

REGULAR MEETING  
CITY COMMISSION  
CITY OF APALACHICOLA, FLORIDA  
TUESDAY, NOVEMBER 19, 2019 - 6:00 PM  
APALACHICOLA COMMUNITY CENTER  
#1 BAY AVENUE  
APALACHICOLA, FLORIDA

AGENDA

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Those wishing to speak concerning an item on the agenda shall complete a speaker card and give it to the City Clerk before the meeting starts.

- I. Call to Order
  - Invocation (Please rise and remain standing)
  - Pledge of Allegiance
- II. Agenda Adoption
- III. Mayor's and Commissioners Reports and Communications
  - A. Conduct at Meetings
  - B. Accounting Software Update
- IV. City Manager Communications
- V. Attorney Kristy Branch Banks Communications
- VI. Public Hearing
  - A. Ordinance No. 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget – Public Hearing and Second Reading
- VII. Public Comment

The public is invited to speak on any agenda, non-agenda and/or consent agenda topics. Comments should be less than "five" minutes.

*All items on the Consent Agenda are considered routine, to be enacted by one motion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.*

- VIII. Consent Agenda
  - A. Meeting Minutes Adoption
    - **Suggested Motion:** Adopt the October 10, 2019 Regular Meeting, October 14, 2019 Special Meeting and October 17, 2019 Special Meeting Minutes.
  - B. Community Planning Technical Assistance Grant Subcontract Approval
    - **Suggested Motion:** To Approve the Professional Services Agreement with Ovid Solutions, LLC and the Southern Group in the amount of \$20,000 each and Authorize the City Manager to Execute the Agreements.

IX. Unfinished Business

- A. Ordinance No. 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget – Second Reading
  - **Suggested Motion:** To Adopt Ordinance 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget.
- B. Audit Discussion
  - **Suggested Motion:** None at this time pending further discussion by the City Commission.
- C. Apalachicola Community Redevelopment Agency Discussion
  - **Suggested Motion:** None at this time pending further discussion by the City Commission.

X. New Business

- A. Utility Easement Encroachment and Alterations – Al and Donna Ingle
  - **Suggested Motion:** None at this time pending further discussion by the City Commission.
- B. Public Rights-of-Way Encroachment Policy
  - **Suggested Motion:** None at this time pending further discussion by the City Commission.
- C. Resolution 2019-24 Expressing Opposition to Drilling Activities in the Apalachicola River Basin
  - **Suggested Motion:** To Adopt Resolution 2019-24 Expressing Opposition to Drilling Activities in the Apalachicola River Basin.
- D. Resolution 2019-25 Requesting Franklin County Honor the Intent of the Inter-local Agreement with the City Of Apalachicola for Small County Surtax and Requesting Additional Information
  - **Suggested Motion:** To Adopt Resolution 2019-25 Requesting Franklin County Honor the Intent of the Inter-local Agreement with the City of Apalachicola for Small County Surtax and Requesting additional information.
- E. Scipio Creek Maintenance Management Discussion
  - **Suggested Motion:** None at this time pending further discussion by the City Commission.

XI. Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Ordinance 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget – Public Hearing and Second Reading

**AGENDA INFORMATION:**

**Agenda Location:** Public Hearing and Unfinished Business  
**Item Number:** A  
**Department:** Administration  
**Contact:** Ron Nalley, City Manager  
**Presenter:** Ron Nalley, City Manager

**BRIEF SUMMARY:** Florida Statute 166.241(5) requires municipalities complete budget amendments within sixty days following the end of the fiscal year. Year-end financial statements were completed in October and distributed to the Commission, however several revisions were needed. A public hearing and final adoption is scheduled for November 19<sup>th</sup> at the scheduled Commission meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** To Adopt Ordinance 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget.

**FUNDING SOURCE:** General and Enterprise Funds

**ATTACHMENTS:** Ordinance 2019-09 Amending the Fiscal Year 2018-2019 Annual Budget; Budget Amendments No. 3 through 10; and Revised Financial Statements Ending September 30, 2019.

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Revised financial statements for year ending September 30, 2019 are attached. The good news is that the City ended with a positive cash balance in both the General and Enterprise Funds. The City is slowly building its cash reserves and investing additional money into maintenance and repairs to our operations and utility systems.

**CITY OF APALACHICOLA  
ORDINANCE NO. 2019-09**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA  
AMENDING THE FISCAL YEAR 2018-2019 BUDGET**

**WHEREAS**, the City Commission of the City of Apalachicola adopted Ordinance Number 2018-04 adopting the Fiscal Year 2018-2019 budget; and

**WHEREAS**, Florida Statutes 166.241(5) requires municipalities complete budget amendments within sixty days after the ending of the fiscal year.

**BE IT ENACTED BY THE PEOPLE OF THE CITY OF APALACHICOLA, FLORIDA:**

1. City of Apalachicola Fiscal Year 2018-2019 budget is hereby amended by Ordinance No. 2019-09 with accompanying Budget Amendments No. 3 through 10.
2. This Ordinance shall become effective immediately upon final adoption.

**ADOPTED** in open regular session this 19<sup>th</sup> day of November, 2019.

Voting Aye:

Voting Nay:

**FOR THE CITY OF COMMISSION OF THE  
CITY OF APALACHICOLA**

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Kevin Begos, Mayor

**ATTEST:**

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Deborah Guillotte, City Clerk

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
GENERAL FUND REVENUES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
411001	AD VALOREM TAX - 9.6043	1,344,400.00		1,344,400.00	4,414.95	1,381,991.22	103%	(37,591.22)
412001	1/2 CENT SALES TAX	170,000.00		170,000.00	22,960.48	191,665.53	113%	(21,665.53)
412002	MOBILE HOME LICENSE TAX	100.00		100.00		136.75	137%	(36.75)
412003	ALCOHOLIC BEVERAGE TAX	8,000.00		8,000.00	15,643.09	3,157.59	39%	4,842.41
413100	UTILITY FRANCHISE	130,000.00		130,000.00	148,150.36	148,150.36	114%	(18,150.36)
413200	LOCAL COMMUNICATIONS TAX	62,000.00		62,000.00	3,051.76	54,198.23	87%	7,801.77
414100	UTILITY TAX	200,000.00		200,000.00	24,963.30	188,785.62	94%	11,214.38
421001	OCCUPATIONAL LICENSE TAX	30,000.00		30,000.00	859.40	17,693.14	59%	12,306.86
422006	GOLF CART PERMITS	10,000.00		10,000.00	30.00	8,770.00	88%	1,230.00
422004	SPECIAL EXCEPTION/VARIANCE FEE	6,000.00		6,000.00			0%	6,000.00
415120	STATE REVENUE SHARING	93,000.00		93,000.00	7,875.78	95,978.72	103%	(2,978.72)
4302	FINES & FORFEITURES	2,000.00		2,000.00	47.62	1,042.95	52%	957.05
4303	CEMETERY LOTS & OPENINGS	15,000.00		15,000.00	3,500.00	17,166.00	114%	(2,166.00)
44012	FACILITY/PROPERTY RENT	37,000.00		37,000.00	1,361.35	43,806.15	118%	(6,806.15)
422001	BUILDING PERMIT FEES	40,000.00		40,000.00	12,243.74	45,126.16	113%	(5,126.16)
422007	TREE APPLICATION FEES	3,300.00		3,300.00	520.00	6,285.00	190%	(2,985.00)
4305	STORMWATER FEES	30,000.00		30,000.00	1,620.75	16,794.16	56%	13,205.84
440163	DOT - TRAFFIC LIGHT REIMB	4,500.00		4,500.00	4,797.00	4,797.00	107%	(297.00)
440183	SANITATION FEES	550,000.00		550,000.00	45,004.29	462,067.68	84%	87,932.32
4555	COMMUNITY GARDEN	3,000.00		3,000.00	800.89	1,186.91	40%	1,813.09
44018	FARMERS MARKET	3,000.00		3,000.00	245.07	4,893.80	163%	(1,893.80)
4401	MISCELLANEOUS REVENUES	2,000.00		2,000.00	125.28	7,764.50	388%	(5,764.50)
4505	GRANT - GIS MAPPING PHASE II	50,000.00		50,000.00	12,500.00	12,500.00	25%	37,500.00
45081	GRANT - FAMU BUSINESS SUPPORT	147,700.00		147,700.00			0%	147,700.00
4537	GRANT - TECHNICAL ASSISTANCE	40,000.00		40,000.00		39,957.00	100%	43.00
45364	GRANT - FWC PARK RESTROOMS	462,400.00		462,400.00			0%	462,400.00
44019	GRANT - STORMWATER RETROFIT	398,500.00		398,500.00		40,238.56	10%	358,261.44
4546	GRANT - DOT BEAUTIFICATION	200,000.00		200,000.00			0%	200,000.00
4102	PROJECT IMPACTI	370,900.00		370,900.00	31,000.00	343,662.46	93%	27,237.54
11025	LOCAL OPTION GAS TAX	62,000.00		62,000.00	6,872.72	68,694.89	111%	(6,694.89)
4301	COUNTY FIRE PROTECTION - MSBU	40,000.00		40,000.00	4.52	37,788.98	94%	2,211.02
4304	APALACHICOLA OYSTER LICENSE	40,000.00		40,000.00	27.80	30,526.87	76%	9,473.13
4557	HISTORY, CULTURE, ARTS MUSEUM	40,000.00		40,000.00	1,103.85	71,854.52	180%	(31,854.52)
45023	TRANSFER FROM CRA	10,000.00		10,000.00			0%	10,000.00
4553/45024	LIBRARY GRANTS	1,000.00		1,000.00	6,807.00	18,254.11	1825%	(17,254.11)
4401	INS/FEMA - HURRICANE MICHAEL					527,149.58		(527,149.58)
44016	DUKE ENERGY DONATION					10,000.00		(10,000.00)
44030	CAREER SOURCE GRANT					50,000.00		(50,000.00)
45321	FIRING RANGE				1,020.00	3,820.12		(3,820.12)
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>4,605,800.00</b>	<b>-</b>	<b>4,605,800.00</b>	<b>204,603.84</b>	<b>3,956,104.56</b>	<b>86%</b>	<b>649,695.44</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2019									
GENERAL FUND - GOVERNING BODY EXPENDITURES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
513120	SALARIES	26,800.00		26,800.00	1,936.80	23,241.60	87%	3,558.40	
513210	SOCIAL SECURITY	2,100.00		2,100.00	129.53	1,554.36	74%	545.64	
513220	RETIREMENT	2,100.00		2,100.00	273.74	1,739.39	83%	360.61	
513230	GROUP INSURANCE	16,100.00		16,100.00	339.09	5,396.05	34%	10,703.95	
513310	LEGAL SERVICES	20,000.00		20,000.00		36,010.00	180%	(16,010.00)	
513400	TRAVEL & TRAINING	1,000.00		1,000.00		-	0%	1,000.00	
513520	SUPPLIES	1,000.00		1,000.00		1,542.59	154%	(542.59)	
513540	DUES & FEES	2,000.00		2,000.00		1,151.00	58%	849.00	
513320	AUDITING	38,000.00		38,000.00	450.00	30,397.61	80%	7,602.39	
513344	ELECTION EXPENSE	7,000.00		7,000.00	12,314.74	23,568.74	337%	(16,568.74)	
513410	COMMUNICATIONS	3,000.00		3,000.00	223.55	2,092.86	70%	907.14	
513345	IT SERVICES	1,200.00		1,200.00		1,200.00	100%	-	
513346	LOBBYIST	30,000.00		30,000.00	3,000.00	35,000.00	117%	(5,000.00)	
513450	PUBLIC OFFICIALS LIABILITY INS.	2,000.00		2,000.00		2,764.00	138%	(764.00)	
513541	GRANT - FAMU BUSINESS SUPPORT	147,700.00		147,700.00		107.99	0%	147,592.01	
510515	LINE OF CREDIT PAYMENT	4,000.00		4,000.00		1,519.81	38%	2,480.19	
510513	FEMA - HURRICANE MICHAEL					7,018.32	0%	(7,018.32)	
	<b>TOTAL EXPENSES</b>	<b>304,000.00</b>	<b>-</b>	<b>304,000.00</b>	<b>18,667.45</b>	<b>174,304.32</b>	<b>57%</b>	<b>129,695.68</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2019													
GENERAL FUND - ADMINISTRATION DEPARTMENT EXPENDITURES													
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE					
510120	SALARIES	198,800.00		198,800.00	11,123.00	197,188.36	99%	1,611.64					
510210	SOCIAL SECURITY	15,300.00		15,300.00	825.71	14,708.57	96%	591.43					
510220	RETIREMENT	38,700.00		38,700.00	3,999.96	28,919.15	75%	9,780.85					
510230	GROUP INSURANCE	39,100.00		39,100.00	2,262.47	31,814.15	81%	7,285.85					
510310	LEGAL SERVICES	30,000.00		30,000.00	4,824.00	33,484.00	112%	(3,484.00)					
5103101	PLANNING CONTRACT SERVICES	5,000.00		5,000.00		5,000.00	100%	-					
510410	COMMUNICATIONS	10,300.00		10,300.00	748.41	7,861.39	76%	2,438.61					
510400	TRAVEL/TRAINING	3,000.00		3,000.00		148.06	5%	2,851.94					
510520	GAS	1,500.00		1,500.00		-	0%	1,500.00					
510520	SUPPLIES	8,000.00		8,000.00	1,114.57	7,248.60	91%	751.40					
510521	EQUIPMENT	3,000.00		3,000.00		400.00	13%	2,600.00					
510540	DUES & FEES	2,000.00		2,000.00	272.50	1,566.14	78%	433.86					
510440/510700	COPIER/POSTAGE RENTAL	4,200.00		4,200.00	550.69	4,965.51	118%	(765.51)					
510450	WC INSURANCE	5,000.00		5,000.00		5,000.00	100%	-					
510480	ADVERTISING	3,000.00		3,000.00	861.38	1,946.70	65%	1,053.30					
510552	IT SERVICES	1,800.00		1,800.00		1,800.00	100%	-					
510547	OYSTER LICENSING	2,500.00		2,500.00		60.61	2%	2,439.39					
11023	TRANSFER TO ABOL ACCT	37,500.00		37,500.00		-	0%	37,500.00					
	<b>TOTAL EXPENSES</b>	<b>408,700.00</b>		<b>408,700.00</b>	<b>26,582.69</b>	<b>342,111.24</b>	<b>84%</b>	<b>66,588.76</b>					

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
GENERAL FUND - ZONING/CODE ENFORCEMENT DEPARTMENT EXPENDITURES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
511120	SALARIES	70,300.00		70,300.00	103.62	60,653.29	86%	9,646.71
511210	SOCIAL SECURITY	5,400.00		5,400.00	7.93	4,434.93	82%	965.07
511220	RETIREMENT	5,900.00		5,900.00	285.99	5,473.02	93%	426.98
511230	GROUP INSURANCE	18,100.00		18,100.00	(75.21)	14,620.39	81%	3,479.61
5113102	BUILDING INSPECTOR CONTRACT SERVICES	30,000.00		30,000.00	1,332.00	23,577.34	79%	6,422.66
511310	LEGAL SERVICES	30,000.00		30,000.00		16,372.00	55%	13,628.00
5113101	PLANNING CONTRACT SERVICES	38,400.00		38,400.00	3,616.66	38,399.26	100%	0.74
511520	SUPPLIES	4,000.00		4,000.00		3,199.21	80%	800.79
511521	GAS	1,500.00		1,500.00		1,574.97	105%	(74.97)
511240	WC INSURANCE	2,000.00		2,000.00		2,000.00	100%	-
511480	ADVERTISING	3,000.00		3,000.00		513.25	17%	2,486.75
511410	COMMUNICATIONS	2,700.00		2,700.00	214.59	2,243.07	83%	456.93
511522/511523	EQUIPMENT	1,500.00		1,500.00		191.98	13%	1,308.02
511461	IT SERVICES	900.00		900.00		900.00	100%	-
511460	VEHICLE REPAIRS & MAINTENANCE	2,000.00		2,000.00		135.00	7%	1,865.00
510551	GIS MAPPING PROJECT PHASE II	50,000.00		50,000.00	12,500.00	12,500.00	25%	37,500.00
510512	GRANT - TECHNICAL ASSISTANCE	40,000.00		40,000.00		39,957.00	100%	43.00
	<b>TOTAL EXPENSES</b>	<b>305,700.00</b>		<b>305,700.00</b>	<b>17,985.58</b>	<b>226,744.71</b>	<b>74%</b>	<b>78,955.29</b>



CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
GENERAL FUND - POLICE DEPARTMENT EXPENDITURES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
5201120	SALARIES	303,700.00		303,700.00	25,370.10	313,860.87	103%	(10,160.87)
52011201	OVERTIME SALARY/SOCIAL SECURITY	36,000.00		36,000.00	1,302.56	30,720.03	85%	5,279.97
5201210	SOCIAL SECURITY	26,100.00		26,100.00	1,824.11	22,714.57	87%	3,385.43
5201220	RETIREMENT	77,800.00		77,800.00	12,390.81	84,788.61	109%	(6,988.61)
5201230	GROUP INSURANCE	69,600.00		69,600.00	5,221.68	60,254.06	87%	9,345.94
5201240	WC INSURANCE	15,000.00		15,000.00		19,293.25	129%	(4,293.25)
5201410	COMMUNICATIONS	16,000.00		16,000.00	1,243.91	11,809.69	74%	4,190.31
5201460	VEHICLE REPAIRS & MAINTENANCE	7,500.00		7,500.00	1,149.02	9,313.89	124%	(1,813.89)
5201463	TIRES	1,500.00		1,500.00		1,490.92	99%	9.08
52015201	UNIFORMS	2,500.00		2,500.00		460.97	18%	2,039.03
5201520	SUPPLIES	9,000.00		9,000.00	1,633.82	5,308.35	59%	3,691.65
5201521	GAS	20,000.00		20,000.00	1,653.55	18,017.90	90%	1,982.10
5201700	VEHICLE PAYMENT	27,000.00		27,000.00		18,557.16	69%	8,442.84
501522/5201523	EQUIPMENT	6,000.00		6,000.00		-	0%	6,000.00
5201401	TRAINING	1,000.00		1,000.00		495.00	50%	505.00
5201702	STATION PAYMENT	1,500.00		1,500.00	1,500.00	1,500.00	100%	-
5201440	COPIER/POSTAGE RENTAL	1,000.00		1,000.00	46.98	684.34	68%	315.66
5201462	IT SERVICES	1,500.00		1,500.00		1,500.00	100%	-
	FIRING RANGE					5,350.00		(5,350.00)
	<b>TOTAL EXPENSES</b>	<b>622,700.00</b>		<b>622,700.00</b>	<b>53,336.54</b>	<b>606,119.61</b>	<b>97%</b>	<b>16,580.39</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS									
FOR PERIOD ENDED SEPTEMBER 30, 2019									
GENERAL FUND - FIRE DEPARTMENT EXPENDITURES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
5202130	VOLUNTEER COMPENSATION	17,500.00		17,500.00	3,100.00	17,000.00	97%	500.00	
5202410	COMMUNICATIONS	1,000.00		1,000.00	1,046.05	1,604.09	160%	(604.09)	
5202460	VEHICLE REPAIRS & MAINTENANCE	10,000.00		10,000.00	17,452.48	18,709.04	187%	(8,709.04)	
5202492	SUPPLIES	4,000.00		4,000.00	181.29	380.24	10%	3,619.76	
52024921	FIRST RESPONDER EXPENSE	3,000.00		3,000.00		2,712.93	90%	287.07	
5202521	GAS	4,000.00		4,000.00	103.30	1,308.38	33%	2,691.62	
5202240	AD&D/WC INSURANCE	5,000.00		5,000.00		5,000.00	100%	-	
02522/5202523	EQUIPMENT	4,000.00		4,000.00		4,000.00	100%	-	
5202400	TRAINING	2,000.00		2,000.00	400.00	400.00	20%	1,600.00	
5202461	IT SERVICES	300.00		300.00		300.00	100%	-	
5202701	FIRE TRUCK/EQUIPMENT PAYMENT	49,100.00		49,100.00		28,611.98	58%	20,488.02	
5202462	HOSE & PUMP TESTING	4,000.00		4,000.00		1,050.00	26%	2,950.00	
11024	MSBU EXPENSES - RESTRICTED	30,000.00		30,000.00	28,200.00	28,200.00	94%	1,800.00	
	<b>TOTAL EXPENSES</b>	<b>133,900.00</b>		<b>133,900.00</b>	<b>50,483.12</b>	<b>109,276.66</b>	<b>82%</b>	<b>24,623.34</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS									
FOR PERIOD ENDED SEPTEMBER 30, 2019									
GENERAL FUND - PUBLIC WORKS DEPARTMENT EXPENDITURES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
530120	SALARIES	240,900.00		240,900.00	13,531.12	194,420.04	81%	46,479.96	
5301201	OVERTIME SALARY	10,000.00		10,000.00		-	0%	10,000.00	
530210	SOCIAL SECURITY	19,300.00		19,300.00	1,021.37	14,488.25	75%	4,811.75	
530220	RETIREMENT	19,800.00		19,800.00	2,847.26	18,417.97	93%	1,382.03	
530230	GROUP INSURANCE	62,600.00		62,600.00	3,405.53	47,816.24	76%	14,783.76	
530240	WC INSURANCE	29,900.00		29,900.00		28,954.40	100%	45.60	
530410	COMMUNICATIONS	6,500.00		6,500.00	420.57	4,081.29	63%	2,418.71	
530460	VEHICLE & EQUIPMENT MAINTENANCE	15,000.00		15,000.00	7,008.99	16,605.24	111%	(1,605.24)	
530463	TIRES	3,000.00		3,000.00	214.04	2,220.90	74%	779.10	
530520	SUPPLIES	15,000.00		15,000.00	303.71	3,929.83	26%	11,070.17	
5305201	UNIFORMS	1,000.00		1,000.00		-	0%	1,000.00	
530521	GAS	24,000.00		24,000.00	1,873.29	17,202.88	72%	6,797.12	
530522/530523	EQUIPMENT	4,000.00		4,000.00		-	0%	4,000.00	
541462	TREE MAINTENANCE	4,000.00		4,000.00		4,650.00	116%	(650.00)	
530701	VEHICLE PAYMENT - Van	8,000.00		8,000.00		7,910.21	99%	89.79	
530461	IT SERVICES	300.00		300.00		300.00	100%	-	
530300	SANITATION SERVICES	435,000.00		435,000.00	33,831.92	343,049.89	79%	91,950.11	
530462	STORMWATER IMPROVEMENT	30,000.00		30,000.00		8,752.52	29%	21,247.48	
510509	GRANT - NWFVMD STORMWATER RETROFIT	398,500.00		398,500.00		37,375.97	9%	361,124.03	
510516	GRANT - DOT BEAUTIFICATION	200,000.00		200,000.00		-	0%	200,000.00	
541464	ROAD, SIDEWALK, STORMWATER REPAIRS - LOGT	12,000.00		12,000.00		-	0%	12,000.00	
541464	ZERO TURN MOWER - LOGT	7,000.00		7,000.00		-	0%	7,000.00	
541464	BUSH HOG PAYMENT - LOGT	17,300.00		17,300.00		17,285.38	100%	14.62	
541464	VEHICLE PAYMENT - 2 TRUCKS - LOGT	16,200.00		16,200.00		7,910.21	49%	8,289.79	
541464	MINI EXCAVATOR PAYMENT - LOGT	5,600.00		5,600.00		6,441.31	115%	(841.31)	
541464	UNIDENTIFIED PROJECTS - LOGT	3,900.00		3,900.00		-	0%	3,900.00	
	<b>TOTAL EXPENSES</b>	<b>1,587,900.00</b>		<b>1,587,900.00</b>	<b>64,457.80</b>	<b>781,812.53</b>	<b>37%</b>	<b>806,087.47</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS									
FOR PERIOD ENDED SEPTEMBER 30, 2019									
GENERAL FUND - LIBRARY DEPARTMENT EXPENDITURES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
571120	SALARY	42,500.00		42,500.00	3,268.80	47,029.30	111%	(4,529.30)	
571130	LIBRARY CLERKS	17,000.00		17,000.00		2,255.00	13%	14,745.00	
571210	SOCIAL SECURITY	3,300.00		3,300.00	246.52	3,555.17	108%	(255.17)	
571220	RETIREMENT	3,600.00		3,600.00	573.22	4,169.01	116%	(569.01)	
571230	GROUP INSURANCE	12,700.00		12,700.00	963.44	11,232.93	88%	1,467.07	
571410	COMMUNICATIONS	2,500.00		2,500.00	162.25	1,749.23	70%	750.77	
571462	CLEANING SERVICES	2,600.00		2,600.00	-	-	0%	2,600.00	
571520	SUPPLIES	1,000.00		1,000.00		1,551.07	155%	(551.07)	
571431	AUTOMATION	1,000.00		1,000.00		-	0%	1,000.00	
571660	BOOKS	6,000.00		6,000.00	529.13	3,504.38	58%	2,495.62	
571450	WC INSURANCE	1,000.00		1,000.00		1,000.00	100%	-	
571461	IT SERVICES	1,200.00		1,200.00		1,200.00	100%	-	
571343	LIBRARY PROGRAMS	1,000.00		1,000.00	1,600.00	4,189.80	419%	(3,189.80)	
	<b>TOTAL EXPENSES</b>	<b>95,400.00</b>		<b>95,400.00</b>	<b>7,343.36</b>	<b>81,435.89</b>	<b>85%</b>	<b>13,964.11</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
GENERAL FUND - PARKS DEPARTMENT & RECREATION/COMMUNITY PROGRAMS EXPENDITURES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
	<b>PARKS DEPARTMENT EXPENDITURES</b>							
572430	UTILITIES	3,500.00		3,500.00	326.55	3,192.65	91%	307.35
572463	MAINTENANCE	6,500.00		6,500.00	257.20	7,899.10	122%	(1,399.10)
572459	PROPERTY/LIABILITY INSURANCE	5,000.00		5,000.00		5,000.00	100%	-
510526	FWC BATTERY PARK RESTROOM GRANT	462,400.00		462,400.00		-	0%	462,400.00
	<b>TOTAL PARKS DEPARTMENT EXPENSES</b>	<b>477,400.00</b>		<b>477,400.00</b>	<b>583.75</b>	<b>16,091.75</b>	<b>3%</b>	<b>461,308.25</b>
	<b>RECREATION/COMMUNITY PROGRAMS EXPENDITURES</b>							
572344	PROJECT IMPACT PROGRAM	383,900.00		383,900.00	32,454.69	366,593.05	95%	17,306.94
572491	DIXIE YOUTH DONATION	2,000.00		2,000.00		-	0%	2,000.00
510529	COMMUNITY GARDEN	3,000.00		3,000.00	318.33	4,806.23	154%	(1,806.23)
510492	FARMERS MARKET	3,000.00		3,000.00		1,546.00	52%	1,454.00
512320	SENIOR PROGRAM	2,000.00		2,000.00		-	0%	2,000.00
510530	HISTORY, CULTURE, ARTS MUSEUM - RESTRICTED	40,000.00		40,000.00	4,752.10	71,031.28	178%	(31,031.28)
572345	CAREER SOURCE - GRANT					47,708.63		(47,708.63)
	<b>TOTAL RECREATION DEPARTMENT EXPENSES</b>	<b>433,900.00</b>	<b>-</b>	<b>433,900.00</b>	<b>38,692.62</b>	<b>492,652.70</b>	<b>114%</b>	<b>(58,752.70)</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
GENERAL FUND - FACILITIES EXPENDITURES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
	<b>UTILITIES:</b>							
5724301	Community Center	7,000.00		7,000.00	797.22	8,195.85	117%	(1,195.85)
5724303	Holy Family	6,500.00		6,500.00	782.60	7,293.06	112%	(793.06)
5724305	6th Street Rec	1,500.00		1,500.00	218.17	1,447.02	96%	52.98
5724304	Johnson Complex	30,000.00		30,000.00	3,023.36	24,089.70	80%	5,910.30
5724302	Field House & Field	1,800.00		1,800.00	192.63	1,695.02	94%	104.98
5724307	Public Restrooms	1,000.00		1,000.00	129.56	1,087.58	109%	(87.58)
510430	City Hall	6,000.00		6,000.00	300.05	2,107.08	35%	3,892.92
571430	Library	4,800.00		4,800.00	386.02	4,084.59	85%	715.41
5202430	Fire Station	3,200.00		3,200.00	28.37	3,497.63	109%	(297.63)
5201430	Police Station	3,200.00		3,200.00	741.51	3,496.11	109%	(296.11)
530430	Public Works	6,500.00		6,500.00	546.30	5,178.02	80%	1,321.98
530431	Street Lights	62,000.00		62,000.00	4,707.59	54,742.96	88%	7,257.04
572461	REPAIRS & MAINTENANCE	30,000.00		30,000.00	1,285.85	16,789.30	56%	13,210.70
572464	JANITORIAL SERVICE	13,200.00		13,200.00	780.00	7,980.00	60%	5,220.00
	<b>LIABILITY/PROPERTY INS:</b>							
572450	Community Center	6,000.00		6,000.00		6,000.00	100%	-
572451	Holy Family	11,500.00		11,500.00		11,500.00	100%	-
572452	6th Street Rec	2,000.00		2,000.00		2,000.00	100%	-
572453	Johnson Complex	3,000.00		3,000.00		3,000.00	100%	-
572454	Gym	3,000.00		3,000.00		3,000.00	100%	-
572455	Field House & Field	1,400.00		1,400.00		1,400.00	100%	-
572456	Public Restrooms	2,500.00		2,500.00		2,500.00	100%	-
572457	Raney House	3,600.00		3,600.00		3,600.00	100%	-
572458	HCA	3,600.00		3,600.00		3,600.00	100%	-
510450	City Hall	3,600.00		3,600.00		3,600.00	100%	-
571450	Library	2,000.00		2,000.00		2,000.00	100%	-
5202240	Fire/Police Station	4,500.00		4,500.00		4,500.00	100%	-
530240	Public Works	6,600.00		6,600.00		6,600.00	100%	-
5724101	COMMUNICATIONS	4,700.00		4,700.00	453.45	4,720.97	100%	(20.97)
572465	IT SERVICES	1,500.00		1,500.00		1,500.00	100%	-
	<b>TOTAL EXPENSES</b>	<b>236,200.00</b>		<b>236,200.00</b>	<b>14,372.68</b>	<b>201,204.89</b>	<b>85%</b>	<b>34,995.11</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2019									
ENTERPRISE FUND REVENUES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
	<b>WATER &amp; SEWER FUND</b>								
11044	WATER UTILITY BILL REVENUE	744,000.00		744,000.00	68,776.96	871,911.59	117%	(127,911.59)	
443601/11046	WATER TAPS	15,000.00		15,000.00		10,998.00	73%	4,002.00	
11044	SEWER UTILITY BILL REVENUE	682,000.00		682,000.00	61,962.81	770,706.38	113%	(88,706.38)	
443603	SEWER USER FEE REVENUE	500,000.00		500,000.00	54,055.74	627,866.07	126%	(127,866.07)	
443602/11046	SEWER TAPS	20,000.00		20,000.00		9,250.00	46%	10,750.00	
443003	MISCELLANEOUS REVENUE	500.00		500.00	31.35	221.14	44%	278.86	
443001	INTEREST ON INVESTMENT	500.00		500.00		-	0%	500.00	
	CDBG SEWER MANHOLE PROJECT		650,000.00	650,000.00		5,000.00	1%	645,000.00	
	<b>TOTAL WATER &amp; SEWER REVENUE</b>	<b>1,962,000.00</b>	<b>650,000.00</b>	<b>2,612,000.00</b>	<b>184,826.86</b>	<b>2,295,953.18</b>	<b>88%</b>	<b>316,046.82</b>	
	<b>SCIPIO CREEK MOORING BASIN</b>								
11047/412005	MOORING BASIN INCOME	37,000.00		37,000.00	3,074.26	33,727.87	91%	3,272.13	
412006	REPAIR YARD	2,000.00		2,000.00		-	0%	2,000.00	
411001	MISCELLANEOUS	100.00		100.00	0.54	5.70	6%	94.30	
	<b>TOTAL SCIPIO CREEK MOORING BASIN</b>	<b>39,100.00</b>		<b>39,100.00</b>	<b>3,074.80</b>	<b>33,733.57</b>	<b>86%</b>	<b>5,366.43</b>	
	<b>BATTERY PARK BOAT BASIN</b>								
11048/42001	MOORING BASIN INCOME	55,000.00		55,000.00	3,154.84	49,010.06	89%	5,989.94	
42002	LAUNCH FEE INCOME	9,000.00		9,000.00	679.00	7,041.40	78%	1,958.60	
420001	MISCELLANEOUS	100.00		100.00	16.06	156.57	157%	(56.57)	
	<b>TOTAL BATTERY PARK BOAT BASIN</b>	<b>64,100.00</b>		<b>64,100.00</b>	<b>3,849.90</b>	<b>56,208.03</b>	<b>88%</b>	<b>7,891.97</b>	
	<b>TOTAL ENTERPRISE FUND REVENUES</b>	<b>2,065,200.00</b>		<b>2,715,200.00</b>	<b>191,751.56</b>	<b>2,385,894.78</b>	<b>88%</b>	<b>329,305.22</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2019 ENTERPRISE - WATER DEPARTMENT EXPENDITURES									
G/LF	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
540120	SALARIES	197,000.00		192,000.00	2,481.60	175,110.71	91%	16,889.29	
5401201	OVERTIME SALARY/SOCIAL SECURITY	15,000.00		15,000.00		6,873.22	46%	8,126.78	
540201	SOCIAL SECURITY	14,700.00		14,700.00	189.84	12,759.64	87%	1,940.36	
540220	RETIREMENT	15,900.00		15,900.00	1,089.10	16,091.19	101%	(191.19)	
540230	GROUP INSURANCE	46,900.00		46,900.00	75.21	36,896.08	79%	10,003.92	
540450	LIABILITY/PROPERTY/WC INSURANCE	18,800.00		18,800.00		18,800.00	100%	-	
540310	ATTORNEY FEES - WATER LITIGATION	25,000.00		25,000.00		-	0%	25,000.00	
540410	COMMUNICATIONS	2,500.00		2,500.00	226.64	2,020.20	81%	479.80	
540480	DUES & FEES	600.00		600.00		516.30	86%	83.70	
540520	SUPPLIES	60,000.00		60,000.00	2,916.32	47,093.57	78%	12,906.43	
540524	UNIFORMS	1,500.00		1,500.00		199.19	13%	1,300.81	
540430	UTILITIES	45,000.00		45,000.00	4,028.65	42,732.11	95%	2,267.89	
540521	GAS	9,000.00		9,000.00	866.28	9,149.72	102%	(149.72)	
540460	REPAIRS & MAINTENANCE	30,000.00		30,000.00	8,090.70	18,219.43	61%	11,780.57	
540462	FIRE HYDRANT MAINT & REPAIRS	10,000.00		10,000.00		-	0%	10,000.00	
540463	ELEVATED TANK MAINTENANCE	7,500.00		7,500.00		-	0%	7,500.00	
540400	TRAVEL/TRAINING	2,000.00		2,000.00		90.21	5%	1,909.79	
540522/540523	EQUIPMENT	5,000.00		5,000.00		2,450.00	49%	2,550.00	
540461	TESTING	7,500.00		7,500.00		4,556.00	61%	2,904.00	
540466	IT SERVICES	1,500.00		1,500.00		1,500.00	100%	-	
540465	ITHM EXPENSE	10,000.00		10,000.00	5,200.00	21,234.23	212%	(11,234.23)	
540456	BOND PAYMENT - 2003 BOND SERIES	142,500.00		142,500.00	141,505.00	141,505.00	99%	995.00	
540702	RADIO READ METER LOAN PAYMENT	32,100.00		32,100.00		32,034.31	100%	65.69	
540701	VEHICLE	4,300.00		4,300.00		4,239.77	99%	60.23	
540701	MINI EXCAVATOR	5,600.00		5,600.00		5,600.00	100%	-	
540600	CAPITAL OUTLAY	54,100.00		54,100.00		29,198.00	54%	24,902.00	
	<b>TOTAL EXPENSES</b>	<b>759,000.00</b>		<b>759,000.00</b>	<b>166,669.34</b>	<b>628,908.88</b>	<b>83%</b>	<b>130,091.12</b>	



CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS									
FOR PERIOD ENDED SEPTEMBER 30, 2019									
ENTERPRISE - SEWER DEPARTMENT EXPENDITURES									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
550120	SALARIES	158,600.00		158,600.00	18,421.96	139,307.96	88%	19,292.04	
5501201	OVERTIME SALARY/SOCIAL SECURITY	15,000.00		15,000.00	430.60	4,628.65	31%	10,371.35	
550210	SOCIAL SECURITY	12,200.00		12,200.00	1,201.79	9,044.95	74%	3,155.05	
550220	RETIREMENT	16,100.00		16,100.00	3,980.87	17,745.01	110%	(1,645.01)	
550230	GROUP INSURANCE	34,400.00		34,400.00	4,245.44	30,170.33	88%	4,229.67	
550450	LIABILITY/PROPERTY/WC INSURANCE	30,000.00		30,000.00		30,000.00	100%	-	
550451	FLOOD INSURANCE	6,000.00		6,000.00		6,211.00	104%	(211.00)	
550452	POLLUTION INSURANCE	2,500.00		2,500.00		-	0%	2,500.00	
550410	COMMUNICATIONS	7,000.00		7,000.00	582.63	5,902.26	84%	1,097.74	
550480	DUES & FEES	1,000.00		1,000.00		20,116.30	2012%	(19,116.30)	
550520	SUPPLIES	70,000.00		70,000.00	8,321.51	72,437.94	103%	(2,437.94)	
550524	UNIFORMS	1,500.00		1,500.00		-	0%	1,500.00	
550430	UTILITIES	120,000.00		120,000.00	11,496.95	118,582.76	99%	1,417.24	
550521	GAS	10,000.00		10,000.00	866.28	9,149.71	91%	850.29	
550460	REPAIRS & MAINTENANCE	65,000.00		65,000.00	8,874.24	55,207.88	85%	9,792.12	
550461	TESTING	22,000.00		22,000.00		18,732.50	85%	3,267.50	
550522/550523	EQUIPMENT	5,000.00		5,000.00		1,529.03	31%	3,470.97	
550400	TRAVEL/TRAINING	1,000.00		1,000.00		-	0%	1,000.00	
550466	IT SERVICES	1,500.00		1,500.00	975.00	1,500.00	100%	-	
550456	BOND PAYMENT	50,000.00		50,000.00	50,580.18	50,580.18	101%	(580.18)	
550457	DEP PAYMENT	435,000.00		435,000.00	169,984.87	547,881.28	126%	(112,881.28)	
11026	DEP RESERVE PAYMENT	89,100.00		89,100.00	7,425.00	89,100.00	100%	-	
550701	VEHICLE PAYMENT	4,300.00		4,300.00		4,239.00	99%	61.00	
550701	MINI EXCAVATOR	4,800.00		4,800.00		4,800.00	100%	-	
550600	CAPITAL OUTLAY	41,000.00	(25,000.00)	16,000.00		-	0%	16,000.00	
	CDBG SEWER MANHOLE PROJECT		675,000.00	675,000.00	10.00	5,476.47	1%		
	<b>TOTAL EXPENSES</b>	<b>1,203,000.00</b>	<b>650,000.00</b>	<b>1,853,000.00</b>	<b>287,397.32</b>	<b>1,242,343.21</b>	<b>67%</b>	<b>610,656.79</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
ENTERPRISE - SCPIO CREEK & BATTERY PARK EXPENDITURES								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
	<b>SCPIO CREEK</b>							
510430	UTILITIES	5,000.00		5,000.00	505.51	3,328.64	67%	1,671.36
510440	COMMUNICATIONS	4,900.00		4,900.00	41.20	452.36	9%	4,447.64
510450	LIABILITY/PROPERTY INSURANCE	18,000.00		18,000.00		16,390.16	91%	1,609.84
510460	REPAIRS & MAINTENANCE	900.00		900.00	129.00	3,294.04	366%	(2,394.04)
510520	SUPPLIES	1,000.00		1,000.00		620.84	62%	379.16
510472	SUBMERGED LAND LEASE	3,000.00		3,000.00		2,999.06	100%	0.94
510462	JANITORIAL SERVICES	6,300.00		6,300.00	300.00	2,100.00	33%	4,200.00
	<b>TOTAL SCPIO CREEK EXPENSES</b>	<b>39,100.00</b>		<b>39,100.00</b>	<b>975.71</b>	<b>29,185.10</b>	<b>75%</b>	<b>9,914.90</b>
	<b>BATTERY PARK</b>							
520430	UTILITIES	7,000.00		7,000.00	923.99	6,205.53	89%	794.47
520450	LIABILITY/PROPERTY INSURANCE	15,000.00		15,000.00		15,000.00	100%	-
520460	REPAIRS & MAINTENANCE	5,000.00		5,000.00		2,177.36	44%	2,822.64
520520	SUPPLIES	2,000.00		2,000.00		587.41	29%	1,412.59
520471	SUBMERGED LAND LEASE	2,000.00		2,000.00		1,907.70	95%	92.30
520463	IT SERVICES	600.00		600.00		-	0%	600.00
520600	CAPITAL OUTLAY	32,500.00		32,500.00		-	0%	32,500.00
	<b>TOTAL BATTERY PARK</b>	<b>64,100.00</b>		<b>64,100.00</b>	<b>923.99</b>	<b>25,878.00</b>	<b>40%</b>	<b>38,222.00</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS								
FOR PERIOD ENDED SEPTEMBER 30, 2019								
APALACHICOLA COMMUNITY REDEVELOPMENT AGENCY								
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
	<b>REVENUES</b>							
45042	CRA TAX INCREMENT	36,000.00	9,000.00	45,000.00	4.05	42,022.49	93%	2,977.51
45043	DONATIONS	2,000.00		2,000.00		-	0%	2,000.00
45044	SPECIAL EVENTS	5,000.00		5,000.00		-	0%	5,000.00
45045	MAIN STREET CONTRIBUTION	25,000.00		25,000.00	4225.84	25,223.99	101%	(223.99)
45046	GRANT - USDA RURAL BUSINESS DEVELOPMENT	225,000.00		225,000.00		-	0%	225,000.00
11035	CASH BALANCE BROUGHT FORWARD	10,000.00	2,000.00	12,000.00		-	0%	12,000.00
	<b>TOTAL CRA REVENUE</b>	<b>303,000.00</b>	<b>11,000.00</b>	<b>314,000.00</b>	<b>4,229.89</b>	<b>67,246.48</b>	<b>21%</b>	<b>246,753.52</b>
	<b>EXPENSES</b>							
514120	SALARIES	38,000.00		38,000.00	3,166.67	38,000.04	100%	(0.04)
514210	SOCIAL SECURITY	2,900.00		2,900.00	239.03	2,868.36	99%	31.64
514220	RETIREMENT	3,100.00		3,100.00	536.44	3,420.36	110%	(320.36)
514230	GROUP INSURANCE	7,000.00		7,000.00	551.92	6,407.88	92%	592.12
514310	PROFESSIONAL SERVICES	2,000.00		2,000.00		500.00	25%	1,500.00
514520	OPERATING EXPENSES	3,000.00		3,000.00		4,773.60	159%	(1,773.60)
514400	TRAVEL & TRAINING	2,000.00		2,000.00		1,578.55	79%	421.45
514320	SIGN REPLACEMENT PROGRAM	10,000.00	(10,000.00)	-		-		-
514321	MICRO PROJECTS		15,000.00	15,000.00		-	0%	15,000.00
11021	TRANSFER TO GENERAL FUND	10,000.00	6,000.00	16,000.00		-	0%	16,000.00
514351	GRANT - USDA RURAL BUSINESS DEVELOPMENT	225,000.00		225,000.00		-	0%	225,000.00
	<b>TOTAL CRA EXPENSES</b>	<b>303,000.00</b>	<b>11,000.00</b>	<b>314,000.00</b>	<b>4,494.06</b>	<b>57,548.79</b>	<b>18%</b>	<b>256,451.21</b>

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS									
FOR PERIOD ENDED SEPTEMBER 30, 2019									
SPECIAL REVENUE FUND - REVOLVING LOAN PROGRAM									
GL#	TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEPT	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE	
	REVENUES								
41	PROGRAM INCOME	23,600.00		23,600.00	1,267.37	33,464.38	142%	(9,864.38)	
11021	CASH BALANCE BROUGHT FORWARD	12,600.00		12,600.00	-	-	0%	12,600.00	
	<b>TOTAL REVOLVING LOAN FUND</b>	<b>36,200.00</b>		<b>36,200.00</b>	<b>1,267.37</b>	<b>33,464.38</b>	<b>92%</b>	<b>2,735.62</b>	
	EXPENSES								
510462	RENTAL FEE - SEMINOLE	1,200.00		1,200.00	-	700.00	58%	500.00	
510600	CAPITAL OUTLAY	35,000.00		35,000.00	-	-	0%	35,000.00	
	<b>TOTAL REVOLVING LOAN FUND EXPENSES</b>	<b>36,200.00</b>		<b>36,200.00</b>	<b>2,534.74</b>	<b>3,234.74</b>	<b>9%</b>	<b>32,965.26</b>	

CITY OF APALACHICOLA LINE ITEM FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2019 REVENUES & EXPENDITURES SUMMARY							
TITLE	ADOPTED BUDGET	AMENDMENTS	AMENDED BUDGET	SEP	YTD ACTUAL	% OF BUDGET	REMAINING BALANCE
GENERAL FUND REVENUES	4,605,800.00	-	4,605,800.00	204,603.84	3,956,104.56		
GENERAL FUND DEPARTMENTS:							
GOVERNING BODY	304,000.00		304,000.00	18,667.45	174,504.32		
ADMINISTRATION	408,700.00		408,700.00	26,582.69	342,111.24		
ZONING/CODE ENFORCEMENT	305,700.00		305,700.00	17,985.58	226,744.71		
POLICE	622,700.00		622,700.00	53,336.54	606,119.61		
FIRE	133,900.00		133,900.00	50,483.12	109,276.66		
PUBLIC WORKS	1,587,900.00		1,587,900.00	64,457.80	781,812.53		
LIBRARY	95,400.00		95,400.00	7,343.36	81,435.89		
PARKS	477,400.00		477,400.00	583.75	16,091.75		
RECREATION/COMMUNITY PROGRAMS	433,900.00		433,900.00	38,692.62	492,652.70		
FACILITIES	236,200.00		236,200.00	14,372.68	201,204.89		
TOTAL ALL DEPARTMENT EXPENDITURES				292,505.59	3,031,754.30		
GENERAL FUND YTD REVENUES - YTD EXPENSES					924,350.26		
WATER & SEWER FUND REVENUE	1,962,000.00	650,000.00	2,612,000.00	184,826.86	2,295,953.18		
WATER EXPENSES	759,000.00		759,000.00	166,669.34	628,908.88		
SEWER EXPENSES	1,203,000.00	650,000.00	1,853,000.00	287,397.32	1,242,343.21		
WATER & SEWER YTD REVENUES - YTD EXPENSES					424,701.09		
SCIPIO CREEK REVENUES	39,100.00		39,100.00	3,074.80	33,733.57		
SCIPIO CREEK EXPENSES	39,100.00		39,100.00	975.71	29,185.10		
SCIPIO CREEK YTD REVENUES - YTD EXPENSES					4,548.47		
BATTERY PARK REVENUES	64,100.00		64,100.00	3,849.90	56,208.03		
BATTERY PARK EXPENSES	64,100.00		64,100.00	923.99	25,878.00		
BATTERY PARK YTD REVENUES - YTD EXPENSES					30,330.03		
CRA REVENUES	303,000.00	11,000.00	314,000.00	4,229.89	67,246.48		
CRA EXPENSES	303,000.00	11,000.00	314,000.00	4,494.06	57,548.79		
CRA YTD REVENUES - YTD EXPENSES					9,697.69		
REVOLVING LOAN REVENUES	36,200.00		36,200.00	1,267.37	33,464.38		
REVOLVING LOAN EXPENSES	36,200.00		36,200.00	-	700.00		
REVOLVING LOAN YTD REVENUES - YTD EXPENSES					32,764.38		

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 3

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Parks & Recreation Department-General Fund

**Purpose:** To Amend the Parks & Recreation Budget to Reflect the Summer of Resilience 2020 youth services grant provided by Career Source.

**Section 1:** To amend the General Fund Budget – Parks & Recreation Department, the expenditures are to be added as follows:

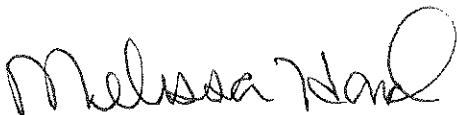
Governing Body

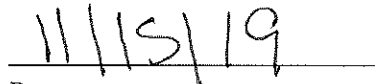
Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
Career Source Grant	572-345		\$50,000.00	\$50,000.00

To provide the additional revenue for the above, the following revenue will be increased:

Account Name: Career Source Grant  
 Account Number: 44030  
 Amount: \$50,000

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
 \_\_\_\_\_  
 Finance Officer

  
 \_\_\_\_\_  
 Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_19th\_\_\_\_ day of \_\_\_\_\_November\_\_\_\_\_, 2019.

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 4

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Police Department- General Fund

**Purpose:** To Amend the Police Department Budget to Reflect the unanticipated revenue of the Firing Range. Revenue will be expending for maintenance and upkeep.

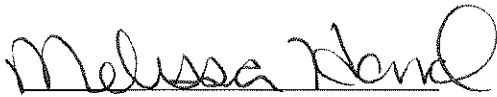
**Section 1:** To amend the General Fund Budget – Police Department, the expenditures are to be added as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
Firing Range	5201-464		\$5,500.00	\$5,500.00

To provide the additional revenue for the above, the following revenue will be increased:

Account Name: Firing Range  
 Account Number: 45321  
 Amount: \$5,500.00

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
 Finance Officer

11/15/19  
 Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_19th\_\_\_\_ day of \_\_\_\_\_November\_\_\_\_\_, 2019.

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 5

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Governing Body: General Fund

**Purpose:** To Amend the General Fund to Reflect the FEMA Payments and Insurance Proceeds from Hurricane Michael.

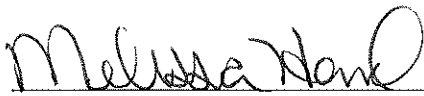
**Section 1:** To amend the General Fund Budget – Governing Body, the expenditures are to be added as follows:


Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
FEMA-Hurricane Michael	510-513		\$10,000.00	\$10,000.00

To provide the additional revenue for the above, the following revenue will be increased:

Account Name: INS/FEMA-Hurricane Michael  
 Account Number: 4401  
 Amount: \$10,000

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
 Finance Officer

  
 Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_\_ 19th \_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, 2019.



6CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 6

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Parks & Recreation Department- General Fund

**Purpose:** To Amend the History, Culture, & Arts (HCA) Budget to Reflect the award of a State of Florida Department of Culture Resources, Grant.

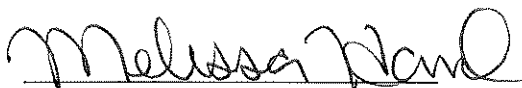
**Section 1:** To amend the General Budget -- HCA the expenditures are to be added as follows:


Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
HCA	510-530		\$32,000.00	\$32,000.00

To provide the additional revenue for the above, the following revenue will be increased:

Account Name: History, Culture, Arts Museum  
 Account Number: 4557  
 Amount: \$32,000

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
 Finance Officer

  
 Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_\_ 19th \_\_\_ day of \_\_\_ November \_\_\_\_\_, 2019.

CITY OF APALACHICOLA  
BUDGET AMENDMENT FY 2018-2019  
BUDGET AMENDMENT NUMBER: 7

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Parks & Recreation Department and Facilities Department- General Fund

**Purpose:** To Amend the Parks & Recreation Department Budget to Reflect the transference of janitorial services to the Facilities Department for maintenance.

**Section 1:** To amend the General Budget -- Parks & Recreation and Facilities departments decreases and increases are to be added as follows:

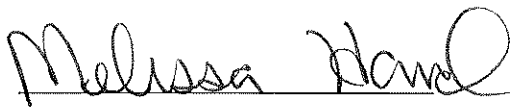
Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
Parks Maint.	572-463	\$2,000.00		\$2,000.00
Facilities	572-464		\$2,000.00	\$2,000.00

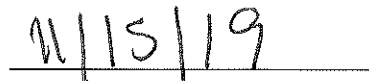
To provide the additional revenue for the above, the following revenue will be increased:

Account Name:  
Account Number:  
Amount:

Account Name:  
Account Number:  
Amount:

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
Finance Officer

  
Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_\_ 19th \_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, 2019.

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 8

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Governing Body: General Fund

**Purpose:** To Amend the General Fund to Reflect line item increases and decreases for the Governing Body; the Planning & Zoning Department; the Facilities Department; and the Public Works Department.

**Section 1:** To amend the General Fund Budget – Governing Body, the expenditures are to be added as follows:

<b>Governing Body</b>				
Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
Legal Services	513-310		\$20,000.00	\$40,000.00
Supplies	513-520		\$1,000.00	\$2,000.00
Election Expenditures	513-344		\$17,000.00	\$24,000.00
Lobbyist	513-346		\$5,000.00	\$35,000.00
Public Official Liability Insurance	513-450		\$1,000.00	\$3,000.00
<b>Planning &amp; Zoning</b>				
Salaries	511-120	\$5,000.00		\$65,300.00
Legal Services	511-310	\$10,000.00		\$20,000.00
<b>Governing Body</b>				
Group Insurance	513-230	\$10,000.00		\$6,100.00
Line of Credit Payment	510-515	\$2,000.00		\$2,000.00
<b>Facilities</b>				
Repairs & Maintenance	572-461	\$10,000.00		\$20,000.00

<b>Pubic Works</b>				
Salaries	530-120	\$7,000.00		\$233,900

To provide the additional revenue for the above, the following revenue will be increased:

Account Name:  
Account Number:  
Amount:

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Melissa Dand  
Finance Officer

11/15/19  
Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_19th\_\_\_\_ day of \_\_\_\_November\_\_\_\_, 2019.

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 9

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Water & Sewer Department: Enterprise Fund

**Purpose:** To Amend the Water & Sewer Department Budget to Reflect line item increases and decreases within the budget.

**Section 1:** To amend the Enterprise Fund Budget – Water & Sewer Department, the expenditures are to be added as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
Retirement	550-220		\$1,900.00	\$18,000.00
Flood Insurance	550-451		\$500.00	\$6,500.00
Dues/Fees	550-480		\$20,000.00	\$20,000.00
Supplies	550-520		\$3,000.00	\$73,000.00
Bond Payment	550-456		\$1,000.00	\$51,000.00
Dep Payment	550-457		\$115,000.00	\$550,000.00
Repairs/Maint	550-460	\$5,000.00		\$60,000.00
Group Insurance	550-230	\$2,400.00		\$32,000.00
Salaries	550-120	\$9,000.00		\$149,600.00
Capital Outlay	550-600	\$10,000.00		\$6,000.00

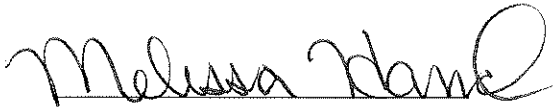
To provide the additional revenue for the above, the following revenue will be increased:

Account Name: Sewer User Fee Revenue

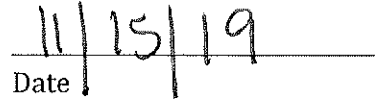
Account Number: 443605

Amount: \$115,000

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:



Finance Officer



Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_\_19th\_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, 2019.

CITY OF APALACHICOLA  
 BUDGET AMENDMENT FY 2018-2019  
 BUDGET AMENDMENT NUMBER: 10

Be it ordained by the City Commission of the City of Apalachicola that the following amendment be made to the budget ordinance for the fiscal year ending September 30, 2019.

**Department:** Interdepartmental Budget Amendments

**Purpose:** To Amend various departments in the General and Enterprise Funds

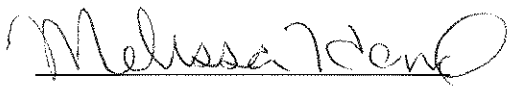
**Section 1:** To amend the General and Enterprise Funds Budget, the expenditures are to be added as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
See attachment				

To provide the additional revenue for the above, the following revenue will be increased:

Account Name:  
 Account Number:  
 Amount:

**Section 2:** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

  
 Finance Officer

11/15/19  
 Date

**Section 3:** Copies of this amendment shall be delivered to the Budget/Finance Officer and City Auditing Firm.

Adopted this \_\_\_\_19th\_\_\_\_ day of \_\_\_\_November\_\_\_\_, 2018.

City of Apalachicola  
 Interdepartmental Budget Amendments  
 Budget Amendment 10

General Fund	Amount		Amount		Amended Budget
	Decrease	Increase	Decrease	Increase	

<b>Administration</b>					
Group Insurance	\$ 3,000				\$ 36,100
Retirement	\$ 3,700				\$ 35,000
Legal Services			\$ 5,500		\$ 35,500
Copier/Postage			\$ 1,200		\$ 5,400

<b>Police Department</b>					
Salaries			\$ 11,300		\$ 315,000
Retirement			\$ 7,200		\$ 85,000
WC Insurance			\$ 5,000		\$ 20,000
Vehicle Repairs & Maint.			\$ 2,500		\$ 10,000
Overtime	\$ 5,000				\$ 31,000
Social Security	\$ 3,000				\$ 23,100
Group Ins.	\$ 6,000				\$ 63,600
Communications	\$ 3,000				\$ 13,000
Uniforms	\$ 1,500				\$ 1,000
Supplies	\$ 3,000				\$ 6,000
Equipment	\$ 4,500				\$ 1,500

<b>Fire Department</b>					
Communications			\$ 1,000		\$ 2,000
Vehicle Repairs & Maint			\$ 10,000		\$ 20,000
Supplies	\$ 3,000				\$ 1,000
Gas	\$ 2,000				\$ 2,000
Training	\$ 1,500				\$ 500
Hose & Pump Testing	\$ 2,500				\$ 1,500
Fire Truck/Equipment Payment	\$ 2,000				\$ 47,100



Zoning/Code Enforcement Department					
Gas			\$	200	\$ 1,700
Advertising	\$	200			\$ 2,800

Public Works Department					
Vehicle & Equipment Maint.			\$	2,000	\$ 17,000
Tree Maint.			\$	1,000	\$ 5,000
Mini Excavator Payment			\$	1,000	\$ 6,600
Supplies	\$	4,000			\$ 11,000

Library Department					
Salary			\$	5,500	\$ 48,000
Social Security			\$	500	\$ 3,800
Retirement			\$	800	\$ 4,400
Supplies			\$	1,000	\$ 2,000
Library Programs			\$	3,500	\$ 4,500
Communications	\$	500			\$ 2,000
Cleaning Services	\$	2,100			\$ 500
Automation	\$	500			\$ 500
Books	\$	2,000			\$ 4,000
Library Clerks	\$	5,200			\$ 11,800
Group Insurance	\$	1,000			\$ 11,700

Parks & Recreation/Community Programs					
Dixie Youth	\$	1,000			\$ 1,000
Community Garden			\$	2,000	\$ 5,000
Senior Program	\$	1,000			\$ 1,000

Facilities Expenditures					
Community Center			\$	2,000	\$ 9,000
Holy Family			\$	1,000	\$ 7,500
Public Restrooms			\$	500	\$ 1,500
Fire Station			\$	800	\$ 4,000
Police Station			\$	800	\$ 4,000
Johnson Complex	\$	4,000			\$ 26,000
City Hall	\$	1,100			\$ 4,900

Enterprise Fund

Water Department					
Retirement			\$ 600		\$ 16,500
Gas			\$ 500		\$ 9,500
TTHM Expense			\$ 12,000		\$ 22,000
Group Insurance	\$ 5,000				\$ 41,900
Attorney Fees	\$ 8,100				\$ 16,900

Scipio Creek					
Repairs & Maint			\$ 2,600		\$ 3,500
Janitorial Services	\$ 1,100				\$ 5,200
Communications	\$ 1,500				\$ 3,400

Community Redevelopment Agency					
Retirement			\$ 400		\$ 3,500
Group Insurance	\$ 500				\$ 6,500
Operating Expense			\$ 2,000		\$ 5,000
Micro Projects	\$ 1,900				\$ 13,100



**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Community Planning Technical Assistance Grant Subcontract Approval

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** B  
**Department:** Administration  
**Contact:** Ron Nalley, City Manager  
**Presenter:** Ron Nalley, City Manager

**BRIEF SUMMARY:** The City received a Community Planning Technical Assistance Grant through the Florida Department of Economic Opportunity. The \$40,000 planning grant will develop a plan that identifies projects and actions that the City can undertake to meet the priorities outlined in the Area of Critical State Concern statute. The grant will reimburse the City for professional planning services in the amount of \$20,000 from Ovid Solutions, LLC and The Southern Group.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** To Approve the Professional Services Agreement with Ovid Solutions, LLC and the Southern Group in the amount of \$20,000 each and Authorize the City Manager to Execute the Agreements.

**FUNDING SOURCE:** DEO Community Planning Technical Assistance Grant

**ATTACHMENTS:** Professional Services agreement for Ovid Solutions, LLC and The Southern Group.

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Contract provisions are consistent with City policy and State procurement statutes relating to professional services.

# OVID SOLUTIONS, LLC

## *AGREEMENT FOR PROFESSIONAL SERVICES*

This Agreement is made and entered into as of the 13th day of November 2019, by and between the City of Apalachicola, FL (the "City") and OVID Solutions, LLC, a Florida Limited Liability Corporation whose address is 47 Andrew J. Hargrett Sr. Road (the "City").

**WHEREAS**, the City desires to hire the Corporation to provide services in accordance with the terms of this Agreement and to compensate the Corporation, and others retained by or through the Corporation, for services rendered to the City on a basis described in this Agreement; and

**WHEREAS**, Corporation is willing to perform services for City in accordance with the terms set forth in this Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained in this Agreement, City and Corporation agree as follows:

1. **SERVICES AND TERM.** Corporation shall perform the services for City and deliver written products described in Exhibit A, Scope of Work attached to and made part of this Agreement. Unless otherwise agreed and stated in writing in this Agreement, the Agreement shall expire on the 30th day of June, 2020.
2. **FEES AND PAYMENT.** City shall pay Corporation a maximum fee of \$20,000 for the Scope of Work outlined in Exhibit A. All payments to Corporation by City shall be contingent upon satisfactory completion and delivery to City of the services and/or written products described in Exhibit A which Corporation has agreed to perform for and deliver to City. The Scope of Work may be amended through an agreement executed by both parties to include additional tasks and compensation. Corporation shall bill City upon completion of deliverables for services performed, describing such services and related expenses in as much detail as City reasonably may request. City shall review such statements and, in City's sole discretion, shall determine whether such services have been satisfactorily delivered by Corporation and make payment accordingly.
3. **INDEPENDENT CORPORATION STATUS.** Corporation (including all of Corporation's employees, consultants, agents, officers, and directors) is an independent Corporation who is not employed by City. City shall not be liable for any withholding taxes, Social Security taxes, workers' compensation fees or payments, health care costs, insurance costs or any other expense or liability attributable to an employer/employee relationship. Corporation shall solely be responsible for all such taxes, fees, payments, costs, expenses or liabilities. Corporation is retained temporarily by City only for the purposes and to the extent set forth in this Agreement. Corporation is free to dispose of any portion of Corporation's entire time, energy and skill during regular business hours which Corporation has not voluntarily committed to work for City under the terms of this Agreement in such manner as Corporation sees fit and to such persons, firms, or jurisdictions as Corporation may deem advisable. Corporation shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements or distributions by the City pertaining to

or in connection with any benefits or any kind which City may offer to or provide for its employees.

4. **PROFESSIONAL RESPONSIBILITY.** Nothing in this Agreement shall be construed to interfere with or otherwise affect the rendering of services by Corporation in accordance with Corporation's independent and professional judgment and duty. This Agreement shall be subject to the rules and regulations of any and all professional organizations or associations to which Corporation may from time to time belong and the laws and regulations governing said practice in jurisdictions that govern the work of Corporation.
5. **OWNERSHIP AND USE OF WORK PRODUCT.** Corporation hereby assigns to City all right, title and interest in all written and other materials which Corporation may produce for City under this Agreement, including but not limited to, rights of copyright and trademark in the United States and in all other countries of the world. Corporation acknowledges that City shall have an exclusive worldwide license and right to publish, copy, modify, display, distribute, perform and broadcast the submitted material, in whole or in part, in any print, electronic or digital media or software of any kind now existing or developed in the future. Corporation will not enjoin or interfere with the distribution, licensing or exploitation of merchandise or any other products produced under this Agreement or otherwise produced by City. Corporation warrants and represents to City that all materials prepared by Corporation under this Agreement will be original to Corporation or derived from materials to which Corporation has obtained any required permissions, releases, rights or licenses, and the use thereof by City will not violate any patent, copyright, trademark, trade secret or other personal or proprietary rights of any party. City warrants and represents to Corporation that all materials provided by City under this Agreement will be original to City or derived from materials to which City has obtained any required permissions, releases, rights or licenses, and that the use thereof by Corporation will not violate or infringe any patent, copyright, trademark, trade secret or other person or proprietary rights of any party. City further represents and warrants to Corporation that City will not enjoin or interfere with the distribution, licensing or exploitation of Corporation's merchandise or other products.
6. **CONFIDENTIALITY.** Corporation hereby agrees that Corporation will maintain strict confidentiality of all information which Corporation discovers or generates, or which is produced for Corporation by any party whatsoever, and which relates in any way to the duties which Corporation has agreed to perform under the terms of this Agreement; will return or deliver all such material to City no later than the end of the term of this Agreement; and will not retain or deliver to any other party, without City's specific prior written approval any such material, or copies or lists of such material after the end of the term of this Agreement, except as required under compulsion of law. This provision of the Agreement shall survive the term of the Agreement by Twenty (20) years.
7. **REPORTING.** For City, Ron Nalley, shall maintain ongoing liaison with Corporation. For Corporation, Julie Dennis, will report to and maintain ongoing liaison with City.
8. **TERMINATION.** Either party to this Agreement may terminate the Agreement upon giving Thirty (30) days prior written notice to the other party. Any notice of termination shall be sent to the principal address of the other party as listed in the opening of this Agreement. Notices may be sent by overnight courier, signature required, or by a reputable messenger service that delivers a receipt. Any such notice shall be effective upon receipt.

Upon termination, Corporation shall be entitled to all fees and reimbursement of reasonable expenses incurred through the effective date of termination but Corporation shall make reasonable efforts to cease all work and cease incurring expenses upon receipt of notice of termination.

9. **INDEMNITIES.** Each party indemnifies and holds the other harmless from and against any losses, costs, expenses (including reasonable attorney's fees), judgments, settlements and damages resulting from any claim of action arising out of a breach of any of the warranties and representations made by one party to the other in this Agreement.
10. **DISPUTES AND ARBITRATION.** If any controversy or claim arising out of this Agreement cannot be settled by the involved parties, such controversy or claim shall be settled by submission to an arbitrator, upon whom both parties agree. The single arbitrator shall have full power to set all procedural rules for the arbitration and, if he or she is unavailable or unwilling to act, procedural rules shall be settled by arbitration in accordance with the prevailing rules of the American Arbitration Association. Arbitration shall be held in Miami, FL. Each party shall bear its own costs and one-half of the costs of the arbitrator.
11. **ENTIRE AGREEMENT.** This Agreement is the entire agreement between or among the parties. Any changes to this Agreement must be made in writing, signed by all parties.
12. **GOVERNING LAW.** This Agreement is governed by and shall be interpreted under the laws of the State of Florida.

IN WITNESS WHEREOF, City and Corporation have executed this Agreement as of the day and year first written above with full corporate authority to enter into this binding Agreement.

**CORPORATION**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
FEIN/SSN

**OVID SOLUTIONS, LLC.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
FEIN



FLORIDA KEYS OFFICE

81888 Overseas Highway, Suite E  
Islamorada, Florida 33036

C: 305.2404086

thesouthern.com

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November 14, 2019

Mr. Ron Nalley  
City Manager  
City of Apalachicola  
192 Coach Wagoner Boulevard  
Apalachicola, FL 32320

Dear Mr. Nalley:

Thank you very much for your interest in The Southern Group of Florida, Inc. (The Southern Group). We appreciate the opportunity to provide technical assistance to the City of Apalachicola in Florida. The Southern Group is committed to providing the highest level of service in furtherance of your goals. This agreement will describe the terms under which that representation will occur.

You have asked that we provide the City of Apalachicola with technical assistance in developing a long-term plan that identifies specific projects and actions that the City of Apalachicola can undertake to meet the priorities outlined by the Florida Legislature for the City of Apalachicola Area of Critical State Concern. You may wish to review in detail the qualifications of our team at [www.thesouthern.com](http://www.thesouthern.com). However, in order to ensure that your needs are efficiently and fully addressed, I will be the primary contact for this representation. If I should ever be unavailable, I would encourage you to contact Nelson Diaz. Our contact information is reflected on the attached sheet.

In exchange for these services, the City of Apalachicola has agreed to pay The Southern Group a maximum fee of \$20,000 for the Scope of Work as outlined in Attachment 1. The agreement will become effective upon execution and unless otherwise specified, will end on May 31<sup>st</sup>, 2020. The Southern Group will send an invoice for \$10,000 on January 1<sup>st</sup>, 2020 upon completion of deliverables 2-3 as outlined in the scope and for \$10,000 on May 1<sup>st</sup>, 2020 to be paid upon completion of the remaining deliverables. The Scope of Work may be amended through an agreement executed by both parties to include additional tasks and compensation and this agreement may be terminated by either party upon receipt of 30 days written notice. For your convenience, payment may be remitted via ACH or wire transfer. If you are interested in either of these payment options, please indicate so on the enclosed client information form and someone from our accounting team will follow up with you. Otherwise, all payments should be remitted to P.O. Box 10570, Tallahassee, FL 32302.

Please be aware that Florida has a lobbying fee disclosure law that requires quarterly disclosure of fees. Please review the attached fee disclosure form to fully understand this regulatory requirement and ensure that you agree with the information we will be submitting to comply.



## Attachment 1

### Scope of Work

#### **Deliverable 1. Research past infrastructure planning and economic development efforts.**

OVID Solutions, in coordination with the Southern Group shall assist the City of Apalachicola shall research past infrastructure planning initiatives and other efforts that have been conducted that describe the long-term plan for the community to gain a clear perspective of long-term vision and projects that could be implemented to help meet the requirements of the ACSC designation.

Completion of Deliverable 1 as evidenced by submission of all of the following:

1. Analysis of all past planning initiatives to get baseline data for long-term vision of the community that includes a list of all infrastructure upgrades needed to support the protection of the Apalachicola Bay area and grow its economy.
2. A report that describes past efforts and potential projects that could move forward to help protect the Apalachicola Bay Area and diversify the economy.

**Deliverable due date:** December 9, 2019

#### **Deliverable 2. Conduct an inventory of assets.**

OVID Solutions, in coordination with the Southern Group shall assist the City of Apalachicola shall create an asset inventory of the community that highlights all the unique attributes (including natural and historic resources, infrastructure, etc.) that could be explored or utilized to grow and diversify the economy.

Completion of Deliverable 2 as evidenced by submission of all of the following:

1. A summary of all assets in the community.
2. A summary of targeted meetings with key stakeholders to understand how these assets could be used to support economic growth and identify potential projects that are needed to support this development.

**Deliverable due date:**

December 17, 2019

#### **Deliverable 3. Create Apalachicola Area of Critical State Concern Steering Group.**

OVID Solutions, in coordination with the Southern Group shall assist the City of Apalachicola in creating a new steering group within the community that focuses on the priorities outlined for the Apalachicola Area of Critical State Concern. This steering group will be comprised of local, state and federal experts along with stakeholders in the community that are involved in current efforts to protect the Apalachicola Bay as well as create economic diversification with the community.

Completion of Deliverable 3 as evidenced by submission of all of the following:

1. List of proposed local, state and federal experts along with community stakeholders.

2. Copy of survey to broader community to gather public input on the plan and priorities within the plan.  
**Deliverable due date:** March 1, 2020

#### **Deliverable 4: Apalachicola Bay Area of Critical State Concern Long-term Plan**

Grantee shall create the Apalachicola Bay Area of Critical State Concern Long-term Plan based on input from the steering group, inventory of infrastructure planning and economic development efforts, inventory of assets as well as stakeholder and community input.

Completion of Deliverable 4 as evidenced by submission of all of the following:

1. A plan that includes a prioritized list of actions and projects, along with potential funding sources for each project as well as roles and expectations for local government, community organization or community member responsible for implementation.
2. A ten-year schedule for completion of projects along with an implementation plan that guides the city's efforts.

**Deliverable due date:**

Draft due on: April 8, 2020

Final Plan due on: May 8, 2020



**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Audit Discussion

**AGENDA INFORMATION:**

**Agenda Location:** Unfinished Business  
**Item Number:** B  
**Department:** Administration  
**Contact:** Kevin Begos, Mayor  
**Presenter:** Kevin Begos, Mayor

**BRIEF SUMMARY:** Mayor Begos requested that the City Commission have an opportunity to continue discussion of this matter at the November 19<sup>th</sup> meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** None at this time pending further discussion by the City Commission.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** None

**STAFF'S COMMENTS AND RECOMMENDATIONS:** None at this time.



**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 5, 2019**

**SUBJECT:** Apalachicola Community Redevelopment Association Discussion

**AGENDA INFORMATION:**

**Agenda Location:** Unfinished Business  
**Item Number:** C  
**Department:** Administration  
**Contact:** Kevin Begos, Mayor  
**Presenter:** Kevin Begos, Mayor

**BRIEF SUMMARY:** Mayor Begos requested that the City Commission have an opportunity to continue discussion of this matter at the November 19<sup>th</sup> meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** None at this time pending further discussion by the City Commission.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** CRA Options and Tax Increment Funding Information

**STAFF'S COMMENTS AND RECOMMENDATIONS:** None at this time.

## CRA / Budget Options

1. Current 2019/20 City CRA contribution: \$75,000

Available funds in budget to meet that obligation:

- \$40,000 from Duke Energy Franchise agreement
- \$15,000 from salary donation from (3) commission members
- \$35,000 in current budget to pay CRA debt

Total available funds: \$90,000

Options:

1. Contribute \$75,000 to 2019/20 CRA and \$10,000 to past debt  
Total cost: \$85,000
2. Do nothing and lose County CRA contribution this year  
Total cost: \$35,000 debt payment
3. Lower CRA TIF rate by 25%, so 2019/20 contribution is \$56,250  
(County contribution would thus be reduced to approx. \$36,000)  
Total cost: \$56,250, plus any debt payment

Additional steps needed to fund and operate CRA in 2019/20:

- name (3) community members to CRA committee  
Jeff Lockley has volunteered
- name volunteer director/secretary to keep records and correspondence  
Liz Early has volunteered
- revise CRA mission statement if needed

Mayor Kevin Begos

Cell: 850 323 1867

Office: 192 Coach Wagoner Blvd. (14th Street)

Apalachicola, FL 32320

City Hall: 850 653 9319

Tax Increment Adjustment  
City of Apalachicola  
CRA District

	2014	2015	2016	2017	2018	2019
Budgeted Taxable Value (DR-420 Preliminary Values)	\$ 31,376,822	\$ 33,227,135	\$ 34,595,427	\$ 37,443,906	\$ 38,584,825	\$ 39,961,108
Base Year Taxable Value	\$ 31,376,822	\$ 31,376,822	\$ 31,376,822	\$ 31,376,822	\$ 31,376,822	\$ 31,376,822
Budgeted Tax Increment Value	\$ -	\$ 1,850,313	\$ 3,218,605	\$ 6,067,084	\$ 7,208,003	\$ 8,584,286
Final Taxable Value (After VAB Petitions - DR-422 Values)	\$ -	\$ 33,101,535	\$ 34,478,897	\$ 37,289,990	\$ 38,425,884	
Final Tax Increment Value	N/A	\$ 1,724,713	\$ 3,102,075	\$ 5,913,168	\$ 7,049,062	
Percentage Proportion of which Payment is Based	95%	95%	95%	95%	95%	95%
<b>BUDGETED</b>						
Budgeted Dedicated Increment Value	\$ -	\$ 1,850,313	\$ 3,218,605	\$ 6,067,084	\$ 7,208,003	\$ 8,584,286
Estimated County Millage Rate Used in Budget Process	N/A	6.4705	6.3065	6.3065	6.3065	5.9494
Budgeted CRA Distribution	N/A	\$ 11,374	\$ 19,283	\$ 36,349	\$ 43,184	\$ 48,518
<b>FINAL/ACTUAL</b>						
Final Dedicated Increment Value	\$ -	\$ 1,724,713	\$ 3,102,075	\$ 5,913,168	\$ 7,049,062	
Adopted County Millage Rate Used in Budget Process	N/A	6.3065	6.3065	6.3065	6.2679	
<b>Amount of Payment to CRA - County (less 5%)</b>	\$ -	\$ 10,333	\$ 18,585	\$ 35,427	\$ 41,974	
Date of payment from Franklin County		02/16/16	2/7/2017	12/18/2017	12/18/2018	
Adopted City Millage Rate Used in Budget Process	N/A	9.3543	9.3543	9.6043	9.6043	9.3000
<b>Amount of Payment to CRA - City</b>	\$ -	\$ 15,327	\$ 27,567	\$ 53,952	\$ 64,316	\$ 75,842
						\$ 237,004

Amount of Payment Owed to CRA by City \$ 161,162  
Amount of Payment Due to CRA in 2019/2020 by City \$ 75,842  
\$ 237,004





**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Utility Easement Encroachment and Alterations

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** A  
**Department:** Administration  
**Contact:** Al Ingle 509-1162; al@capitalavionics.com  
**Presenter:** Al Ingle

**BRIEF SUMMARY:** Drainage and encroachment issues exist with regard to the City utility easement between Drew Morgan, on lots 9 & 10 of Block "8", and Al & Donna Ingle, on lots 15 & 16 of Block "8". Through the years, they have had ongoing problems with Mr. Morgan not adhering to the boundaries of this easement. The controversy was supposed to have been resolved by the Agreement between the City and Donna Ingle, dated March 14, 2011. To date, Mr. Morgan has failed to comply with the terms and conditions specified in the Agreement and the City has failed to enforce the agreed upon terms and conditions.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** The Ingles are requesting that the City Commission:

1. To adhere to the binding Terms and Conditions in the Agreement, dated March 14, 2011.
2. To review actions which may be taken to prevent such non-compliance in the future.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** Meyer and City Agreement dated March 14, 2011; North Boundary and Utility Easement Survey; White Construction Quote; and Pictures 1 through 11

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Staff would recommend turning this matter to the City Attorney for further review and recommendation.

AGREEMENT

2 ORIGINAL

This agreement is made and entered into by DONNA INGLE (as trustee for Irrevocable Income Only Trust of Jeannette B. Meyer hereinafter "Meyer Trust" or "the Trust") and the City of Apalachicola. The Parties agree, that in order to resolve a controversy concerning drainage and other issues, and in order to avoid litigation, the parties agree to be bound by the following terms and conditions:

1) The City will restore the drainage ditches on the eastern boundaries of Lot 16 and 10 within 6 months, per the specifications attached to this agreement as Exhibit 1.  
(need to see exhibit)


2) The City shall utilize a 10 foot easement between lots 15 and 16 on the northern boundary and Lots 9 & 10 on the southern boundary for drainage not for ingress and egress.

3) All personal items will be removed from the 10 ft. easement owned by either Meyer or Morgan property owners, including but not limited to, gas tank, mail box and fish house. The City shall enforce this removal by all legal means if voluntary compliance cannot be obtained within a reasonable time.

4) A five-foot setback shall be maintained by both the Meyer and Morgan property owners for encroachments such as the fish house. The City shall insure, by all legal means, that the setback is not violated, if voluntary compliance cannot be obtained within a reasonable time.

5) The City shall enlarge the drainage in the area on the eastern end of the 10' easement. The section of culvert that has been placed on the eastern entrance of the

1 of 4

  
D.A.I.

easement by the property owner of Lot 10, which appears to have contributed to constricting the water flow which converges from two directions, will be removed.

Donna Ingle agrees to allow the City to do this work to the extent that any of it requires entry onto the Trust's property. However, the parties agree that the City holds the legal easement to the alleyway and drainage ditches. It is important that the survey markers delineating the easement area remain in place when construction work is completed to prevent confusion over property lines.

6) The Meyer Trust will request from the Zoning and Planning Department an advisory letter as to what can be built on Lot 16.

7) The Meyer Trust will purchase a new culvert at its sole expense and the City shall provide the labor to install the new culvert on the Meyer property within 6 months of receiving notice that the new culvert is onsite and after an advisory letter has been issued by the Zoning and Planning Department (per Paragraph 6 above).

8) The City shall re-grade the relevant drainage areas within 6 months so that they flow to the bay rather than becoming stagnant pools.

9) The City shall do periodic and reasonable maintenance on all areas covered by this agreement.

10) The parties understand and agree, consistent with local law, that the alleyway and drainage easements are not intended for ingress or egress.

11) After it is determined what can be built, the City shall relocate the culvert so that Lot 16 is bisected, leaving room for two single family homes, if this is allowable per current planning and zoning regulations.

12) The Meyer Trust shall remove the hedge from Northern boundary of Lot 16

2 of 4

(3)  
D&T

and shall re-landscape the area after the drainage area is cleared.

13) The Meyer Trust, by signing this agreement, gives its permission for the City to have access to the drainage area for use of heavy equipment. The City may place any spoil on the Meyer Trust Property to act as a berm.

14) The parties agree that the existing trees that are in easement will remain. They are large oaks and would be very difficult to remove due to the fact that they are located next to power lines, currently used by Progress Energy. The parties agree that the oak trees are outside this agreement.

15) The Meyer Trust will, at its own expense, pay for sod sufficient to stabilize the drainage ditch on the northeast end of Lot 16. The City shall provide the labor to restore the sod in that location.

16) In consideration for this agreement and the promises made herein, Donna Ingle on behalf of the Trust, does hereby relinquish and waive all legal claims and forego all litigation in connection with the matters covered by this agreement, except for the right to enforce the terms of this agreement should be they breached by the City.

17) In consideration for this agreement and the promises made herein, the City does hereby waive all claims it might have against Donna Ingle and the Trust, except for the right to enforce the terms of this agreement, should they be breached by the Trust.

18) By signing this agreement, the parties warrant that they have full legal authority to bind the parties for whom they have signed. If a vote of the City of Commission is required to ratify this agreement, then the beginning date for this agreement shall be considered the date of ratification for the purposes of calculating any deadlines in this agreement.

3 of 4



DAN

DONE AND ENTERED INTO on this 14<sup>th</sup> day of ~~September~~ <sup>March</sup>, 2010. 2011

Donna Ingle

Donna Ingle on behalf of Meyer Trust

Sally Webb, City Administrator  
City of Apalachicola



TO THE CITY OF APALACHICOLA

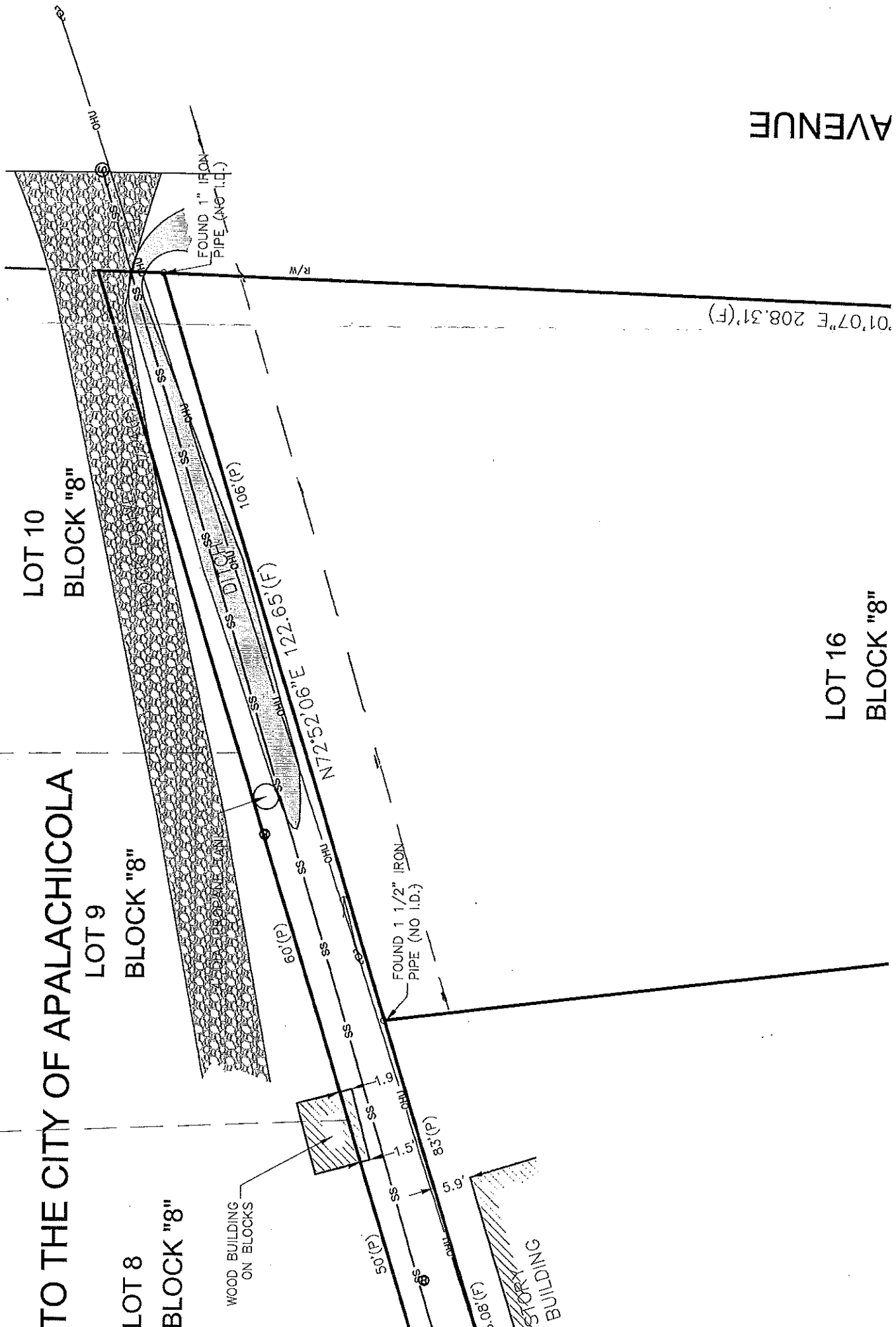
LOT 8  
BLOCK "8"

LOT 9  
BLOCK "8"

LOT 10  
BLOCK "8"

WOOD BUILDING  
ON BLOCKS

WOOD BUILDING



LOT 16  
BLOCK "8"

AVENUE



On Myrtle Avenue, facing Morgan's southern driveway. Ingle/Meyer driveway in background.





View from Myrtle Avenue, looking west at Utility Easement boundaries.



Looking east from Ingle/Meyer driveway. Note the placement of the mailbox and palmetto bushes and the resulting ingress/egress restriction.



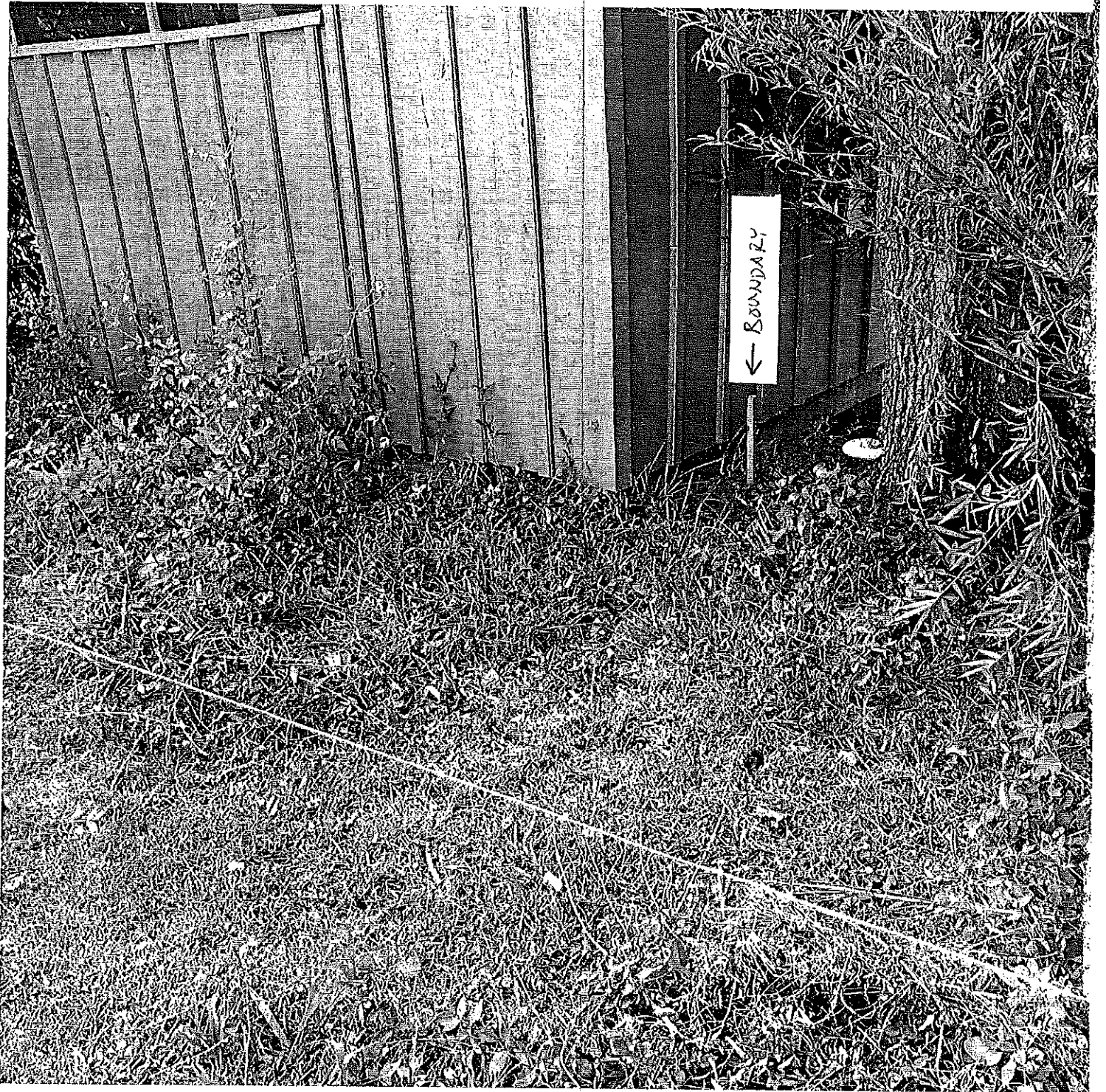


Facing east and Myrtle Avenue, inside Utility Easement. Note the plants which restrict water flow.

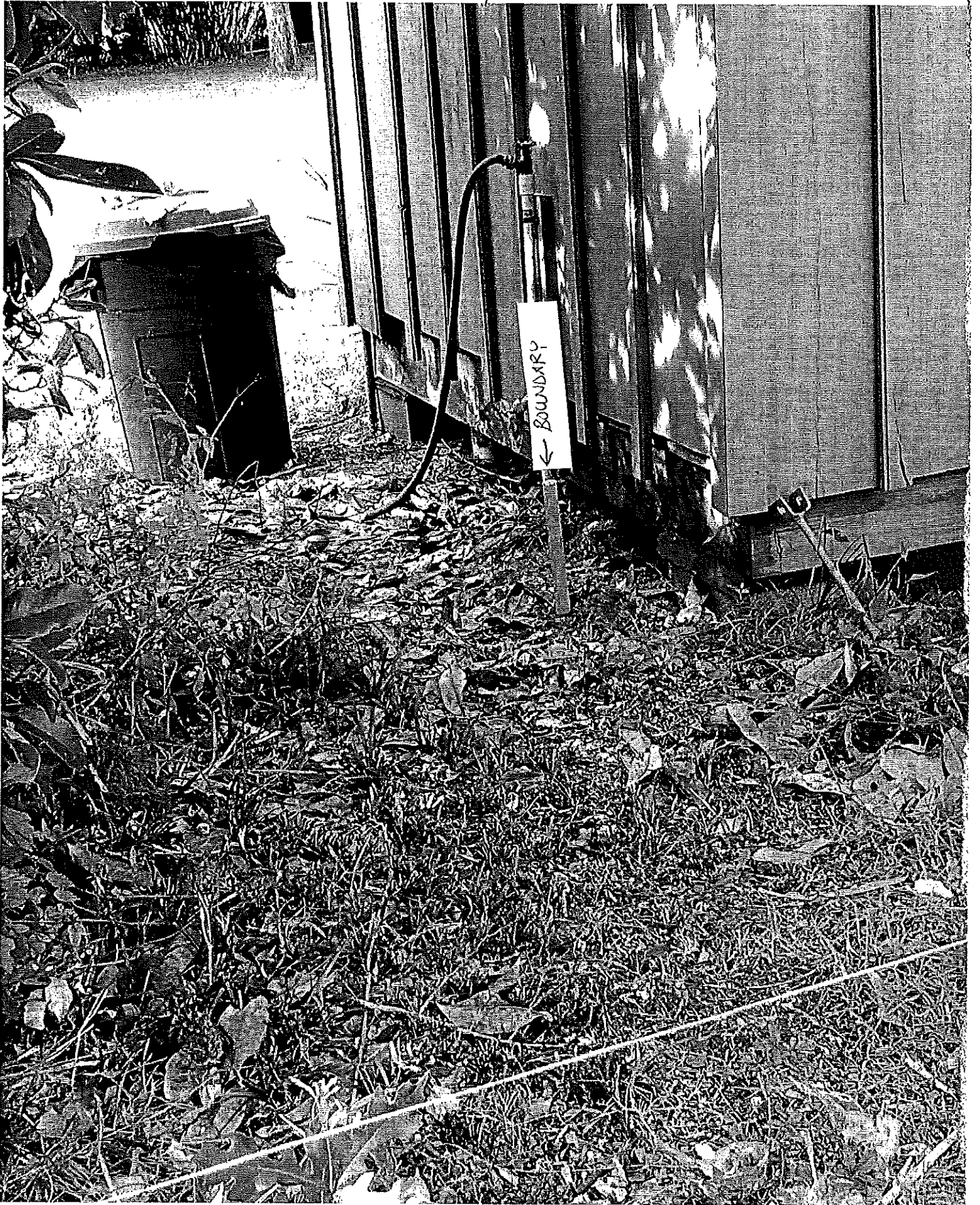


Facing north, center of Ingle property. Bamboo has been planted along much of the northern Utility Easement boundary with the majority inside the Easement.





Looking north at Morgan's structure that not only fails the 5' setback requirement, but rests inside the Utility Easement.

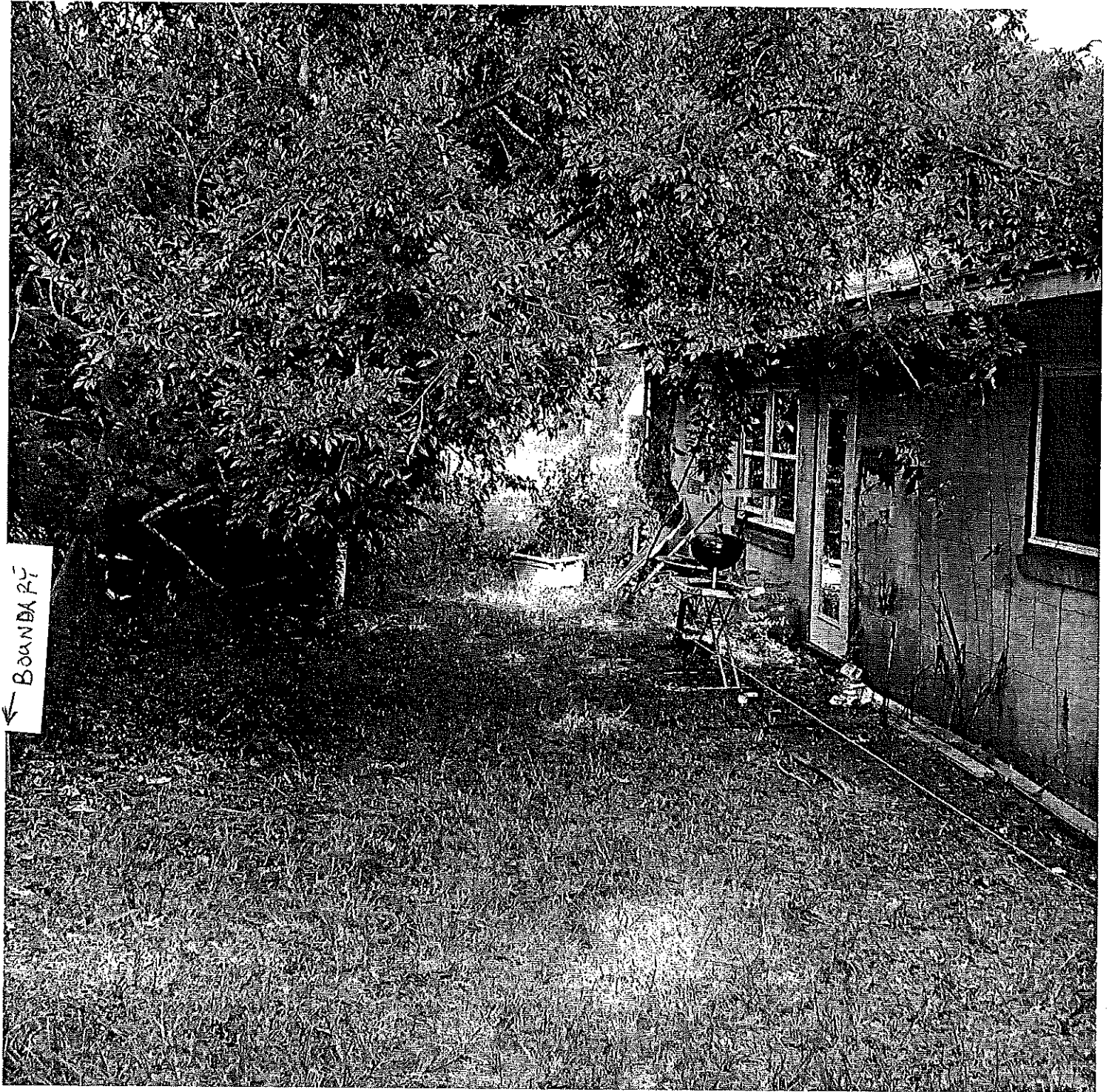


Looking north, west side of Morgan's structure.





More bamboo which renders the Utility Easement concept moot.



Looking East, trees have grown over the Utility Easement and into private property. Structure shown has 5' setback.





Looking west at Meyer property western boundary.



Looking south on City Easement, adjacent to Morgan driveway. Note that the City spent considerable funds to construct a concrete bulkhead with southern turnout when Myrtle Avenue ends at the end of the Meyer property. In turn, the Meyer property had no improvements with resulting poor left-turn access to Myrtle Avenue.



**APALACHICOLA CITY COMMISSION**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date:** November 19, 2019

**SUBJECT:** Public Rights-of-Way Encroachment Policy

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** B  
**Department:** Administration  
**Contact:** Ron Nalley, City Manager  
**Presenter:** Ron Nalley, City Manager

**BRIEF SUMMARY:** The public rights-of-way are unique public resources held in trust by the City for the benefit of the public. Governing bodies have developed public right-of-way encroachment policies to guide the public, staff and appointed boards and committees in the current and future use of public easements and rights-of-way. Policies across the State vary - some allow no use or encroachment into the public right of way while others allow significant encroachment as long as certain public needs are met. Others find it in the public interest to encourage private development in certain areas of the City that will allow structures or activities to remain or be constructed under, on, or over streets, alleys or rights-of-way. The City of Apalachicola has identified in its Land Development Code and the Comprehensive Plan the importance of the original plat and the need to protect and preserve the grid system of streets, alleys and blocks. However, over time, private uses of the public rights-of-way have either been allowed or allowed to remain unintentionally and infringe on public property. Therefore, staff is recommending the development of a Public Rights-of-Way Encroachment Policy/Ordinance. This policy will provide guidelines for the review of private and public structures in the public rights-of-way and consist of general policy statements and standards for the construction of above-grade, at-grade, and below-grade structures in the public rights-of-way.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** None at this time pending further discussion by the City Commission.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** None.

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Property owners, with increasing frequency, are seeking City permission to construct or encroach upon the City's rights-of-way and/or easements. It has been the general policy of the City that the public rights-of-way shall be reserved for public use or open space; and that the rights of the public, present and future, shall not be diminished by the installation of private improvements within the public rights-of-way. However, staff does see the value in allowing certain landscaping components, incidental architectural details, or nonoccupiable space as long as the policy protects the public's interest in the provision of utilities to our customers and the movement of vehicles, pedestrians and/or goods. A well thought out policy on this matter is needed to help guide future decision making.



**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Resolution 2019-24 Expressing Opposition to Drilling Activities in the Apalachicola River Basin

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** C  
**Department:** Administration  
**Contact:** Ron Nalley, City Manager  
**Presenter:** Ron Nalley, City Manager

**BRIEF SUMMARY:** The City Commission recently received information from Georgia Ackerman with Apalachicola Riverkeeper regarding exploratory oil drilling proposed in Calhoun and Gulf Counties. At their November 5<sup>th</sup> meeting, the Commission requested staff prepare a Resolution expressing opposition to the proposed drilling activities for their next meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** To Adopt Resolution 2019-24 Expressing Opposition to Drilling Activities in the Apalachicola River Basin.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** Resolution 2019-24

**STAFF'S COMMENTS AND RECOMMENDATIONS:** Once approved, this Resolution will be shared with Calhoun County and the State of Florida.

**CITY OF APALACHICOLA  
RESOLUTION 2019-24**

**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA,  
FLORIDA TO EXPRESS THE CITY COMMISSION'S OPPOSITION TO DRILLING  
ACTIVITIES IN THE APALACHICOLA RIVER BASIN**

**WHEREAS**, Calhoun County seeks to allow exploratory oil wells in the Apalachicola River area and the possible development of oil wells in the river basin; and,

**WHEREAS**, exploratory and commercial drilling, extraction, and transportation of oil resources pose a real environmental threat due to the high risk of pollution of surface and groundwater thereby jeopardizing the health of the Apalachicola River which serves as a primary source of water to Apalachicola Bay and the Gulf of Mexico in our region; and,

**WHEREAS**, protection of these water resources is of tremendous importance to the human health, wellbeing, culture and economy of the City of Apalachicola; and,

**WHEREAS**, the Apalachicola River and Bay are a connected ecosystem that provides essential nursery habitats for recreational and commercially important fisheries; and,

**WHEREAS**, oil wells require thousands of gallons of water per day, water that would otherwise support flows to the already thirsty and depleted river, floodplain and bay; and,

**WHEREAS**, the City of Apalachicola recognizes that the tourism and fishing industries, which depend on a healthy and vibrant river and coastal environment, both serve as major economic drivers benefiting the current and future residents, property owners, and to Apalachicola.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Apalachicola that the City of Apalachicola opposes drilling and exploration in and around the Apalachicola River and basin and that these uses are incompatible with forty years of preservation efforts by local, state and federal governments and risk endangering water quality and local economies.

**BE IT FURTHER RESOLVED** that the City Commission of the City of Apalachicola expresses its opposition to these activities and urges Calhoun County not to pursue such practices in the Apalachicola River area and its basin.

**READ, APPROVED AND ADOPTED** this 19<sup>th</sup> day of November, 2019.

ATTEST:

**FOR THE CITY COMMISSISON OF  
THE CITY OF APALACHICOLA**

\_\_\_\_\_  
Deborah Guillotte, City Clerk

\_\_\_\_\_  
Kevin Begos, Mayor





**APALACHICOLA CITY COMMISSION**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date:** November 19, 2019

**SUBJECT:** Resolution 2019-25 Requesting Franklin County Honor the Intent of the Interlocal Agreement with the City of Apalachicola for Small County Surtax and Requesting Additional Information

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D  
**Department:** Administration  
**Contact:** Ron Nalley, City Manager  
**Presenter:** Ron Nalley, City Manager

**BRIEF SUMMARY:** In 2007, Franklin County citizens voted and approved a Small County Sales Surtax Referendum with the sole purpose of improving the quality and delivery of healthcare by constructing a healthcare facility in Carrabelle first, upgrading the ambulance service, and paying the cost of operations of healthcare infrastructure and services, including the construction and paying debt service on bonds to construct a new public hospital facility to replace Weems Memorial Hospital in Apalachicola. In addition, the City of Apalachicola entered into an Inter-local Agreement for Small County Surtax in Good Faith with the Franklin County Board of County Commission and the City of Carrabelle on October 9, 2007. Since 2007, the City of Apalachicola has contributed its portion of the Surtax to the Healthcare Trust Fund with the understanding that both the Signed Ordinance and Inter-local Agreement in 2007 would be honored and fulfilled by the Franklin County Board of County Commission. The attached Resolution states that the City Commission expects that the Franklin County Board of County Commission to honor the Ordinance and Inter-local Agreement adopted in 2007 and allow a healthcare facility to remain in the City of Apalachicola. The Resolution also requests that any additional information on this matter that will affect the outcome or intent of the signed Inter-local Agreement be shared with the City so that any amendments can be discussed and agreed to as provided for in the Inter-local Agreement.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** To Adopt Resolution 2019-25 Requesting Franklin County Honor the Intent of the Interlocal Agreement with the City of Apalachicola for Small County Surtax and Requesting Additional Information

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** Resolution 2019-25

**STAFF'S COMMENTS AND RECOMMENDATIONS:** As you know, there has been a lot of discussion in the community about this issue. Several of the Commission members have attended the public meetings held by Franklin County and the Weems Memorial Hospital Board and requested that the City take a public stance on this issue. The attached Resolution is only a draft and can be modified based on additional discussion and direction provided by the City Commission.

**CITY OF APALACHICOLA  
RESOLUTION 2019-25**

**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA,  
FLORIDA, REQUESTING FRANKLIN COUNTY HONOR THE INTENT OF THE  
INTERLOCAL AGREEMENT WITH THE CITY OF APALACHICOLA FOR SMALL  
COUNTY SURTAX AND REQUESTING ADDITIONAL INFORMATION**

**WHEREAS**, Franklin County citizens voted and approved a Small County Sales Surtax Referendum on November 7, 2007 with the sole purpose of improving the quality and delivery of healthcare by constructing a healthcare facility in Carrabelle first, upgrading the ambulance service, and paying the cost of operations of healthcare infrastructure and services, including the construction and paying debt service on bonds to construct a new public hospital facility to replace Weems Memorial Hospital; and,

**WHEREAS**, The City of Apalachicola entered into an Inter-local Agreement for Small County Surtax in Good Faith with the Franklin County Board of County Commission and the City of Carrabelle on October 9, 2007; and,

**WHEREAS**, a Franklin County Ordinance signed on October 9, 2007, Section 4 Use of Proceeds states, "Said tax proceeds and any interest accrued thereto shall be expanded for the sole purpose of improving the quality and delivery of healthcare by constructing an urgent care facility in Carrabelle first, upgrading the ambulance service, and paying the cost of operations of healthcare infrastructure and services, including the construction and paying debt service on bonds to construct a new public hospital facility to replace Weems Memorial Hospital;" and,

**WHEREAS**, since 2007, the City of Apalachicola has contributed its portion of the Surtax to the Healthcare Trust Fund with the understanding that both the Signed Ordinance and Inter-local Agreement in 2007 would be honored and fulfilled by the Franklin County Board of County Commission; and,

**WHEREAS**, The City of Apalachicola is submitting this Resolution with the expectation that the Franklin County Board of County Commission will honor the signed Ordinance and Inter-local Agreement.

**NOW THEREFORE BE IT RESOLVED** that the City Commission for the City of Apalachicola expects the Franklin County Board of County Commission to honor the Ordinance and Inter-local Agreement adopted in 2007 and allow a healthcare facility to remain in the City of Apalachicola.

**BE IT FURTHER RESOLVED**, that the City Commission for the City of Apalachicola acknowledges that over the past twelve years, the need for improving the quality and delivery of healthcare in the City and Franklin County may have changed and revisions to the original Agreement may be needed, and requests that any additional information on this matter that will affect the outcome or intent of the signed Inter-local Agreement be shared with the City so that any amendments can be discussed and agreed to as provided for in the Inter-local Agreement.

**READ, APPROVED AND ADOPTED** this 19th day of November, 2019.

**FOR THE CITY COMMISSION OF  
THE CITY OF APALACHICOLA**

**ATTEST:**

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Deborah Guillotte, City Clerk

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Kevin Begos, Mayor



**APALACHICOLA CITY COMMISSION  
REQUEST FOR BOARD ACTION  
Meeting Date: November 19, 2019**

**SUBJECT:** Scipio Creek Maintenance Management Discussion

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** E  
**Department:** Administration  
**Contact:** Kevin Begos, Mayor  
**Presenter:** Kevin Begos, Mayor

**BRIEF SUMMARY:** Mayor Begos requested that the City Commission have an opportunity to discuss this matter at the November 19<sup>th</sup> meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** None at this time pending further discussion by the City Commission.

**FUNDING SOURCE:** Not Applicable

**ATTACHMENTS:** None

**STAFF'S COMMENTS AND RECOMMENDATIONS:** None at this time.