

# CITY OF APALACHICOLA

## 2022 – 2023 BUDGET CALENDAR

July 1 – July 15	Actual revenues and expenditures of preceding year posted to budget worksheets
July 1	Finance Officer receives Certification of Taxable Value from Property Appraiser. - \$196,070,937 – Increase 5.85%
July 15	Budget instructions given to Departments.
July 8 – July 15	Actual revenues and expenditures for current year through May 31 posted to budget worksheets.  Finance Officer estimates personnel and insurance costs for entry into departmental budget requests.  Finance Officer completes preliminary revenue estimates.
July 25	Departments submit requests and objectives to Finance Director.
July 26	Budget Work Shop – 4:00pm Community Center
July 26	Proposed CIP submitted to City Commission and filed with the City Clerk for public inspection.
July 28	Finance Officer prepares final revenue estimates.
August 2	Finance Director presents Proposed Millage Rate, Roll-Back Rate and Schedule for Budget Hearing (at CC regular Meeting)
August 2	City Commission Tentatively Adopts Millage Rate. Certification of Taxable Value Returned to Property Appraiser with Proposed Millage Rate, Roll-Back Rate and Schedule for Budget Hearing
August 4 – September 8	Budget review by City Commission with special meetings as needed.

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August 24	Property Appraiser mails notices of proposed property taxes to property owners.
August 25	Publish public notice of budget hearing.
September 7	Public Budget Hearing - 5:01pm Community Center Amends Tentative Budget Re-calculates the proposed millage rate Publicly announce the percentage which the proposed millage exceeds the rolled-back rate Adopts a tentative millage and budget
September 8	Budget Advertisement submitted to newspaper.
September 15	Advertisement for Final Budget Public Hearing
September 21	Final Budget Public Hearing – 5:01pm Community Center Commission Resolution Adopting Millage Rate Adopts final budget.
September 23	Resolution adopting Millage Rate sent to Property Appraiser, Tax Collector and Department of Revenue
October 15	Trim Package submitted to Department of Revenue with Certification of Compliance  Finance Director distributes budget books to City Commission.