

BUDGET WORKSHOP  
APALACHICOLA CITY COMMISSION  
TUESDAY, JULY 26, 2022 – 4:00PM  
BATTERY PARK COMMUNITY CENTER  
1 BAY AVE., APALACHICOLA, FLORIDA 32320

**Agenda**

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

**I. Call to Order**

**II. Budget Workshop**

- **Finance - See Attached**

**III. Adjournment**

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.



# City of Apalachicola

## REVENUE

	Actual Oct 21 - June 22	Estimated Oct 21 - Sept 22	ADOPTED BUDGET 21-22	% of Budget
<b>INCOME</b>				
<b>1400000 - GENERAL REVENUE</b>				
1411001 - AD VALOREM TAXES	1,614,401	1,614,401	1,588,238	101.65%
1412001 - 1/2 CENT SALES TAX	210,475	252,570	244,284	103.39%
1412002 - MOBILE HOME LICENSE TAX			75	0.0%
1412003 - ALCOHOLIC BEV LICENSE TAX	3,812	4,574	4,000	114.36%
1413100 - UTILITY FRANCHISE	156,150	187,380	188,393	99.46%
1413200 - LOCAL COMMUNICATION TAX	61,152	73,382	69,980	104.86%
1414100 - UTILITY TAX	197,132	236,558	263,288	89.85%
1415120 - STATE REVENUE SHARING	72,605	87,126	107,079	81.37%
1421001 - BUSINESS LICENSE FEES	28,456	34,147	30,000	113.82%
1422001 - BUILDING PERMIT FEES	73,210	87,852	40,000	219.63%
1422004 - SPEC EXCEP/VARIANCE FEE				0.0%
1422006 - GOLF CART PERMIT	10,396	12,475	6,000	207.92%
1422007 - TREE APPLICATION FEE	4,020	4,824	1,000	482.4%
1422008 - TREE REFORESTATION FUND	1,595	1,914	2,500	76.56%
1422011 - SIDEWALK PERMITS	900	1,080	150	720.0%
1430100 - COUNTY FIRE PROTECT-MSBU	7,005	8,406	37,000	22.72%
1430200 - FINES AND FORFEITURES	12,319	14,783	300	4,927.6%
1430300 - CEMETERY LOTS & OPENINGS	8,235	9,882	10,000	98.82%
1430400 - OYSTER HARVESTING LICENSES				0.0%
1440100 - MISCELLANEOUS	572,634	687,161	590,000	116.47%
1440120 - MISC-EQUIP/PROP RENTAL	42,984	51,581	35,000	147.37%
1440163 - TRAFFIC LIGHT REIMB	5,191	6,229	5,000	124.58%
1440180 - FARMER MARKET REVENUE	2,600	3,120	3,000	104.0%
1440183 - SANITATION FEES	505,543	606,652	583,560	103.96%
1440184 - SANITATION - ADMINISTRATION FEE	26,987	32,384	28,363	114.18%
1440190 - PROJECT IMPACT ADMINISTRATION FEE	11,718	14,062	25,566	55.0%
1453210 - FIRING RANGE	10,966	13,159	3,500	375.98%
1455500 - COMMUNITY GARDEN REVENUE	200	240	500	48.0%
1455700 - HISTORY CULTURE REVENUE	6,043	7,252	20,000	36.26%
5410200 - LIBRARY MISC. REVENUE	10,497	12,596	12,000	104.97%
5410300 - LIBRARY DONATIONS	7,410	7,410	5,000	148.2%
<b>TOTAL GENERAL FUND REVENUE</b>	<b>3,664,636</b>	<b>4,073,201</b>	<b>3,903,776</b>	
<b>Special Revenue</b>				
6410100 - LOCAL OPTION GAS TAX (LOGT)	56,571	61,714	62,000	99.54%
<b>TOTAL SPECIAL REVENUE</b>	<b>56,571</b>	<b>61,714</b>	<b>62,000</b>	
<b>Program Revenue</b>				
<b>7410000 - PROGRAM INCOME</b>				
7411000 - ANNA MARIA CANATELLA	5,305	5,305	5,377	98.66%
7411100 - DAVID WALKER INC	810	1,215	1,215	100.0%
7411200 - LOVE CENTER				
7411300 - MEL LIVINGSTON INC	2,784	3,037	3,037	100.0%
7440100 - INTEREST - REVOLVING LOAN	169	180		100.0%
7440200 - INTEREST - SBA	994	1,060	280	378.19%
<b>TOTAL PROGRAM REVENUE</b>	<b>10,062</b>	<b>10,797</b>	<b>9,910</b>	<b>101.54%</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>3,731,269</b>	<b>4,145,712</b>	<b>3,975,686</b>	
<b>DEPARTMENTS</b>				
<b>DRINKING WATER DEPARTMENT (RESTRICTED)</b>				
REVENUE	795,633	954,760	987,878	96.65%
<b>SEWER DEPARTMENT (RESTRICTED)</b>				
REVENUE	1,959,419	2,351,303	2,149,673	109.38%
<b>BATTERY PARK</b>				
REVENUE	57,028	68,434	64,680	105.8%
<b>SCIPIO CREEK</b>				
REVENUE	54,665	65,598	63,000	104.12%
<b>PROJECT IMPACT GRANT (RESTRICTED)</b>				
REVENUE	426,100	511,320	511,320	100.0%
<b>TOTAL ENTERPRISE FUND AND RESTRICTED FUNDS CONTRIBUTION (DEFICIT)</b>	<b>3,292,845</b>	<b>3,951,414</b>	<b>3,776,551</b>	<b>104.63%</b>

I. Salary Study

The City contracted with Evergreen to do a comprehensive salary study of all paygrades and positions within the budget. The results were presented at the July Commission meeting. The following options for implementation were presented with their costs

Bring all employees to the minimum of the suggested paygrade – \$45,823.52

Bring all employees to the proper place within paygrade based upon Years of Service - \$205,133.02

Bring all employees to the proper place within paygrade based upon a hybrid model - \$181,455.59

II. Cost of Living Increase

The cost of living increase will be a standard percentage for all employees. For Fiscal 2021-2022, all employees received a 3% increase. State of Florida employees received a 5.3% increase for the new fiscal year. Increases would be as follows:

5% - \$73,418.25

3% - \$44,050.95

2% - \$29,367.30

1% - \$14,683.65

## Requests

### City Wide

Due to higher gas prices the city needs to raise the budget for fuel. Currently, there is \$58,600 in the budget. Raising the budget by 30% (prices have increased more than 100%) would cost an additional \$17,580, bringing the budget to \$76,180.

### Water

Raise Overtime by \$10,000

Establish an Emergency Expenditure Reserve

### Wastewater

Raise communication budget by \$1,000

Raise uniform budget due to rising cost of boots by \$1,000

Raise Overtime by \$5,000

Raise Sludge Removal by \$10,000

### Police

Raise Uniform budget by \$500

Raise equipment budget by \$7,250 to purchase radios

Add \$10,000 to budget for Franklin County Sheriffs Office for shared dispatch position

### Library

Library Assistant for children's Programs

Salary - \$34,500

Benefits - \$11,500

Total - \$46,000

Add \$3,500 to budget for Communications, Supplies, Books, Subscriptions and Promotional expenses

**Public Works**

Raise uniform budget by \$500

Add \$9,000 to equipment budget for a zero-turn mower

Raise road and sidewalk repair budget by \$3,000

**Facilities**

Raise janitorial budget to cover new janitorial contract

**Building, Zoning, and Code Enforcement**

Add \$15,000 for engineering consulting

**CAPITAL OUTLAY REQUESTS****Water**

Truck	48,000
Valve Exerciser	12,000

**Wastewater**

Lift Station Repair	90,000
Flovac = 1/3 of Remaining	161,353
Vacuum Controllers - 100 / Year	35,088
Dike Repairs	50,000
SBR Valve	19,000
Compost Drying Bed	10,000
VAC Station Controls	90,000
Reuse Pump	15,000
Blower Motor x 2	36,000
Influent Meter	7,000
Truck	45,000
Reuse Ground Storage Refurb	55,000
Filter Feed Pumps	25,000
Turbidity Meter	10,000
Sprayfield Pump Batteries	40,000
Sprayheads for Sprayfield	50,000
Autocrane for pulling pumps	12,000

**Police**

Police Truck	41,000
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**Public Works**

Truck	41,000
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**Administration**

Building repair, maintenance and renovations for City Hall Complex	30,000
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Total Requests to Date	922,441
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