

SPECIAL MEETING  
APALACHICOLA CITY COMMISSION  
TUESDAY, SEPTEMBER 27, 2022 – 4:00PM  
BATTERY PARK COMMUNITY CENTER  
1 BAY AVE., APALACHICOLA, FLORIDA 32320

**Agenda**

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three-minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

- I. Call to Order**
- II. Agenda Adoption**
- III. Public Comment**
- IV. Grant Services Award Recommendation**
- V. Site Dedication – Battery Park /FWC**
- VI. Adjournment**

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting

**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: 9/27/22**

**SUBJECT:** CDBG-HMGP Match, FEMA PA, FDEM-HMGP Projects – Grant Services Award Recommendation

**AGENDA INFORMATION:**

**Agenda Location:**

**Item Number:** 1

**Department:** Grants

**Presenter:** Bree Robinson

**BRIEF SUMMARY:**

City utilized the Franklin County procurement and agreement for several grant initiatives, mainly including our HMGP and FEMA efforts. DEO recommended the city to conduct their own procurement process. The RFP was advertised in the Tallahassee Democrat and The Times on July 21, 2022 with a submittal date of August 30, 2022. TME, LLC is the award recommendation of City staff.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** Motion to approve award to The Management Experts (TME), LLC for the City of Apalachicola CDBG-HMGP Match, FEMA PA and FEMA-HMGP Projects grant consulting services.

**FUNDING SOURCE:** Covered within all above listed funding of projects.

**ATTACHMENTS:** No attachments – full bid documents are large and are available for viewing at City Hall.

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Approve award recommendation to The Management Experts.

**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: 09/27/22**

**SUBJECT:** Filed Site Dedication for FWC FBIP Reimbursement – Battery Park Boat Ramp

**AGENDA INFORMATION:**

**Agenda Location:**  
**Item Number:** 2  
**Department:** Grants/Finance  
**Presenter:** Bree Robinson

**BRIEF SUMMARY:**

In 2020, the City was awarded \$10,875.00 from the FWC Florida Boating Improvement Program for the Battery Park Boarding Docks replacement project. In 2021, the City spent \$23,066.85 on the new Battery Park Boarding Docks Project and the work was performed by Poloronis Construction. (The work has been inspected and approved by FWC.) The City was under the impression that we would not be reimbursed the \$10,875.00 due to improper procurement of services, but FWC has come back and offered reimbursement for the award due to the small amount! In order to be reimbursed we have to file a Site Dedication with Franklin County for the Battery Park Boat Ramp and FWC. (Form attached, must be signed to be filed with the County.)

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

- Motion to approve the Filed Site Dedication for FWC at the Battery Park Boat Ramp.

**FUNDING SOURCE:** FWC FBIP - \$10, 875.00  
City Funds - \$12,191.85

**ATTACHMENTS:** Filed Site Dedication Form  
Attachment "A" – Battery Park from Property Appraiser

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Motion to approve for reimbursement.

NOTICE OF GRANT AGREEMENT

This Site Dedication gives notice that the Real Property identified as described in Exhibit A, Legal Description, attached hereto, (the "Property") has been developed with financial assistance provided by the Florida Legislature, through the Fish and Wildlife Conservation Commission, under the grant program called the Florida Boating Improvement Program (FBIP). In accordance with Chapter 68-1.003, F.A.C., and the Program Guidelines of the FBIP, the Property is hereby dedicated to the public as a boating access facility for the use and benefit of the general public for a minimum period of twenty (20) years from the date of this dedication.

DEDICATOR

\_\_\_\_\_  
Original signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Chairman – City of Apalachicola Commission  
Title

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

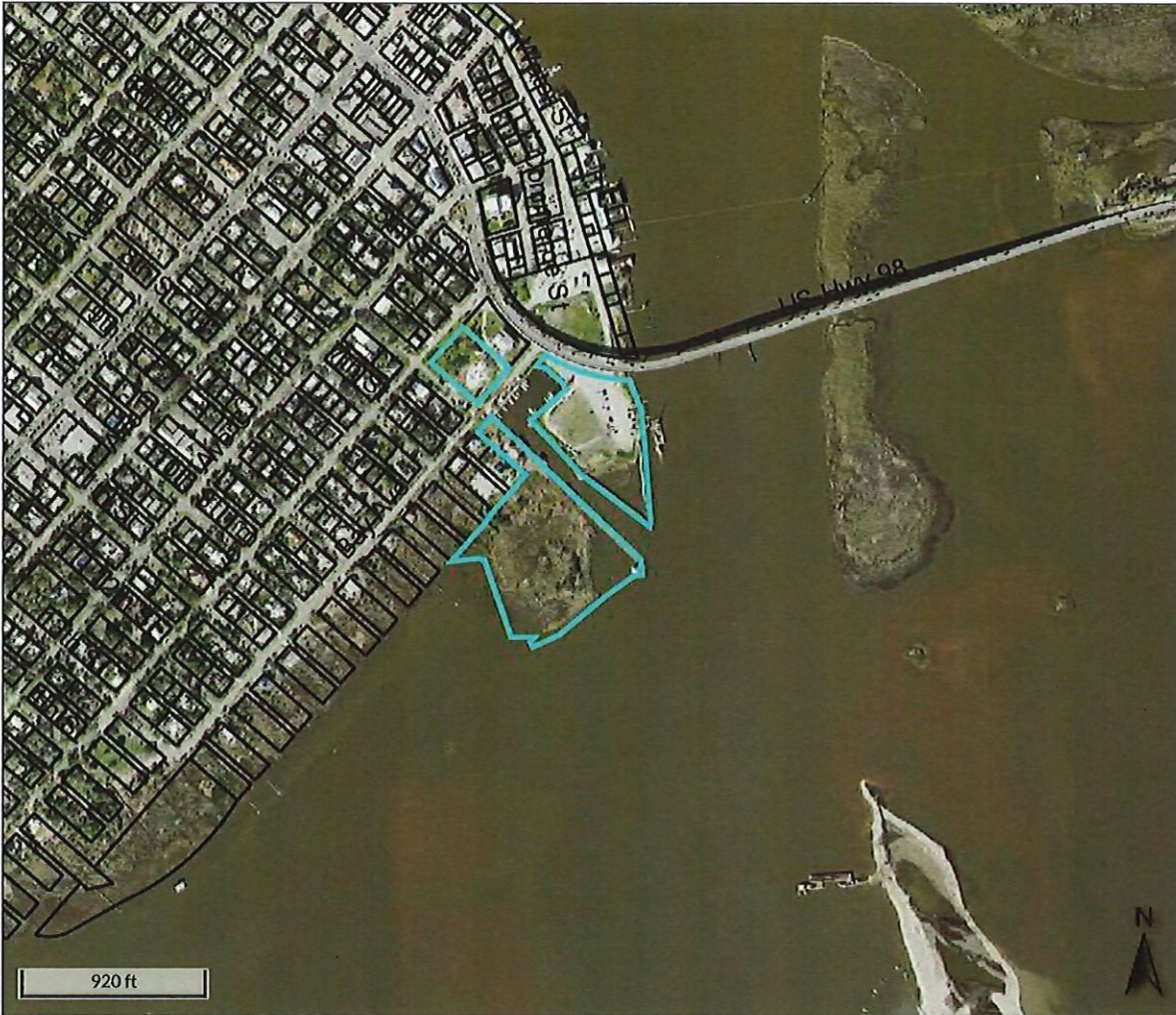
\_\_\_\_\_  
Printed Name

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_, who is personally known to me or who  
produced \_\_\_\_\_ as identification.

Stamp:

\_\_\_\_\_  
Notary Public, State of Florida



Overview



Legend

-  Parcels
-  Roads
-  City Labels

Parcel ID	01-09S-08W-8330-0013-0010	Alternate ID	08W09S01833000130010	Owner Address	CITY OF APALACHICOLA
Sec/Twp/Rng	1-9S-8W	Class	MUNICIPAL		192 COACH WAGONER BLVD
Property Address	BATTERY PARK	Acreage	n/a		APALACHICOLA, FL 32320
District	3				
Brief Tax Description	BL 13 PARK LESS PROPERTY LYING				
	<b>(Note: Not to be used on legal documents)</b>				

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