



192 Coach Waggoner Blvd.
Apalachicola, FL 32320
850-653-9319/850-653-2205 (Fax)

BUSINESS TAX LICENSE APPLICATION

Date: _____

BUSINESS NAME:

_____ PHONE: () _____

BUSINESS LOCATION ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

BUSINESS CONTACT NAME: _____

BUSINESS EMAIL ADDRESS: _____

BUSINESS EIN/FID#: _____ ZONING FOR BUSINESS PROPERTY: _____

TYPE OF BUSINESS, PROFESSION, OR OCCUPATION: _____

STATE CONTRACTORS LICENSE NUMBER(S): _____

(If Contractor- Indicate all that apply: Electrical, Roofing, Plumbing, Residential Contractor, Commercial/General Contractor)

AMOUNT OF INVENTORY (If Merchant): \$ _____

NUMBER OF TABLES & CHAIRS/If Restaurant: Inside: _____ Outside: _____

NUMBER OF ONSITE PARKING SPACES: _____ (Attach Site Plan showing location, spaces & sizes)

NUMBER OF ROOMS FOR RENTAL: _____ Does business front on City Sidewalk: ____ Yes ____ No

Any changes to current buildings may require a building permit and/or change of use permit. No person or corporation shall engage or manage a business, profession, or occupation within the City of Apalachicola without purchasing a Business License.

SIGNATURE: _____

OFFICE ONLY:

Permit #: _____

Amount \$: _____

Building Department Contact List:

SUBJECT	POINT PERSON	FORM – NEXT STEPS
AIRBNB's, RENTALS, ETC.	City Planner	Call/Meeting
AIR CONDITIONING, ELECTRICAL, PLUMBING	Building Inspector	Building Permit
BUILDING PERMIT	Building Inspector	Building Permit
FOOD TRUCK	Code Enforcement-> City Planner	Business License/Food Truck Permit/Zoning
NEW DEVELOPMENT	City Planner	P&Z Application
SIDEWALK PERMIT	Code Enforcement	Sidewalk Application
SIGNS	City Planner	P&Z Application
ZONING	City Planner	P&Z Application

Tammy Owens, Building Official: (850) 653-5614 towens@cityofapalachicola.com
 Bree Robinson, City Planner: (850) 323-0985 brobins@cityofapalachicola.com
 PJ Erwin, Code Enforcement Officer: (850) 653-8222 perwin@cityofapalachicola.com

FORMS:

Planning & Zoning Application: <https://www.cityofapalachicola.com/wp-content/uploads/2022/11/Planning-Zoning-Application-2023.pdf>

Operating a Food Truck:

https://library.municode.com/fl/apalachicola/codes/code_of_ordinances?nodeId=PTIICO_CH22LIBURE_ARTVPUFOES

Someone seeking to operate a food truck in the City of Apalachicola does not need a business license. Florida legislation, Section 509.102, effective July 1, 2020, allows mobile food trucks to operate throughout Florida without the need to acquire any additional licensing, business tax receipt, or permit beyond a State license (Mobile Food Service) from the [Department of Business and Professional Regulation \(DBPR\), Division of Hotels and Restaurants](#). The DBPR call center can be reached at (850) 487-1395 or through their email correspondence portal at <http://www.myfloridalicense.com/contactus/>.

While there are no fees or registrations required for mobile food vending within the City, Mobile food trucks are welcome in Apalachicola for the enjoyment of our residents and visitors. There are no fees or registrations required for mobile food vending within the City; however, our local codes, Part II, Ch. 22, Article VI, Sec. 22.151-159, must be observed to ensure the safety and welfare of all.

https://library.municode.com/fl/apalachicola/codes/code_of_ordinances?nodeId=PTIICO_CH22LIBURE_ARTVIMOFODIVE

Displaying a Sign:

https://library.municode.com/fl/apalachicola/codes/code_of_ordinances?nodeId=SPBLADECO_CH113SIRE

Sidewalk Permit: <https://www.cityofapalachicola.com/wp-content/uploads/2023/05/Sidewalk-Application-Form.pdf>