

A Public Hearing and Special Meeting of the City Commission was held on Wednesday, September 14, 2022, 5:01 PM At The Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

PRESENT: Mayor Brenda Ash  
Commissioner Anita Grove  
Commissioner Despina George  
Commissioner Donna Duncan  
Commissioner Adriane Elliott

Travis Wade, City Manager  
Deborah Guillotte, City Clerk  
Mark Gerspacher, Finance Director

### I. CALL TO ORDER

Mayor Brenda Ash called the meeting to order, followed by prayer and pledge of allegiance.

### II. AGENDA ADOPTION

Commissioner Anita Grove made a motion to adopt the agenda. Commissioner Adriane Elliott seconded, and the motion carried 5-0.

### III. PUBLIC HEARING – FY 2022-2023 BUDGET

Mayor Ash opened the public hearing of the first reading of Ordinance 2022-02 Adopting the 2022-2023 Fiscal Year Budget.

City of Apalachicola 2021-2022 Fiscal Year Budget Information

General Fund: 6,159,253

Enterprise Fund: 3,915,927

Total Budget: 10,075,275

Proposed Millage Rate: 8.3457

Rolled Back Rate: 8.3457

The second public hearing and special meeting for final adoption of the 2022-2023 fiscal year budget will be held on Tuesday September 27, 2022 at 5:01 PM in the Apalachicola Community Center #1 Bay Avenue.

Code Enforcement, Glen Jenkins requested that the fee schedule fill fee be \$20 per load, per cubic yard for any fill outside of the footprint of the primary building, and a \$500 per truckload penalty for any amount over permitted amount of fill.

Commissioner Grove asked that the sidewalk fees be changed to \$200 retail and \$250 restaurant usage.

Commissioner Despina George gave a brief review of the last budget workshop of carry over balances of projects to the new budget, re-addressing Scipio Creek repairs and where the funds would come from.

The Commission discussed millage rates at the hold rate, and not the roll back rate as discussed at previous workshop.

Public Comments consisted of the following: 1) stormwater run-off from properties, onto connecting neighbors, and fines being imposed being very important; 2) ARPA funds being used for Scipio Creek repairs.

No further public comments.

Public hearing closed and Special meeting opened.

**IV. SPECIAL MEETING**

**1. Adoption Decision – Resolution – Final Adoption FY 2022-2023 Millage Rate**

1. Adoption Decision – Resolution – Final Adoption FY 2022-2023 Millage Rate

Commissioners discussed whether to stay at hold rate or go back to the roll back rate as decided at last workshop.

Mayor Ash read Resolution 2022-06 in its entirety.

A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2022-2023 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF APALACHICOLA, SETTING A TENTATIVE BUDGET HEARING DATE, TIME AND PLACE AND PROVIDING FOR AN EFFECTIVE DATE

Commissioner George made a motion to adopt Resolution 2022-06. Commissioner Elliott seconded and the motion carried 3-2. Opposed: Commissioners Anita Grove, and Donna Duncan

**IV. SPECIAL MEETING**

**2. Ordinance 2022-02 – First reading of Fiscal Year 2022-2023 Budget Adoption**

Mayor Ash read Ordinance 2022-02 in its entirety.

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA ADOPTING THE 2022-2023 FISCAL YEAR BUDGET

Be it enacted by the people of the City of Apalachicola, Florida:

**Section 1.** The following department expense amounts are hereby appropriated in the General Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2022, and ending September 30, 2023:

Administration	\$713,423
ARPA	1,047,234
Facilities	888,275
Fire	141,915
Governing Board	226,770
Library	152,218
Parks & Recreation	85,000

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Police	738,889
Project Impact	511,320
Public Works	1,369,403
Zoning/Code Enforcement	284,806
<b>Total Expenditures</b>	<b>\$6,159,253</b>

**Section 2.** It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning October 1, 2022 and ending September 30, 2023:

Ad Valorem Taxes	\$1,554,532
½ Cent Sales Tax	250,000
Mobile Home License Tax	75
Alcoholic Beverage Tax	4,000
Utility Franchise	188,393
Local Communications Tax	75,000
Utility Tax	265,000
State Revenue Sharing	107,079
Building License Fees	35,000
Building Permit Fees	80,000
Golf Cart Permits	12,000
Tree Application Fees	2,250
Tree Reforestation Fees	5,130
Sidewalk Permits	1,000
County Fire Protection	37,000
Fines & Forfeitures	14,000
Cemetery Lots	10,000
Miscellaneous Revenue	590,000
Facility/Property Rent	35,000
Traffic Light Reimbursement	5,000
Farmers Market	3,000
Sanitation Fees	600,000
Sanitation Administration Fee	30,000
Project Impact Administration Fee	25,566
Firing Range	10,000
Community Gardens	500
HCA Museum	20,000
Library Programs	12,000
Grant – Project Impact	511,320
Local Option Gas Tax – Restricted	71,400
Program Revenue	1,625
Carryforward	1,603,383
<b>Total Revenues</b>	<b>\$6,159,253</b>

**Section 3.** The total revenues and expenditures for the General Fund result in the following deficit from which funds are drawn from the 2021-2022 Carryforward.

<b>Carryforward</b>	<b>\$1,603,382</b>
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**Section 4.** The following department expense amounts are hereby appropriated in the Enterprise Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2022, and ending September 30, 2023:

Water Department	\$1,704,080
Sewer Department	2,117,417
Battery Park	45,050
Scipio Creek	49,380
<b>Total Expenditures</b>	<b>\$3,915,927</b>

**Section 5.** It is estimated the following revenues will be available to the Enterprise Fund for the fiscal year beginning October 1, 2022, and ending September 30, 2023:

Water Revenue	\$1,041,502
Sewer Revenue	1,651,885
Battery Park Revenue	82,320
Carryforward	1,077,220
Scipio Creek Revenue	63,000
<b>Total Revenues</b>	<b>\$3,915,927</b>

**Section 6.** The total revenues and expenditures for the Enterprise Fund result in the following deficit from which funds are drawn from the 2021-2022 carryforward and was used for 2022-2023 qualified projects. The following amounts are 2021-2022 Carryforward

<b>Carryforward</b>	<b>\$1,077,220</b>
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Increase in Water Fund Reserves:	
Water Department Reserve	\$135,267
Wastewater Department Reserve	132,993
<b>Increase in Enterprise Fund Reserve</b>	<b>\$268,260</b>

**Section 7.** The following expense amounts are hereby appropriated in the Special Revenue Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2022, and ending September 30, 2023:

Community Redevelopment Agency	\$0
Revolving Loan Fund	0
<b>Total Expenditures</b>	<b>\$ 0</b>

**Section 8.** It is estimated the following revenues will be available to the Special Revenue Fund for the fiscal year beginning October 1, 2022, and ending September 30, 2023:

Community Redevelopment Agency	\$0
Revolving Loan Fund	0
<b>Total Revenues</b>	<b>\$0</b>

**Section 9.** The City of Apalachicola Fee Schedule for FY 2022-2023, *(to be)* attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on October 1, 2022, or when other specified ordinances become effective.

**Section 10.** This ordinance is published in the September 22, 2022, issue of *The Apalachicola Times*. The first reading of this ordinance was held at the first public hearing on September 14, 2022, at 5:01 PM. The final public hearing at a regular meeting was held on September 27, 2022, at 5:01 PM at the Apalachicola Community Center, 1 Bay Avenue, Apalachicola, Florida.

**Section 11.** The estimate upon which said budget for the 2021-2022 Fiscal Year is based, is on file for inspection by the public at the office of the City Clerk. The millage rate is being set at 8.3457 mills.

**Section 12.** This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

Public comments consisted of the following: 1) Scipio Creek repairs being completed; and 2) the date ARPA funds monies must be obligated – Mr. Gerspacher stated that date would be December 31, 2024.

Commission changes to be made to the fee schedule as follows: 1) fee schedule fill fee to be \$20 per load, per cubic yard for any fill outside of the footprint of the primary building, and a \$500 per truckload penalty for any amount over permitted amount of fill; 2) sidewalk fees be changed to \$200 retail and \$250 restaurant usage; 3) Public Records Research & Reproduction the labor – Employee – rate per hour fee, staff will charge according to Florida Statutes 119.07 4(d); and 4) increase NSF fee to \$35.

Commissioner Grove made a motion to approve the first reading of the 2022-2023 FY Budget based as set before us this day with changes made to the fee schedule as aforementioned, and that staff proceed with the adoption process. Commissioner Elliott seconded and the motion carried 5-0.

<b>ADJOURNMENT</b>
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Commissioner Elliott made a motion to adjourn the meeting. Commissioner George seconded and the motion carried 5-0.

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Brenda Ash, Mayor

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Deborah Guillotte, City Clerk