ZONING/CODE ENFORCEMENT - Expenses	332,236	284,806	1,614,932	1,614,932
REVOLVING LOAN FUND - Expenses	0	0	200,000	200,000
TOTAL EXPENSES	5,050,809	5,711,311	5,174,559	5,174,559
CARRYFORWARD	2,680,603	2,680,603	1,811,890	1,811,890
TOTAL surplus / (deficit)	1,811,890	0	(257,046)	0
NET DEFICIT / BALANCE BUDGET / SURPLUS				(257,046)
				0

CITY OF APALACHICOLA
BUDGET for October 1, 2023 to September 30, 2024

BUDGET for October 1, 2023 to September 30, 2024

BUDGET for October 1, 2023 to September 30, 2024

TOTAL RESERVES	\$757,342	\$295,674	\$827,814
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BUDGET for October 1, 2023 to September 30, 2024

BUDGET for October 1, 2023 to September 30, 2024
2023-2024 Only Exp

la Study	162,000
Valve Exerciser	12,000
Fire Hydrants (2023-2024)	250,000
Wall #6 Repair	39,000
Floose	98,000
Air Scrubber Fan	29,076
Flovec (Carryforward)	297,706
Vacuum Controllers - 100 / Year(Carryforward)	35,088
Dike Repairs (Carryforward)	50,000
VAC Station Controls (Carryforward)	90,000
Turbidity Meter (Carryforward)	10,000
Autocrane for pulling pumps (Carryforward)	12,000
Sludge Removal	60,000
Spare Motor for affluent pump	12,000
Trailer	12,000
Busbing Attachment	20,000
Scpio Creek Engineering	27,500
City Hall Improvements	20,000
Community center - Other	35,000
African American History Museum	250,000
HCA Brick Repair	20,150
Way Avenue Sea Wall	114,000

WASTEWATER DEPARTMENT

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WASTEWATER DEPARTMENT		BUDGET for October 1, 2023 to September 30, 2024				DRAFT 3.0		
ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024
INCOME								
	SEWER UTILITY BILL REVENUE	963,767	882,560	1,059,072	1,090,844	1,090,844	13.2%	1,090,844
	SEWER TAPS	18,600	15,260	18,300	18,500	18,500	0.0%	18,500
	ROAD BORES	1,000		0	1,000	1,000		1,000
	LATE FEE	15,000	8,802	10,562	15,000	15,000		15,000
	SEWER USAGE FEE	633,450	564,250	677,100	652,454	652,454	3.0%	652,454
	STORM WATER UTILITY FEE	20,168	15,751	18,901	20,168	20,168		20,168
TOTAL INCOME		\$1,657,685	\$1,486,613	\$1,783,935	\$1,797,966	\$1,797,966	8.8%	\$1,797,966
PERSONNEL								
	SALARIES & BENEFITS	139,365	118,469	129,239	169,077	169,077	21.3%	169,077
	OVERTIME SALARIES	15,000	9,940	10,844	15,000	15,000	0.0%	15,000
	FICA EXPENSE	11,809	9,063	9,887	14,082	14,082	19.2%	14,082
	GROUP HEALTH INSURANCE	16,698	17,311	18,885	37,935	37,935	128.6%	37,935
	RETIREMENT	16,698	12,201	13,310	22,944	22,944	38.2%	22,944
TOTAL PERSONNEL		\$199,370	\$166,984	\$182,164	\$259,038	\$259,038		\$259,038
OPERATING EXPENSES								
	LIABILITY/PROPERTY INSURANCE	40,123	34,625	41,550	60,185	60,185	50.0%	60,185
	WORKERS' COMPENSATION INS	4,750	4,750	4,750	4,750	4,750	0.0%	4,750
	FLOOD INSURANCE	7,500	7,500	7,500	7,500	7,500	0.0%	7,500
	POLLUTION INSURANCE	2,721	2,721	2,721	2,721	2,721	0.0%	2,721
	COMMUNICATIONS	9,000	2,685	2,929	9,000	9,000	0.0%	9,000
	CONTRACT LABOR	44,300	47,325	51,627	44,300	44,300	0.0%	44,300
	DUES & FEES	2,000	25	27	2,000	2,000	0.0%	2,000
	SUPPLIES	95,000	81,747	89,179	95,000	95,000	0.0%	95,000
	UNIFORMS	1,500	2,060	2,247	1,500	1,500	0.0%	1,500
	UTILITIES	126,000	118,143	128,883	126,000	126,000	0.0%	126,000
	GAS & OIL	13,000	4,985	5,416	13,000	13,000	0.0%	13,000
	REPAIRS & MAINTENANCE	175,000	159,489	173,988	175,000	175,000	0.0%	175,000
	TESTING	30,000	22,498	24,543	30,000	30,000	0.0%	30,000
	EQUIPMENT ABOVE \$750	6,500	0	0	6,500	6,500	0.0%	6,500
	TRAVEL & TRAINING	2,000	0	0	2,000	2,000	0.0%	2,000
	IT SERVICES	1,200	985	1,075	1,200	1,200	0.0%	1,200
TOTAL OPERATING EXPENSES		\$560,584	\$469,518	\$536,436	\$580,656	\$580,656		\$580,656
CAPITAL OUTLAY								
	CAPITAL OUTLAY	796,794	76,667	395,162	598,794	598,794	-24.8%	598,794
TOTAL CAPITAL OUTLAY		\$796,794	\$76,667	\$395,162	\$598,794	\$598,794		\$598,794
CAPITAL OUTLAY - GRANT								
	CAPITAL OUTLAY	0	0	0	0	0	0.0%	\$0
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0		\$0
DEBT PAYMENT								
	DEBT PAYMENT	427,665	427,665	427,665	422,051	427,665	0.0%	427,665
TOTAL DEBT PAYMENT		\$427,665	\$427,665	\$427,665	\$422,051	\$427,665		\$427,665
RESERVES								
	Major Capital Improvement Reserve	58,997	49,238	53,895	62,977	62,977		62,977
	Operating Expense (7.5%)	75,996	18,274	43,299	83,969	83,969		83,969
	Contingency/Emergency Reserve							
	Operating Expense (10.0%)							
TOTAL RESERVES		\$132,993	\$67,517	\$97,194	\$146,946	\$146,946	-4.9%	\$146,946
TOTAL SEWER DEPARTMENT EXPENDITURES		\$2,117,416	\$1,228,345	\$1,638,622	\$2,007,484	\$2,013,098		\$2,013,098
WASTEWATER - CAPITAL OUTLAY								
								\$ 598,794
	Frame (Carryforward)							297,706
	Vacuum Controllers - 100 / Year(Carryforward)							35,088
	Dike Repair (Carryforward)							50,000
	VAC Station Controls (Carryforward)							90,000
	Turbidity Meter (Carryforward)							10,000
	Auducene for pulling pumps (Carryforward)							12,000
	Sprayfield Pump Batteries							Legislative Appropriation
	Sprayheads for Sprayfield							60,000
	Sludge Removal							12,000
	Spare Motor for Effluent pump							12,000
	Trailer							20,000
	Radio and Fiber Communications							Waiting for Quote
	Bulging Attachment							20,000
DEBT PAYMENT								
	Bond Payment							50,680
	SRF Payment (\$185,685,437)							373,371
	Payments 3 of 15 @ 4.64%							
\$ 422,051								

WASTEWATER - CAPITAL OUTLAY		
Flood (Carryforward)	297,706	
Vacuum Controllers - 100 / Year(Carryforward)	35,088	
Dike Repairs (Carryforward)	50,000	
VAC Station Controls (Carryforward)	90,000	
Turbidity Meter (Carryforward)	10,000	
Autoclave for pulling pumps (Carryforward)	12,000	
Sprayfield Pump Batteries	Legislative Appropriation	
Sprayheads for Sprayfield	60,000	
Sludge Removal	12,000	
Spare Motor for effluent pump	12,000	
Trailer	20,000	
Radio and Fiber Communications	Waiting for Quote	
Bushing Attachment	20,000	
DEBT PAYMENT		
Bond Payment	50,680	\$ 422,051
SFP Payment (\$185,685.432)	371,371	
Payments 3 of 15 & 4 of 15		

BATTERY PARK MARINA

BUDGET for October 1, 2023 to September 30, 2024

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ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24		RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	
INCOME										
	MOORING REVENUE	63,000	50,936	55,567	63,000	0.0%	63,000		63,000	
	00-4520-470 less: Sales Tax Remitted	4,320	3,721	4,059	4,340		4,320		4,320	
	LAUNCH FEES	15,000	32,313	35,251	40,000	166.7%	40,000		40,000	
	TOTAL REVENUE	\$82,320	\$79,528	\$86,758	\$107,340	30.4%	\$107,320		\$107,320	
PERSONNEL										
	TOTAL PERSONNEL	\$0	\$0	\$0	\$0		\$0		\$0	
OPERATING EXPENSES										
4520430	UTILITIES	7,000	8,567	10,280	7,000	0.0%	7,000		7,000	
4520450	LIABILITY/PROPERTY INSURANCE	20,500	16,588	19,906	30,750	50.0%	30,750		30,750	
4520460	REPAIRS & MAINTENANCE	10,000	2,671	3,205	10,000	0.0%	10,000		10,000	
4520471	SUBMERGED LAND LEASE	2,000	1,306	1,567	2,000	0.0%	2,000		2,000	
4520462	JANITORIAL SERVICES	3,600	6,725	8,070	3,600	0.0%	3,600		3,600	
4520520	SUPPLIES	750	324	389	750	0.0%	750		750	
4520461	IT SERVICES	1,200	650	780	1,200	0.0%	1,200		1,200	
	TOTAL OPERATING EXPENSES	\$45,050	\$36,837	\$44,197	\$55,300		\$55,300		\$55,300	
CAPITAL OUTLAY:										
	CAPITAL OUTLAY	0	0	0	0	0.0%	0		0	
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0		\$0		\$0	
DEBT PAYMENT:										
	DEBT PAYMENT	0	0	0	0	0.0%	0		0	
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0		\$0		\$0	
	BATTERY PARK TOTAL EXPENSES	\$45,050	\$36,831	\$44,197	\$55,300	14.0%	\$55,300		\$55,300	
	BATTERY PARK SURPLUS / (DEFICIT)	\$37,270	\$42,697	\$42,561	\$52,040	39.6%	\$52,020		\$52,020	

CAPITAL OUTLAY	\$	-
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DEBT SERVICE	\$	-
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SCIPPIO CREEK MILL POND MARINA

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	
INCOME									
	MOORING REVENUE	48,000	43,173	47,098	48,000	48,000	0.0%	48,000	
	INTEREST INCOME	0	0	0	0	0	0.0%	0	
	REPAIR YARD INCOME	15,000	13,071	14,259	15,000	15,000	0.0%	15,000	
	TOTAL REVENUE	\$63,000	\$56,244	\$61,357	\$63,000	\$63,000	0.0%	\$63,000	
PERSONNEL									
	TOTAL PERSONNEL	\$0	\$0	\$0	\$0	\$0		\$0	
OPERATING EXPENSES									
	UTILITIES	5,000	5,692	6,830	5,000	5,000	0.0%	5,000	
	COMMUNICATIONS	1,000	0	0	1,000	1,000	0.0%	1,000	
	LIABILITY/PROPERTY INSURANCE	21,980	18,520	22,224	32,970	32,970	50.0%	32,970	
	REPAIRS & MAINTENANCE	15,000	3,600	4,320	15,000	15,000	0.0%	15,000	
	SUPPLIES	400	205	246	400	400	0.0%	400	
	SUBMERGED LAND LEASE	3,000	3,000	3,000	3,000	3,000	0.0%	3,000	
	JANITORIAL SERVICE	3,000	6,675	8,010	3,000	3,000	0.0%	3,000	
	TOTAL OPERATING EXPENSES	\$49,380	\$37,692	\$44,630	\$60,370	\$60,370		\$60,370	
CAPITAL OUTLAY:									
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$27,500	\$27,500		\$27,500	
DEBT PAYMENT:									
	DEBT PAYMENT	0	0	0	0	0	0.0%	0	
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0	\$0		\$0	
	SCIPPIO CREEK TOTAL EXPENSES	\$49,380	\$37,692	\$44,630	\$87,870	\$87,870	14.0%	\$87,870	
	SCIPPIO CREEK SURPLUS / (DEFICIT)	\$13,620	\$18,552	\$16,727	-\$24,870	-\$24,870		-\$24,870	

CAPITAL OUTLAY \$ 27,500
Scipio Creek Engineering \$ 27,500

SAFETY ISSUE

DEBT SERVICE \$ -

This budget is the budget provided in the grant application for Project Impact. Budget year is August 1, 2022 to July 31, 2023.

PROJECT IMPACT

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	CAPITAL OUTLAY \$0 NO PROVISION FOR CAPITAL EXPENDITURES IN GRANT
INCOME							
	GRANT PROCEEDS	511,320		511,320	0.0%	511,320	
TOTAL REVENUE		\$511,320		\$511,320		\$511,320	
PERSONNEL							
	PROGRAM MANAGER	48,000	49,440	49,440		49,440	
	SITE CO-ORDINATORS	60,372	60,372	60,372		60,372	
	CERTIFIED TEACHERS	35,006	35,006	35,006		35,006	
	PARAPROFESSIONALS	82,048	82,048	82,048		82,048	
	TAXES - FICA	17,246	17,246	17,246		17,246	
	TAXES - FUTASUTA	0	0	0		0	
	RETIREMENT	22,543	22,543	22,543		22,543	
	GROUP INSURANCE	11,654	11,654	11,654		11,654	
TOTAL PERSONNEL		\$276,869	\$49,440	\$278,309		\$278,309	
OPERATING EXPENSES							
	CONTRACT SERVICES-PROGRAM SPECIALIST	9,900		9,900		9,900	
	CONTRACT SERVICES-GRANT MANAGEMENT	9,900		9,900		9,900	
	EXTERNAL EVALUATION	9,950		9,950		9,950	
	ADMIN FEE - CITY OF APALACHICOLA 2.5%	12,783		12,783		12,783	
	JANITORIAL SERVICES	3,600		3,600		3,600	
	UTILITIES	4,800		4,800		4,800	
	TRAVEL - FIELD TRIPS	1,500		1,500		1,500	
	FIELD TRIPS - EDUCATIONAL / ADMISSION FEES	5,375		5,375		5,375	
	TRAVEL - STAFF DEVELOPMENT	3,000		3,000		3,000	
	COMMUNICATIONS	1,320		1,320		1,320	
	SUPPLIES (ADMIN)	1,200		1,200		1,200	
	SUPPLIES & MATERIALS (EDUCATIONAL)	30,431		30,431		30,431	
	CONFERENCES (includes fees, travel, lodging & meals)	2,427		2,427		2,427	
	STAFF DEVELOPMENT (includes Mental Health Training, background screening and DCF License Training)	1,425		1,425		1,425	
	SPECIAL PROGRAMS (FLDOE Certified Educators Contract Services)	40,000		40,000		40,000	
	SPECIAL PROGRAMS (CONTRACT SERVICES-VARIOUS)	81,594		80,154		80,154	
	WORKERS COMP	1,246		1,246		1,246	
STUDENT TECHNOLOGY		14,000		14,000		14,000	
MISCELLANEOUS		0		0		0	
TOTAL OPERATING EXPENSES		\$234,451	\$0	\$233,011		\$233,011	
TOTAL PROJECT IMPACT EXPENDITURES		\$511,320		\$511,320		\$511,320	
TOTAL PROJECT IMPACT GRANT SURPLUS/DEFICIT		\$0	\$0	\$0	0.0%	\$0	

ADMINISTRATION

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	CAPITAL OUTLAY City Hall Improvements
ADMINISTRATION PERSONNEL									
	SALARIES & WAGES	231,434	180,085	216,102	329,443	329,443	42.3%	329,443	\$ 20,000
	SOCIAL SECURITY	17,705	13,777	16,532	25,202	25,202	42.3%	25,202	
	RETIREMENT	46,843	33,395	40,074	58,781	58,781	25.5%	58,781	
	GROUP INSURANCE	49,452	37,446	44,935	63,188	63,188	27.8%	63,188	
TOTAL ADMINISTRATION PERSONNEL		\$345,434	\$264,703	\$317,643	\$476,614	\$476,614	38.0%	\$476,614	
FINANCE DEPARTMENT PERSONNEL									
	SALARIES & WAGES	161,387	121,547	145,856	115,756	115,756	0.0%	115,756	
	SOCIAL SECURITY	12,346	9,298	10,144	8,855	8,855	114.3%	8,855	
	RETIREMENT	32,703	24,610	26,847	29,326	29,326	0.0%	29,326	
	GROUP INSURANCE	21,225	18,131	19,779	16,499	16,499	0.0%	16,499	
TOTAL FINANCE DEPARTMENT PERSONNEL		\$227,661	\$173,586	\$202,627	\$170,436	\$170,436		\$170,436	
OPERATING EXPENSES									
	COMMUNICATIONS	9,000	12,793	15,352	9,000	9,000	0.0%	9,000	
	TRAVEL & TRAINING	3,500	5,380	6,456	7,500	7,500	0.0%	7,500	
	GAS & OIL	3,600	0	0	3,600	3,600	0.0%	3,600	
	SUPPLIES	10,000	8,042	9,650	10,000	10,000	0.0%	10,000	
	PERSONNEL STUDY		0	0					
	MERIT RAISES AFTER STUDY AND PERFORMANCE REVIEWS								
	PAYROLL / HR SERVICES	12,000	10,000	12,000	12,000	12,000	0.0%	12,000	
	EQUIPMENT	4,000	0	0	4,000	4,000	0.0%	4,000	
	GRANT CONSULTING	50,000	41,498	49,798	50,000	50,000	0.0%	50,000	
	DUES & FEES	3,000	2,410	2,892	3,000	3,000	0.0%	3,000	
	COPIER/POSTAGE RENTAL	5,500	1,430	1,716	5,500	5,500	0.0%	5,500	
	WORKERS COMP. INSURANCE	1,128	1,128	1,128	1,128	1,128	0.0%	1,128	
	ADVERTISING	10,000	5,004	6,005	10,000	10,000	0.0%	10,000	
	IT SERVICES	3,600	3,257	3,901	3,600	3,600	0.0%	3,600	
TOTAL OPERATING EXPENSES		\$115,328	\$90,936	\$108,998	\$119,328	\$119,328	3.5%	\$119,328	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	25,000	3,653	6,000	20,000	20,000	0.0%	20,000	
TOTAL CAPITAL OUTLAY		\$25,000	\$3,653	\$6,000	\$20,000	\$20,000	0.0%	\$20,000	
DEBT PAYMENT:									
	DEBT PAYMENT	0	0	0	0	0	0.0%	0	
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0	\$0	0.0%	\$0	
ADMINISTRATION DEPARTMENT TOTAL EXPENSES		\$713,423	\$532,878	\$635,167	\$786,378	\$786,378	10.2%	\$786,378	

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FACILITIES

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	ADOPTED BUDGET 2023-2024	
PERSONNEL								
TOTAL PERSONNEL		\$0	\$0	\$0	\$0	\$0	\$0	
OPERATING EXPENSES								
UTILITIES		69,000	75,943	91,132	69,000	69,000	69,000	CAPITAL OUTLAY
STREET LIGHTS		60,000	52,678	63,214	60,000	60,000	60,000	Community Center - Other
REPAIRS & MAINTENANCE		117,800	81,719	98,063	117,800	117,800	117,800	African American History Museum
CONTRACT LABOR		8,700	188	226	8,700	8,700	8,700	HCA Brick Repair
JANITORIAL SERVICE		25,200	20,350	24,420	25,200	25,200	25,200	Bay Avenue Sea Wall
LIABILITY & PROPERTY INS.		73,575	60,500	72,600	110,363	110,363	110,363	
COMMUNICATIONS		4,000	319	348	4,000	4,000	4,000	
HCA					40,000	40,000	40,000	
IT SERVICES		0		0	0	0	0	
TOTAL OPERATING EXPENSES		\$358,275	\$297,697	\$350,002	\$435,063	\$435,063	\$435,063	
CAPITAL OUTLAY:								
CAPITAL OUTLAY		275,000	0	0	409,150	409,150	409,150	
TOTAL CAPITAL OUTLAY		\$275,000	\$0	\$0	\$409,150	\$409,150	\$409,150	
FACILITY RESERVES								
RESERVES		255,000	255,000	255,000	200,000	200,000	200,000	
		\$255,000	\$255,000	\$255,000	\$200,000	\$200,000	\$200,000	
DEBT PAYMENT:								
DEBT PAYMENT		0	0	0	0	0	0	
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0	\$0	\$0	
FACILITIES DEPARTMENT TOTAL EXPENSES		\$888,275	\$546,697	\$605,002	\$1,044,213	\$1,044,213	\$1,044,213	

CAPITAL OUTLAY	\$ 409,150
Community Center - Other	\$ 25,000
African American History Museum	\$ 250,000
HCA Brick Repair	\$ 20,150
Bay Avenue Sea Wall	\$ 114,000

DEBT SERVICE	\$ -
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ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	
PERSONNEL	VOLUNTEER COMPENSATION	30,000	24,500	29,400	30,000	30,000	0.0%	30,000	
TOTAL PERSONNEL		\$30,000	\$24,500	\$29,400	\$30,000	\$30,000		\$30,000	
OPERATING EXPENSES									
COMMUNICATIONS		1,200	1,112	1,334	1,200	1,200	0.0%	1,200	
REPAIRS & MAINT. - VEHICLES		12,500	10,752	12,902	12,500	12,500	0.0%	12,500	
SUPPLIES		4,000	4,732	5,678	4,000	4,000	0.0%	4,000	
FIRST RESPONDER EXPENSE		3,000	2,500	3,000	3,000	3,000	0.0%	3,000	
GAS		4,500	730	876	4,500	4,500	0.0%	4,500	
WORKERS COMP. INS.		5,325	4,350	5,220	5,325	5,325	0.0%	5,325	
EQUIPMENT		4,000	850	1,020	4,000	4,000	0.0%	4,000	
TRAINING		2,500	1,442	1,730	2,500	2,500	0.0%	2,500	
IT SERVICES		1,200	900	1,080	1,200	1,200	0.0%	1,200	
HOSE & PUMP TESTING		4,000	3,321	3,985	4,000	4,000	0.0%	4,000	
TOTAL OPERATING EXPENSES		\$42,225	\$30,689	\$36,827	\$42,225	\$42,225		\$42,225	
CAPITAL OUTLAY:									
CAPITAL OUTLAY		20,000	2,214	2,952	20,000	20,000	0.0%	20,000	
TOTAL CAPITAL OUTLAY		\$20,000	\$2,214	\$2,952	\$20,000	\$20,000		\$20,000	
DEBT PAYMENT:									
DEBT PAYMENT		49,690	49,690	49,690	49,690	49,690	0.0%	0	
TOTAL DEBT PAYMENT		\$49,690	\$49,690	\$49,690	\$49,690	\$49,690		\$0	
FIRE DEPARTMENT TOTAL EXPENSES		\$141,915	\$107,093	\$118,869	\$141,915	\$141,915	0.0%	\$92,225	
CAPITAL OUTLAY									\$20,000
Firehouse Improvements									20,000
DEBT SERVICE									49,690
Fire Truck/Equipment Payment									34,100
Station Payment									15,590

GOVERNING BODY

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	ADOPTED BUDGET 2023-2024	CAPITAL OUTLAY Comp Plan Update
PERSONNEL								
	SALARIES & WAGES	26,800	22,333	26,800	26,800	26,800	26,800	
	SOCIAL SECURITY	2,050	1,709	2,050	2,050	2,050	2,050	
	RETIREMENT	2,896	2,413	2,896	2,896	2,896	2,896	
	GROUP INSURANCE	690	575	690	690	690	690	
	TOTAL PERSONNEL	\$32,436	\$27,030	\$32,436	\$32,436	\$32,436	\$32,436	
OPERATING EXPENSES								
	LEGAL SERVICES	70,000	80,380	96,456	95,000	95,000	95,000	
	LEGAL JUDGEMENTS / SETTLEMENTS	0	0	0	0	0	0	
	WORKERS' COMPENSATION INS	68	59	71	68	68	68	
	TRAVEL & TRAINING	1,500	528	634	1,500	1,500	1,500	
	SUPPLIES	2,250	112	134	2,250	2,250	2,250	
	DUES & FEES	4,000	1,055	1,266	4,000	4,000	4,000	
	AUDIT SERVICES	45,000	35,020	42,024	50,000	50,000	50,000	
	ELECTION EXPENSE	5,000	0	0	0	0	0	
	COMMUNICATIONS	3,000	3,226	3,871	3,000	3,000	3,000	
	IT SERVICES	3,000	294	353	3,000	3,000	3,000	
	TO BE ALLOCATED IN 2023	63,378	0	0	0	0	0	
	WEBSITE MAINTENANCE	2,400	54,000	54,000	2,400	2,400	2,400	
	PROFESSIONAL SERVICES (LOBBYIST)	54,000	4,116	54,000	54,000	54,000	54,000	
	PUBLIC OFFICIALS & LIABILITY INSURANCE	4,116	4,116	4,116	4,116	4,116	4,116	
	TOTAL OPERATING EXPENSES	\$257,712	\$776,790	\$202,925	\$219,334	\$219,334	\$219,334	
CAPITAL OUTLAY								
	CAPITAL OUTLAY	0	0	0	20,000	20,000	20,000	
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000	
DEBT PAYMENT								
	DEBT PAYMENT	0	32,500	32,500	0	0	0	
	TOTAL DEBT PAYMENT	\$0	\$32,500	\$32,500	\$0	\$0	\$0	
GOVERNING BODY DEPARTMENT TOTAL EXPENSES		\$290,148	\$238,320	\$267,861	\$271,770	\$271,770	\$271,770	
					-6.3%			

LIBRARY

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	ADOPTED BUDGET 2023-2024	
PERSONNEL SERVICES								CAPITAL OUTLAY
	SALARIES & WAGES	98,029	63,405	69,169	107,900	107,900	107,900	\$ -
	SOCIAL SECURITY	7,499	4,850	5,291	8,254	8,254	8,254	
	RETIREMENT	9,715	7,023	7,661	14,642	14,642	14,642	
	GROUP INSURANCE	7,282	6,121	6,677	7,592	7,592	7,592	
TOTAL PERSONNEL		\$122,525	\$81,399	\$88,799	\$138,389	\$138,389	\$138,389	DEBT SERVICE
OPERATING EXPENSES								\$ -
	COMMUNICATIONS	4,000	2,753	3,304	4,000	4,000	4,000	
	DONATIONS	7,627	7,627	7,627	0	0	0	
	CLEANING SERVICES	0	0	0	1,000	1,000	1,000	
	SUPPLIES	3,000	2,421	2,905	4,000	4,000	4,000	
	AUTOMATION	1,000	0	0	0	0	0	
	SUBSCRIPTIONS	2,000	1,727	2,072	2,000	2,000	2,000	
	BOOKS	6,000	4,109	4,931	6,000	6,000	6,000	
	WORKERS COMP. INSURANCE	66	66	66	66	66	66	
	PROMOTIONAL	1,000	0	0	1,000	1,000	1,000	
	IT SERVICES	1,000	800	960	1,000	1,000	1,000	
	PROGRAMS	4,000	3,290	3,948	3,000	3,000	3,000	
TOTAL OPERATING EXPENSES		\$29,693	\$22,793	\$25,873	\$22,066	\$22,066	\$22,066	
CAPITAL OUTLAY								
	CAPITAL OUTLAY	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0	
DEBT PAYMENT								
	DEBT PAYMENT	0	0	0	0	0	0	
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0	\$0	\$0	
LIBRARY TOTAL EXPENSES		\$152,218	\$104,192	\$114,612	\$160,455	\$160,455	\$160,455	
					5.4%			

PARKS & RECREATION

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	ADOPTED BUDGET 2023-2024
REVENUE	Lafayette Park Riverfront Park						
TOTAL REVENUE		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING EXPENSES							
UTILITIES		3,500	2,876	3,451	3,500	3,500	3,500
REPAIRS & MAINTENANCE		25,000	15,324	18,389	25,000	25,000	25,000
PROPERTY/LIABILITY INSURANCE		6,500	5,125	6,150	9,750	9,750	9,750
SENIOR PROGRAM		2,000	1,243	1,657	2,000	2,000	2,000
DIXIE YOUTH DONATION		2,000	2,000	2,000	2,000	2,000	2,000
COMMUNITY GARDEN		3,000	2,200	2,933	3,000	3,000	3,000
FARMERS MARKET		3,000	860	1,032	3,000	3,000	3,000
HCA MUSEUM - RESTRICTED		40,000	40,000	40,000	-100,000	0	0
TOTAL OPERATING EXPENSES		\$85,000	\$69,628	\$75,613	\$48,250	\$48,250	\$48,250
CAPITAL OUTLAY							
CAPITAL OUTLAY		0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY - GRANT							
FEMA - 76103 - Bodiford Park						0	0
FEMA - 76103 - Lafayette Park						0	0
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0
DEBT PAYMENT							
DEBT PAYMENT		0	0	0	0	0	0
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0	\$0	\$0
PARKS AND RECREATION TOTAL EXPENSES		\$85,000	\$69,628	\$75,613	\$48,250	\$48,250	\$48,250

CAPITAL OUTLAY

DEBT SERVICE

\$ -

POLICE

BUDGET for October 1, 2023 to September 30, 2024

DRAFT ?

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	
PERSONNEL									
	SALARIES & WAGES	377,468	332,015	362,198	472,982	472,982	25.3%	472,982	CAPITAL OUTLAY
	OVERTIME SALARIES	24,000	21,688	23,660	24,000	24,000	0.0%	24,000	Police Truck
	SOCIAL SECURITY	30,712	25,389	27,708	38,019	38,019	23.8%	38,019	Police Radios
	RETIREMENT	103,940	87,051	94,665	128,669	128,669	23.8%	128,669	
	GROUP INSURANCE	68,013	56,725	61,882	69,243	69,243	1.8%	69,243	
	TOTAL PERSONNEL	\$604,133	\$522,878	\$570,413	\$732,912	\$732,912		\$732,912	DEBT SERVICE
OPERATING EXPENSES									Station Payment
	WORKERS COMP. INSURANCE	5,956	5,650	5,650	5,956	8,934	50.0%	8,934	Police Vehicle
	COMMUNICATIONS	15,000	10,193	12,232	15,000	15,000	0.0%	15,000	
	DISPATCH	7,500	8,052	9,662	7,500	7,500	0.0%	7,500	
	REPAIRS & MAINT. - VEHICLES	2,000	1,485	1,782	2,000	2,000	0.0%	2,000	
	TIRES	2,500	1,068	1,282	2,500	2,500	0.0%	2,500	
	UNIFORMS	6,500	7,925	9,510	6,500	6,500	0.0%	6,500	
	SUPPLIES	18,000	18,321	21,985	18,000	18,000	0.0%	18,000	
	GAS	1,000	0	0	1,000	1,000	0.0%	1,000	
	SUPPLIES - AMMUNITION	5,000	762	914	5,000	5,000	0.0%	5,000	
	EQUIPMENT ABOVE \$750								
	EQUIPMENT BELOW \$750	2,500	235	282	2,500	2,500	0.0%	2,500	
	TRAINING & SALARY INCENTIVE	1,500	1,221	1,465	1,500	1,500	0.0%	1,500	
	COPPER/POSTAGE RENTAL	1,000	1,058	1,270	1,000	1,000	0.0%	1,000	
	ANIMAL CONTROL SERVICES	3,500	3,045	3,654	3,500	3,500	0.0%	3,500	
	IT SERVICES	1,500	1,100	1,320	1,500	1,500	0.0%	1,500	
	TOTAL OPERATING EXPENSES	\$73,456	\$60,715	\$71,008	\$73,456	\$76,434		\$76,434	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	41,000	40,500	40,500	72,000	72,000	75.6%	72,000	
	TOTAL CAPITAL OUTLAY	\$41,000	\$40,500	\$40,500	\$72,000	\$72,000		\$72,000	
DEBT PAYMENT									
	DEBT PAYMENT	25,300	25,300	25,300	25,300	25,300	0.0%	25,300	
	TOTAL DEBT PAYMENT	\$25,300	\$25,300	\$25,300	\$25,300	\$25,300		\$25,300	
POLICE DEPARTMENT TOTAL EXPENSES		\$743,889	\$648,793	\$707,221	\$903,668	\$906,646	21.9%	\$906,646	

PUBLIC WORKS

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024	
PERSONNEL									
	SALARIES & WAGES	308,640	255,125	278,318	362,422	362,422	17.4%	362,422	136,079
	OVERTIME & SEASONAL SALARIES	10,000	6,463	7,050	10,000	10,000	0.0%	10,000	50,000
	SOCIAL SECURITY	24,376	20,011	21,831	28,490	28,490	16.9%	28,490	50,000
	RETIREMENT	36,759	27,412	29,904	49,181	49,181	33.8%	49,181	
	GROUP INSURANCE	91,210	64,321	70,168	97,626	97,626	7.0%	97,626	35,000
	TOTAL PERSONNEL	\$470,985	\$373,332	\$407,272	\$547,719	\$547,719	16.3%	\$547,719	
OPERATING EXPENSES									
	WORKERS COMP. INSURANCE	11,564	9,500	11,400	11,564	11,564	0.0%	11,564	
	COMMUNICATIONS	6,700	3,473	4,168	6,700	6,700	0.0%	6,700	
	REPAIRS & MAINTENANCE	30,000	15,767	18,920	30,000	30,000	0.0%	30,000	
	TIRES	3,000	2,250	2,700	3,000	3,000	0.0%	3,000	
	SUPPLIES	35,000	25,350	30,420	35,000	35,000	0.0%	35,000	
	UNIFORMS	1,500	563	676	1,500	1,500	0.0%	1,500	
	STREET SIGNS				15,000	15,000		15,000	
	GAS	12,000	20,210	24,252	12,000	12,000	0.0%	12,000	
	EQUIPMENT	13,000	8,450	10,140	13,000	13,000	0.0%	13,000	
	MAINTENANCE	30,000	17,184	20,621	30,000	30,000	0.0%	30,000	
	CEMETARIES	25,000	18,500	24,000	34,200	34,200	0.0%	34,200	
	TREE MAINTENANCE	20,000	1,850	1,850	20,000	20,000	0.0%	20,000	
	TREES FROM REFORESTATION FUND	16,490	93	93	21,620	21,620		21,620	
	IT SERVICES	1,200	1,000	1,200	1,200	1,200	0.0%	1,200	
	SANITATION SERVICES - Commercial	234,130	198,602	238,322	234,150	234,150		234,150	
	SANITATION SERVICES - Residential	298,200	232,705	279,246	298,200	298,200		298,200	
	SANITATION SERVICES - Landfill	5,000	3,675	4,410	5,000	5,000	0.0%	5,000	
	TOTAL OPERATING EXPENSES	\$742,804	\$559,172	\$672,418	\$772,134	\$772,134	3.9%	\$772,134	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	126,000	37,692	37,692	271,079	271,079	115.1%	271,079	
	TOTAL CAPITAL OUTLAY	\$126,000	\$37,692	\$37,692	\$271,079	\$271,079	115.1%	\$271,079	
DEBT PAYMENT									
	DEBT PAYMENT	29,614	29,614	29,614	24,000	24,000	-19.0%	24,000	
	TOTAL DEBT PAYMENT	\$29,614	\$29,614	\$29,614	\$24,000	\$24,000	-19.0%	\$24,000	
	PUBLIC WORKS DEPARTMENT TOTAL EXPENSES	\$1,369,403	\$999,810	\$1,146,995	\$1,614,932	\$1,614,932	17.9%	\$1,614,932	

CAPITAL OUTLAY	
Leslie Street Cost Overrun	136,079
Truck -2500	50,000
Stormwater Project - State Appropriation	50,000
Street and Sidewalk Repairs	35,000
	\$ 271,079

DEBT SERVICE	
	\$ 24,000
Backhoe	24,000

Reforestation fund currently has a projected carryforward of \$16490 and projected income of \$5,130 for a total of \$21,620.

BUILDING DEPARTMENT

BUDGET for October 1, 2023 to September 30, 2024

DRAFT 3.0

ACCOUNT NUMBER	DESCRIPTION	ADOPTED BUDGET 2022-2023	ACTUAL @ 7/31/2022	ESTIMATE @ 9/30/23	DEPT REQUEST FY 23-24	RECOMMENDED FY 23-24	% change	ADOPTED BUDGET 2023-2024
PERSONNEL	SALARIES & WAGES	186,735	130,113	141,941	80,800	80,800	-56.7%	80,800
	SOCIAL SECURITY	14,285	9,954	10,859	6,181	6,181	-56.7%	6,181
	RETIREMENT	22,240	16,337	17,822	10,965	10,965	-50.7%	10,965
	GROUP INSURANCE	31,851	25,312	27,613	10,151	10,151	-68.1%	10,151
TOTAL PERSONNEL		\$255,111	\$181,716	\$198,235	\$108,096	\$108,096	-57.6%	\$108,096
OPERATING EXPENSES	BUILDING INSPECTIONS CONTRACT	0	0	0	0	0	#DIV/0!	0
	ENGINEERING CONSULTING	15,000	8,350	10,020	25,000	25,000	0.0%	25,000
	PLANNING CONTRACT	0	0	0	0	0	#DIV/0!	0
	SOFTWARE	0	0	4,000	6,020	6,020	0.0%	6,020
	FLOOD PLAIN MANAGEMENT	2,500	0	2,512	2,500	2,500	0.0%	2,500
	SUPPLIES	3,000	2,093	2,512	3,000	3,000	0.0%	3,000
	GAS	1,500	742	890	1,500	1,500	0.0%	1,500
	WORKERS COMP. INSURANCE	595	465	558	595	595	0.0%	595
	ADVERTISING	600	2,385	2,862	600	600	0.0%	600
	COMMUNICATIONS	2,800	497	596	2,800	2,800	0.0%	2,800
	EQUIPMENT	1,500	235	282	1,500	1,500	0.0%	1,500
	IT SERVICES	1,200	950	1,140	1,200	1,200	0.0%	1,200
	VEHICLE REPAIRS & MAINT.	1,000	210	252	1,000	1,000	0.0%	1,000
TOTAL OPERATING EXPENSES		\$29,695	\$15,927	\$23,112	\$45,715	\$45,715	53.9%	\$45,715
CAPITAL OUTLAY	CAPITAL OUTLAY	0	44,439	44,439	0	0	0.0%	0
TOTAL CAPITAL OUTLAY		\$0	\$44,439	\$44,439	\$0	\$0	0.0%	\$0
RESERVES	BUILDING DEPARTMENT RESERVE	0	0	66,449	46,189	46,189	0.0%	46,189
TOTAL RESERVES		\$0	\$0	\$66,449	\$46,189	\$46,189	0.0%	\$46,189
PLANNING AND ZONING DEPARTMENT TOTAL EXPENSES		\$284,806	\$242,082	\$332,236	\$200,000	\$200,000	-29.8%	\$200,000

CAPITAL OUTLAY

\$0

DEBT SERVICE

\$0

Position	Current Annual Wages	Requested Adjustment	COLA 1.25	Salary Study Increase	FY 23-24 Annual Wages	FICA 7.65%	Retirement	Insurance	Health CIP	Vision GLIC	Dental GLIC	Life - \$50,000 GLIC	Mobile Telephone	Total Annual Benefits	Total Annual Wages and Benefits
Administration Department															
Administrative Support	\$ 72,092.00		\$ 3,004.00	\$ 8,009.26	\$ 84,505.86	\$ 6,404.70	\$ 28,171.42	\$ 11,296.08	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 444.00	\$ 477.43	\$ 47,409.63	\$ 131,915.49
City Clerk	\$ 48,390.00	\$ 2,860.00	\$ 2,418.00		\$ 53,438.00	\$ 4,098.01	\$ 3,632.10	\$ 12,410.88	\$ 12,016.56	\$ 31.20	\$ 141.12	\$ 222.00	\$ 20,121.98	\$ 73,559.88	\$ 126,597.88
Receptionist	\$ 31,200.00		\$ 1,580.00		\$ 32,780.00	\$ 2,506.14	\$ 4,445.33	\$ 10,039.80	\$ 9,251.16	\$ 62.40	\$ 282.24	\$ 444.00	\$ 16,091.47	\$ 49,751.47	\$ 80,931.47
Administrative Assistant															
Grant Admin & Project Mgmt	\$ 44,990.00		\$ 2,248.50		\$ 47,238.50	\$ 3,613.82	\$ 6,410.40	\$ 7,288.78	\$ 5,500.12	\$ 62.40	\$ 282.24	\$ 444.00	\$ 17,312.98	\$ 64,552.48	\$ 111,765.48
City Planning	\$ 61,190.00		\$ 3,059.50		\$ 64,249.50	\$ 4,915.09	\$ 8,718.66	\$ 6,146.52	\$ 5,598.84	\$ 62.40	\$ 282.24	\$ 444.00	\$ 17,312.98	\$ 64,552.48	\$ 111,765.48
Code Enforcement	\$ 45,000.00		\$ 2,250.00		\$ 47,250.00	\$ 3,614.63	\$ 6,411.83	\$ 16,002.86	\$ 15,452.28	\$ 62.40	\$ 282.24	\$ 444.00	\$ 17,312.98	\$ 64,552.48	\$ 111,765.48
Total Administration	\$ 302,832.00	\$ 2,860.00	\$ 15,141.50	\$ 8,809.26	\$ 328,442.86	\$ 25,202.38	\$ 58,730.33	\$ 63,189.00	\$ 59,326.40	\$ 343.20	\$ 1,532.32	\$ 1,986.08	\$ 1,509.19	\$ 146,740.60	\$ 475,183.46
Finance Department (includes Grants & Project Mgmt)															
Finance Director	\$ 68,577.00		\$ 2,416.55		\$ 70,993.55	\$ 5,472.50	\$ 22,438.00	\$ 10,334.76	\$ 9,606.12	\$ 62.40	\$ 282.24	\$ 444.00	\$ 63.52	\$ 38,428.78	\$ 109,422.33
Financial Clerk	\$ 48,339.00		\$ 2,416.55		\$ 50,755.55	\$ 3,882.33	\$ 6,887.58	\$ 6,104.64	\$ 5,316.00	\$ 62.40	\$ 282.24	\$ 444.00	\$ 63.52	\$ 38,428.78	\$ 109,422.33
Total Finance, Grants & Project Mgmt	\$ 116,916.00		\$ 4,833.10		\$ 121,749.10	\$ 9,354.83	\$ 29,325.58	\$ 16,499.40	\$ 14,922.12	\$ 124.80	\$ 564.48	\$ 888.00	\$ 127.04	\$ 76,857.56	\$ 201,606.66
Building Department															
Building Official - Vacant	\$ 80,000.00				\$ 80,000.00	\$ 4,500.00	\$ 8,142.00	\$ 10,150.08	\$ 9,600.00	\$ 62.40	\$ 282.24	\$ 444.00	\$ 545.88	\$ 23,428.56	\$ 103,428.56
Permit Clerk - Vacant (Part Time)	\$ 20,800.00				\$ 20,800.00	\$ 1,981.20	\$ 2,822.56						\$ 413.76	\$ 25,213.76	\$ 46,013.76
Total Building	\$ 100,800.00				\$ 100,800.00	\$ 6,481.20	\$ 10,964.56	\$ 10,150.08	\$ 9,600.00	\$ 62.40	\$ 282.24	\$ 444.00	\$ 545.88	\$ 23,428.56	\$ 128,643.32
Library Department															
Librarian	\$ 47,320.00	\$ 4,860.00			\$ 52,000.00	\$ 3,978.00	\$ 7,056.40	\$ 6,803.64	\$ 6,252.96	\$ 62.40	\$ 282.24	\$ 208.04	\$ 17,838.04	\$ 69,838.04	\$ 119,838.04
Part Time Library Assistant	\$ 15,000.00	\$ 2,250.00	\$ 780.00		\$ 18,030.00	\$ 1,352.25	\$ 2,250.77	\$ 1,023.28	\$ 982.86	\$ 788.64	\$ 62.40	\$ 282.24	\$ 175.78	\$ 8,694.78	\$ 26,725.78
Total Library	\$ 62,320.00	\$ 7,110.00	\$ 780.00		\$ 70,160.00	\$ 5,330.25	\$ 9,307.17	\$ 7,826.92	\$ 7,235.82	\$ 124.80	\$ 564.48	\$ 208.04	\$ 18,015.82	\$ 78,532.82	\$ 147,963.82
Police Department															
Police Chief	\$ 64,200.00	\$ 5,000.00	\$ 3,214.50	\$ 23,270.76	\$ 72,475.26	\$ 7,398.81	\$ 31,289.78	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 50,298.74	\$ 122,774.00
Lieutenant	\$ 46,200.00	\$ 5,000.00	\$ 2,316.00	\$ 9,779.15	\$ 53,295.15	\$ 4,813.01	\$ 20,534.38	\$ 6,661.24	\$ 6,050.56	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Sergeant	\$ 46,200.00	\$ 5,000.00	\$ 2,316.00	\$ 6,438.09	\$ 53,638.09	\$ 4,958.99	\$ 19,627.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.40	\$ 282.24	\$ 208.04	\$ 545.88	\$ 34,518.51	\$ 87,813.65
Officer	\$ 46,000.00	\$ 5,000.00	\$ 2,313.00		\$ 53,313.00	\$ 4,956.33	\$ 19,602.50	\$ 11,059.12	\$ 10,507.44	\$ 62.4					

General Fees

Proposed

Occupational License

License Fees Vary Per Category (See Ordinance 2005-11)

Penalties added Oct 1 at 10% , 5% ea. Additional month not to exceed 25%	
Sidewalk Use - Restaurants	\$250 per street frontage
Sidewalk Use - Retail	\$200.00

Code Enforcement

First Violation	\$250
Repeat Violation	\$400

Sign Permits

Sign Permit Application Fee	\$50.00
Sign Permit Fee	\$2.00 per square foot
Mural Permit Application Fee	\$100.00

Residential Building - One to Two Residential Units

New Structure	Current ICC Valuation Table
Remodel/Additions	Current ICC Valuation Table
(Includes Pools)	Current ICC Valuation Table
Plan Review	Current ICC Valuation Table
Accessory Structure	Current ICC Valuation Table
(Includes Storage Building, Marine Seawalls and Docks)	Current ICC Valuation Table
Fence: replacement or repair	\$0
Roof/Re-Roof	\$100
House Moving Fee	\$500.00 Residential
Occupancy/Change of Use	\$100
Other Not Listed	\$100
Individual Supplemental Permit (Temp power pole, electrical, plumbing, HVAC, Gas, & Roofing)	\$100 for individual permit
Supplemental Permits (Temp power pole, electrical, plumbing, HVAC, Gas, & Roofing)	\$200 lump sum under general contractor permit

Commercial Building & Three or More Residential Units

Value of construction for commercial building and three or more residential units shall be calculated on the total cost of construction divided by the number of units. All units required to pay permit fees based upon each individual unit.

New Structure	\$6.00 per thousand valuation \$90.00 minimum
Additions/Remodel	\$7.00 per thousand valuation
(Includes Pools)	\$100.00 minimum
Accessory Structures (Includes	\$7.00 per thousand valuation
(includes Storage Building, Marine	\$90.00 minimum
Seawalls and Docks)	
Roof/Re-Roof	\$7.00 per thousand valuation \$90.00 minimum
Commercial Plan Review	One Half (1/2) Base Permit Fee
Occupancy/Change of Use	\$100.00
Moving of Structure	\$6.00 per thousand valuation \$125.00 minimum
Fence: replacement or repair	\$0.00
Fence: new or materially altered	\$75.00
Other Not Listed	\$100.00 minimum
Plumbing	\$.70 per thousand valuation \$75.00 minimum
HVAC	\$.70 per thousand valuation \$75.00 minimum
Electrical	\$.70 per thousand total valuation \$75.00 minimum

Residential Exception Fees

Water Heater Replacement	\$25.00
Pool Electrical	\$100.00
Single Service Change	\$100.00
Burglar Alarm Install	\$100.00
Single Temp Pole	\$100.00
Gas	
Commercial up to 10 Outlets	\$100.00
Commercial over 10 Outlets	\$100.00 plus \$10.00 each per outlet over 10
Residential	\$100.00
Mobile Home Set-Up Fee	\$150.00 Singlewide \$150.00 Doublewide \$375.00 Triplewide

Fee includes set-up only, does not include decks or accessory structures. May not include any attachable additions. Electrical and Split mechanical systems - \$75.00 each. No additional permit required for plumbing or mechanical package units.

Demolition Fee:	\$0.00
Re-Inspection Fee	\$75.00
Failure to Call for Inspection	\$75.00
Failure to Receive Building Permit Prior to Construction	\$250.00 plus double permit fee for all work started prior to permit issuance
Special Inspection and All Other Inspections where no Permit Fee Is Generated	\$100.00 per hour – minimum 1 hour
After Hours Emergency Call Out	\$100.00 for first hour \$100.00 per hour thereafter

The permit and fee assessed for this service will be the responsibility of the contractor and owner. Payment will be made upon arrival of the inspector or to the Building Department immediately following the inspection or to the Building Department immediately following service.

Miscellaneous Fees

FILL FEES

Routine Landscaping, less than 1000 sq	\$0.00
A&V FLOOD ZONES	
Greater than 5 cu yds but less than 10 cu yds	\$100.00
Greater than 10 cu yds but less than 20 cu yds	\$200.00
Each additional yard of fill	\$20.00
X ZONE	
Greater than 5 cu yds but less than 20 cu yds	\$100.00
Each additional yard of fill	\$10.00
Fill requires site plan review, concurrency review and associated fees.	

Encroachment Agreement	\$150.00
Quasi-Judicial Variance Requests	\$1,600.00
Quasi-Judicial Special Exception Requests	\$1,600.00
Records Request	According to FL Statute
Sketch Plat	\$0.00
Preliminary Replat	\$100.00 plus \$2.00 per lot
Final Replat	\$3,500.00
Preliminary Replat	\$100.00 plus \$2.00 per lot
Final Replat	\$2,000.00
Re-Zoning Requests	\$2,000.00
Land Use Change Requests	\$2,000.00
Combination Re-Zoning/ Land Use Requests	\$3,500.00
Residential Concurrency Review	No Charge
for Water/Sewer Availability	
Commercial Concurrency Review	\$100.00
for Water/Sewer Availability	
Required for commercial development	
Floodplain Management Fee	\$100.00
Commercial Stormwater Review	\$300.00
Stormwater Utility	
Single Family Detached Residence	\$1.00 per month
Other Residential Multi-Family	\$1.00 per month for each dwelling unit
Institutional	
Gov't & Non-For-Profit Facilities	\$2.00 per month
Commercial	\$2.00 per month for each water or sewer connection
Stormwater Permit Impact Fees	
A one-time stormwater impact fee will be levied on each City building permit which is equivalent to five years of standard utility billing rates.	
Residential - Single Family	\$1.00 per month for 60 months - \$60.00
Commercial - Standard	\$2.00 per month for 60 months - \$120.00
Commercial - One-half (0.5) acre	\$6.00 per month for 60 months - \$360.00
Mobile Food Truck Event Authorization	No Charge
Credit Card fee	3%
Site Plan Review – Includes Site Plan Review and Two Reviews	

Development Order Fees

Residential New Construction	\$200.00 Base Rate
Residential Accessory structures, including decks & pools, any lot coverage	\$50.00
Fence: new or materially altered	\$0.00
Site Plan Review – Includes Site Plan Review and Two Reviews	
Commercial/Multifamily New Construction	
Less than 5,000 square ft.; 2 acres or 3 Units	\$450.00
5,000 - 20,000 square ft.; 2-5 acres or 4 -24 Units	\$1,000.00
20,001 - 100,000 square ft.; 5-10 acres or 25-100 Unit	\$2,000.00

over 100,000 square ft. ; over 10 acres or over 100 Un \$3,000.00
Commercial review subsequent \$300.00 per review
to first 2 plan reviews

Commercial/Multifamily: New & Replacement Fence

\$100.00

Amendments to local development orders - Same as stated for Commercial/Industrial Site Plan Review above.

Development of Regional Impact (DRI)

New DRI	\$5,000.00
Site Plan Review, less than 5,000 sq. ft. and less than 2 acres	\$500.00
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and less than 2 acres	\$1,000.00
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and 2 to 10 acres	\$2,000.00
Site Plan Review, more than 100,000 sq. ft., or more than 10 acres	Negotiated

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General Fees	Standard Rate	Discount Rate (for qualifying charitable events & City employees)	Security Deposit
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Facility and Park Rentals

Lafayette Park (Gazebo) - Per Event	\$500	\$200	\$250
Riverfront Park - Per Event	\$500	\$200	\$250
Holy Family Center Grand Room - Per Event	\$300	\$100	\$100
Holy Family Center Classroom - Per Event	\$100	\$100	\$100
Holy Family Center Outside - Per Event	\$150	\$100	\$100
Event Permit	\$100		

Public Records Research & Reproduction

Copies 8 1/2 x 11 - each	\$0.15		
Copies 8 1/2 x 11 - two sided - each	0.20		
City Map 8 1/2 x 11 - each	\$1.00		
NSF - Return Check Fee	\$35.00		
Labor - Employee - rate per hour	According to FL Statute		

Golf Cart Registration

Golf Cart Registration Fee - Per Year - Partial Year pays full rate.	Registration Fee		
Golf Cart Use in City Limits per Ordinance	\$50.00		

Cemeteries

Full Payment in advance is required for all cemetery lots, plots and services.

Magnolia Cemetery - Per Lot = 4 Plots	\$1,200.00		
Magnolia Cemetery - Per Plot	\$300.00		
Snowhill Cemetery - Per Lot = 4 Plots	\$1,200.00		
Snowhill Cemetery - Per Plot	\$300.00		
Magnolia/Snowhill - Grave Open M - F before 2:00 PM	\$250.00		
Magnolia/Snowhill - Grave Open M - F after 2:00 PM	\$500.00		
Magnolia/Snowhill - Grave Open S - S 9:00 AM to 4:00 PM	\$500.00		

Riverfront Park Slip Rental Fee

Overnight Slip Rental Fee	Per Linear Foot per Night	\$2.00	
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Battery Park Marina**Monthly Slip Rental Fees**

Base Rate	Vessel Registered in Franklin County not exceeding 30 ft. in length	\$100.00	
Base Rate	Vessel NOT Registered in Franklin County not exceeding 30 ft. in length	\$175.00	
Length Surcharge	Each Additional Foot over 30 Ft. per month per foot charge	\$5.00	
Utility Connection	Optional per month charge	\$25.00	

Boat Launch Fees

LAUNCH FEES FOR CHARTER CAPTAINS WILL BE EFFECTIVE UPON ADOPTION OF THE REVISED BATTERY PARK MARINA ORDINANCE IF FEES ARE REQUIRED THEREIN.

Franklin County Resident Fee	Free		
Non-Franklin County Resident Fee	\$10 daily \$125 annually		
Franklin County Charter Captain Fee	\$75 annually		
Non-Franklin County Charter Captain Fee	\$150 annually		

RV Overnight Camping Fees

Overnight RV Camping Fee	Self Contained Recreational Vehicles Only. NO utility, water or sewage connections available. PER NIGHT	\$50	
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Transient (Overnight) Slip Rental Fee

Overnight Slip Rental Fee	Per Linear Foot per Night	\$2.00	
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Live Aboard Rental Fees -

ALL LIVE ABOARDS MUST VACATE THE MARINA WITHIN ONE YEAR FROM ADOPTION OF NEW BATTERY PARK MARINA ORDINANCE.

Live Aboard		\$200 + Normal Slip Rental Fee	
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Penalties / Fines / Fees**Penalty****Fine**

Return Check Fee		\$25.00	
1st Rule Violation	Written Warning Issued	\$100.00	
2nd Rule Violation	Final Notice	\$200.00	
3rd Rule Violation	Contract Termination	\$300.00	

Scipio Creek Marina

Scipio Creek Marina - Per Linear Foot - Monthly	\$1.50		
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	Scipio Creek Marina - Overnight Docking Per Foot Per Night	\$2.00		
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Gun Range Fees

	Daily visit		\$10.00 per day	
	Annual		\$200.00	
	Member + immediate family		\$300.00	Free to Current and Retired City Employees

Tree Ordinance Fees & Fines

	Permit Processing Fee		\$50	
	Fine: if trees removed prior to tree application approval		\$50	
	Trees: 4" to 16" tree (Non Patriarch) price each		\$25	
	Trees: 16" to less than 35" tree (Non Patriarch) price each		\$35	
	Total Non Patriarch Tree (Maximum per lot)		\$250	
	Trees: Patriarch trees or any tree 35" and larger		\$1,000	
	Fine - Patriarch Tree Removal prior to application approval		\$25,000	

Copier Fees

	Standard Fee	Non-for-Profit	Not-for-Profit must be a registered 501 (c)(3) to obtain discounted rate.
B&W -- 8 1/2 x 11	\$0.15	\$0.03	
B&W -- 8 1/2 x 14	\$0.15	\$0.03	
B&W -- double sided	\$0.20	\$0.06	
B&W -- 11 x 17 posters	\$1.00	\$0.50	
Color -- 8 1/2 x 11	\$0.40	\$0.20	
Color -- 8 1/2 x 14	\$0.40	\$0.20	
Color -- double sided	\$0.50	\$0.25	
Color -- 11 x 17 posters	\$2.00	\$1.00	
Supplies -- paper	\$0.03	\$0.02	
Supplies -- poster paper	\$0.25	\$0.20	
Supplies -- earbuds	\$1.00	\$1.00	
Supplies -- jump drives	\$5.00	\$5.00	

Services

Faxes -- Local	\$3.00 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Faxes -- Long distance	\$4.00 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Faxes -- Incoming	\$3.50 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Scans	\$2.50 minimum for first 10 pages; \$1 minimum for every 5 pages thereafter
Lamination	\$2.00 per page

Books for Sale

	Hard cover	Paperback
Island Light	\$23.00	\$15.00
Outposts on the Gulf	\$25.00	
At the Water's Edge	\$25.00	
Apalachicola Diary	\$15.00	
Apalachicola Before 1861	\$25.00	\$15.00

Dosik Community Room Rental

For profit / non-partner	\$25.00 per day	
For profit / partner	\$15.00 per day	
Not-for-profit	No Charge	Not-for-Profit must be a registered 501 (c)(3) to obtain no charge rate.

<i>City of Apalachicola</i>		UTILITY BILLING		Effective:	October 1, 2023 FY 2023-24
Drinking Water / Wastewater Connections (tap Fees)		Water Inside Rate	Water Outside Rate	Wastewater Inside Rate	Wastewater Outside Rate
Residential					
Connection 3/4" or less		\$1,390.50	\$1,390.50	\$1,905.50	\$1,905.50
Connection 1"		\$2,781.00	\$2,781.00	\$3,811.00	\$3,811.00
Commercial					
Connection 3/4"		\$1,946.70	\$1,946.70	\$2,667.70	\$2,667.70
Connection 1"		\$3,893.40	\$3,893.40	\$5,335.40	\$5,335.40
Connection 1 1/2"		\$6,118.20	\$6,118.20	\$8,384.20	\$8,384.20
Connection 2"		\$12,236.40	\$12,236.40	\$16,768.40	\$16,768.40
Connection 3"		\$15,434.55	\$15,434.55	\$21,151.05	\$21,151.05
Connection 4"		\$26,280.45	\$26,280.45	\$36,013.95	\$36,013.95
Connection 6"		\$39,597.32	\$39,597.32	\$53,395.20	\$53,395.20
Connection 8"		\$52,560.90	\$52,560.90	\$65,847.90	\$65,847.90
Other Charges					
Pit Charge (to be paid at time of tap fees)				\$2,060.00	\$2,060.00
Meter/Meter Box Replacement (minimum \$50.00 based on location and meter)		\$51.50	\$51.50		
Road Bore (Minimum \$500. Based on location)		\$515.00	\$515.00	\$515.00	\$515.00
Residential Monthly Drinking Water / Wastewater Rates		Water Inside Rate	Water Outside Rate	Wastewater Inside Rate	Wastewater Outside Rate
Monthly Minimum Charge					
Residential 3/4"		\$14.37	\$17.95	\$23.54	\$29.41
Residential 1"		\$14.37	\$17.95	\$23.54	\$29.41
Residential 1 1/2"		\$14.37	\$17.95	\$23.54	\$29.41
Residential Sewer Usage Fee				\$23.54	\$29.41
Usage Charges per 1000 Gallons					
Over 1000 to less than 3000		\$5.08	\$6.07	\$7.11	\$7.49
3000 to less than 6000		\$5.33	\$6.39	\$7.35	\$8.10
6000 to less than 9000		\$5.60	\$6.70	\$7.78	\$8.50
9000 to less than 13000		\$5.90	\$7.03	\$8.24	\$8.91
13000 +		\$6.17	\$7.39	\$8.50	\$9.36
Stormwater Fee Residential (monthly)		\$1.03			
Stormwater Impact Fee Residential for new construction		\$61.80			
Commercial Monthly Drinking Water / Wastewater Rates		Water Inside Rate	Water Outside Rate	Wastewater Inside Rate	Wastewater Outside Rate
Monthly Minimum Charge					
Commercial 3/4"		\$31.02	\$38.76	\$34.49	\$43.06
Commercial 1"		\$61.94	\$77.45	\$68.62	\$86.03
Commercial 1 1/2"		\$97.34	\$121.68	\$108.30	\$135.38
Commercial 2"		\$194.70	\$243.36	\$216.51	\$272.82
Commercial 3"		\$223.07	\$278.83	\$273.09	\$341.36
Commercial 4"		\$418.06	\$522.58	\$465.00	\$581.29
Commercial 6"		\$4,769.94	\$5,962.28	\$8,170.54	\$10,213.26
Commercial 8"		\$6,147.14	\$7,683.73	\$8,676.56	\$10,845.83
Commercial Sewer Usage Fee				\$97.85	\$97.85
Usage Charges per 1000 Gallons					
Over 1000 to less than 3000		\$5.08	\$6.07	\$7.11	\$7.49
3000 to less than 6000		\$5.33	\$6.39	\$7.35	\$8.10
6000 to less than 9000		\$5.60	\$6.70	\$7.78	\$8.50
9000 to less than 13000		\$5.90	\$7.03	\$8.24	\$8.91
13000 +		\$6.17	\$7.39	\$8.50	\$9.36
Stormwater Fee Commercial (monthly)		\$2.06			
Stormwater Impact Fee Commercial for new construction		\$123.60			
Stormwater Impact Fee Commercial for new construction (0.5 acre or more)		\$370.80			

Fees Drinking Water / Wastewater		All Connections	Charges are for any type of Connection	
Other Fees				
Late Payment		10% after 10th		
Return Check or ACH Fee		\$25.00		
Shut Off Fee		\$25.00 after 20th		
Water Turn On Fee		\$25.00		
Transfer Fee		\$25.00		
Pull Fee (turned off after 2 mths bill)		\$100.00		
Meter - Re-read Fee		\$15.00		
After hours turn on		\$50.00		
Cut lock off meter - 1st offense - (Lock placed on meter by City for any reason and is cut off)		\$100.00		
Cut lock off meter - 2nd offense - (Lock placed on meter by City for any reason and is cut off)		\$ 250.00 and meter pulled		
Data Log Fees				
First Occurrence in 12 month period		No Charge		
Repeat Data Log Fee Per Occurrence		\$15.00		
Deposits			Examples of Type of Business	
Residential		\$150.00		
Commercial Small Users		\$200.00	Merchants, General Commercial	
Commercial Medium Users		\$500.00	Restaurant, Grocery Store	
Commercial Large Users		\$800.00	Seafood Processing	
Solid Waste		Monthly Fee	* 5% Rate Increase effective 10/1/2021 - 6/30/2022. Commission may authorize other changes by budget amendment upon execution of new Solid Waste Contract.	
Type	Qty - Container Frequency			
Residential / monthly / 1 can		\$23.00	24.15	
Commercial / monthly / 1 can		\$35.50	37.28	
Commercial / 2xwk		\$70.00	73.5	
2 yd 1x week / monthly		\$65.00	68.25	
2 yd 2x week / monthly		\$144.00	151.2	
4 yd 1x week / monthly		\$144.00	151.2	
4 yd 2x week / monthly		\$278.00	291.9	
4 yd 3x week / monthly		\$432.00	453.6	
6 yd 1x week / monthly		\$216.00	222.48	
6 yd 2x week / monthly		\$432.00	453.6	
6 yd 3x week / monthly		\$650.00	682.5	
6 yd 4x week / monthly		\$860.00	903	
6 yd 5x week / monthly		\$1,080.00	1134	
8 yd 1x week / monthly		\$288.00	302.4	
8 yd 2x week / monthly		\$575.00	603.75	
8 yd 3x week / monthly		\$865.00	908.25	
8 yd 4x week / monthly		\$1,150.00	1207.5	

Inside - Inside City Limits

Outside - Outside City Limits