

CITY OF APALACHICOLA

COMMUNITY REDEVELOPMENT AGENCY

AGENDA

September 21, 2021

5:00pm

1 Bay Drive

Apalachicola, Fl. 32320

I. **CALL MEETING TO ORDER**

II. **AGENDA ADOPTION**

III. **APPROVAL OF MINUTES**

Approval of Minutes from August 17, 2021 CRA Meeting (*pg. 2*)

IV. **OLD BUSINESS**

- **CRA Adjunct Committee Update/Proposal-** Commissioner Grove ***ACTION ITEM***
- **Structural Assessment Update-** Commissioner Elliott
- **6th Street Restroom Budget Allocation-** Chair Lockley- ***ACTION ITEM***

V. **CRA DIRECTOR'S UPDATE**

- Financial Report/Update- Leo Bebeau (*See attached*)
- 6th Street Restroom Project & Park Redevelopment Update

VI. **NEW BUSINESS**

- Commerce Street Mural Proposal- John Solomon/Community Rep. ***ACTION ITEM***

VII. **PUBLIC COMMENTS**

VIII. **CRA BOARD MEMBERS' COMMENTS**

VIII. **ADJOURNMENT**

COMMUNITY REDEVELOPMENT AGENCY

MINUTES

August 17, 2021

5:00pm

1 Bay Drive

Apalachicola, Fl. 32320

CRA Members Present

Lockley, Chair

Brenda Ash

Adriane Elliott

Despina George

Tami Ray-Hutchinson

Leslie Coon

Sheneidra Cummings, Director

I. CALL MEETING TO ORDER

Meeting was called to order by Chair Lockley at 5:00 pm

II. AGENDA ADOPTION

A **Motion** was made to adopt the July 20th Agenda by Commissioner **George**; **2ND** by Commissioner Elliott

III. APPROVAL OF MINUTES

A **Motion** was made by **Commissioner Elliott** to approve the July 28, 2021 Minutes; **2nd** by **Commissioner George**. Here and none. **Motion carried unanimously.**

IV. OLD BUSINESS

V. CRA DIRECTOR'S UPDATE

6th Street Update- **Director Cummings** informed the Board that Architect L. Benoit is working diligently on the drawings i.e., blueprint for the 6th Street restroom conversion and would have the drawings by the next meeting. It was the consensus of the Board to have City Manager Travis approve the blueprint before

placing the project out for bid given that it is a city-owned building and would require his authorization.

Financial Report- FD Leo Bebeau provided an up-to-date available balance for the CRA Trust Account, being **\$55,646.19** remaining for appropriation.

VI. NEW BUSINESS

VII. PUBLIC COMMENTS

None.

VIII. CRA BOARD MEMBER COMMENTS

Mayor Ash inquired about a previous request for information/clarification from Attorney Hartman regarding the CRA's ability to allocate funds towards projects for the upcoming fiscal year. **Director Cummings** shared the response from Attorney Hartman and stated she would email the Board Members his response for their review.

Chair Lockley also Clarified with the Board that the 6th Street restroom project would consist of converting the existing posterior restrooms to be ADA compliant and would render an entrance from the outdoor to the interior restrooms.

Chair Lockley asked for a Motion to allocate funds towards the completion of 6th Street restroom project, and also to include the preliminaries for the 6th street park pavilion.

Commissioner Grove made a **Motion** to allocate \$40,000 for the completion of the 6th Street Restroom Project which includes \$5,000 for the drawings/specs for the pavilion at 6th Street park area. **2nd by Commissioner Elliott. Commissioner George, Discussion.** George recommended that the Board do not vote on this item due to it not being listed on the Agenda as an *action item*; furthermore, suggesting that this item be placed on September's Agenda to move this project forward.

Commissioner Grove withdrew her Motion. Chair Lockley tabled item until the next meeting and suggested that it be added to the next meeting's Agenda.

Commissioner Elliott suggested that fellow Board Members contact Director Cummings with dates of availability by next month's meeting in order to develop a schedule of community workshops which would involve the CRA Board Members engaging with community members in order to determine viable future projects etc.

Mayor Ash made a **Motion** to have Chair Lockley and City Manger Wade review and approve the blueprint/drawings for the 6th Street Restroom Project before they are placed out for bid; **2nd by Commissioner Elliott.** Here and none. None Opposed. **Motion carried unanimously.**

VIII. ADJOURNMENT

Chair Lockley requested a Motion to Adjourn. A **Motion to Adjourn** was made by **Commissioner Elliott**; and **2nd by Commissioner George**. None opposed. **Motion carried unanimously.**