

**SPECIAL MEETING
CITY COMMISSION
CITY OF APALACHICOLA, FLORIDA
TUESDAY, SEPTEMBER 24, 2019 – 6:00 PM
APALACHICOLA COMMUNITY CENTER
#1 BAY AVENUE
APALACHICOLA, FLORIDA**

AGENDA

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit for public comment.

I. Call to Order

II. Public Hearing

A. FY 2019-2020 Annual Budget and Capital Improvement Plan

III. Unfinished Business

1. Resolution No. 2019-16 – Adopt FY 2019-2020 Millage Rate

- **Suggested Motion:** To Adopt Resolution 2019-16 Adopting the 2019-2020 Millage Rate.

2. Ordinance No. 2019-08 – Adopt FY 2019-2020 Annual Budget and Capital Improvement Plan

- **Suggested Motion:** To Adopt Ordinance 2019-08 Adopting the 2019-2020 Fiscal Year Budget and Capital Improvement Plan.

IV. New Business

1. City Attorney Selection Committee Recommendation

- **Suggested Motion:** To negotiate a final six month fixed fee agreement with Nabors, Giblin and Nickerson and authorize the Mayor to execute the agreement.

V. Adjournment

**CITY OF APALACHICOLA
RESOLUTION 2019-16**

A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, STATING THE PERCENTAGE BY WHICH THE MILLAGE RATE TO BE LEVIED EXCEEDS THE ROLLED BACK RATE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Law requires the City Commission of the City of Apalachicola, Florida to pass an ordinance or resolution levying the millage rate for ad valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Apalachicola, Florida for the 2019-2020 Fiscal Year; and

WHEREAS, Florida Law requires said ordinance or resolution to state the millage rate to be levied, and also, to state the percentage by which the millage rate to be levied exceeds the rolled back rate as computed pursuant to Florida Law; and

WHEREAS, the City Commission of the City of Apalachicola, Florida has duly considered the budgetary requirements of the City; has adopted a tentative budget for the 2019-2020 Fiscal Year; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes.

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Apalachicola, Florida, in special session assembled that:

1. The ad valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Apalachicola, Florida during the 2019-2020 Fiscal Year is hereby set at the rate of 9.3 mills.
2. The percentage by which this millage rate to be levied is a .2% increase of the rolled back rate of 9.2813.
3. This resolution shall take effect immediately upon its passage and adoption of the City Commission of the City of Apalachicola, Florida.

PASSED AND ADOPTED by the City Commission of the City of Apalachicola, Florida in special session assembled this 24th day of September, 2019 by unanimous vote.

Voting Aye:

Voting Nay:

ATTEST:

FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA

Deborah Guillotte, City Clerk

Van W. Johnson, Sr., Mayor

**CITY OF APALACHICOLA
ORDINANCE NO. 2019-08**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA
ADOPTING THE 2019-2020 FISCAL YEAR BUDGET**

Be it enacted by the people of the City of Apalachicola, Florida:

Section 1. The following department expense amounts are hereby appropriated in the General Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2019 and ending September 30, 2020:

Governing Board	\$ 387,300
Administration	340,800
Zoning/Code Enforcement	429,600
Police	658,300
Fire	133,900
Public Works	1,793,300
Library	117,700
Parks & Recreation	580,000
Facilities	234,500
Total Expenditures	\$ 4,675,400

Section 2. It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning October 1, 2019 and ending September 30, 2020:

Ad Valorem Taxes	\$ 1,407,800
½ Cent Sales Tax	170,000
Mobile Home License Tax	100
Alcoholic Beverage Tax	5,000
Utility Franchise	130,000
Local Communications Tax	60,000
Utility Tax	200,000
Business License Tax	30,000
Golf Cart Permits	10,000
Special Exception/Variance Fee	5,000
State Revenue Sharing	95,000
Fines & Forfeitures	2,000
Cemetery Lots & Openings	15,000
Facility/Property Rent	37,000
Building Permit Fees	40,000
Tree Application Fees	5,000
Stormwater Fees	25,000
DOT – Traffic Light Reimb.	4,500
Sanitation Fees	550,000
Community Garden	3,000
Farmers Market	3,000

Miscellaneous Revenues	3,000
Grant – GIS Mapping Phase II	37,500
Grant – FC Business Support Center	137,000
Grant – Technical Assistance	40,000
Grant – Stormwater Retrofit	350,000
Grant – DOT	195,000
Grant – Coastal Resilience	52,500
Grant – NOAA Resilience	60,000
Grant - USDA Rural Business Devp.	305,000
Project Impact	515,000
LOGT – Restricted	62,000
MSBU – Restricted	40,000
Oyster License Program	30,000
HCA Museum	40,000
Library Programs	4,000
Library Donations	7,000
Total Revenues	\$ 4,675,400

Section 3. The following department expense amounts are hereby appropriated in the Enterprise Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2019 and ending September 30, 2020:

Water Department	\$ 795,800
Sewer Department	1,400,200
Scipio Creek	40,000
Battery Park	64,100
Total Expenditures	\$ 2,300,100

Section 4. It is estimated the following revenues will be available to the Enterprise Fund for the fiscal year beginning October 1, 2019, and ending September 30, 2020:

Water Revenue	\$ 835,000
Sewer Revenue	1,360,000
Water & Sewer Misc.	500
Water & Sewer Int. on Investment	500
Scipio Creek Revenue	40,000
Battery Park Revenue	64,100
Total Revenues	\$ 2,300,100

Section 5: The following expense amounts are hereby appropriated in the Special Revenue Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2019 and ending September 30, 2020:

Community Redevelopment Agency	86,600
Revolving Loan Fund	36,200
Total Expenditures	\$ 122,800

Section 6: It is estimated the following revenues will be available to the Special Revenue Fund for the fiscal year beginning October 1, 2019, and ending September 30, 2020:

Community Redevelopment Agency	86,600
Revolving Loan Fund	36,200
Total Revenues	\$ 122,800

Section 7. The City of Apalachicola Fee Schedule for FY 2019-2020, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on October 1, 2019.

Section 8. This ordinance be published in the September 19, 2019 issue of the *Apalachicola Times*, and a first public hearing by the City Commission for the first reading of this ordinance was held on September 10, 2019 at 6:00 PM and a second public hearing was held on September 24, 2019 at 6:00 PM at the Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

Section 9. The estimate upon which said budget for the 2019-2020 Fiscal Year is based is on file for inspection by the public at the office of the City Clerk. The millage rate being set at 9.3 mills which is a .2% increase of the rolled back rate of 9.2813.

Section 10. This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

This Ordinance was read and adopted on September 24, 2018. Motion to adopt Ordinance made by Commissioner _____, second by Commissioner _____.

Voting Aye:

Voting Nay:

**FOR THE CITY COMMISSION OF THE
CITY OF APALACHICOLA**

ATTEST:

Deborah Guillotte, City Clerk

Van W. Johnson, Sr., Mayor

FISCAL YEAR 2018-2019 FEE SCHEDULE
CITY OF APALACHICOLA - CITY HALL - GENERAL

GENERAL FEES	Standard Rate	Discount Rate (for qualifying charitable events/Town Employees	Security Deposit/ Proof of Ins.
Rental Facilities			
Lafayette (gazebo), Riverfront Park - Per Event	\$500	\$100	\$100
Holy Family Center/Senior Center - Per Day	\$300	\$150	\$100
Community Center - Front Room - Per Day	\$200	\$100	\$100
6th Street Rec. Center - Franklin Sq. - Per Day	\$100	\$50	\$100
History Culture & Arts Center - Per Day - HCA Use Only	\$100		\$100
Public Records Research & Reproduction			
copies 8 1/2 x 11	0.15		
copies 8 1/2 x 11 - two sided	0.20		
city map 8 1/2 x 11	\$1		
NSF - Return Check Fee	\$25		
Labor - Employee	OT/Flat Rate		
Golf Cart Registration - Per FY			
Golf Cart Use in City Limits	Registration Fee \$50		
City of Apalachicola Cemeteries			
Magnolia Cemetery - Per Lot = 4 spaces	\$1200 or \$300 per spc.		
Snowhill Cemetery - Per Lot = 4 spaces	\$1200 or \$300 per spc.		
Magnolia/Snowhill - Grave Open before 2:00 PM	\$250		
Magnolia/Snowhill - Grave Open after 2:00 PM	\$500		
Riverfront Park			
Riverfront Park - Overnight docking fee - Per Linear Foot	\$1.50		

Tree Removal Fees			
Permit Processing Fee		\$50	
Fine: if trees removed prior to tree application approval		\$50	
Trees: # trees 4" to 16" tree (Non Patriarch)		\$25	
Trees: # trees 16" to less than 35" tree (Non Patriarch)		\$35	
Non Patriarch Tree Total (Max per lot)		\$250	
Trees: 3 trees 35" and larger		\$1,000	
Non Patriarch Tree Removal prior to application submittal			
or after the fact permit for removal or alteration is denied		500 per tree	
Fine - Patriarch Tree Removal prior to application approval		\$25,000	

AMKLibrary Fee Schedule FY 2018-19

Copier

	Standard Fee	Non Profit
B&W -- 8 1/2 x 11	0.15	0.03
B&W -- 8 1/2 x 14	0.15	0.03
B& W -- double sided	0.20	0.06
B&W -- 11 x 17 posters	1.00	0.50
Color -- 8 1/2 x 11	0.40	0.20
Color -- 8 1/2 x 14	0.40	0.20
Color -- double sided	0.50	0.25
Color -- 11 x 17 posters	2.00	1.00
Supplies -- paper	0.03	0.02
Supplies -- poster paper	0.25	0.20
Supplies -- earbuds	1.00	1.00
Supplies -- jump drives	5.00	5.00

Services

Faxes -- Local	\$3 first 10 pages; \$1 every 5 after
Faxes -- Long distance	\$4 first 10 pages; \$1 every 5 after
Faxes -- Incoming	\$3.50 first 10 pages; \$1 every 5 after
Scans	\$2.50 for 10 pages
Lamination	\$2.00 per page

Book for Sale

	Hard cover	Paperback
Island Light	23.00	15.00
Outposts on the Gulf	25.00	
At the Water's Edge	25.00	
Apalachicola Diary	15.00	
Apalachicola Before 1861	25.00	15.00

Dosik Community Room Rental

For profit / non-partner	\$15.00 per day
For profit / partner	40/60 split
Non profit / non-partner	Free
Non profit / partner	Free

FY 2018-2019 Building/Code Enforcement - General

GENERAL FEES

Business License

License Fees Vary Per Category (See Ordinance 2005-11)

Penalties added Oct 1 at 10% , 5% ea. Additional month not to exceed 25%

Code Enforcement

First Violation	\$250
Repeat Violation	\$400

Sign Permits

	\$1.00 per sq. ft
Sign Permit Application Fee	\$44.00

Residential Building - One and Two Family

New Structure	\$4.00 per thousand total valuation \$40.00 minimum
Remodel/Additions (Includes Pools)	\$6.00 per thousand total valuation \$40.00 minimum
Plan Review	\$.40 per thousand total valuation \$50.00 minimum

Residential Fee Exception: Ground Decks up to 200 square feet - \$25.00

Accessory Structure (Includes Storage Building, Marine Seawalls and Docks)	\$6.00 per thousand total valuation \$40.00 minimum
Roof/Re-Roof	\$50.00 Residential
House Moving Fee	\$100.00 Residential
Occupancy/Change of Use	\$50.00 Residential
Other Not Listed	\$40.00 minimum

FY 2018-2019 Building/Code Enforcement - General

Commercial Building & Three or More Residential Units

Value of construction for commercial building and three or more residential units shall be calculated on the total cost of construction divided by the number of units. All units required to pay permit fees based upon each individual unit.

New Structure	\$6.00 per thousand valuation \$50.00 minimum
Additions/Remodel (Includes Pools)	\$7.00 per thousand valuation \$50.00 minimum
Accessory Structures (Includes Storage Building, Marine Seawalls and Docks)	\$7.00 per thousand valuation \$50.00 minimum
Roof/Re-Roof	\$7.00 per thousand valuation \$50.00 minimum
Commercial Plan Review	One Half (1/2) Base Permit Fee
Occupancy/Change of Use	\$50.00
Moving of Structure	\$6.00 per thousand valuation \$125.00 minimum
Other Not Listed	\$50.00 minimum

Residential and Commercial - Misc. and Sub Permits (New Structure, Additions, and Altercations)

Plumbing	\$.70 per thousand valuation \$50.00 minimum
HVAC	\$.70 per thousand valuation
Electrical	\$50.00 minimum
	\$.70 per thousand total valuation \$50.00 minimum

Residential Fee Exception:

Pool Electrical	\$50.00
Single Service Change	\$50.00
Burglar Alarm Install	\$50.00
Single Temp Pole	\$50.00

Gas

Commercial up to 10 Outlets	\$50.00
Commercial over 10 Outlets	\$50.00 plus \$10 per outlet over 10
Residential	\$50.00

FY 2018-2019 Building/Code Enforcement - General

Residential Fee Exception Cont'd

Mobile Home Set-Up Fee	\$100.00 Singlewide
	\$150.00 Doublewide

Fee includes set-up only, does not include decks or accessory structures. May not include any attachable additions. Electric and Split mechanical systems - \$50.00 each. No additional permit required for plumbing or mechanical package units.

Demolition Fee:

No Utilities	\$50.00 for first 1,000 square feet of all floor areas. \$15.00 per 1,000 square feet of floor areas thereafter
With Utilities	\$70.00 for the first 200 square feet of all floor areas and \$100.00 1,000 per square feet of floor areas thereafter

Re-Inspection Fee \$50.00
(If a re-inspection occurs multiple time for the same violation – see Florida Building Code for fee)

Failure to Call for Inspection	\$50.00
Failure to Receive Building Permit Prior to Construction	\$250.00 plus double permit fee for all work started prior to permit issuance
Special Inspection and All Other Inspections where no Permit Fee Is Generated	\$75.00 per hour – minimum 1 hour
After Hours Emergency Call Out	\$75.00 first hour \$50.00 per hour thereafter

The permit and fee assessed for this service will be the responsibility of the contractor and owner. Payment will be made upon arrival of the inspector or to the Building Department immediately following the inspector or to the Building Department immediately following service.

Miscellaneous Fees

Site Prep, Driveway, Sidewalk Landcape not to exceed 5 cubic yards of fill	\$50.00
Site Prep, Driveway, Sidewalk, and Landscaping that includes 5 cubic yards of fill or more	\$100.00

(Also requires site plan review, concurrency review and associated fees)

FY 2018-2019 Building/Code Enforcement - General

Quasi-Judicial Variance Requests	\$1,600.00
Quasi-Judicial Special Exception Requests	\$1,600.00
Re-Zoning Requests	\$2,000.00
Land Use Change Requests	\$2,000.00
Combination Re-Zoning/ Land Use Requests	\$3,500.00
Concurrency Review	\$100.00
(Required for commercial development only for water/sewer availability)	
Zoning Compliance Fee	\$35.00
Floodplain Management Fee	\$50.00
Commercial Stormwater Review	\$300.00
Stormwater Utility	
Single Family Detached Residence	\$1.00 per mo.
Other Residential Multi-Family	\$1.00 per mo. Each dwelling unit
Institutional	
Gov't & Non-For-Profit Facilities	\$2.00 per mo. (larger than 1,000 sq ft)
Commercial	\$2.00 per mo. Ea. water/sewer connec.
Stormwater Permit Impact Fees	
A one-time stormwater impact fee will be levied on each City building permit which is equivalent to five years of standard utility billing rates.	
Residential - Single Family	\$1.00 per mo. X 60 months or \$60.00
Commercial - One-half (0.5) acre	\$6.00 per mo. X 60 months or \$360.00
Sidewalk Café Use - Restaurants	\$150.00
Sidewalk Café Use - Retail	\$100.00
Mobile Food Truck Application Fee	\$50 per application
Site Plan Review – Includes Site Plan Review and Two Reviews	
Residential	\$100.00 Base Rate
Commercial New Construction	\$500.00
Less than 5,000 square ft and less than 1 acre	
Commercial New Construction	\$1,000.00
5,000 square ft - 100,000 square ft and less than 1 acre	
Commercial New Construction	\$2,000.00
5,000 square ft - 100,000 square ft and 2 to 10 acres	
Commercial review subsequent to first 2 plan reviews	\$300.00 per review

FY 2018-2019 Building/Code Enforcement - General

Multifamily Development

3 to 10 Units	\$1,000.00
11 to 24 Units	\$1,500.00
25 to 150 Units	\$2,000.00
Over 150 Units	\$3,000.00
Subdivisions	
Less than 50 Lots	\$1,750.00
51 to 100 Lots	\$3,000.00
Over 100 Lots	\$5,000.00

Commercial/Industrial: (Application Fee and (2) Reviews):

Commercial/Industrial Warehouses (less than 5,000 sq. ft., less than 2 acres, and categorized as Level 1) Without advertising	\$175.00
Site Plan Review, less than 5,000 sq. ft. and less than 2 acres	\$500.00
Site Plan Review, 5,000 sq. ft. - 100,000 sq. ft. and less than 2 acres	\$1,000.00
Site Plan Review, 5,000 sq. ft. - 100,000 sq. ft. and 2 to 10 acres	\$2,000.00

Amendments to local development orders - Same as stated for Commercial/Industrial Site Plan Review Above

Development of Regional Impact - (DRI's)

New DRI's	\$5,000.00
-----------	------------

PUD's: Application Fee and (2) Reviews:

Site Plan Review, less than 5,000 sq. ft. and less than 2 acres	\$500.00
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and less than 2 acres	\$1,000.00
Site Plan Review, 5,000 sq. ft.- 100,000 sq. ft. and 2 to 10 acres	\$2,000.00
Site Plan Review, more than 100,000 sq. ft., or more than 10 acres	Negotiated

COA UTILITY BILLING

Effective:
FY 2018-19

Water & Sewer Connections	Water Inside Rate	Water Outside Rate	Sewer Inside Rate	Sewer Outside Rate
Residential				
Connection 3/4" or less	\$ 1,350.00	\$ 1,350.00	\$ 1,850.00	\$ 1,850.00
Connection 1"	\$ 2,700.00			
Commercial				
Connection 3/4"	\$ 1,890.00	\$ 1,890.00	\$ 2,590.00	\$ 2,590.00
Connection 1"	\$ 3,780.00	\$ 3,780.00	\$ 5,180.00	\$ 5,180.00
Connection 1 1/2"	\$ 5,940.00	\$ 5,940.00	\$ 8,140.00	\$ 8,140.00
Connection 2"	\$ 11,880.00	\$ 11,880.00	\$ 16,280.00	\$ 16,280.00
Connection 3"	\$ 14,985.00	\$ 14,985.00	\$ 20,535.00	\$ 20,535.00
Connection 4"	\$ 25,515.00	\$ 25,515.00	\$ 34,965.00	\$ 34,965.00
Monthly Water / Sewer Rates				
Residential Basic	\$ 12.76	\$ 15.95	\$ 20.90	\$ 26.13
Residential Sewer Usage Fee			\$ 29.00	\$ 29.00
Usage 1000 - 2000	\$ 4.51	\$ 5.39	\$ 6.31	\$ 8.59
2001-5000	\$ 4.73	\$ 5.67	\$ 5.75	\$ 7.19
5001-9000	\$ 4.98	\$ 5.95	\$ 6.04	\$ 7.55
9001-12000	\$ 5.24	\$ 6.25	\$ 6.34	\$ 7.92
12001+	\$ 5.49	\$ 6.56	\$ 6.67	\$ 8.32
Stormwater Fee Residential	\$ 1.00			
Commercial Basic 3/4"	\$ 27.56	\$ 37.94	\$ 30.64	\$ 42.19
Commercial Sewer Usage Fee			\$ 95.00	\$ 95.00
Stormwater Fee Commercial	\$ 2.00			
Discovery of Unapproved Connection	No fee set at this time			
Other Fees:				
Late Payment	10% after 10th			
Shut Off Fee	25.00 after 20th			
Water Turn On Fee	\$ -			
Transfer Fee	\$ 25.00			
Pull Fee (turned off after 2 mths bill)	\$ 100.00			
Meter - Re-read Fee	\$ 15.00			
Data Log Fee:				
(First Data Log Fee No Charge -				
Repeat Data Log Fee Per Occurrence	\$ 15.00			
After hours turn on	\$ 50.00			
Cut lock off meter	\$ 50.00			

COA UTILITY BILLING	Effective: FY 2018-19			
----------------------------	----------------------------------	--	--	--

	Water Inside Rate	Water Outside Rate	Sewer Inside Rate	Sewer Outside Rate
Water & Sewer Connections				

Deposits				
Residential	\$ 150.00			
Commercial Small Users	\$ 200.00			
Commercial Medium Users	\$ 500.00			
Commercial Large Users	\$ 800.00			

Garbage				
Residential / monthly / 1 can	\$ 22.73			
Commercial / monthly / 1 can	\$ 37.23			
2 yd 2x week / monthly	\$ 159.72			
4 yd 2x week / monthly	\$ 319.41			
6 yd 2x week / monthly	\$ 479.09			
8 yd 2x week / monthly	\$ 638.78			

September 20, 2019

TO: Mayor and City Commission

FR: Anita Grove, Chair, City Attorney Selection Committee
Bobby Miller
Peter Gallant
Bonnie Davis
John Alber

RE: City Attorney Selection Committee Recommendation

The Committee: The selection committee was comprised of five Apalachicola citizens—a mix of locally born and adoptive home members. The members of the committee have experience in business and professional services and the two senior lawyers who serve have more than eighty years of experience between them at the highest levels of law firm and corporate law management and practice, including extensive experience in hiring lawyers.

The Goals: The committee sought to craft a legal representation strategy that met four goals:

- To reduce the City's annual legal spend
- To decrease the amount of legal risk and potential for litigation the City faces
- To make the most expert legal representation possible available to the Commission and City officials
- To provide for local representation where possible, while meeting the other three goals

The Process: The committee published a request for proposal outlining the city's needs. We received four responses. Three were from Tallahassee firms of varying degrees of experience—ranging from a firm that **only** represented municipalities and local government bodies, to more general practice firms whose clients also included municipalities. We received just one response from a local attorney—whose specialty was real estate transactions. That attorney had no experience representing cities. We ranked the RFP responses using a points system based on five criteria: (1) Qualifications and experience, (2) Experience working with city government, (3) References and recommendations, (4) Methodology and approach, and (5) Fee proposal.

Considerations: The committee determined that the most cost effective representation was not always at the lowest hourly rate. The City has an interest in receiving quick, accurate advice to difficult and potentially risky questions. A lawyer with top-of-the-head knowledge of such questions may represent a better value even though his or her hourly rate may be higher than another, less-experienced lawyer. On the other hand, a portion of the legal work the City needs done does not require specialized knowledge. A less experienced attorney may be the most cost effective means of addressing that need.

The Committee's Recommendation: The Committee felt that a mixed arrangement was the most creative and cost effective means of meeting the City's needs. However, because we will be working with attorneys with whom the City has not worked before, we felt that a probationary arrangement would be wise, prior to committing to a longer-term arrangement. Accordingly, the Committee recommends that the City seek a six month fixed fee agreement with Nabors, Giblin and Nickerson, the Tallahassee firm that has the most experienced municipal lawyers in Florida. Upon the successful completion of the probationary period, the City should seek a longer-term contract that is mutually satisfactory to both parties. But it is also recognized that the City may wish to strike a companion arrangement during that time with local attorney Kristy Branch Banks for the provision of research, drafting and other services where she may be able to provide the most cost-effective solution. We have consulted both firms on the possibility of such a mixed arrangement, and they are agreed.

City of Apalachicola
 City Attorney Services
 Evaluation Criteria

Kristy Banks
 Knowles & Randolph
 Nabors, Giblin & Nickerson
 Oertel, Fernandez, Bryant & Atkinson

	Max. Points	Kristy Banks	Knowles & Randolph	Nabors, Giblin & Nickerson	Oertel, Fernandez, Bryant & Atkinson
Qualifications and Experience	30	10	10	30	30
Experience Working with City Government	30	10	10	30	20
References and/or Recommendations	10	0	5	10	10
Methodology and Approach	10	5	5	10	10
Fee Proposal	20	20	10	15	10
Totals	100	45	40	95	80
Ranking		3	4	1	2