

A Workshop of the Apalachicola City Commission was held on Wednesday, August 23, 2023, at 5PM at the Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

Present: Mayor Brenda Ash, Commissioner Adriane Elliott, Commissioner Anita Grove, Commissioner Despina George, City Manager Travis Wade, City Attorney Dan Hartman, City Clerk Lee Mathes, Planner Bree Robinson, Code Enforcement Officer PJ Erwin

Workshop opened by Mayor Ash.

### **AGENDA ADOPTION**

Motion to adopt agenda made by Commissioner Elliott, seconded by Commissioner Grove. Motion carried 4 to 0.

### **PUBLIC COMMENT**

1. Clayton Mathis – Addressed parking issues and parking mitigation
2. Dennis Winterringer – Presented outline of recommended changes to Planning & Zoning procedures for development approval
3. Glen Coxwell – Addressed Building Department revenues and expenses, EPCI, and Building Department requirements as stated in Florida Statutes.
4. LaRaela Coxwell – Recommended Commission address immediate concerns regarding Building Department and adopt policies and procedures.
5. Pete Whitesell – Encouraged Commission to consider HAPPI's recommendations regarding Building Department procedures.
6. Al Ingle – Address development approval process and understaffing of Building Department.
7. Bonnie Davis – Reviewed HAPPI's Building Department recommendations.
8. Diane Brewer – Addressed enforcement of ordinances and committee term limits.

### **DISCUSSION – PLANNING, PERMITTING, BUILDING, CODE ENFORCEMENT DEPARTMENT**

Commission discussed public comments recommendations, involvement of engineering services, involvement of professional to work with staff to produce policies and procedures, and staff creating a checklist.

Attorney Hartman addressed building code process.

Workshop – 8/23/23 – Page 2

Commissioner George will work with City Manager Wade, Attorney Hartman, and staff in developing a checklist which will be presented to Commission at October meeting.

Motion to adjourn made by Commissioner Elliott, seconded by Commissioner George. Motion carried 4 to 0.

---

Brenda Ash, Mayor

---

Lee Mathes, City Clerk