

REGULAR MEETING
APALACHICOLA CITY COMMISSION
TUESDAY, JULY 6, 2021 - 6PM
BATTERY PARK COMMUNITY CENTER
1 BAY AVE., APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

I. Call to Order

- Invocation
- Pledge of Allegiance

II. Agenda Adoption

III. Presentation

1. Proclamation – In Honor of Mayor Kevin Begos – City of Apalachicola
2. Proclamation – In Honor of Mayor Kevin Begos – Representative Jason Shoaf
3. Plaque Presentation – In Honor of Mayor Kevin Begos – City of Apalachicola

IV. Unfinished Business

1. Fence Ordinance 2021-02 - Second Reading
2. Battery Park Ordinance 2021-03 - First Reading

V. New Business

1. P&Z Sign Ordinance Workshop Request
2. Height Restrictions – Bobby Miller
3. City Squares Update – Diane Brewer
4. Adopt State Mutual Aid Agreement

VI. Public Comment

VII. Mayor and Commissioner Comments

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VIII. City Manager Communications

1. Consent Orders Update
2. Repairs Update: Hydrants, Courthouse Streets, Stormwater Drains
3. THM Update
4. Leo FRS
5. Website RFP – Reject all Bids

IX. Attorney Dan Hartman Communications

1. Run-Off Election

X. Finance Director Leo Bebeau Communications

1. Budget Calendar
2. Continuing Services Contracts – Engineering
3. CRA Funding
4. Grants Update
5. Holy Family
6. Community Center
7. DEP Grant Application
8. Project Impact Grant Application/Nadine Kahn FRS
9. Fire Hydrants
10. Lafayette Park Lighting

XI. Consent Agenda

A. Meeting Minutes Adoption – May 4, 2021 Special Meeting; June 6, 2021 Regular Meeting; and June 24, 2021 Special Meeting Minutes.

B. Planning & Zoning – June 14, 2021

XII. Department Reports

XIII. Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting



PROCLAMATION

Mayor Kevin Paul Begos Jr.

Whereas, Kevin Paul Begos Jr. was elected to serve as Mayor of the City of Apalachicola in September 2019; and

Whereas, Kevin Paul Begos Jr. was instrumental in reducing the City's water and sewer debt and saving the City of Apalachicola over 1 million dollars within the first year of his term; and

Whereas, Kevin Paul; Begos Jr. was a dedicated and compassionate leader in his community as well in Florida's 2nd Congressional District; and

Whereas, Kevin Paul Begos Jr. dedicated his term to build bridges between the City's elected officials and the public through interpersonal conversations and direct interaction believing that, *everyone* deserves a seat at the table; and

Whereas, Kevin Paul Begos Jr. was a profound writer, researcher, and journalist whose works contributed to the initiation of reparations for the men, women, and children of North Carolina who were sterilized against their will. Furthermore, receiving numerous awards for his honest journalism and diligent research from the Newspaper Guild of America, Washington Monthly, and Associated Press as well as fellowships at MIT, Vermont Law School, and the Marine Biological Laboratory; and

Whereas, Kevin Paul Begos Jr. was solution-oriented and worked diligently with the CRA Board on laying the groundwork for the planning and development of affordable workforce housing within the City of Apalachicola; and

Whereas, Kevin Paul Begos Jr. labored for this great City with compassion and humility. He served as the Executive Director of the Franklin County Oyster and Seafood Task Force where he and his team worked alongside marine biologists, various experts in the fisheries, as well as the University of Florida Oyster Recovery Task Force developing a plan-of-action that would preserve, replenish, and sustain one of Apalachicola's most valuable natural resources, Apalachicola bay oysters; and

Whereas, Kevin Paul Begos Jr. was called to complete a greater task on Saturday June 19, 2021 and leaves behind a myriad of achievements and a workable framework for this citizens of this City to envision, plan for, and therefore experience Apalachicola as we would like it to be.

BE IT RESPECTFULLY PROCLAIMED that Mayor Kevin Paul Begos Jr. is remembered and honored for his leadership, exemplary commitment and dedication to his fellow citizens of Apalachicola, and his earnest desire to improve the quality of life for the working-class residents which is at the heart of this great city.

Brenda Ash, Mayor



Mayor Kevin Begos


WHEREAS, the city of Apalachicola lost an outstanding leader with the passing of Mayor Kevin Begos on June 19, 2021, who, in his time in office, lead a city still recovering from the devastation of Hurricane Michael and through the COVID-19 pandemic, and

WHEREAS, Kevin Begos was a Renaissance man who performed at the legendary New York City music venue CBGB, published one of the first electronic books, and wrote an award-winning nonfiction book on the history of wine, and

WHEREAS, in his distinguished career as a journalist, Kevin Begos won awards from the Newspaper Guild of America, the Associated Press Managing Editors, and Washington Monthly, and was awarded fellowships at MIT, the Marine Biological Laboratory, and Vermont Law School, and

WHEREAS, as an active member of his community, Kevin Begos was the Executive Director of the Franklin County Oyster & Seafood Task Force, and had served as a lighthouse keeper at the St. George Lighthouse and as a docent for the Orman House and the John Gorrie Museum in Apalachicola, NOW, THEREFORE,

BE IT RESPECTFULLY PROCLAIMED that Mayor Kevin Begos is remembered and honored for his exemplary life and tireless service and commitment to his community.



Jason Shoaf
Representative, District 7

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: July 8, 2021**

SUBJECT: Fence Ordinance – 2nd Reading

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: 1
Presenter: Dan Hartman, City Attorney

BRIEF SUMMARY: To approve and adopt Ordinance 2021-02.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Approve

FUNDING SOURCE: N/A

ATTACHMENTS: Ordinance 2021-02 – Fence Ordinance

STAFF'S COMMENTS AND RECOMMENDATIONS: City Manager Supports final Ordinance.

ORDINANCE NO: 2021-02

AN ORDINANCE OF THE CITY OF APALACHICOLA, FLORIDA, PROVIDING FOR THE AMENDMENT OF PART II, SUBPART B, CHAPTER 111, ARTICLE III, DIVISION 4, SECTION 111-288 OF ORDINANCE NO.:(S) 2016-01, 2017-07 AND 2018-02; SUPPLEMENTARY REGULATIONS; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Article VII, Section 2 of the Florida Constitution provides that municipalities shall have governmental, corporate and proprietary powers to enable municipalities to conduct municipal government, perform municipal functions and render municipal services; and

WHEREAS, Chapter 166, Florida Statutes, the “Municipal Home Rule Powers Act,” implements the applicable provisions of the Florida Constitution and authorizes municipalities to exercise any power for municipal purposes, except when expressly prohibited by law and to enact ordinances in furtherance thereof;

WHEREAS, the purpose of this Ordinance is to clarify and enhance the City of Apalachicola’s supplementary land development regulations dealing with setbacks, visibility at intersections and fencing;

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA:

Section 1. AMENDMENT OF PART II, SUBPART B, CHAPTER 111, ARTICLE III, DIVISION 4, SECTION 111-288 OF ORDINANCE NO.:(S) 2016-01, 2017-07 AND 2018-02:

PART II – CODE

SUBPART B – LAND DEVELOPMENT CODE

CHAPTER 111 – LAND USE

ARTICLE III - ZONING

DIVISION 4. - SUPPLEMENTARY REGULATIONS

Sec. 111-288. - In general.¹

- (a) Corner lots in residential districts are platted in such a manner as to change the normal yard pattern along either of the intersecting streets. ~~¶~~The required front yard shall be provided across the end of the lot fronting on the street, and a yard measuring not less than 15 feet from the street lot line shall be provided along the full length of the lot on the side toward the intersecting street. No portion of any main principal or accessory building shall encroach upon the minimum setbacks of either the front or side yard fronting a street.
- (b) Visibility at intersections in residential districts. On a corner lot in any residential district, nothing shall be erected, placed, planted or allowed to grow in such manner as to materially impede vision between a height of two and one-half (2½) feet (thirty (30) inches) and ten (10) feet (one hundred twenty (120) inches) above the centerline grade of the intersecting street in the area bounded by the street lines of such corner lots and a line joining points along said street lines 50 feet from the point of the intersection.

* * * * *

- (c) ~~Fences, Walls and Hedges. Notwithstanding other provisions of this code, fences, walls, and~~
hedges may be permitted in any required yard, or along the edge of any wall; provided, however, that no fence, wall or hedge along the sides or front edge of any front yard shall be of such type and/or heights as to block vision required for safety of traffic over 2½ feet in height.

(1) Requirements applying to all zoning districts and the Historic District.

- a. Application for approval of any new fence or material alteration of an existing fence must be made in the same manner as for authorization of a building permit with a full description of materials to be used, dimensions and placement clearly stated on the plans. It is not necessary for a Landscape Architect or Engineer to draw or sign and seal the plans.
- b. Fences shall be erected on the lot of the applicant and shall not extend into a public right-of-way. Fences may be erected within the required setback area (i.e. area between the front, side, and rear property lot lines and the front, side, and rear setback lines).
- c. A fence may abut but shall not be located on any property line.

(2) All residential districts.

- a. Height, location, and design.

¹ NOTE: ~~Struck through~~ language is language proposed to be deleted, Underlined language is amended language, sections that have been skipped or remain unchanged are shown as ***.

1. If there are located utility electrical transformer banks, water towers or other facilities owned or leased by a public utility in residential zones which require the fencing of such for safety precautions, the responsible utility provider shall erect fences at least six (6) feet (seventy-two (72) inches) in height around them.
2. No fence or wall in excess of four (4) feet (forty eight 48 inches) in height shall be allowed in the front yard (for corner lots, the two sides of the lot paralleling the two streets).
3. As required in section 11-288(b) above, front-yard fences on corner lots may not exceed two and one-half (2½) feet (thirty (30) inches) in height within 50 feet of the point of intersection of two streets.
4. A fence extending from the side of a principal structure to the side lot line shall attach to the structure no closer to the front lot line than where the façade (not including any covered front porch, uncovered porch, uncovered steps, and uncovered balconies) is located. These fences shall not exceed six (6) feet (seventy-two (72) inches) in height.
5. No fence or wall in excess of six (6) feet (seventy-two (72) inches) in height shall be allowed in side and/or rear yards. These fences may begin from the rear of the principal structure facade.
6. All fence construction, repair and replacement of any section or portion thereof must be consistent with the remaining fence on the property. The intent of this section is to ensure that all fencing erected on a property is uniform and consistent in construction and appearance.

Section 2. Severability. If any portion of this Ordinance is declared invalid, the valid remainder hereof shall remain in full force and effect.

Section 3. Effective Date: This Ordinance shall become effective upon adoption.

First Reading on _____ : _____
 Second Reading and Adoption on _____ : _____

ATTEST: City Commission of the
 City of Apalachicola, Florida

By: _____
 Deborah Guillotte, City Clerk

By: _____
 Brenda Ash, Mayor

APPROVED AS TO FORM:

By: _____
 Daniel W. Hartman, City Attorney

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: July 8, 2021**

SUBJECT: Ordinance 2021-03 – Battery Park Marina

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: 2
Presenter: Dan Hartman, City Attorney

BRIEF SUMMARY:

A copy of the Ordinance 2021-03 is included for the Commission’s review, consideration, and approval to proceed to second reading and final adoption. If approved the second reading will be held at the Commission’s August 3, 2021 regular meeting.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Approve

FUNDING SOURCE: N/A

ATTACHMENTS: Ordinance 2021-03 – Battery Park Marina

STAFF’S COMMENTS AND RECOMMENDATIONS: City Manager Supports the Revisions.

**ORDINANCE 2021-03
BATTERY PARK MARINA**

AN ORDINANCE OF THE CITY OF APALACHICOLA, FLORIDA, REPLACING IN WHOLE ORDINANCE NO.(S) 91-9 AND 2003-01; ESTABLISHING RULES, REGULATIONS, AND FEES TO BE CHARGED FOR THE USE OF BATTERY PARK MARINA; PROVIDING FOR TEMPORARY PARKING OF CAMPERS AT THE BATTERY PARK POINT; PROVIDING FOR TIMELY REPORTING OF FEES COLLECTED; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article VII, Section 2 of the Florida Constitution provides that municipalities shall have governmental, corporate and proprietary powers to enable municipalities to conduct municipal government, perform municipal functions and render municipal services; and

WHEREAS, Chapter 166, Florida Statutes, the "Municipal Home Rule Powers Act," implements the applicable provisions of the Florida Constitution and authorizes municipalities to exercise any power for municipal purposes, except when expressly prohibited by law and to enact ordinances in furtherance thereof;

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA:

SECTION 1: THE HARBORMASTER

The Harbormaster, or their designee, will enforce this Ordinance and the collection of designated fees.

The Harbormaster shall be responsible for the issuance of permits and granting of slip rentals on a first come first served basis.

The Harbormaster, or their designee, shall keep a record of receipts for the issuance of all permits and of the various fees collected in the Battery Park Marina.

The Harbormaster shall ensure slips are properly numbered for easy identification by emergency responders.

At each Regular Meeting of the Apalachicola City Commission the Harbormaster shall submit a monthly report of Battery Park Marina.

SECTION 2: BATTERY PARK MARINA SLIP RENTALS

The following fees and rules are hereby imposed:

- (a) The applicable rental Fees and Charges are as set forth from time to time in the City's Annual Budget, these fees can be reviewed at City Hall or on the City's website at www.cityofapalachicola.com and incorporated herein.
- (b) Any dockage, launching, or permit fees shall be collected in advance and no refunds shall be issued.
- (c) Marina Tenants shall pay a charge of \$25 for each returned check, added to the following months bill and are subject to eviction upon 60 days of non-payment of slip rental.

(d) Floating structures as defined in Section 327.02, F.S. are hereby prohibited from docking at Battery Park Marina. Any floating structure currently docked in the Battery Park Marina may lawfully do so until December 31, 2021.

(e) Transient vessels engaged in navigation may rent an unoccupied slip for up to 21 days at a daily rate.

(f) Marina Tenants paying their annual rent in full will be given a 10% discount on slip rental fees.

(g) There shall be no live-aboard vessels as defined in Section 327.02, F.S. berthed at the Marina without express, written authorization from the Harbormaster. No vessel berthed within the Marina may function as transient rental accommodations.

(h) Slip tenants shall not store supplies, materials, accessories, or other personal property upon, or make any changes, alterations, or unauthorized additions to the docks, catwalks, seawalls, or other features of the Marina.

(i) Piers shall be kept in orderly, safe, and sanitary conditions at all times by slip tenants. Driving, riding, storing, or permitting any motorized vehicle on the piers is prohibited, with the exception of motorized wheelchairs. Hoses and electric cables should be marine grade when applicable and not run across docks. Open fires or charcoal grills are not permitted to be used upon Marina grounds, docks, piers, or vessels within the Marina.

(j) Any contract shall be subject to termination for tampering or altering of utility meters, boxes, or connections without express written authorization from the Harbormaster.

(k) The City reserves the Right to terminate the contract of any tenant that has not had their vessel in their slip for a period of six months.

(l) Subleasing of a space or permitting any vessel not named in this permit to use the space herein is not permitted. Any other vessel mooring within this space may do so only with prior permission of the Harbormaster and will be charged daily transient or monthly rate currently in effect.

(m) The City of Apalachicola reserves the right to terminate any contract for non-payment, or non-compliance with Marina Rules and Regulations, upon 30 day notice. Ongoing Marina Rules violations are subject to immediate terminations, after reasonable notice, from the Harbor Master.

SECTION 3: BATTERY PARK BOAT RAMP FEES-

a. The applicable boat launch Fees and Charges are set forth in Exhibit A attached hereto and incorporated herein.

b. Those that have paid an annual fee will receive a decal to identify their trailer.

SECTION 4: OVERNIGHT RV RENTAL FEES

A nightly rate will be charged for self-contained campers who wish to stay at the Battery Park Marina as set forth in the City's Annual Budget see www.cityofapalachicola.com) and incorporated herein. Campers must stay in designated areas as identified by the Battery Park Marina Parking Plan. No open fires or charcoal grills may be used on the campground due to wind conditions and the safety of vessels in marina and the docks. Campers are responsible for the removal of their trash.

SECTION 5: BATTERY PARK MARINA RULES AND REGULATIONS

The following rules and regulations are hereby imposed:

- (a) No major repairs of vessels shall take place on or near the Battery Park Marina, unless given express written authorization from the Harbormaster.
- (b) The Docking Facilities in the Battery Park Marina, including the entire border of the shoreline of Battery Park are hereby reserved only for recreational vessels and charter vessels.
- (c) The boarding docks of the launch shall not be used by commercial fishermen for loading or unloading of catches. Nothing in this section prevents a commercial fisherman from launching or recovering their vessel with catch on board.
- (d) The practice of "double docking," or "multiple docking," is hereby prohibited in Battery Park Marina. This practice is defined as one vessel tying up, docking, or berthing alongside another vessel which is already docked.
- (e) Should a vessel sink in the Marina, the owner shall take immediate action to cause the removal of the vessel within 24 hours of receiving notice of its sinking.
- (f) Vessel owners shall remove their vessels from the Marina when a tropical storm or hurricane is projected to strike Franklin County and prior to the issuance of a hurricane watch or warning by the U.S. Weather Service. Should a vessel owner fail to remove their vessel from the Marina, the City of Apalachicola may, but shall not be obligated to, remove the vessel and/or take precautions at the Harbormaster's discretion to protect the Marina, dock and other vessels within it. Any expenses incurred in securing or removing a vessel, under this circumstance, will be charged to the tenant, at the expense of the non-compliant vessel owner. The Harbormaster shall be the sole judge of the existence of local severe weather except that, in all cases, an issuance by the U.S. Weather Service of a hurricane warning including Battery Park Marina.
- (g) Any individual or groups damaging public or private property within the Marina, whether by negligence or accident, shall be fully responsible for any and all repairs to the damaged property, in addition to rules imposed by existing law.
- (h) Pets may be brought into Battery Park Marina in accordance with local leash laws and under supervision of a responsible individual. Pets shall not be tethered and left unattended in the Marina. Pets may be kept aboard vessels or in vehicles when Humane Society Standards are adhered to. Pet owners are responsible for the removal and disposal of any waste generated by their pet. Failure to comply with this clause will result in a \$50 fine and/or sanctions imposed upon individuals or groups at the discretion of the Harbormaster.

(i) All trash, garbage, or waste generated by persons lawfully using Battery Park Marina shall be disposed of in the appropriate receptacle on site. Dumping of large household items or other cumbersome materials not related to lawful use of the Marina shall be considered illegal dumping. Discharge or untreated sewage, oil, or petroleum products into the water is prohibited. All permanently installed sewage systems must meet current federal and state, regulations, or must be locked off while the vessel is docked. Oil spills shall be immediately reported directly to the Harbormaster and pursuant to U.S. Coast Guard Regulation. The cleaning and pumping of black water tanks into the water is prohibited.

(j) The boat ramp and adjacent boarding docks are for loading and unloading of vessels only. Vessels shall launch and recover in a timely manner as to not impede other vessels from launching or recovering. No vessel shall tie up to the boarding docks adjacent to the boat ramp for more than 15 minutes at any time.

(k) There shall be no fishing or cast netting within 20' of vessels in the marina. Individuals fishing or cast netting on the boarding docks shall yield right of way to vessels launching or recovering.

(l) Fish carcasses are not to be disposed of in the marina, or on property of the marina.

(m) Battery Park Marina is a designated an idle speed no wake zone.-

(n) Fireworks are not permitted to be launched or used upon Marina grounds.

(o) Subject to any unplanned outages, Marina provides access to fresh water, but prohibits use of fresh water to cool air-conditioners and other equipment or to cool the skin of the vessel. Marina may disconnect Owner's water hose at the dock in Owner's absence and Marina will not be responsible for any consequences of such action. Owner agrees to use a shut-off nozzle to conserve water when washing his/her vessel.

(p) All motor vehicles and vessels parked in the Marina have a valid registration and in operable condition. Marina property is permitted to be used for storage of slipholder trailers as set forth in Exhibit A attached hereto and incorporated herein.

(q) Violations of the above Rules and Regulations, disorder, degradation or indecorous conduct by Owner, his/her crew, shall be cause for prompt removal of the vessel in question and termination of any lease agreement at the discretion of the Marina.

SECTION 6: SEVERABILITY

If any portion of this Ordinance is declared invalid, the valid remainder hereof shall remain in full force and effect.

SECTION 7: EFFECTIVE DATE

This Ordinance amending and replacing Ordinances No. 91-9 and 2001-03 is specifically set forth herein shall take effect on _____ in order to provide time for notice and compliance by all current Battery Park Marina tenants and users.

First Reading on :July 6, 2021

Second Reading and Adoption on : _____

ATTEST:

City Commission of the
City of Apalachicola, Florida

By: _____
Deborah Guillotte, City Clerk

By: _____
Brenda Ash, Mayor

APPROVED AS TO FORM:

By: _____
Daniel W. Hartman, City Attorney





STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RON DESANTIS
Governor

Kevin Guthrie
Director

STATEWIDE MUTUAL AID AGREEMENT

This Agreement is between the FLORIDA DIVISION OF EMERGENCY MANAGEMENT (“Division”) and the local government signing this Agreement (the “Participating Parties”). This agreement is based on the existence of the following conditions:

A. The State of Florida is vulnerable to a wide range of disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.

B. Such disasters are likely to exceed the capability of any one local government to cope with the emergency with existing resources.

C. Such disasters may also give rise to unusual technical needs that the local government may be unable to meet with existing resources, but that other local governments may be able to offer.

D. The Emergency Management Act, Chapter 252, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid and assistance in case of emergencies too extensive to be dealt with unassisted, and through such agreements to ensure the timely reimbursement of costs incurred by the local governments which render such assistance.

E. Pursuant to Chapter 252, the Division has the authority to coordinate assistance between local governments during emergencies and to concentrate available resources where needed.

Based on the existence of the foregoing conditions, the parties agree to the following:

ARTICLE I.

Definitions. As used in this Agreement, the following expressions shall have the following meanings:

A. The “Agreement” is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement (“SMAA”).

B. The “Division” is the Division of Emergency Management

C. The “Participating Parties” to this Agreement are the Division and any and all special districts, educational districts, and other local and regional governments signing this Agreement.

D. The “Requesting Parties” to this Agreement are Participating Parties who request assistance during an emergency.

E. The “Assisting Parties” to this Agreement are Participating Parties who render assistance in an emergency to a Requesting Party.

F. The “State Emergency Operations Center” is the facility designated by the State Coordinating Officer to manage and coordinate assistance to local governments during an emergency.

G. The “Comprehensive Emergency Management Plan” is the biennial Plan issued by the Division in accordance with § 252.35(2)(a), Florida Statutes.

H. The “State Coordinating Officer” is the official whom the Governor designates, by Executive Order, to act for the Governor in responding to a disaster, and to exercise the powers of the Governor in accordance with the Executive Order, Chapter 252, Florida Statutes, and the State Comprehensive Emergency Management Plan.

I. The “Period of Assistance” is the time during which any Assisting Party renders assistance to any Requesting Party in an emergency, and shall include both the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return them to their place of origin or to the headquarters of the Assisting Party.

J. A “special district” is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), Florida Statutes, regardless of whether established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.

K. An “educational district” is any school district within the meaning of section 1001.30, Florida Statutes and any community school and state university within the meaning of section 1000.21, Florida Statutes.

L. An “interlocal agreement” is any agreement between local governments within the meaning of section 163.01(3)(a), Florida Statutes.

M. A “local government” is any educational district or any entity that is a “local governmental entity” within the meaning of section 11.45(1)(e), Florida Statutes.

N. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act.

ARTICLE II.

Applicability of the Agreement. A Participating Party may request assistance under this Agreement for a “major” or “catastrophic disaster” as defined in section 252.34, Florida Statutes. If the Participating Party has no other mutual aid agreement that covers a “minor” disaster or other emergencies too extensive to be dealt with unassisted, it may also invoke assistance under this Agreement for a “minor disaster” or other such emergencies.

ARTICLE III.

Invocation of the Agreement. In the event of an emergency or threatened emergency, a Participating Party may invoke assistance under this Agreement by requesting it from any other Participating Party, or from the Division if, in the judgment of the Requesting Party, its own resources are inadequate to meet the emergency.

A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the County Emergency Management Agency of the Requesting Party, unless the State Emergency Operations Center has been activated in response to the emergency for which assistance is requested.

B. All requests for assistance under this Agreement shall be transmitted by County Emergency Management Agency of the Requesting Party to either the Division, or to another Participating Party. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.

C. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate, and shall coordinate the activities of the Assisting Parties so as to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

D. Nothing in this Agreement shall be construed to allocate liability for the costs of personnel, equipment, supplies, services and other resources that are staged by the Division, or by other agencies of the State of Florida, for use in responding to an emergency pending the assignment of such personnel, equipment, supplies, services and other resources to an emergency support function/mission. The documentation, payment, repayment, and reimbursement of all such costs shall be rendered in accordance with the Comprehensive Emergency Management Plan, and general accounting best practices procedures and protocols.

ARTICLE IV.

Responsibilities of Requesting Parties. To the extent practicable, all Requesting Parties seeking assistance under this Agreement shall provide the following information to the Division and the other Participating Parties. In providing such information, the Requesting Party may use Form B attached to this Agreement, and the completion of Form B by the Requesting Party shall be deemed sufficient to meet the requirements of this Article:

A. A description of the damage sustained or threatened;

B. An identification of the specific Emergency Support Function or Functions for which such assistance is needed;

C. A description of the specific type of assistance needed within each Emergency Support Function;

D. A description of the types of personnel, equipment, services, and supplies needed for each specific type of assistance, with an estimate of the time each will be needed;

E. A description of any public infrastructure for which assistance will be needed;

F. A description of any sites or structures outside the territorial jurisdiction of the Requesting Party needed as centers to stage incoming personnel, equipment, supplies, services, or other resources;

G. The place, date and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and

H. A technical description of any communications or telecommunications equipment needed to ensure timely communications between the Requesting Party and any Assisting Parties.

ARTICLE V.

Responsibilities of Assisting Parties. Each Participating Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources and capabilities can render assistance. If a Participating Party which has received a request for assistance under this Agreement determines that it has the capacity to render some or all of such assistance, it shall provide the following information to the Requesting Party and shall transmit it without delay to the Requesting Party and the Division. In providing such information, the Assisting Party may use Form B attached to this Agreement, and the completion of Form B by the Assisting Party shall be deemed sufficient to meet the requirements of this Article:

A. A description of the personnel, equipment, supplies and services it has available, together with a description of the qualifications of any skilled personnel;

B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;

C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services at the date, time and place specified by the Requesting Party;

D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties; and

E. The names of all personnel whom the Assisting Party designates as Supervisors.

F. The estimated costs of the provision of assistance (use FEMA's Schedule of Equipment Rates spreadsheet attached to Form B.)

ARTICLE VI.

Rendition of Assistance. After the Assisting Party has delivered its personnel, equipment, supplies, services, or other resources to the place specified by the Requesting Party, the Requesting Party shall give specific assignments to the Supervisor(s) of the Assisting Party, who shall be responsible for directing the performance of these assignments. The Assisting Party shall have authority to direct the manner in which the assignments are performed. In the event of an emergency that affects the Assisting Party, all personnel, equipment, supplies, services and other resources of the Assisting Party shall be subject to recall by the Assisting Party upon not less than five (5) calendar days' notice or, if such notice is impracticable, as much notice as is practicable under the circumstances.

A. For operations at the scene of *catastrophic* and *major* disasters, the Assisting Party shall to the fullest extent practicable give its personnel and other resources sufficient equipment and supplies to make them self-sufficient for food, shelter, and operations unless the Requesting Party has specified the contrary. For *minor* disasters and other emergencies, the Requesting Party shall be responsible to provide food and shelter for the personnel of the Assisting Party unless the Requesting Party has specified the contrary. In its request for assistance the Requesting Party may specify that Assisting Parties send only self-sufficient personnel or self-sufficient resources.

B. Unless the Requesting Party has specified the contrary, it shall to the fullest extent practicable,

coordinate all communications between its personnel and those of any Assisting Parties, and shall determine all frequencies and other technical specifications for all communications and telecommunications equipment to be used.

C. Personnel of the Assisting Party who render assistance under this Agreement shall receive their usual wages, salaries and other compensation, and shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. If personnel of the Assisting Party hold local licenses or certifications limited to the county or municipality of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the support.

ARTICLE VII.

Procedures for Reimbursement. Unless the Division or the Assisting Party, as the case may be, state the contrary in writing, the ultimate responsibility for the reimbursement of costs incurred under this Agreement shall rest with the Requesting Party, subject to the following conditions and exceptions:

A. In accordance with this Agreement, the Division shall pay the costs incurred by an Assisting Party in responding to a request that the Division initiates on its own, and not for another Requesting Party.

B. An Assisting Party shall bill the Division or other Requesting Party as soon as practicable, but not later than thirty (30) calendar days after the Period of Assistance has closed. Upon the request of any of the concerned Participating Parties, the State Coordinating Officer may extend this deadline for cause.

C. If the Division or the Requesting Party protests any bill or item on a bill from an Assisting Party, it shall do so in writing as soon as practicable, but in no event later than thirty (30) calendar days after the bill is received. Failure to protest any bill or billed item in writing within thirty (30) calendar days shall constitute agreement to the bill and the items on the bill and waive the right to contest the bill.

D. If the Division protests any bill or item on a bill from an Assisting Party, the Assisting Party shall have thirty (30) calendar days from the date of protest to present the bill or item to the original

Requesting Party for payment, subject to any protest by the Requesting Party.

E. If the Assisting Party cannot reach a mutual agreement with the Division or the Requesting Party to the settlement of any protested bill or billed item, the Division, the Assisting Party, or the Requesting Party may elect binding arbitration to determine its liability for the protested bill or billed item in accordance with Section F of this Article.

F. If the Division or a Participating Party elects binding arbitration, it may select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

G. The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Department, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties, and shall be final.

H. If the Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance. All requests to the Federal Emergency Management Agency (FEMA) for the reimbursement of costs incurred by any Participating Party shall be made by and through the Division.

I. If FEMA denies any request for reimbursement of costs which the Division has already advanced to an Assisting Party, the Assisting Party shall repay such costs to the Division, but the Division may waive such repayment for cause.

ARTICLE VIII.

Costs Eligible for Reimbursement. The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.

B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA's Schedule of Equipment Rates (attached to Form B) , or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.

C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida Office of Management and Budget. Upon reasonable notice, the Assisting Party shall make its records available to the Division and the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

ARTICLE IX.

Insurance. Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall file with the Division a certificate issued by the insurer attesting to such coverage.

B. Any Participating Party that elects additional insurance affording liability coverage for any

activities that may be performed under the authority of this Agreement shall file with the Division a certificate issued by the insurer attesting to such coverage.

C. Any Participating Party that is self-insured with respect to any line or lines of insurance shall file with the Division copies of all resolutions in current effect reflecting its determination to act as a self-insurer.

D. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.

E. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties, and shall not be deemed to be the agent of any other Participating Party.

F. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.

G. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.

ARTICLE X.

General Requirements. Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

A. To the extent that assistance under this Agreement is funded by State funds, the obligation of any statewide instrumentality of the State of Florida to reimburse any Assisting Party under this Agreement is contingent upon an annual appropriation by the Legislature.

B. All bills for reimbursement under this Agreement from State funds shall be submitted in detail sufficient for auditing purposes. To the extent that such bills represent costs incurred for travel, such bills shall be submitted in accordance with section 112.061, Florida Statutes, and any applicable

requirements for the reimbursement of state employees for travel costs.

C. All Participating Parties shall allow public access to all documents, papers, letters or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.

D. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.

E. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.

F. Any communication to the Division under this Agreement shall be sent to the Director, Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100. Any communication to any other Participating Party shall be sent to the official or officials specified by that Participating Party on Form C attached to this Agreement. For the purpose of this Section, any such communication may be sent by the U.S. Mail, e-mail, or by facsimile.

ARTICLE XI.

Effect of Agreement. Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, and responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the

Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.

D. Unless superseded by the execution of this Agreement in accordance with Section A of this Article, the Statewide Mutual Aid Agreement of 1994 shall terminate and cease to have legal existence after June 30, 2001.

E. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before that date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.

F. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division, and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with Section E of this Article.

ARTICLE XII.

Interpretation and Application of Agreement. The interpretation and application of this Agreement shall be governed by the following conditions:

A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.

B. Time shall be of the essence of this Agreement, and of the performance of all conditions,

obligations, duties, responsibilities, and promises under it.

C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.

D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Party may be required to execute the Agreement with the adopted changes. Your continued or subsequent use of this Agreement following the posting of minor changes to this Agreement will mean you accept those changes.

E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

NOTE: On February 26, 2018, this Agreement was modified by the Division of Emergency Management. This document replaces the August 20, 2007 edition of the Statewide Mutual Aid Agreement; however, any and all Agreements previously executed shall remain in full force and effect. Any local government, special district, or educational institution which has yet to execute this Agreement should use the February 26, 2018 edition for the purposes of becoming a signatory.

IN WITNESS WHEREOF, the Participating Parties have duly executed this Agreement on the date specified below:

FOR ADOPTION BY A COUNTY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:
CLERK OF THE CIRCUIT COURT

BOARD OF COUNTY COMMISSIONERS
OF Franklin County COUNTY,
STATE OF FLORIDA

By: _____
Deputy Clerk

By: _____
Chairman

Date: _____

Approved as to Form:

By: _____
County Attorney

FOR ADOPTION BY A CITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:
CITY CLERK

CITY OF Apalachicola
STATE OF FLORIDA

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Approved as to Form:

By: _____
City Attorney

FOR ADOPTION BY AN EDUCATIONAL DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

SCHOOL DISTRICT,
STATE OF FLORIDA

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

FOR ADOPTION BY A COMMUNITY COLLEGE OR STATE UNIVERSITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

BOARD OF TRUSTEES
OF _____
COMMUNITY COLLEGE, STATE OF FLORIDA

BOARD OF TRUSTEES
OF _____
UNIVERSITY, STATE OF FLORIDA

By: _____
Clerk

By: _____
Chairman

Date: _____

Approved as to Form:

By: _____
Attorney for Board

FOR ADOPTION BY A SPECIAL DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

SPECIAL DISTRICT,
STATE OF FLORIDA

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

FOR ADOPTION BY AN AUTHORITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

BOARD OF TRUSTEES OF

AUTHORITY, STATE OF FLORIDA

By: _____

Clerk

By: _____

Chairman

Date: _____

Approved as to Form:

By: _____

Attorney for Board

FOR ADOPTION BY A NATIVE AMERICAN TRIBE

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

TRIBAL COUNCIL OF THE

TRIBE OF FLORIDA

By: _____

Council Clerk

By: _____

Chairman

Date: _____

Approved as to Form:

By: _____
Attorney for Council

FOR ADOPTION BY A COMMUNITY DEVELOPMENT DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

COMMUNITY DEVELOPMENT DISTRICT,
STATE OF FLORIDA

By: _____ By: _____

Title: _____ Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

Date: _____

FORM C

CONTACT INFORMATION FOR AUTHORIZED REPRESENTATIVES

Name of Government: Franklin County

Mailing Address: _____

Authorized Representative Contact Information

Primary Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

1st Alternate Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

2nd Alternate Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

*****PLEASE UPDATE AS ELECTIONS OR APPOINTMENTS OCCUR*****

**SAMPLE AUTHORIZING RESOLUTION
FOR ADOPTION OF
STATEWIDE MUTUAL AID AGREEMENT**

RESOLUTION NO. _____

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State; and

NOW, THEREFORE, be it resolved by _____
_____ that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Statewide Mutual Aid Agreement which is attached hereto and incorporated by reference.

ADOPTED BY: _____

DATE: _____

I certify that the foregoing is an accurate copy of the Resolution adopted by
_____ on _____.

BY: _____

TITLE: _____

DATE: _____



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section I - Resource Request

This section is to be completed by the **requesting party**. The requesting Party is responsible for reimbursing the assisting party for eligible expenses detailed in Section II.

Requestor Information

Req. Party:

Assisting Party:

Event:

New/Amended:

Mission #:

Mission Type:

Point of Contact

Name:

E-Mail Address:

Phone Number:

Other:

Deployment Dates (including travel dates)

Date Needed:

Date Released:

Deployment

Location:

Facility Name:

City:

Zip Code:

Mission Information

Mission Description:

Resource Capabilities Requested:

Deployment Conditions

Working Conditions:

Comments:

Health & Safety Concerns:

Comments:

If YES, please elaborate below

Deployment Logistics

Is Lodging Available?

Comments:

If NO, please elaborate on lodging availability

Will meals be provided?

Comments:

If NO, please elaborate on meal availability

Will other logistics be provided?

Comments:

If YES, please elaborate

Other Mission Information or Comments:

Authorized Representative Approval

Name:

Title:

Signature:

Date:



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section II - Cost Estimate

This section is to be completed by the assisting party. This section includes the tabs; Personnel, Travel, Equipment, & Other. All estimated costs should be included in Section II.

Assisting Party Information

Assisting Party	Requesting Party:
Event:	New/Amended:
Mission #:	Mission Type:
Point of Contact	
Name:	E-Mail Address:
Phone Number:	Other:
Deployment Dates (including travel dates)	
Date available:	Return Date:
Deployment	Facility Name:
Location:	Zip Code:
City:	

Mission Information

Resource capabilities available:

Is this resource self-sustained for at least 72 hours? Or will additional logistics support be needed from the requesting party? Please provide information below.

Deployment Cost Summary

These costs are **estimated** to provide the requesting state an estimate of the expenses they are required to reimburse. Reimbursement will be based upon actual expenses with verifiable documentation provided by the assisting party at the end of the deployment.

Personnel Costs:

\$		-
----	--	---

Note: FDEM only reimburses for actual hours worked. "Portal-to-Portal," or standby time is not eligible for reimbursement. ICS 214 Forms are required for reimbursement.

Travel Costs:

Meals	\$		-
Lodging	\$		-
Vehicle	\$		-
Total Travel	\$		-

Equipment:

\$		-
----	--	---

Commodities:

\$		-
----	--	---

Other (Explain in comments):

\$		-
----	--	---

Total estimated cost for mission:

\$		-
----	--	---

Other Comments:

Authorized Representative Approval

Name:

Title:

Signature:

Date:



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section II - Personnel Cost Estimate

Name	Regular Salary Rate	Fringe Benefit Hourly Rate	Regular Hours Per Day	OT Hourly Rate	OT Hours Worked Per Days	Total Daily Cost	Number of Mission Days	Total Mission Cost
EXAMPLE: Sarah Smith	\$ 10.00	\$ 0.70	8	\$ 15.00	4	\$ 145.60	16	\$ 2,329.60
		\$ 27.00				\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
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Total Personnel Estimate:



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section II - Travel Cost Estimate

Meals & Per Diem Estimate

Personnel may claim Daily Rate OR Breakfast, Lunch & Dinner. Both cannot be claimed. If requesting party provides meals they are not eligible for reimbursement

Name	Breakfast	Lunch	Dinner	Daily Rate	Daily Total	Number of Mission Days	Total Mission Cost
<i>EXAMPLE: Sarah Smith</i>	\$ 6.00	\$ 11.00	\$ 19.00	\$ -	\$ 36.00	16	\$ 576.00
					\$ -		\$ -
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Total Meals & Per Diem Estimate: \$ -

Lodging Estimate

If requesting party provides lodging it is not eligible for reimbursement.

Accommodations	Nightly Rate	Number of Rooms	Number of Nights	Total
<i>EXAMPLE: Hotel</i>	\$ 150.00	1	14	\$ 2,100.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Total Estimated Lodging: \$ -

Vehicle Estimate

Either mileage **OR** receipts can be claimed; both are not eligible for reimbursement

Vehicle Type	Vehicle Mileage Rate	Estimated Mileage	Daily Rental Rate	Number of Mission Dates	Estimated Fuel	Total
<i>EXAMPLE: Economy Rental</i>			\$ 35.00	16	\$ 200.00	\$ 760.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Total Vehicle Estimate: \$ -

Total Estimated Travel: \$ -



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section II - Equipment

2019 FEMA Equipment rates are included at the end of this workbook. Equipment Rates include depreciation, overhead, all maintenance, field repairs, fuel, lubricants, and tires. Labor costs of operators are not included.

Equipment Type	FEMA Equipment Code #	FEMA Equipment Rate	Hours Per Day	Days Per Deployment	Total Mission Cost
<i>EXAMPLE: 6000 LB Forklift</i>	<i>8301</i>	<i>\$ 14.73</i>	<i>6</i>	<i>14</i>	<i>\$ 1,237.32</i>
					\$ -
					\$ -
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Total Equipment Estimate:



Statewide Mutual Aid Agreement Form B



Florida Division of Emergency Management Section II - Commodities & Other

Commodities Estimate				
Item	Unit Price	Amount	Reason for Purchase	Total
<i>EXAMPLE: Sleeping Bag</i>	\$ 35.00	1	<i>bedding at base camp</i>	\$ 35.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Total Commodities Estimate: \$ -

Other Estimated Costs		
Expense	Reason for Purchase	Total
<i>EXAMPLE: Laundry Services</i>	<i>Service not provided at base camp</i>	\$ 25.00

Total Other Costs Estimate: \$ -

FEMA's SCHEDULE OF EQUIPMENT RATES

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
RECOVERY DIRECTORATE
PUBLIC ASSISTANCE DIVISION
WASHINGTON, DC 20472**

The rates on this Schedule of Equipment Rates are for applicant owned equipment complete with all required attachments. Each rate covers all costs eligible under the Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation, depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, O&M incidental to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement. COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228. Rates not listed will be furnished by FEMA upon request. Any appeals shall be in accordance with 44 CFR § 206.230.

THESE RATES ARE APPLICABLE TO MAJOR DISASTERS AND EME
DECLARED BY THE PRESIDENT ON OR AFTER August 15, .

FEMA Code ID		Equipment	
Cost Code	Equipment	Specifications	Capacity or
8010	Air Compressor	Air Delivery	41 CFM
8011	Air Compressor	Air Delivery	103 CFM
8012	Air Compressor	Air Delivery	130 CFM
8013	Air Compressor	Air Delivery	175 CFM
8014	Air Compressor	Air Delivery	400 CFM
8015	Air Compressor	Air Delivery	575 CFM
8016	Air Compressor	Air Delivery	1100 CFM
8017	Air Compressor	Air Delivery	1600 CFM
8040	Ambulance		
8041	Ambulance		

8080	All Terrain Vehicle (ATV)	Engine 110cc, 4-Wheel; 20" tyre	
8081	All Terrain Vehicle (ATV)	Engine 125cc, 4-Wheel; 21" tyre	
8082	All Terrain Vehicle (ATV)	Engine 150cc, 4-Wheel; 22" tyre	
8083	All Terrain Vehicle (ATV)	Engine 200cc, 4-Wheel; 24" tyre	
8084	All Terrain Vehicle (ATV)	Engine 250cc, 4-Wheel; 24" tyre	
8085	All Terrain Vehicle (ATV)	Engine 300cc, 4-Wheel; 24" tyre	
8086	All Terrain Vehicle (ATV)	Engine 400cc, 4-Wheel; 25" tyre	
8087	All Terrain Vehicle (ATV)	Engine 450cc, 4-Wheel; 25" tyre	
8088	All Terrain Vehicle (ATV)	Engine 650cc, 4-Wheel; 25" tyre	
8089	All Terrain Vehicle (ATV)	Engine 750cc, 4-Wheel; 25" tyre	
8110	Barge, Deck	Size	50'x35'x7.2'
8111	Barge, Deck	Size	50'x35'x9'
8112	Barge, Deck	Size	120'x45'x11'
8113	Barge, Deck	Size	160'x45'x11'
8120	Boat, Tow	Size	55'x20'x5'
8121	Boat, Tow	Size	60'x21'x5'
8122	Boat, Tow	Size	70'x30'x7.5'
8123	Boat, Tow	Size	120'x34'x8'
8124	Airboat	815AGIS Airboat w/spray unit	15'x8'
8125	Airboat	815AGIS Airboat w/spray unit	15'x8'
8126	Swamp Buggy	Conquest	
8130	Boat, Row		
8131	Boat, Runabout	Size	13'x5'
8132	Boat, Tender	Size	14'x7'
8133	Boat, Push	Size	45'x21'x6'
8134	Boat, Push	Size	54'x21'x6'
8135	Boat, Push	Size	58'x24'x7.5'
8136	Boat, Push	Size	64'x25'x8'
8140	Boat, Tug	Length	16 Ft
8141	Boat, Tug	Length	18 Ft
8142	Boat, Tug	Length	20 Ft

8190	Chain Saw	Bar Length = 16 in	2.5 cu in
8191	Chain Saw (STIHL)	Bar Length = 25 in	7.5 cu in
8192	Chain Saw, Pole	Bar Length = 18 in	4.0 cu in
8193	Skidder	model 748 E	
8194	Skidder	model 648 G11	
8195	Cutter, Brush	Cutter Size	8 ft
8196	Cutter, Brush	Cutter Size	8 ft
8197	Cutter, Brush	Cutter Size	10 ft
8198	Brusher Cutter	Cutter, Brush - 247 hp, 1997 Model 511 Feller	
8199	Log Trailer	40 ft	
8200	Chipper, Brush	Chipping Capacity	6 In
8201	Chipper, Brush	Chipping Capacity	9 In
8202	Chipper, Brush	Chipping Capacity	12 In
8203	Chipper, Brush	Chipping Capacity	15 In
8204	Chipper, Brush	Chipping Capacity	18 In
8208	Loader - Tractor - Knuckleboom	model Barko 595 ML	
8209	Loader - Wheel	model 210 w/ Buck Saw 50 inch Bar	
8210	Clamshell & Dragline, Crawler		149,999 lb
8211	Clamshell & Dragline, Crawler		250,000 lb
8212	Clamshell & Dragline, Truck		
8218	BOMAG Compactor	BW100AD-3	
8219	Compactor -2-Ton Pavement Roller	Single Drum Vibratory Compactor	to 2.9 Ton
8220	Compactor		
8221	Compactor, towed, Vibratory Drum		
8222	Compactor, Vibratory, Drum		
8223	Compactor, pneumatic, wheel		
8225	Compactor, Sanitation		
8226	Compactor, Sanitation		
8227	Compactor, Sanitation		
8228	Compactor, towed, Pneumatic Wheel	Hercules PT 11	10,000 lb

8277	Bucket, Dragline	Capacity	10 CY
8278	Bucket, Dragline	Capacity	14 CY
8280	Excavator, Hydraulic	Bucket Capacity	0.5 CY
8281	Excavator, Hydraulic	Bucket Capacity	1.0 CY
8282	Excavator, Hydraulic	Bucket Capacity	1.5 CY
8283	Excavator, Hydraulic	Bucket Capacity	2.5 CY
8284	Excavator, Hydraulic	Bucket Capacity	4.5 CY
8285	Excavator, Hydraulic	Bucket Capacity	7.5 CY
8286	Excavator, Hydraulic	Bucket Capacity	12 CY
8287	Excavator	2007 model Gradall XL3100 III	
8288	Excavator	2003 model Gradall XL4100 III	
8289	Excavator	2006 model Gradall XL5100	
8290	Trowel, Concrete	Diameter	48 In
8300	Fork Lift	Capacity	6000 Lbs
8301	Fork Lift	Capacity	12000 Lbs
8302	Fork Lift	Capacity	18000 Lbs
8303	Fork Lift	Capacity	50000 Lbs
8306	Fork Lift Material handler	Diesel, CAT TH360B	6600-11500 gv
8307	Fork Lift Material handler	Diesel, CAT TH460B	9000 Lbs
8308	Fork Lift Material handler	Diesel, CAT TH560B	10000 Lbs
8309	Fork Lift Accessory	2003 ACS Paddle Fork	
8310	Generator	Prime Output	5.5 KW
8311	Generator	Prime Output	16 KW
8312	Generator	Prime Output	60KW
8313	Generator	Prime Output	100 KW
8314	Generator	Prime Output	150 KW
8315	Generator	Prime Output	210 KW
8316	Generator	Prime Output	280 KW

8354	Hose, Discharge	Diameter	12 In
8355	Hose, Discharge	Diameter	16 In
8356	Hose, Suction	Diameter	3 In
8357	Hose, Suction	Diameter	4 In
8358	Hose, Suction	Diameter	6 In
8359	Hose, Suction	Diameter	8 In
8360	Hose, Suction	Diameter	12 In
8361	Hose, Suction	Diameter	16 In
8380	Loader, Crawler	Bucket Capacity	0.5 CY
8381	Loader, Crawler	Bucket Capacity	1 CY
8382	Loader, Crawler	Bucket Capacity	2 CY
8383	Loader, Crawler	Bucket Capacity	3 CY
8384	Loader, Crawler	Bucket Capacity	4 CY
8390	Loader, Wheel	Bucket Capacity	0.5 CY
8391	Loader, Wheel	Bucket Capacity	1 CY
8392	Loader, Wheel	Bucket Capacity	2 CY
8393	Loader, Wheel	Bucket Capacity	3 CY
8394	Loader, Wheel	Bucket Capacity	4 CY
8395	Loader, Wheel	Bucket Capacity	5 CY
8396	Loader, Wheel	Bucket Capacity	6 CY
8397	Loader, Wheel	Bucket Capacity	7 CY
8398	Loader, Wheel	Bucket Capacity	8 CY
8401	Loader, Tractor, Wheel	Bucket Capacity	0.87 CY
8410	Mixer, Concrete Portable	Batching Capacity	10 Cft
8411	Mixer, Concrete Portable	Batching Capacity	12 Cft
8412	Mixer, Concrete, Trailer Mntd	Batching Capacity	11 Cft
8413	Mixer, Concrete, Trailer Mntd	Batching Capacity	16 Cft
8414	Truck, Concrete Mixer	Mixer Capacity	13 CY

8452	Plow, Truck Mntd	Width	to 15 Ft
8453	Plow, Truck Mntd	Width	to 15 Ft
8455	Spreader, Sand	Mounting	Tailgate, Cha
8456	Spreader, Sand	Mounting	Dump Bod
8457	Spreader, Sand	Mounting	Truck (10yr
8458	Spreader, Chemical	Capacity	5 CY
8469	Pump - Trash Pump	10 MTC	2" Pump
8470	Pump	Centrifugal, 8M pump	2" - 10,000 ga
8471	Pump	Diaphragm pump	2" - 3,000 gal
8472	Pump	Centrifugal, 18M pump	3" - 18,000 gal/hr
8473	Pump		
8474	Pump		
8475	Pump		
8476	Pump	4" - 40,000 gal/hr.	4" - 40,000 ga
8477	Pump		
8478	Pump		
8479	Pump		
8480	Pump		
8481	Pump		
8482	Pump		
8483	Pump		
8484	Pump		
8485	Pump		
8486	Aerial Lift, Truck Mntd	Max. Platform Height	40 Ft
8487	Aerial Lift, Truck Mntd	Max. Platform Height	61 Ft
8488	Aerial Lift, Truck Mntd	Max. Platform Height	80 Ft
8489	Aerial Lift, Truck Mntd	Max. Platform Load - 600Lbs	81 Ft -100 Ft.
8490	Aerial Lift, Self-Propelled	Max. Platform Height	37 Ft. Ht.

8524	Scraper	Scraper Capacity	44 CY
8540	Loader, Skid-Steer	Operating Capacity	976 - 1250 L
8541	Loader, Skid-Steer	Operating Capacity	1751 - 2200 L
8542	Loader, Skid-Steer	Operating Capacity	2901 to 3300
8550	Snow Blower, Truck Mntd	Capacity	600 Tph
8551	Snow Blower, Truck Mntd	Capacity	1400 Tph
8552	Snow Blower, Truck Mntd	Capacity	2000 Tph
8553	Snow Blower, Truck Mntd	Capacity	2500 Tph
8558	Snow Thrower, Walk Behind	Cutting Width	25 in
8559	Snow Thrower, Walk Behind	Cutting Width	60 in
8560	Snow Blower	Capacity	2,000 Tph
8561	Snow Blower	Capacity	2,500 Tph
8562	Snow Blower	Capacity	3,500 Tph
8563	The Vammas 4500	Snow Remover	26ft Plow, 20ft Broon
8564	The Vammas 5500	RM300	96"W x 20"
8565	Oshkosh Pavement Sweeper	H-Series	
8569	Dust Control De-Ice Unit	1300-2000 gal	173"Lx98"Wx!
8570	Loader-Backhoe, Wheel	Loader Bucket Capacity	0.5 CY
8571	Loader-Backhoe, Wheel	Loader Bucket Capacity	1 CY
8572	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.5 CY
8573	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.75 CY
8580	Distributor, Asphalt	Tank Capacity Mounted on Trailer	550 Gal
8581	Distributor, Asphalt	Tank Capacity Mounted on Trailer	1000 Gal
8582	Distributor, Asphalt	Tank Capacity Mounted on Truck	4000 Gal
8583	Distributor	ETNYRE Oil Distributor Model - PB348	

8634	Mulcher, Trailer Mntd	Working Capacity	10 TPH
8635	Mulcher, Trailer Mntd	Working Capacity	20 TPH
8636	Scraper	Soil Recycler WR 2400	w 317 gal fuel
8637	Trailer CAT	Double Belly Bottom-dump Trailer	26 CY of soil in or
8638	Rake	Barber Beach Sand Rake 600HDr, towed	
8639	Chipper	Wildcat 626 Cougar Trommel Screen chipper w belt	
8640	Trailer, Office	Trailer Size	8' x 24'
8641	Trailer, Office	Trailer Size	8' x 32'
8642	Trailer, Office	Trailer Size	10' x 32'
8643	Trailer	Haz-Mat Equipment trailer	8'x18'
8644	Trailer, Covered Utility Trailer	(7' X 16')	
8645	Trailer, Dodge Ram	8' x 24' shower trailer- 12 showers	
8646	Trailer, Dodge	8' x 32' flatbed water	25,000 MGV
8650	Trencher		
8651	Trencher		
8654	Trencher accessories	2008 Griswold Trenchbox	
8660	Plow, Cable	Plow Depth	24 in
8661	Plow, Cable	Plow Depth	36 in
8662	Plow, Cable	Plow Depth	48 in
8670	Derrick, Hydraulic Digger	Max. Boom = 60 Ft, 12,000 Ft-Lb Hydraulic	Lift Capacity 15,5
8671	Derrick, Hydraulic Digger	Max. Boom = 90 Ft, 14000 Ft-Lb Hydraulic	Lift Capacity 26,7
8672	Movax SP-60	28-32 ton Head	134KW
8680	Truck, Fire -Industrial -112Ft Ladder Aerial Platform	Pump/Tank Capacity	3000gpm/1000 gal Wat
8681	Truck, Fire, Engine Type-1	Pump/Tank Capacity	1000GPM/30i
8682	Truck, Fire, Engine Type-2	Pump/Tank Capacity	500GPM/30C
8683	Truck, Fire, Ladder(48ft)(Type-III)	Pump/Tank Capacity	150apm/500c

8711	Flat bed utility trailer	6 ton	
8712	Cleaner, Sewer/Catch Basin	Hopper Capacity	5 CY
8713	Cleaner, Sewer/Catch Basin	Hopper Capacity	14 CY
8714	Vactor-Combined Sewer Cleaning	800 Gal Spoils/400 Gal Water	500/800 gal
8714-1	Vector Combine Vaccum Truck	1500 gal Water	15 Cu Yd
8715	Truck, Hydro Vac	model LP555DT	36 - Hp pump
8716	Leaf Vac	Tow by Truck 22,000 cfm capacity	
8717	Truck, Vacuum	60,000 GVW	
8719	Litter Picker	model 2007 Barber	
8720	Truck, Dump	Struck Capacity	8 CY
8721	Truck, Dump	Struck Capacity	10 CY
8722	Truck, Dump	Struck Capacity	12 CY
8723	Truck, Dump	Struck Capacity	14 CY
8724	Truck, Dump, Off Highway	Struck Capacity	28 CY
8725	Truck, Dump	Struck Capacity	18 CY
8730	Truck, Garbage	Capacity	25 CY
8731	Truck, Garbage	Capacity	32 CY
8733	E-BAM Services	Environmental Beta Attenuation Air Monitor	
8734	Attenuator, safety	that can stop a vehicle at 60 mph	
8735	Truck, Attenuator	2004 Truck Mounted for 60 mph	
8736	Truck, tow	1987 Chevy Kodiak 70	
8744	Van, Custom	Special Service Canteen Truck	
8745	Van, step	model MT10FD	
8746	Van-up to 15 passenger	light duty, class 1	
8747	Van-up to 15 passenger	light duty, class 2	
8748	Van-cargo	light duty, class 1	
8749	Van-cargo	light duty, class 2	
8750	Vehicle, Small		
8753	Vehicle, Recreational		
8754	Motor Coach	GVW=50534	56 Passenger + 1-Driver

8805	Truck, Pickup	1 3/4-ton Pickup Truck	4x2-Axle
8806	Truck, Pickup	3/4-ton Pickup Truck	4x2-Axle
8807	Truck, Pickup	3/4-ton Pickup Truck	4x4-Axle
8808	Truck, Pickup	1-ton Pickup Truck	4x4-Axle
8809	Truck, Pickup	1 1/4-ton Pickup Truck	4x4-Axle
8810	Truck, Pickup	1 1/2-ton Pickup Truck	4x4-Axle
8811	Truck, Pickup	1 3/4-ton Pickup Truck	4x4-Axle
8820	Skidder accessory	2005 JCB Grapple Claw	
8821	Forklift, accessory	2005 ACS Grapple Bucket	
8822	Truck, Loader	Debris/Log (Knuckleboom Loader/Truck)	
8823	Chipper- Wood Recycler	Cat 16 engine	
8824	Skidder	model Cat 525B	
8825	Skidder	40K lbs- model Cat 525C	
8840	Truck, service	fuel and lube	up to 26,000 g
8841	Truck, fuel	2009 International 1,800 gal. storage tank	
8842	Mobile Command Trailer	(8' X 28') with 7.5 KW Generator	
8843	Mobile Response Trailer	(8' X 31') with 4.5 KW Generator?	
8844	Mobile Command Center	(unified) (RV) Ulitmaster MP-35	43 FT Long with G
8845	Mobile Command Post Vehicle	(RV) (In- Motion)	22-Ft Long
8846	Mobile Command Post Vehicle	(RV) (Stationary) w/9.6 KW Generator	22-Ft Long
8847	Mobile Command Center (Trailer)	48'x8' Trailer, Fully Equiped Mobile Command Center	48-Ft Long
8848	Mobile Command Center (Trailer)	48'x8' When being Moved w/Truck Tractor	
8849	Mobile Command Center	43'x8.5' x 13.5'H with self 30kw Generator	
8850	Mobile Command Center	2007-Freightliner MT-55, (RV)	
8851	Mobile Command Van	1990- Ford Econoline-Communication Van	
8852	Mobile Command Center	47.5' X 8.75 Fully Equip' (In motion) (RV)	
8853	Mobile Command Center	47.5' X 8.75 Fully Equip' (Stationary)	
8854	Mobile Command Vehicle	53' X 8.75 Fully Equip	

8943	Wire Puller Machine	Overhead Wire Pulling Machine	
8944	Wire Tensioning Machine	3000 Lbs	
8945	Aerial Lift - 20 Ft High	model 2008 Genie Scissor Lift	1000 Lbs

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date:**

SUBJECT: Consent Orders Update

AGENDA INFORMATION:

Agenda Location: City Manager Communication
Item Number: 1
Department: Water/Sewer
Contact: Travis Wade
Presenter: Travis Wade

BRIEF SUMMARY: Waste Water Consent Order: of the five(5) tasks required by July 31, 2021 in the consent order, three have been completed and two items are in the process. Drinking Water Consent Order: TTHMs are within the required amounts for the first time in a very long time. A recent call with the Northwest District Director, she indicated that FDEP is pleased with the City's continued progress with meeting the requirements of both consent orders.

RECOMMENDED MOTION AND REQUESTED ACTIONS: None

FUNDING SOURCE: N/A

ATTACHMENTS: None

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date:**

SUBJECT: Repairs Update

AGENDA INFORMATION:

Agenda Location:	City Manager Communications
Item Number:	2
Department:	Water/Sewer/Public Works
Contact:	Travis Wade
Presenter:	Travis Wade

BRIEF SUMMARY:

Hydrants: The RFP for the replacement of 30 fire hydrants, which is being used as an in-kind project to offset the FDEP penalty was due Friday, July 2, 2021. The project will be scheduled as soon as a contractor is selected.

Courthouse Streets: Forbes St has been scheduled to be repaired when the contractor can have a certain piece of equipment delivered. The equipment is being used by the contractor on two jobs, so it is being coordinated to avoid two delivery charges. **Leslie Street:** This project is still in the grant application phase. We are waiting to hear back on the application.

Stormwater Drains: This is also in the grant application phase. We are also awaiting a response to this application.

RECOMMENDED MOTION AND REQUESTED ACTIONS: None

FUNDING SOURCE: N/A

ATTACHMENTS: None

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date:**

SUBJECT: THM Update

AGENDA INFORMATION:

Agenda Location: City Manager Communications
Item Number: 3
Department: Water
Contact: Travis Wade
Presenter: Travis Wade

BRIEF SUMMARY: City Contractor Michael Wahlquist, working with Rhett Butler and Will Cox, has brought the City's THM amounts into compliance with FDEP for the first time in a long time. Each testing site on the City's water system tested within the appropriate limits during the most recent THM tests. FDEP requires that THMs stay below 80 micrograms per liter. Our testing produced the following results:

Riverwalk Park 60.47
RiverCrest 62.66
Scipio Creek 45.39
Bay City Lodge 60.85

RECOMMENDED MOTION AND REQUESTED ACTIONS: None

FUNDING SOURCE: N/A

ATTACHMENTS: None

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date:**

SUBJECT: Finance Director Bebeau FRS

AGENDA INFORMATION:

Agenda Location: City Manager Communications
Item Number: 4
Department: Administration
Contact: Travis Wade
Presenter: Travis Wade

BRIEF SUMMARY: Finance Director Bebeau manages the City's finances, grants, and has saved the City many thousands of dollars. I would like to upgrade his retirement to the Senior Management rate.

RECOMMENDED MOTION AND REQUESTED ACTIONS: None

FUNDING SOURCE: N/A

ATTACHMENTS: None

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: July 8, 2021**

SUBJECT: Website RFP – Reject all Bids

AGENDA INFORMATION:

Agenda Location: City Manager Communications
Item Number: 5
Presenter: Travis Wade, City Manager

BRIEF SUMMARY: Requesting approval to reject all bids in response to the RFP for website development.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Approve

FUNDING SOURCE: N/A

ATTACHMENTS: Request for Proposal - Website Development

STAFF'S COMMENTS AND RECOMMENDATIONS: City Manager Supports.

REQUEST FOR PROPOSAL

FOR

Website Development

The City of Apalachicola is requesting Proposals for Website Development. The primary objective of this project is to replace the outdated existing website with a modern, user-friendly interface that is tailored for the experiences of both residents and visitors. We are seeking to redesign our website to include an intuitive, easy-to-use interface that allows residents and visitors to complete their tasks quickly and easily, regardless of the device they are using. The solution must have an interface which is easy to use and maintain by our administrators.

Minimum qualifications: Experience developing public websites.

A complete qualifications package for Request for Proposal may be obtained from the City's website (www.cityofapalachicola.com), City Hall at (850) 653-6319 or from City Hall at 192 Coach Wagoner Boulevard, Apalachicola, FL. Complete proposals will be accepted at the same address no later than **4:00 pm** (Eastern), **November 13, 2020**. Please provide proposal in writing, including examples or work product. Please provide one additional copy.

The City of Apalachicola reserves the right to accept or reject any and all Statements of Qualifications in whole or in part, to waive informalities in the process, to obtain new Statements of Qualifications, or to postpone the opening.

The City of Apalachicola is an Equal Opportunity, Affirmative Action Employer and does not discriminate on the basis of age, religion, race, national origin, sex, or handicapped status in hiring or the provision of services.

For questions concerning the request for proposal, please contact City Manager Travis Wade at 850-653-9319.

APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: July 6, 2021

SUBJECT: Community Redevelopment Agency (CRA) funding

AGENDA INFORMATION:

Agenda Location: Finance Director Communications - #3
Department: Governing body
Presenter: Commissioner George and Finance Director Leo Bebeau

BRIEF SUMMARY:

Our city's auditor, Chris Moran of Moran & Smith CPAs, discovered that for the fiscal years ending September 30, 2020 and 2021, the county remitted to the city 95% (100%, reduced by a 5% administrative fee) of its share of tax increment revenues for deposit in the CRA trust fund. For the same periods, the City remitted only 70% (75% reduced by a 5% administrative fee).

At the December 3, 2019 city commission meeting, the commission voted to reduce the increment percentage to 75% and directed city manager Ron Nalley to enter into a revised interlocal agreement with the county to reflect that change. A revised agreement was not prepared, so the county has continued calculate its share based on 100% of increment revenues. The failure of the city to execute the agreement was not discovered until the auditor noted the differences in funding percentages. The city is now obligated to fund its share at 95%, pursuant to Florida Statutes section 163.387.

FUNDING SOURCE: CRA tax increment revenues

ATTACHMENTS: Florida Statutes 163.387 and 2021 county tax increment worksheet.

Additional calculation schedule will be provided.

PRESENTER'S COMMENTS AND RECOMMENDATIONS: The city must deposit additional amounts to the CRA trust fund to fully fund its share of increment revenues due for the fiscal years ending September 30, 2020 and 2021 (calculation to be provided). We recommend that the commission approve reducing the TIF percentage to 50% for the upcoming fiscal year ending September 30, 2022. Funding the increment revenues at 50% over a two-year period will offset the increase in funding above the intended 75% for the previous two-year period resulting from the failure to executed a revised interlocal agreement. Staff should be directed to execute a revised interlocal agreement and to report back to the commission to confirm acceptance by the county.

Select Year: 2020 ▼

The 2020 Florida Statutes

Title XI
COUNTY ORGANIZATION AND INTERGOVERNMENTAL
RELATIONS

Chapter 163
INTERGOVERNMENTAL
PROGRAMS

View Entire
Chapter

163.387 Redevelopment trust fund.—

(1)(a) After approval of a community redevelopment plan, there may be established for each community redevelopment agency created under s. [163.356](#) a redevelopment trust fund. Funds allocated to and deposited into this fund shall be used by the agency to finance or refinance any community redevelopment it undertakes pursuant to the approved community redevelopment plan. No community redevelopment agency may receive or spend any increment revenues pursuant to this section unless and until the governing body has, by ordinance, created the trust fund and provided for the funding of the redevelopment trust fund until the time certain set forth in the community redevelopment plan as required by s. [163.362](#)(10). Such ordinance may be adopted only after the governing body has approved a community redevelopment plan. The annual funding of the redevelopment trust fund shall be in an amount not less than that increment in the income, proceeds, revenues, and funds of each taxing authority derived from or held in connection with the undertaking and carrying out of community redevelopment under this part. Such increment shall be determined annually and shall be that amount equal to 95 percent of the difference between:

1. The amount of ad valorem taxes levied each year by each taxing authority, exclusive of any amount from any debt service millage, on taxable real property contained within the geographic boundaries of a community redevelopment area; and
2. The amount of ad valorem taxes which would have been produced by the rate upon which the tax is levied each year by or for each taxing authority, exclusive of any debt service millage, upon the total of the assessed value of the taxable real property in the community redevelopment area as shown upon the most recent assessment roll used in connection with the taxation of such property by each taxing authority prior to the effective date of the ordinance providing for the funding of the trust fund.

However, the governing body may, in the ordinance providing for the funding of a trust fund established with respect to any community redevelopment area, determine that the amount to be funded by each taxing authority annually shall be less than 95 percent of the difference between subparagraphs 1. and 2., but in no event shall such amount be less than 50 percent of such difference.

(b)1. For any governing body that has not authorized by June 5, 2006, a study to consider whether a finding of necessity resolution pursuant to s. [163.355](#) should be adopted, has not adopted a finding of necessity resolution pursuant to s. [163.355](#) by March 31, 2007, has not adopted a community redevelopment plan by June 7, 2007, and was not authorized to exercise community redevelopment powers pursuant to a delegation of authority under s. [163.410](#) by a county that has adopted a home rule charter, the amount of tax increment to be contributed by any taxing authority shall be limited as follows:

- a. If a taxing authority imposes a millage rate that exceeds the millage rate imposed by the governing body that created the trust fund, the amount of tax increment to be contributed by the taxing authority imposing the higher millage rate shall be calculated using the millage rate imposed by the governing body that created the trust fund. Nothing shall prohibit any taxing authority from voluntarily contributing a tax increment at a higher rate for

BUDGET CALCULATIONS
APALACHICOLA TAX INCREMENT DISTRICT

2021 CURRENT YEAR TAXABLE VALUE IN THE TAX INCREMENT AREA	44,671,006
2014 (BASE YEAR) TAXABLE VALUE IN THE TAX INCREMENT AREA	31,376,822
<hr/>	
CURRENT YEAR TAX INCREMENT VALUE	13,294,184

EST. BASED ON FY 2020/2021 MILLAGE RATE OF 5.7761

CURRENT YEAR TAX INCREMENT VALUE	13,294,184
ESTIMATE USING FY 2020/2021 MILLAGE RATE OF 5.7761	0.0057761
ESTIMATED AD VALOREM PROCEEDS ON TAX INCREMENT VALUE	76,789
LESS 5%	3,839
<hr/>	
ESTIMATED PAYMENT TO APALACHICOLA REDEVELOPMENT TRUST	\$72,949

2014 IS THE BASE YEAR FOR THIS TAX INCREMENT DISTRICT



Reset Form

Print Form

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : FRANKLIN
Principal Authority : FRANKLIN COUNTY BCC	Taxing Authority : FRANKLIN COUNTY BCC
Community Redevelopment Area : Apalachicola Redevelopment Area	Base Year : 2014

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	44,671,006	(1)
2.	Base year taxable value in the tax increment area	\$	31,376,822	(2)
3.	Current year tax increment value (Line 1 minus Line 2)	\$	13,294,184	(3)
4.	Prior year Final taxable value in the tax increment area	\$	40,704,900	(4)
5.	Prior year tax increment value (Line 4 minus Line 2)	\$	9,328,078	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser :	Date :		

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		0.00 %	(6a)
6b.	Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	0	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	0	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 3 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value (Line 3 multiplied by the percentage on Line 7d) <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :	Date :		
	Title : CLERK OF COURT	Contact Name and Contact Title : MARCIA M. JOHNSON, CLERK OF COURT		
	Mailing Address : 33 MARKET ST, STE 203	Physical Address : 33 MARKET ST, STE 203		
	City, State, Zip : APALACHICOLA, FL 32320	Phone Number : 8506538861	Fax Number : 8506532261	

Travis:

At the next regular meeting.

You can advise the Commission as follows:

1. We had one response to the Web design RFP
2. I (you) have reviewed it, and the pricing is significantly higher than expected. (\$25k)
3. I recommend we reject all bids and look at our options.
4. If we put it back out for bid with a revised Scope, I will notify (rejected bidder) so that they can resubmit.
5. Can I please have a motion to reject all bids?

Tremco Incorporated
Panama City, Florida



Leo Bebeau
City of Apalachicola
192 Coach Wagoner Blvd
Apalachicola, FL 32320

Mr. Bebeau,

At your request we have performed visual inspections for the Holy Family Senior Center. We have provided a recommended solution, warranty information, and a not to exceed budget. If the following recommended solutions are approved, a line-item proposal will be issued through the PAEC (AEPA).

After a visual inspection of the Holy Family Senior Center, we have determined that the panels of the roof to be in excellent condition with minor deficiencies that could lead to water intrusion. The problem areas lie with the façade, with stress cracks, sealant failure around windows, vents, conduit lines and under perimeter metal. Tremco recommends repairing the roof, ensuring it is watertight, sealing all cracks, fasteners, windows, and louver vents, installing 200' of new gutter for water removal, then applying a restoration coating to the roof and facade while providing a complete building envelop warranty. *The aesthetics of the exterior façade would not change, as an existing color match would be used. *

Scopes of work for the roof and wall restoration and a photo report explaining the deficiencies of the façade and roof conditions are attached. A preliminary leak investigation using a controlled water test is recommended to determine the active leak locations.

Restoration Solution:

Alumantation 301 Restoration Coating -Roof
Solargard Hy-Build (Elastomeric Coating) – Façade

NTE Budget:

\$90,000 – Roof – 12-year QA Warranty.

\$175,000 – Façade and gutter installation. 10-year QA Warranty.

\$2,200 – Leak Investigation

12-year Full-Building envelop warranty is purchased together with inspections in years 2, 5, and 10.

Sincerely,

Brian Blaydes
Field Advisor
Tremco, Incorporated



City of Apalachicola – Alumanation 301 Roof Restoration

Scope of Work

- 1. Setup safety needs per WTI/OSHA requirements.**
- 2. Power wash the roof and flashing with 3000 minimum psi equipment.**
- 3. Install approximately 200' of gutter.**
 - * Remove the existing gutter.*
 - * Leave the existing downspouts in place.*
 - * Install new gutter and straps along the existing eaves.*
 - * Install approximately 20' of downspout, on the right rear of the building.*
- 4. Ridge approximately 85'**
 - * Install foam closures, beneath the ridge, on the upper roof.*
 - * Seal the face of the foam closures with a three-course application of High-performance Urethane Sealant and high-tensile strength reinforcing fabric.*
 - * Seal exposed fasteners, in the detail, with High-performance urethane sealant.*
 - * Seal metal closures with High-performance urethane sealant.*
 - * Seal the ridge laps with a three-course application of High-performance Urethane Sealant and high-tensile strength reinforcing fabric.*
- 5. Valley flashing approximately 55'**
 - * Tighten/replace loose fasteners.*
 - * Seal the laps and fasteners with a detail course of High-performance Urethane Sealant.*
- 6. Wall flashing approximately 360'**
 - * Seal the counterflashing with a bead of High-performance urethane sealant.*
 - * Seal the laps with a detail course of High-performance urethane sealant.*
 - * Tighten/Replace loose fasteners.*
 - * Encapsulate exposed fasteners with High-performance Urethane Sealant*

7. Exposed fasteners approximately 2000 each

** Tighten/replace loose fasteners.*

** Encapsulate exposed fasteners with High-performance Urethane Sealant.*

8. Penetrations

** Replace the rubber boots at the pipe penetrations.*

** Seal all penetration with High-performance urethane Sealant.*

9. Once all repairs and preparation work are completed, coat the roof and flashings with Alumanation 301, at 2 gallons per square, via spray equipment.

10. No taxes, warranty, or permit fees are included in this proposal.

11. Any changes to the above scope of work will require a change order before work can proceed.

12. All work to performed during normal business hours.



City of Apalachicola – Solargard Hy-Build Facade Restoration

Scope of Work

1. Setup safety needs per WTI/OSHA requirements.

** A portion of the job will require the use of a 45' Manlift.*

2. Power wash the stucco walls with 3000 minimum psi equipment.

3. Stress cracks

- * Apply backer rod, in the stress cracks.*
- * Prime the crack with Vulkem Primer #191.*
- * Apply Dymonic FC, into the crack, and tool neatly.*

4. Metal Coping Joints 32 each

- * Wipe joints clean.*
- * Apply a bead of Dymonic FC and tool neatly.*

5. Columns 8 each approximately 20' tall

- * Clean existing sealants, from the inside corners.*
- * Apply Vulkem Primer #191, to the area.*
- * Apply Dymonic FC, to the corner, and tool neatly.*

6. Conduit, Lights, and other wall penetrations approximately 25 each

- * Remove existing sealants, from the bases.*
- * Apply Vulkem Primer #191, to the area.*
- * Apply a bead of Dymonic FC and tool neatly.*

7. Doors (7 each) and Windows (35 each)

- * Remove failing sealants, from window/stucco joint.*
- * Insert backer rod, where joints are wider than 1/4".*
- * Prime the joint with Vulkem Primer #191.*
- * Apply Dymonic FC, to the joint, and tool neatly.*

8. Louvers 4 each

- * *Remove failing sealants, from joint around the louvers.*
- * *Insert backer rod, where joints are wider than 1/4".*
- * *Prime the joint with Vulkem Primer #191.*
- * *Apply Dymonic FC, to the joint, and tool neatly.*

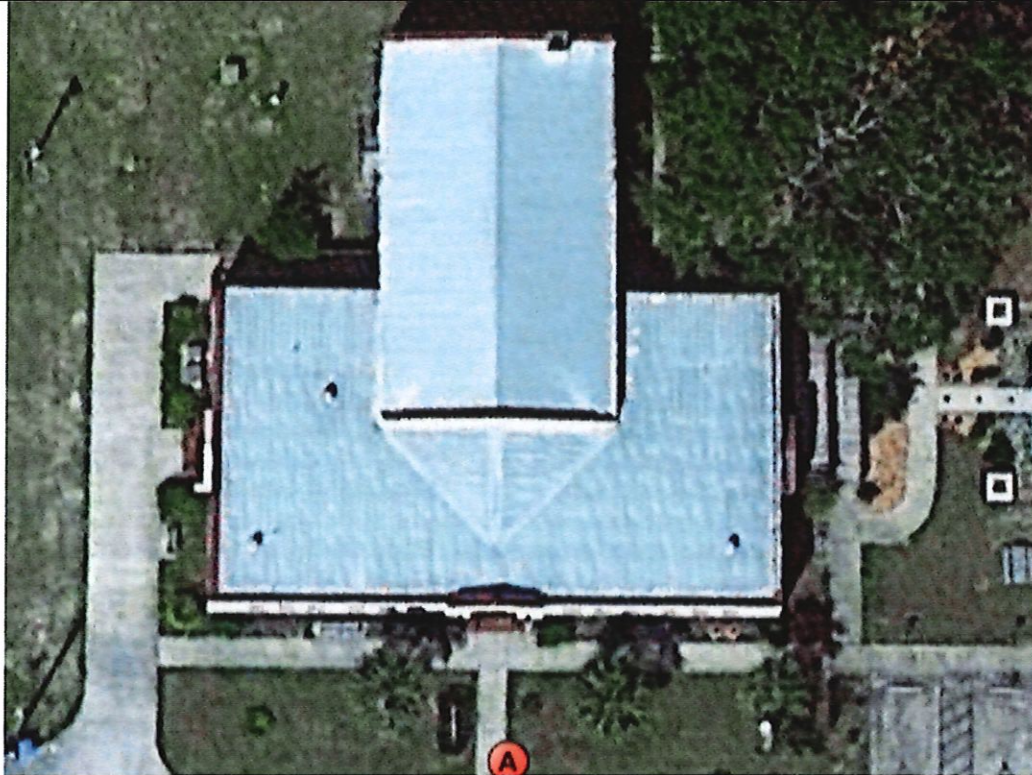
9. Coat the walls approximately 8200 square feet.

- * *An adhesion test will be required, before job begins.*
- * *Client to select color of new coating from the manufacturer's standard color chart.*
- * *Coordinate with building occupants of daily work, to limit disruption to building's activities.*
- * *Cover the windows, doors, and other surfaces with plastic sheeting and masking tapes.*
- * *Cover brick work that was previously painted Red, to prevent overspray.*
- * *Apply Solargard Masonry Primer, at 1 gallon per square, to prepared stucco walls.*
- * *Once the primer has cured, apply Solargard Hy-Build, at 1.5 gallons per square.*

10. No taxes, warranty, or permit fees are included in this proposal.

11. Any changes to the above scope of work will require a change order before work can proceed.

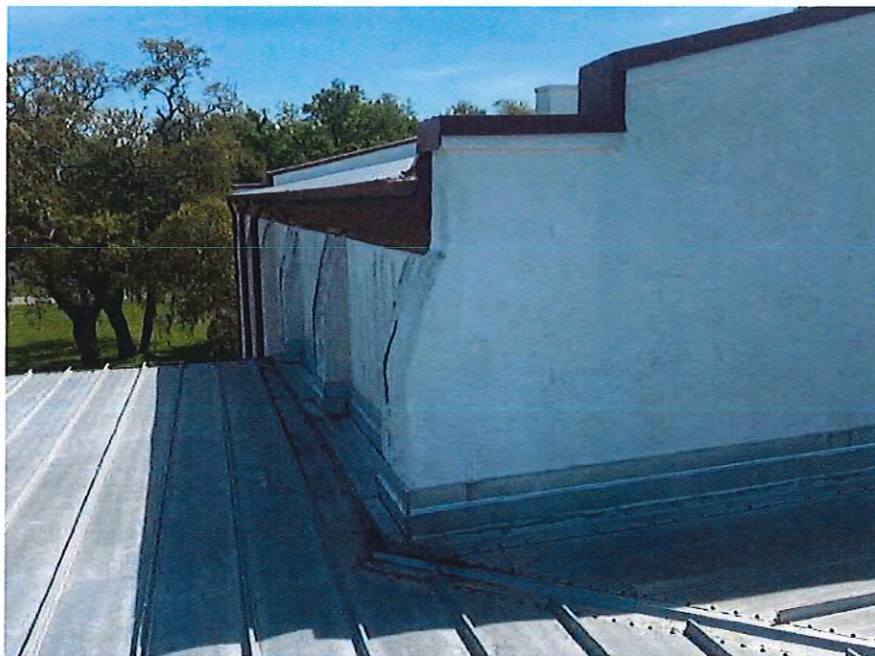
12. All work to performed during normal business hours.



City of Apalachicola
Holy Family Senior Center
Apalachicola, FL
May 21st, 2021



Overview of roof.



Overview of roof and wall transition.



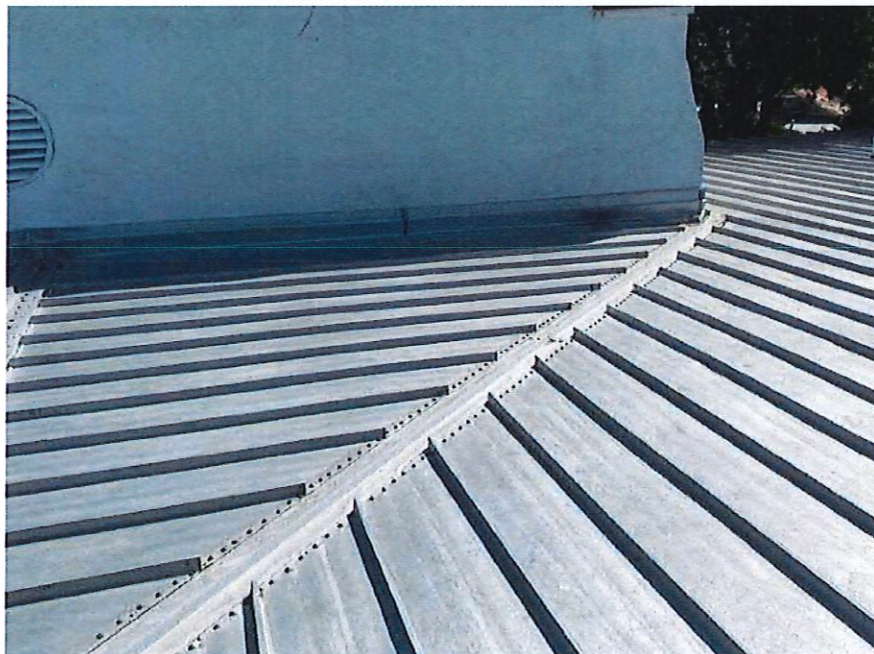
Overview of roof.



Overview of roof.



Overview of roof.



Overview of roof.



Overview of roof.



Cracks in facade with algae damage.



Cracks in facade with algae damage.



Cracks in facade.



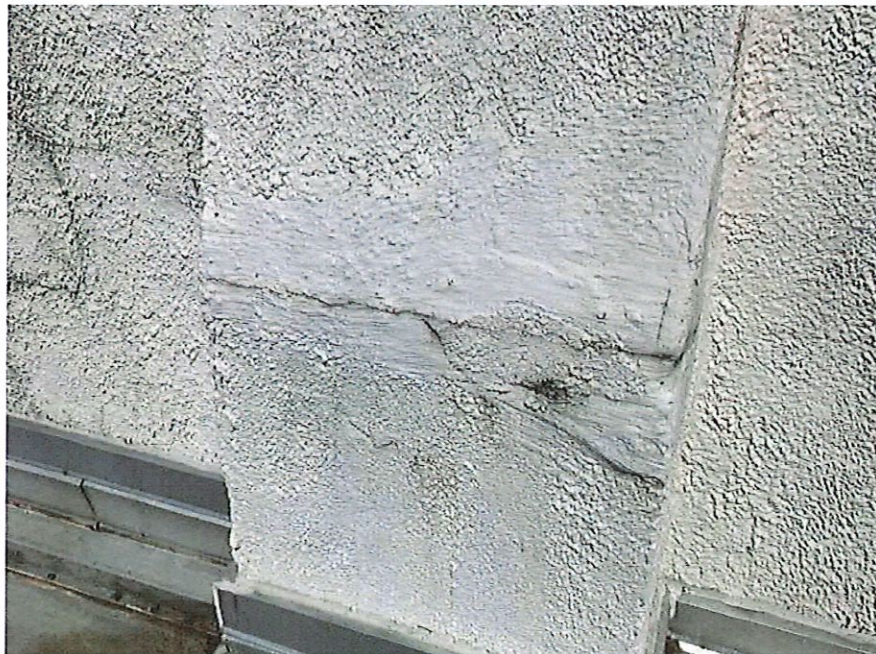
Cracks in facade.



Overview of roof.



Overview of roof.



Cracks in facade.



Sealant failure at counter flashing.



Opening at rake edge allowing water intrusion.



Butyl tape failure on coping joint.



Cracks in facade allowing water intrusion.



Cracks in facade allowing water intrusion.



Crack in facade allowing water intrusion.



Crack in facade allowing water intrusion.



Rake edge not completely sealed.



Sealant failure around louver vent.



Pinholes in facade.



Sealant failure around eave.



Sealant failure around eave.



Stress crack in facade.



Stress cracks in facade.



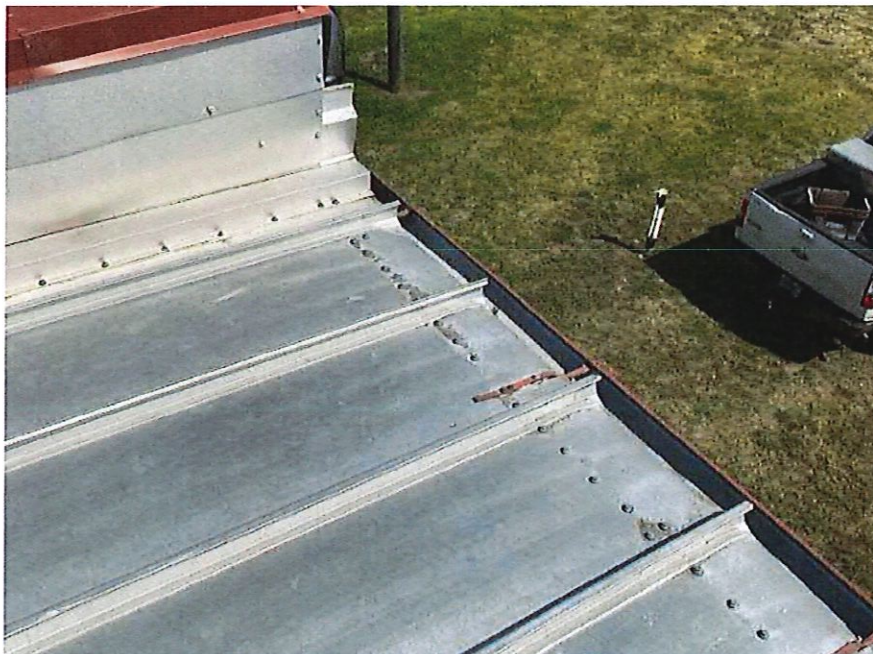
Facade deterioration allowing water intrusion.



Algae damage on facade.



Algae damage on facade.



Early oxidization on gutter straps.



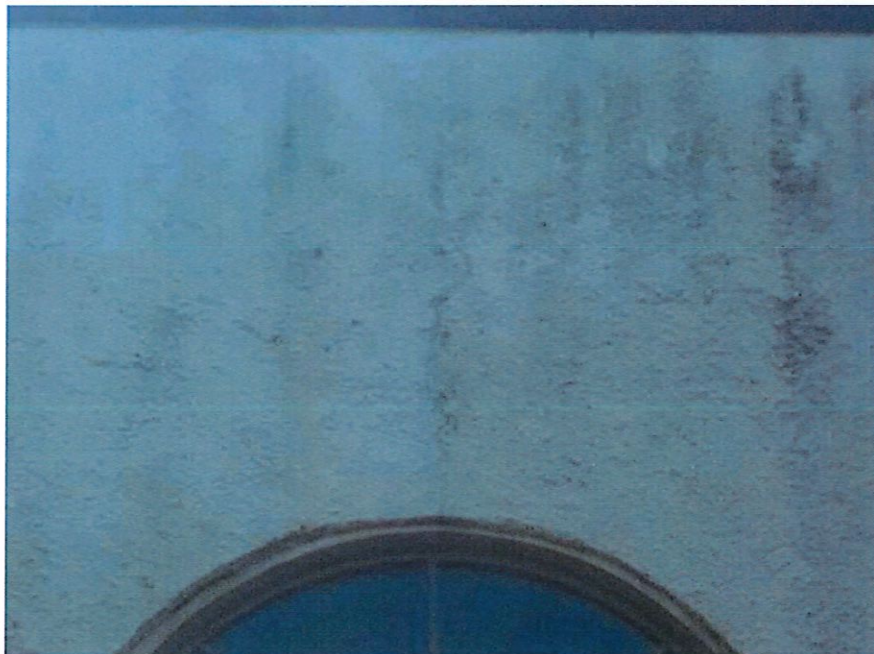
Stress cracks on facade.



Overview of facade.



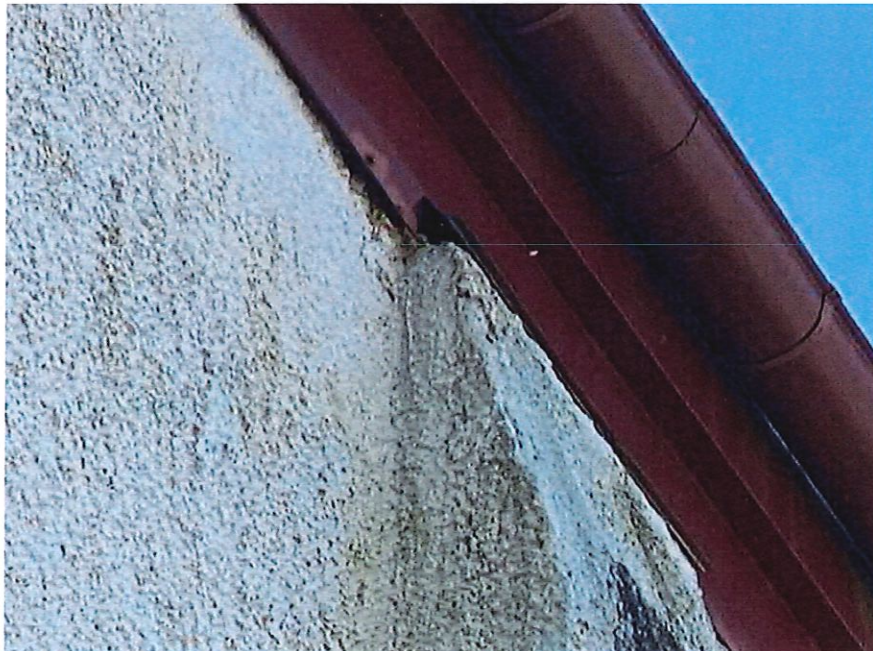
Algae damage on facade.



Stress cracks on facade.



Algae damage.



Opening under fascia metal, direct opening to building.



Sealant failure around window.



Opening around conduit lines.



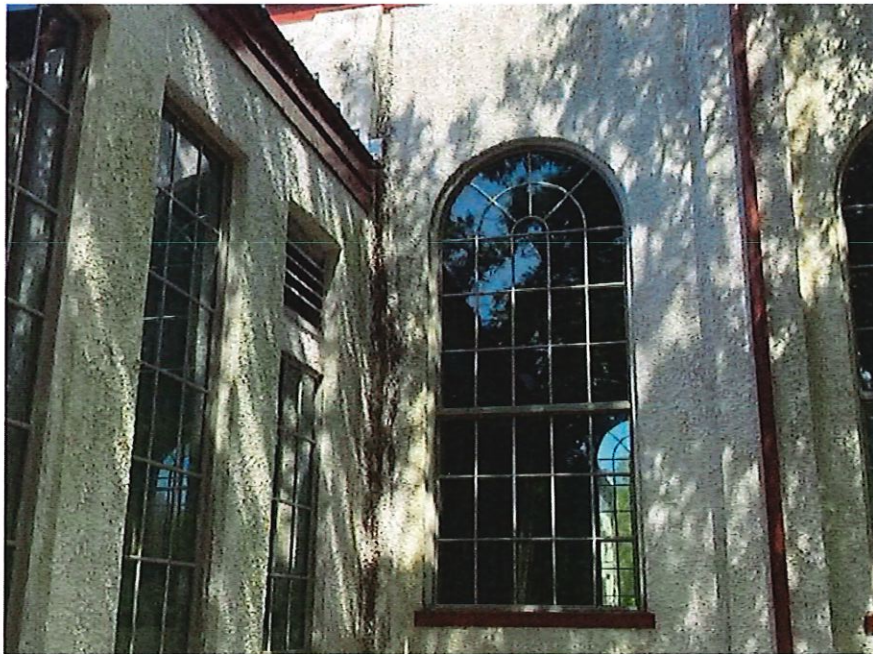
Overview of facade.



Overview of facade.



Sealant failure around louver vent.



Algae damage.



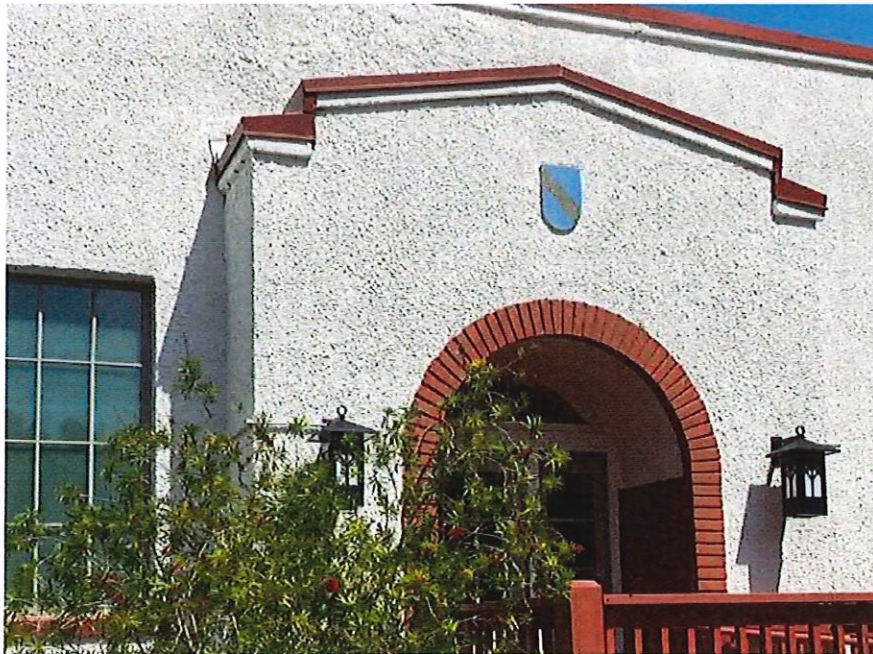
Overview of facade.



Stress crack above stucco to brick transition.



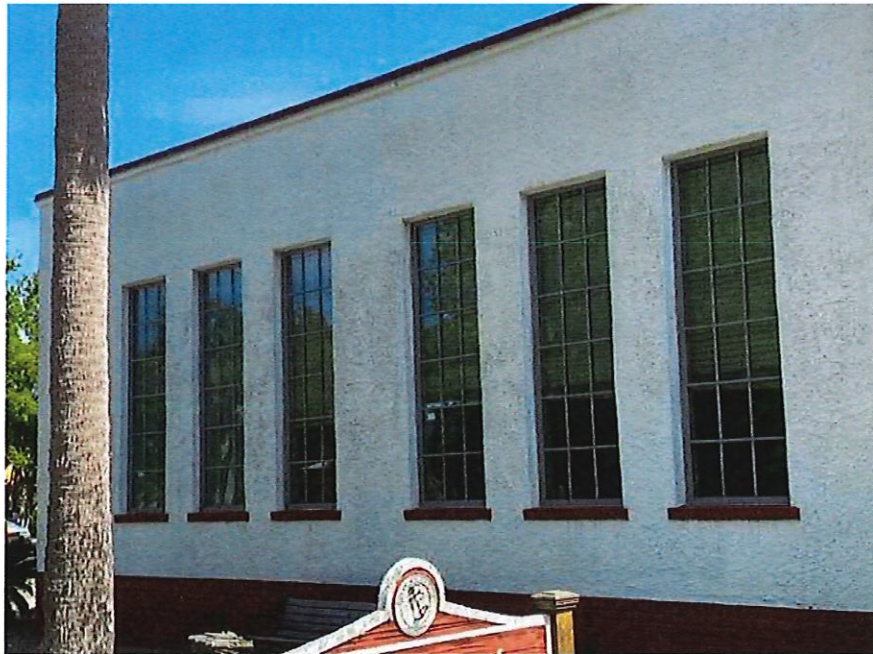
Algae damage.



Overview of facade.



Stress cracks in facade.



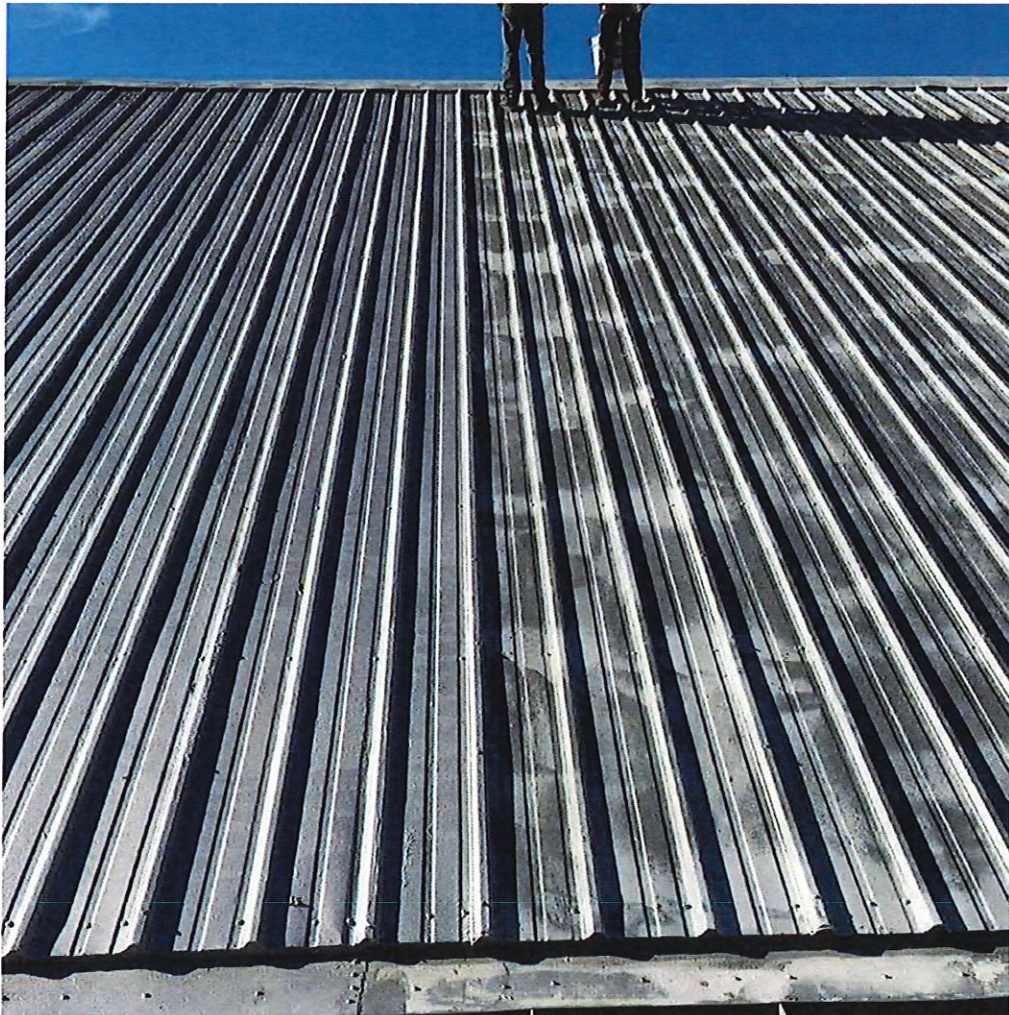
Overview of facade.



Stress cracks in facade.



Stress cracks in facade.



Alumanation 301

Product / Project Profile

General Information:

- Significantly lower overall cost
- Increased service life of roof
- Less work, smaller crew required = lower labor cost
- Quick, safer and easy application
- No tear off = no landfill = sustainability
- Environmentally friendly
- Process can be repeated to renew warranty
- Lower energy cost
- Minimize disruption
- Outstanding warranty protection

Photographs of Projects in Process:



Before



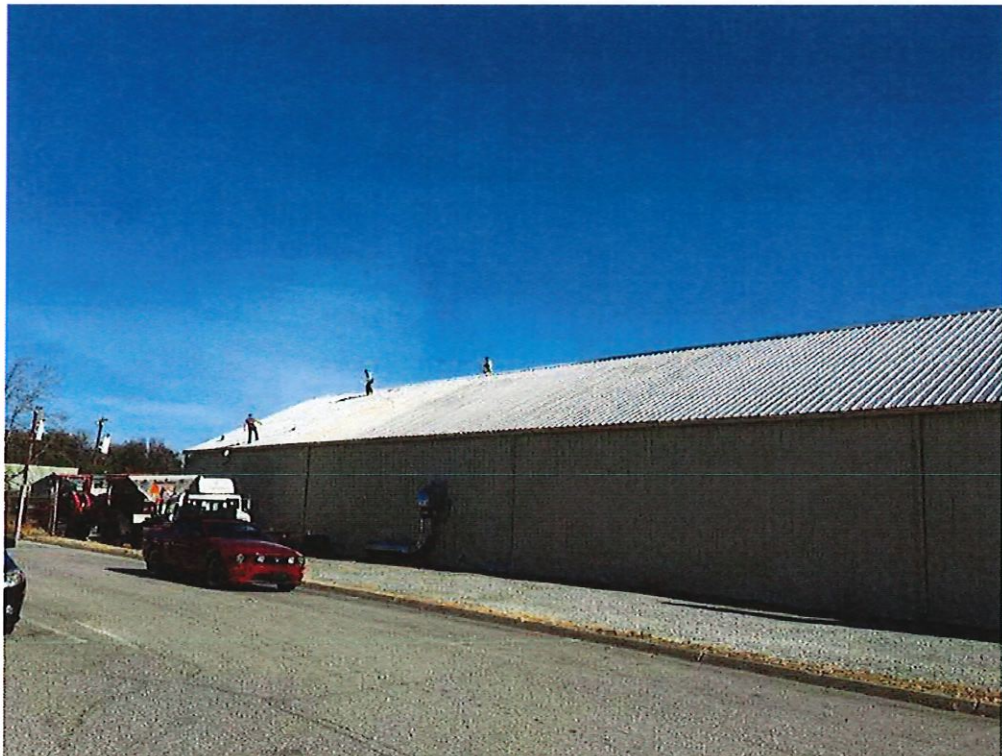
After



In Process



In Process



In Process



Completed



Completed



Completed

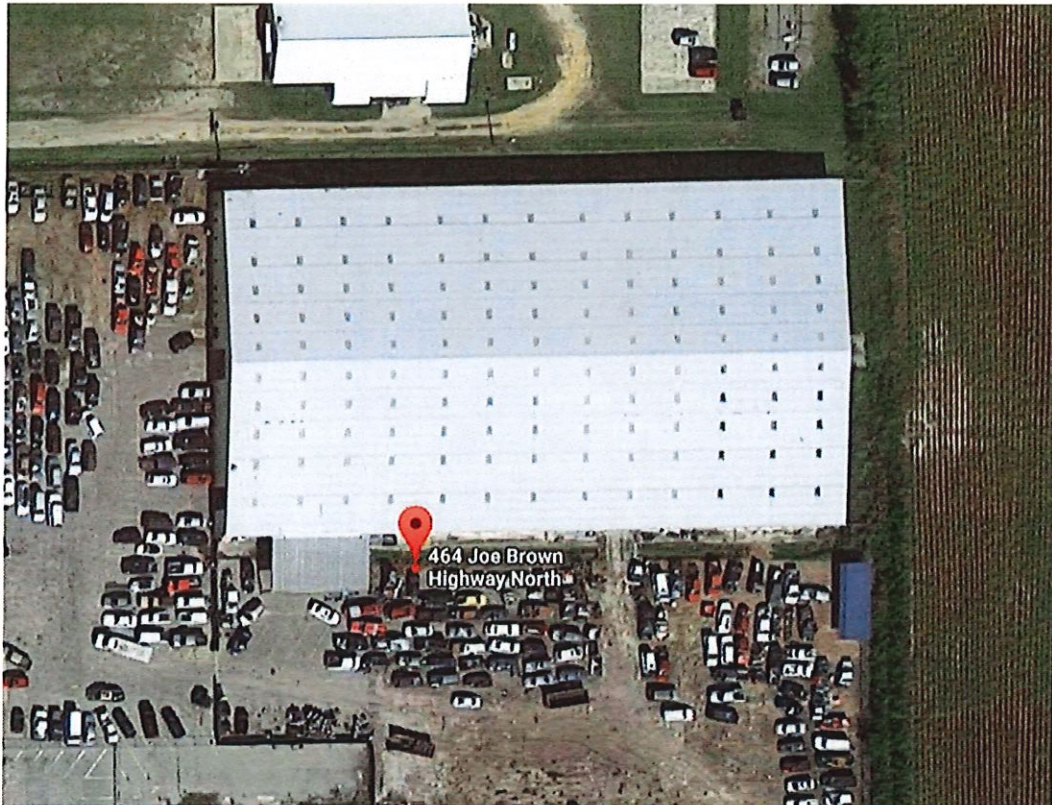


Completed

Photographs of Existing Projects:



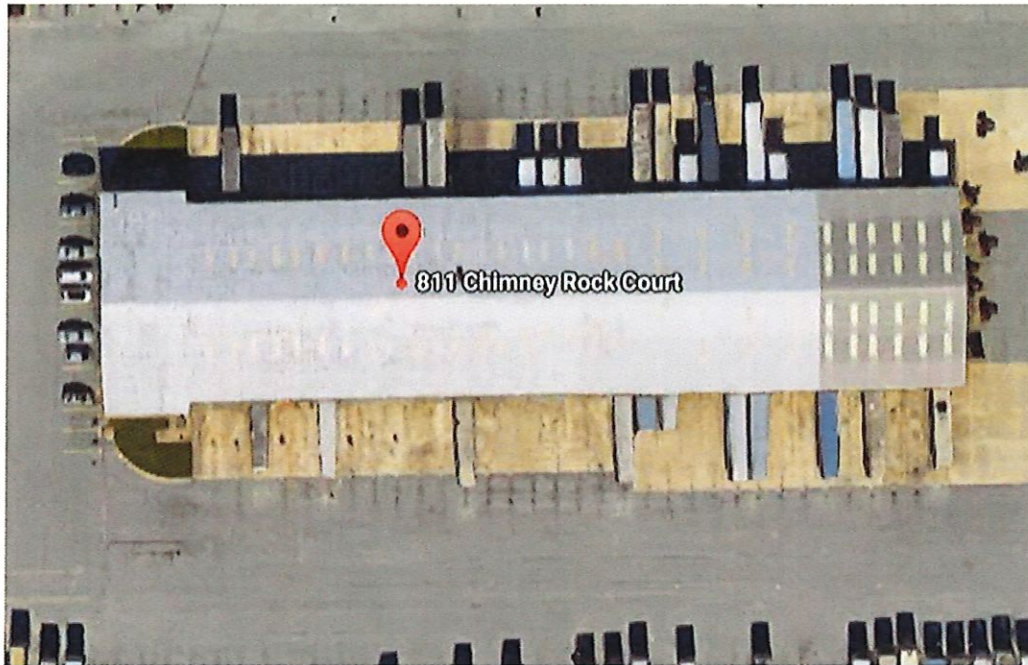
City of Greensboro – 2000



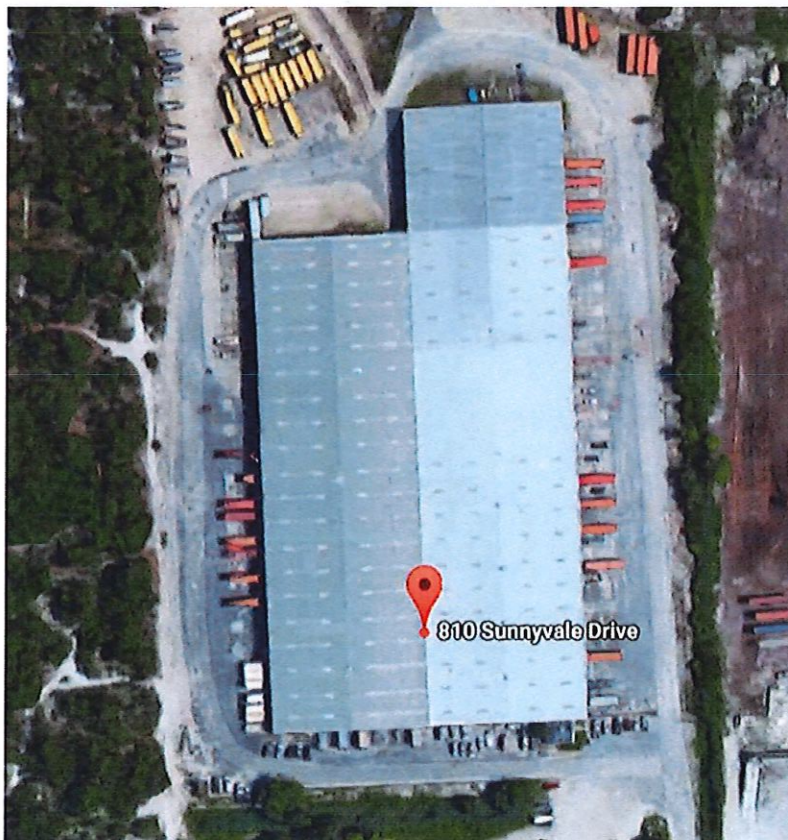
Flea Market, Chadbourn – 2000



Tri County Industries, Rocky Mount – 2001



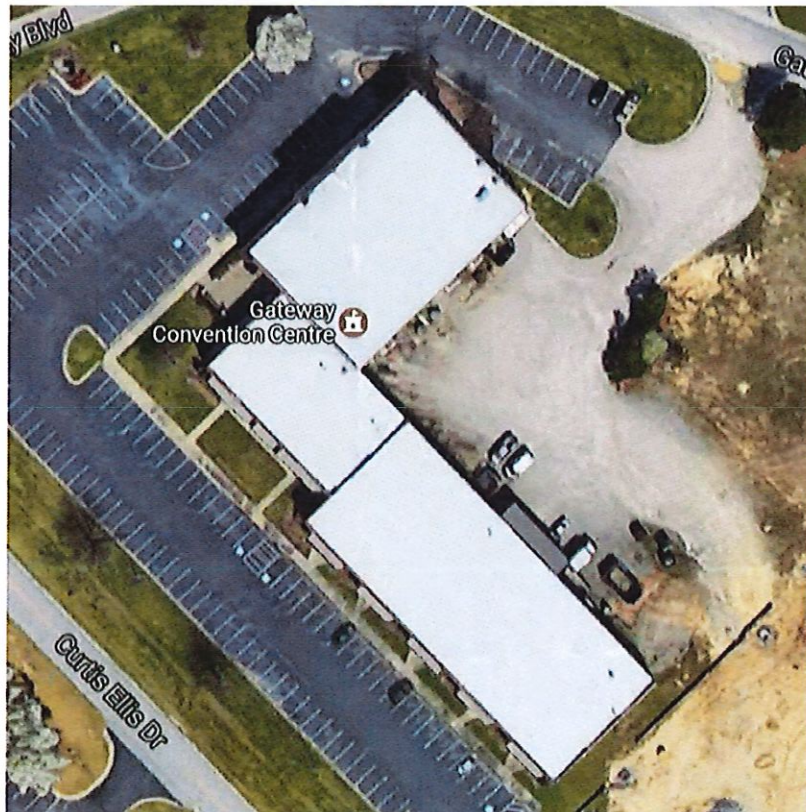
Wilson Trucking, Greensboro – 2002



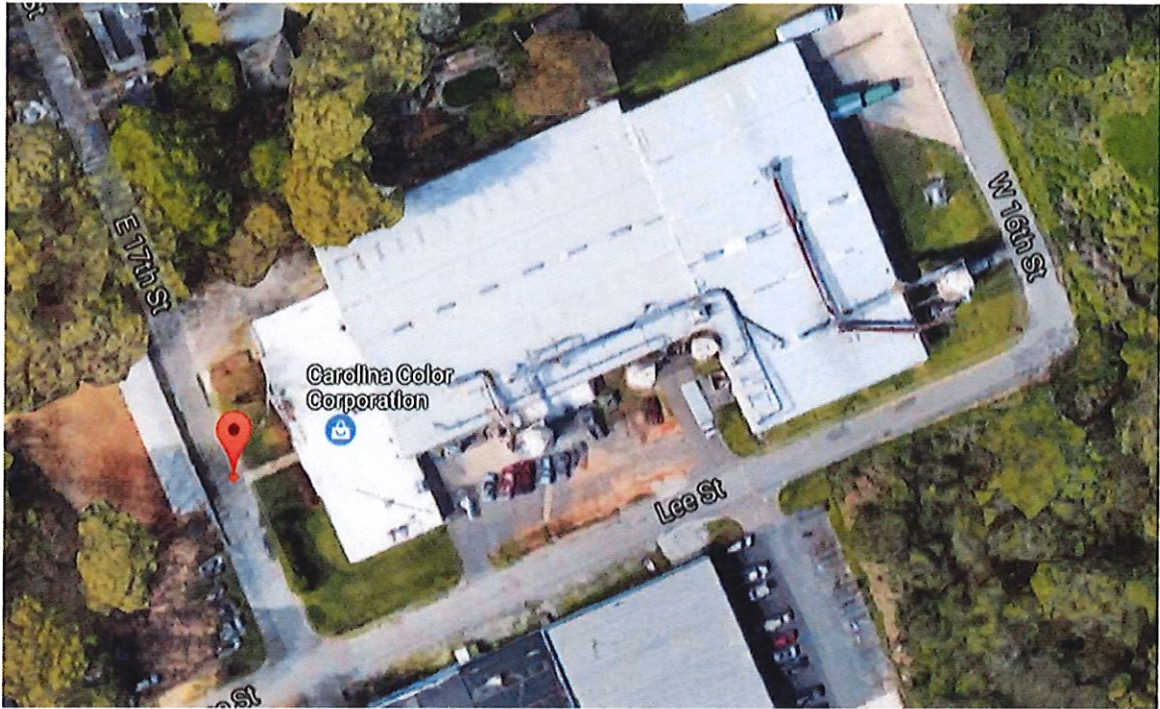
Cape Fear Warehouse, Wilmington – 2004



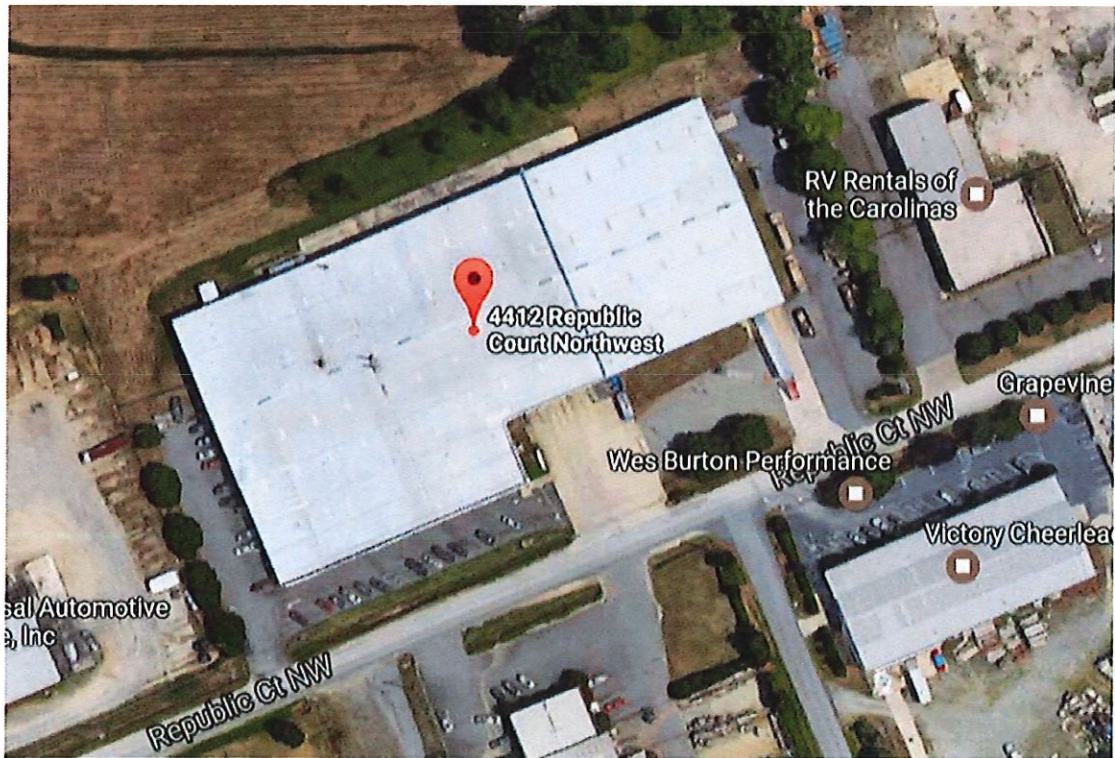
Air Gas, Wilmington – 2006



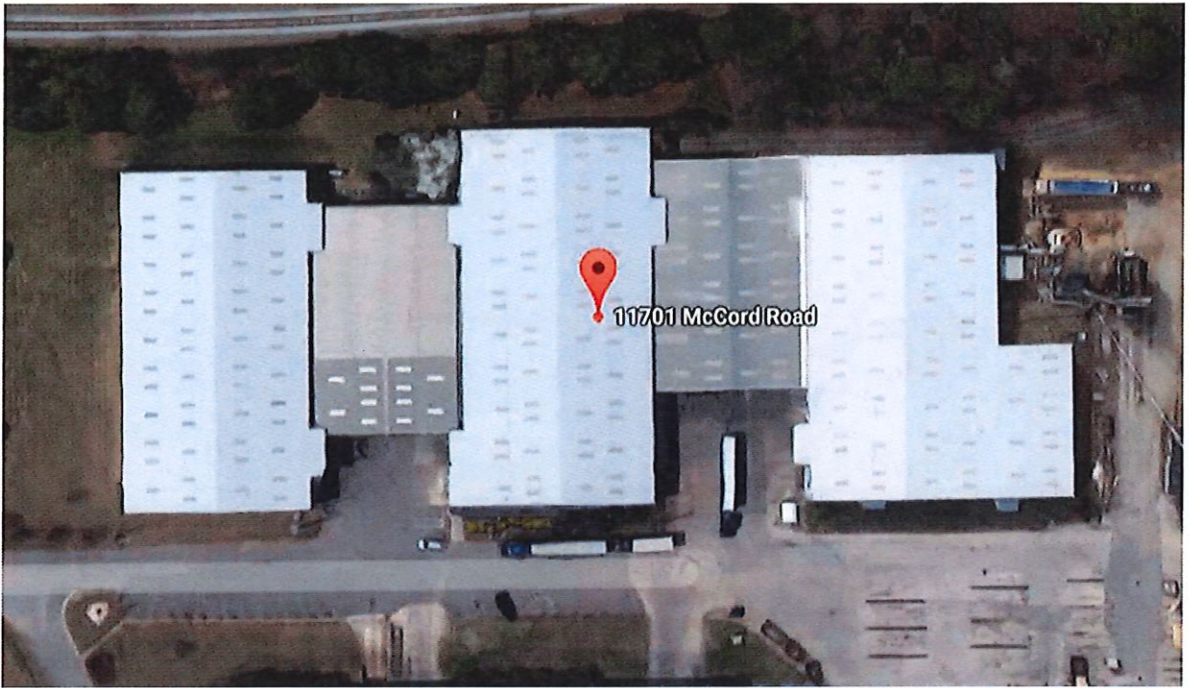
Gateway Convention Center, Rocky Mount - 2006



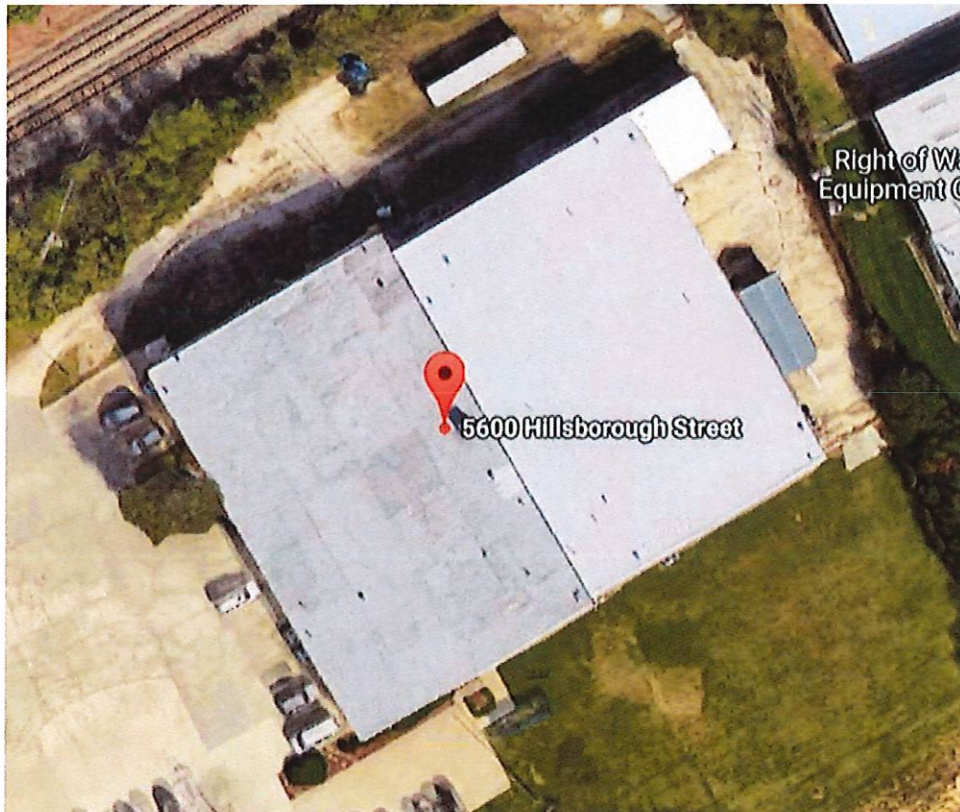
Carolina Color, Spencer – 2007



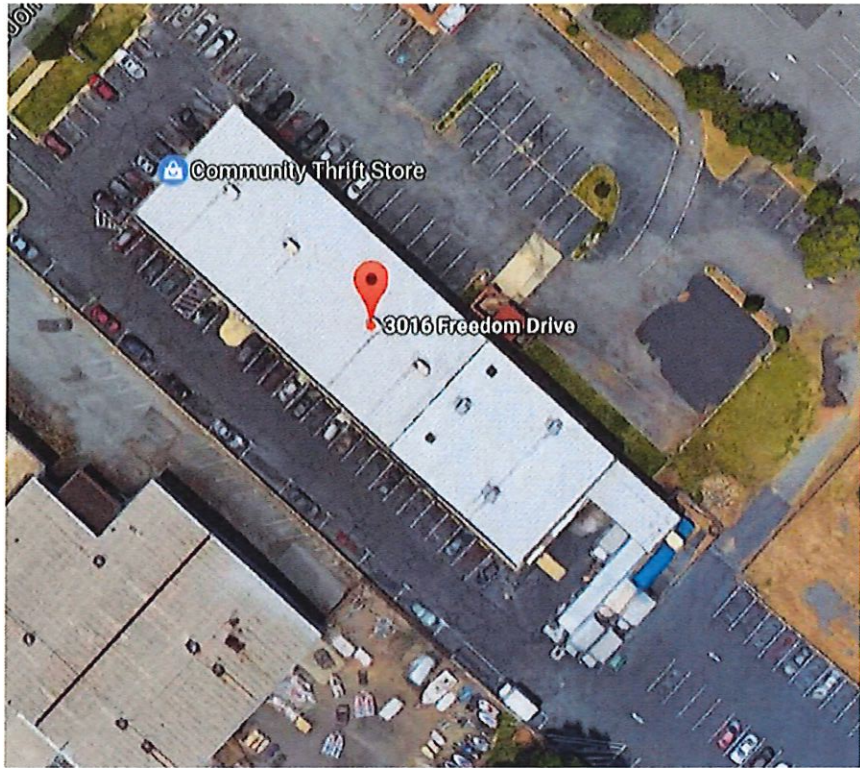
Technicon, Concord – 2007



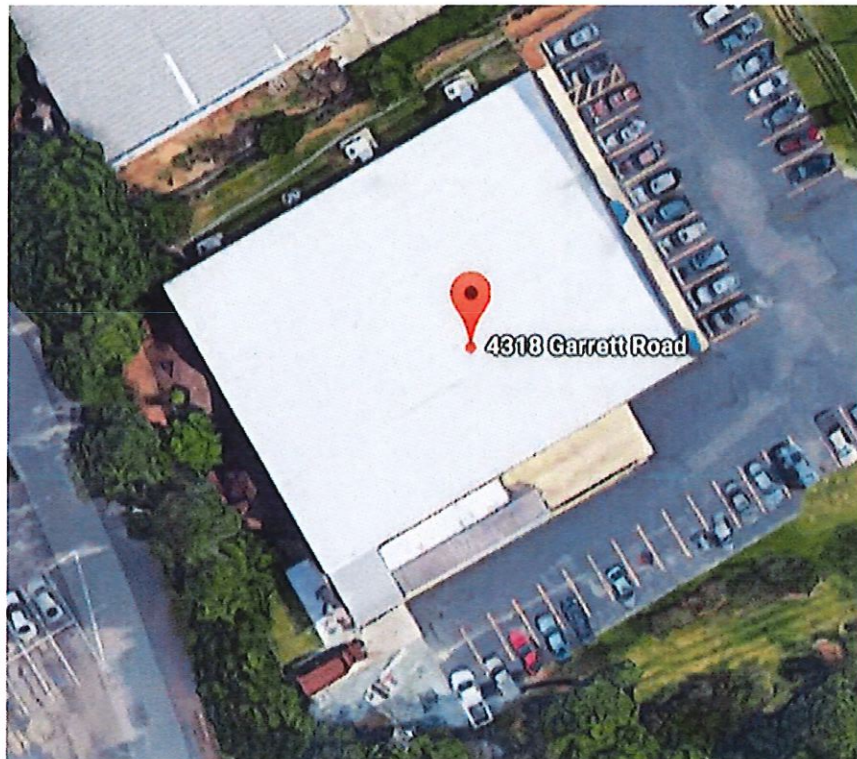
Huntersville Hardwoods, Huntersville – 2007



Soccer World, Raleigh – 2008



Community Thrift, Charlotte – 2008



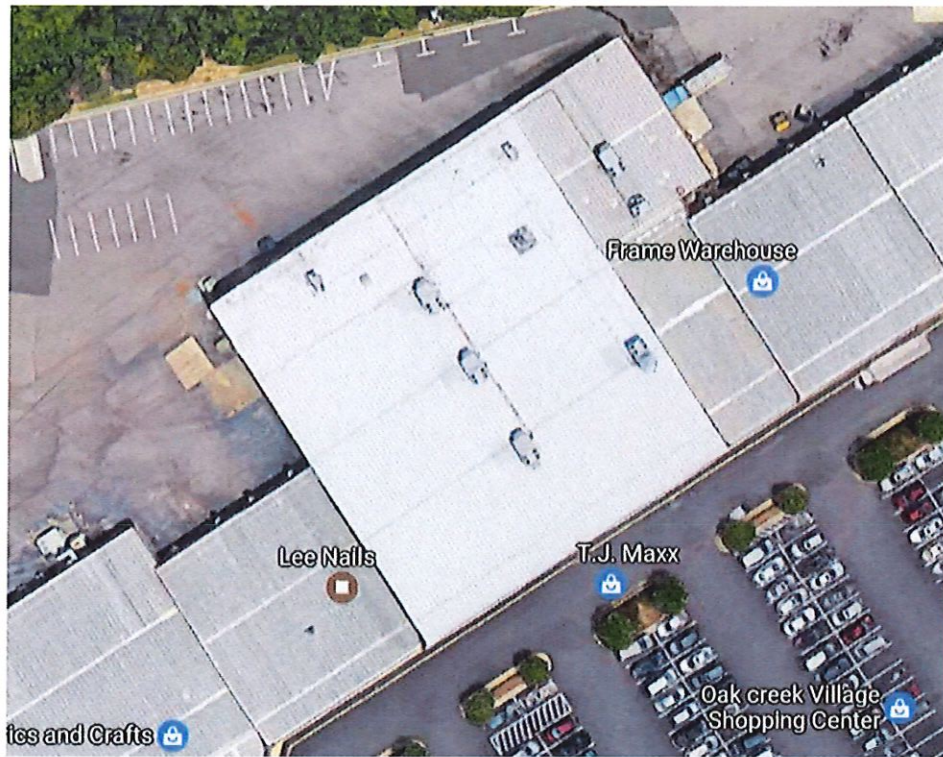
GCF, Raleigh – 2009



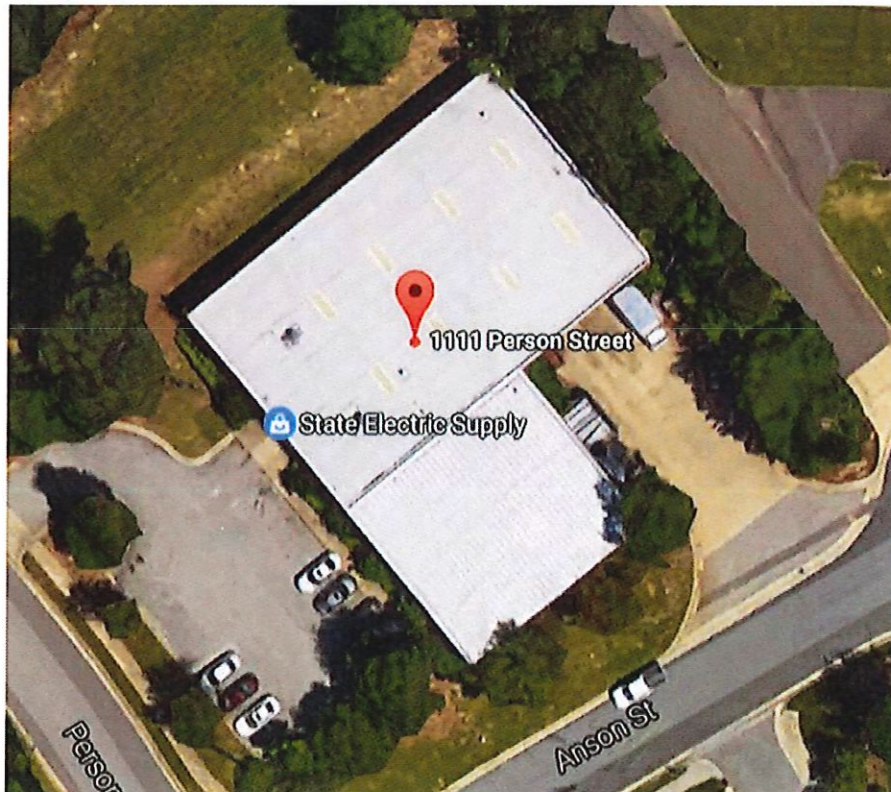
Piedmont Fire Protection, Raleigh – 2009



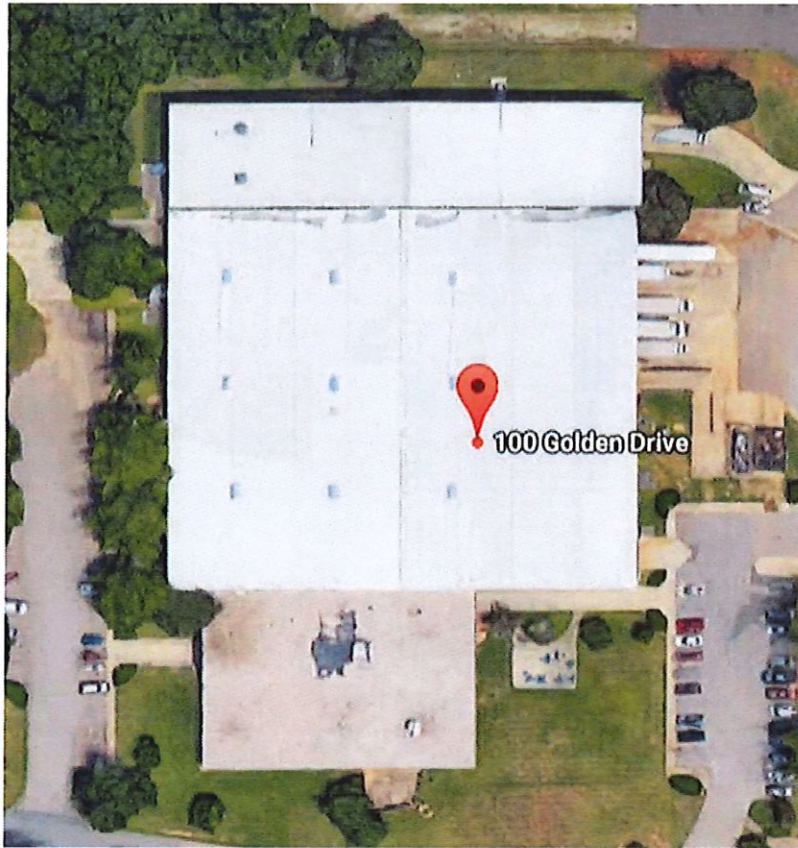
Davis Printing, Zebulon – 2009



T.J. Maxx, Raleigh – 2010



State Electric Supply, Raleigh - 2010



Duke Medical, Durham – 2011



Boral Brick, Salisbury – 2011



Solid Waste Services, Raleigh – 2012



Johnston County Livestock Arena, Smithfield - 2012

ALUMANATION® 301

THE BEST AND BRIGHTEST WAY TO
RESTORE NEW LIFE TO METAL ROOFS.



ALUMANATION 301[®]

NOT JUST A BETTER ALTERNATIVE, IT'S THE SMART CHOICE FOR CONTRACTORS.

It's only a matter of time for every metal roof—eventually water intrusion and rust will take their toll. How much of a toll is largely a matter of how well the roof is constructed and maintained in the first place.

If you want to give owners the best protection at the best value, while saving time and money, you need to make one choice: the Alumanation 301 system. The system is composed of Alumanation 301, a self-priming, reflective aluminum coating, and Geogard Seam Sealer for sealing seams, fasteners and penetrations.

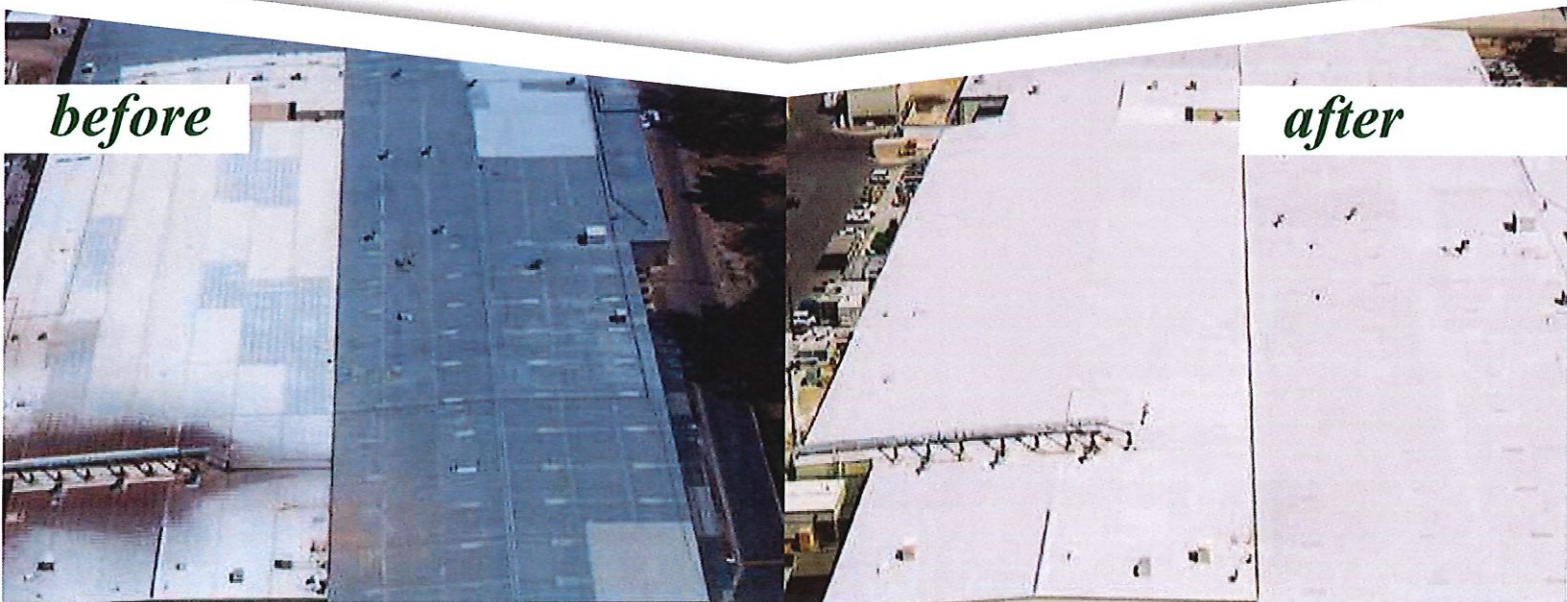
By selecting the Alumanation 301 system, you can offer the building owners a significantly less costly means of restoring their roof compared to the enormous expense of roof replacement. You and your crews can accomplish the restoration quickly, efficiently, using less labor, in less

time and with less disruption for the building owners.

BETTER PRODUCT MEANS BETTER PERFORMANCE.

Alumanation 301 uses a proprietary formula that has been setting the sustainable standard in metal roof protection for more than 60 years.

A high solids, asphalt-based, asbestos-free coating that uses unique fiber reinforcement technology, Alumanation 301 contains 15% metal—double the ASTM standard for premium aluminum roof coatings. The high metal content provides greater reflectivity, more durability, proven performance and longer life. The high aluminum content and short non-asbestos fibers translate into greater uniformity, less spray clogging and a more consistent coating application.



before

after

**MORE BANG FOR THE BUCK.
TODAY AND IN THE LONG RUN.**

In selecting a roof coating, longevity and reliability can make all the difference in the world. Under normal conditions, the Alumanation 301 system typically provides 12 to 15 years of superior protection before the need to recoat.

A GOOD REFLECTION ON YOU.

The Alumanation 301 system provides brighter and higher reflectivity than standard aluminum coatings, making it your best choice for metal, built-up or modified bitumen roof applications that need high reflectivity at an economical cost. Alumanation 301 can reflect as much as 65% of the sun's rays. Below-roof temperatures and energy costs can both drop dramatically. And since there's no tear-off, there is nothing to haul to the landfill.

APPLICATION IS FAST, SIMPLE & LESS AGITATING. LITERALLY.

After power washing, minimal surface prep and applying Geogard Seam Sealer where necessary, self-priming Alumanation 301 can be applied by spray, roller or brush in a single coat. The Alumanation 301 mixture remains suspended, so workers spend less time agitating, more time applying. Your crews get in and out quickly; your labor costs can go down dramatically.

**IMPRESSIVE PROTECTION,
IMPRESSIVE GUARANTEE.**

For metal roofs, waterproofing and rust protection is the name of the game. Even in the worst environments, the Alumanation 301 system diligently guards against rust and water intrusion. An incredible 12-year warranty reflects the Alumanation 301 system's outstanding performance and reliability.











RESTORATION — OR — REPLACEMENT?



ROOF RESTORATION: A HOST OF IMPRESSIVE BENEFITS

- Significantly lower overall cost
- Increased service life
- Less work, smaller crews, lower labor costs
- Quick and easy application
- Cold-application = safer, more productive workers
- No tear off; no landfill fees
- Cost effective over second roofing layer
- Restoration can usually be repeated
- Can help dramatically lower energy costs
- Minimize business disruption
- Environmentally friendly
- Outstanding warranty protection

THE RIGHT RESTORATION PRODUCT TO GET THE JOB DONE RIGHT.

		Built Up Roofs/ Modified Bitumen	Weathered Single Ply	Metal	Concrete	Foam	Walls
ALPHAGUARD		●	●		●		
ALUMANATION 301		●		●			
ECOLASTIC		●					
GEOGARD		●	●		●	●	
ICE		●	●			●	
ROCK-IT ADHESIVE		●					
SOLARGARD 6083		●	●	●	●	●	
SOLARGARD ACRYTHANE				●			
SOLARGARD HY-BUILD				●			●
TREMLASTIC		●					

ALUMANATION 301

ALUMANATION³⁰¹ SYSTEM SOLUTION

Step 1: Power wash

Step 2: Apply Geogard Seam Sealer

Step 3: Apply one-coat Alumanation 301

ALUMANATION 301 WARRANTY

But of course, the best product comes with the best warranty.

Tremco Incorporated has a long-standing commitment to making top-of-the-line products that consistently perform beyond expectations. We back that commitment up with comprehensive warranty protection. For Alumanation 301 customers, warranties are available for up to 12 years on material and labor.



Tremco Incorporated

3735 Green Road, Beachwood, OH 44122

U.S.: 800-551-7081

50 Beth Nealson Drive, Toronto, Ontario M4H 1M6

CA: 800-668-9879

www.rpmrepublic.com

ALUMANATION® 301

#301550 – 55 gallon drum

#301050 – 5 gallon pail

Premium reflective fibered aluminum coating

Description

This premium grade metallic pigmented, industrial maintenance coating is formulated from specially processed asphaltic liquids, non-drying oils, a proprietary blend of natural and synthetic fibers, and aluminum pigment. ALUMANATION 301 reflects heat, prevents corrosion, and protects against mild acid and alkali fumes on a variety of substrates, including metal, transite, built-up roofing and modified bitumen.

Uses

ALUMANATION 301 is a metallic pigmented coating used for the rustproofing and weatherproofing of metal roofs and sidewalls, and as a reflective coating for BUR and modified bitumen roof systems.

Advantages

The one-coat application without a primer makes it a very inexpensive and user-friendly product. ALUMANATION 301's aluminum finish is highly reflective; protecting the roof from harmful UV as well as keeping building cooling costs to a minimum.

ALUMANATION 301 is a solvent-based product that can be applied in colder temperatures than its water-based counterparts.

Limitations

Do not apply when air surface temperature is below 40°F or when rain is imminent. Not recommended for use over tar surfaces, slate, tile, wood, shingles, or where water ponds. Do not apply over newly installed asphalt built-up roofs without allowing the roof to weather a minimum 60-90 days.

Preparation

General: Remove all debris, dust, and dirt with a stiff broom or power cleaning equipment or by using high-pressure power wash (min. 2000 psi). All surfaces must be clean and dry.

If surface was previously coated, please contact the Republic Technical Department for surface preparation recommendations.

Metal: Rust and flaking or peeling paint shall be wire brushed, scraped, or pressure washed to ensure a sound surface. No priming is necessary because of the rust inhibiting oils in ALUMANATION 301. Seams, fasteners, and protrusions shall be repaired as needed. Refer to appropriate metal application specifications for additional information.

BUR / Modified Bitumen: Torn flashings, faulty copings, parapet walls, large blisters, and surface breaks shall be repaired using GEOGARD SEAM SEALER and PERMAFAB roofing fabric. Refer to appropriate BUR / Modified Bitumen application specifications for additional information.

Application

ALUMANATION 301 can be applied by brush, roller, or spray gun to specified coverage rates.

Spray Equipment Recommendation

Pumps: Graco King 45:1, Graco Bulldog 30:1 or gas powered equivalents. Graco GH733, HydraMax 350 or GMax 7900 or other manufacturers equivalents.

Hose/Pressure: 50–300 length (depending on spray rig pressure). When using hoses longer than 100 use the next larger hose ID every 50. Every 50 of hose will reduce the spray pressure of the rig by 10% at the gun tip. i.e. 300 hose – 3/4" (50/100) to 5/8" (50/100) to 1/2" (50/100) to 3/8" (50)

Good results are generally obtained @ 2000–3000 psi at spray tip.

Gun: Graco Contractor Gun, Graco Contractor FTx gun, Graco Silver Plus or equivalent. (Tip extrusions or pole guns can be used)

TECHNICAL DATA

Weight per Gallon (ASTM D 1475)	8.8 ± 0.2 lbs.
Specific Gravity (ASTM D 562)	1.00 ± 0.2
Solids (% by Weight)	61% ± 1%
Solids (% by Volume)	47% ± 1%
Viscosity	126 ± 2 K.U.
Metallic Content (ASTM D 2824)	Min. 15%
Flexibility @ 32°F (ASTM D 1737)	Passes 1/4" diameter mandrel bend
Dry Time (ASTM D 1640)	24 hours
Flashpoint (ASTM D 3278)	105°F
Reflectance (ASTM C 1549-02)	>60
Clean Up	Mineral spirits

COVERAGE

Metal	2 gal./100 sq. ft.
Smooth Built-Up/Modified Bitumen Roofing	2 1/2 gal./100 sq. ft.

The surface dictates the actual coverage. The amounts shown are intended as minimum application information. Over corrugated and irregular metal surfaces, allow for additional surface area by multiplying square feet by 1.15 minimum.



REPUBLIC
RESTORATION SYSTEMS

TREMCO

ALUMANATION® 301

Tip Sizes:

Fan Width (in)	.039	.041	.043	.045	.047	.049
10"-12"	539	541	543	545	547	549
12"-14"	639	641	643	645	647	649
14"-16"	739	741	743		747	749
16"-18"	839	841	843		847	
Flow Rate	1.60 gpm	1.80 gpm	1.98 gpm	2.17 gpm	2.37 gpm	2.58 gpm

- Graco Heavy - Duty RAC Switch tips (GHDXXX)

Maintenance

It is recommended that the coating application be checked on a regular schedule with additional inspections after the system has been exposed to severe conditions. Recoating or small area touch up can be made at any time by following recommended application procedures.

Technical Services

Technical advice or service on suitability of material for specific application and end-use requirements is available from the manufacturer. Refer to label and Material Safety Data Sheet (MSDS) for precautionary information.



Tremco Incorporated
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Before



After



Before



After



Before



After (Only Front Wall Was Included in Scope)



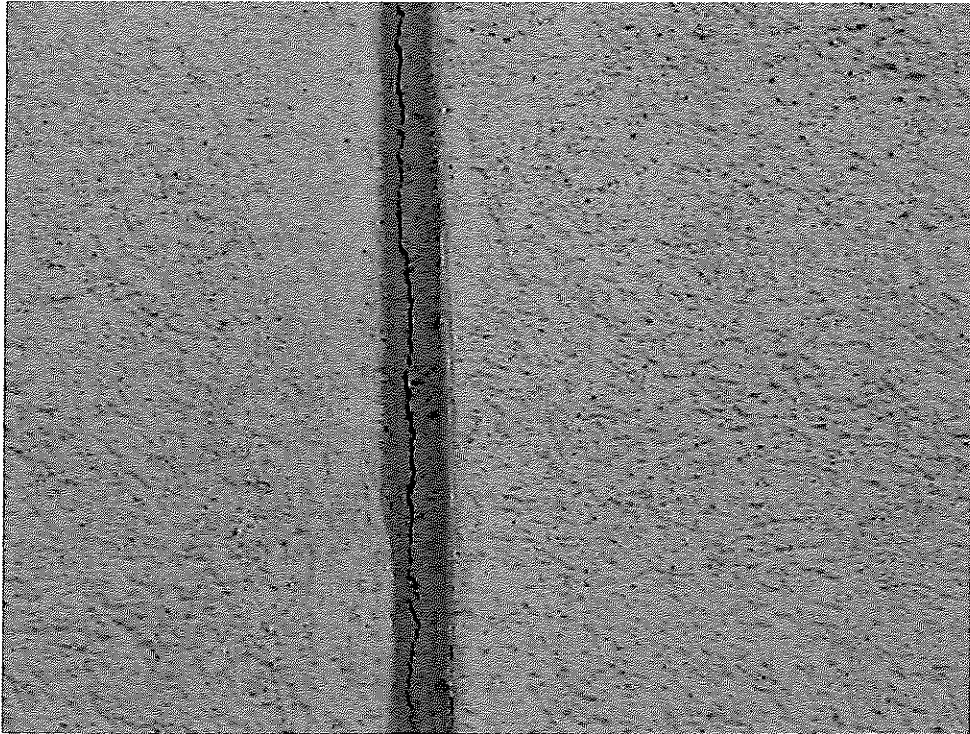
Before



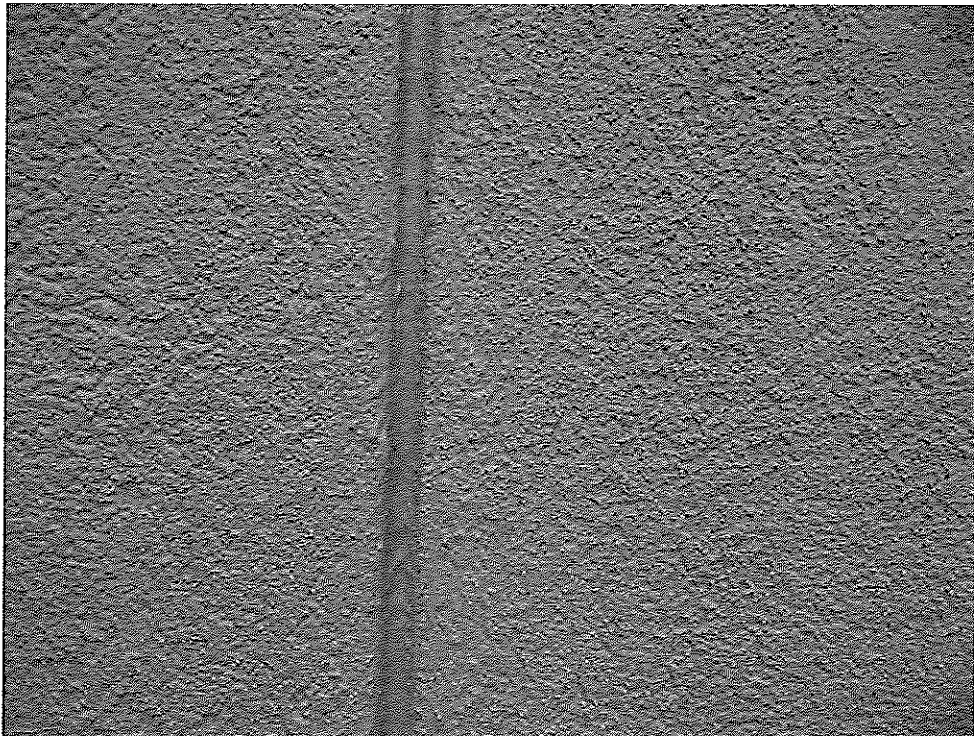
After



Before



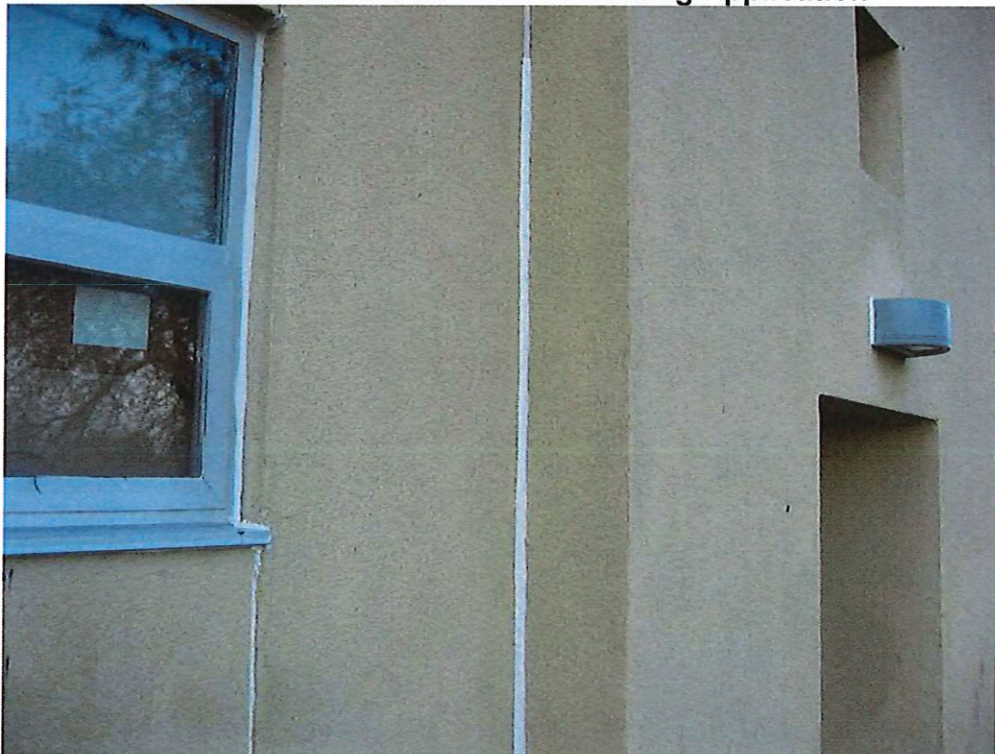
After



Damaged EIFS Patched Prior to Coating Application



Relief Joints Caulked Prior to Coating Application



Prepared Wall Surface is Primed



Two Coats of Breathable Acrylic Coating Applied



MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD TUESDAY,
MAY 4, 2021, 5:00 PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Pro-Tem Brenda Ash Travis Wade, City Manager
Commissioner Anita Grove Leo Bebeau, Finance Director
Commissioner Despina George Dan Hartman, Attorney
Commissioner Adriane Elliott

ABSENT: Mayor Kevin Begos Deborah Guillotte, City Clerk

CALL TO ORDER

Mayor Pro-Tem Ash called the meeting to order at 5:00 pm and gave the invocation followed by the Pledge of Allegiance.

CITY MANAGER EVALUATION OF FIRST YEAR PERFORMANCE

Each Commissioner reviewed City Manager Wade's performance for his first year's evaluation at the City, discussing his strengths and weaknesses. The Commission feels that Mr. Wade has done a great job and encourages him to continue to always work for the good of the City and its citizens.

ADJOURNMENT

There being no further business meeting adjourned.

Brenda Ash, Mayor Pro-Tem

Deborah Guillotte, City Clerk

MINUTES OF THE REGULAR MEETING OF THE APALACHICOLA CITY COMMISSION HELD
TUESDAY, JUNE 8, 2021, 6:00 PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Pro-Tem Brenda Ash Travis Wade, City Manager
Commissioner Anita Grove Deborah Guillotte, City Clerk
Commissioner Despina George Leo Bebeau, Finance Director
Commissioner Adriane Elliott Dan Hartman, Attorney

CALL TO ORDER

Mayor Pro-Tem Ash called the meeting to order and gave the Invocation, followed by the Pledge of Allegiance.

AGENDA ADOPTION

Commissioner George made a motion to approve the Agenda. Mr. Wade stated that the May 4, 2021, Special Meeting minutes were not included in the Agenda.

Commissioner George amended the motion to remove the adoption of the May 4, 2021, Special Meeting minutes. Commissioner Elliott seconded and the motion carried 4-0.

UNFINISHED BUSINESS

1. ELECTRIC VEHICLE CHARGER RELOCATION (DUKE ENERGY)

Mr. Wade stated that Duke Energy would like to remove the 50 watt electric vehicle charger on Commerce by the Chamber of Commerce, and put two 100 watt chargers at the public parking lot on Market Street across from Veterans Memorial Statute Park.

Commissioner Grove made a motion to relocate the Commerce Street electric vehicle charger station to the City's public parking lot across from Veteran's Memorial Park. Commissioner George seconded and the motion carried 4-0.

UNFINISHED BUSINESS

2. PROPOSED BATTERY PARK ORDINANCE 2021-03

Commissioner Elliott reviewed proposed changes. Fee Schedule rates discussed. Mr. Bebeau stated he liked the idea of the boat rates being listed in the budget fee schedule, which makes it easy to add items at any time; he also wants to add pesticides and herbicides not to be used around the boat area, and inserted into the Ordinance. Attorney Hartman will make corrections as discussed.

NEW BUSINESS

1. ORDINANCE 2021-02 FENCES - FIRST READING

Attorney Hartman read Ordinance 2021-02 by title:

AN ORDINANCE OF THE CITY OF APALACHICOLA, FLORIDA, PROVIDING FOR THE AMENDMENT OF PART II, SUBPART B, CHAPTER 111, ARTICLE III, DIVISION 4, SECTION 111-288 OF ORDINANCE NO.:(S) 2016-01, 2017-07 AND 2018-02; SUPPLEMENTARY REGULATIONS; PROVIDING FOR PURPOSE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Grove made a motion to approve and proceed with the adoption process of Ordinance 2021-02. Commissioner George seconded and the motion carried 3-1. Commissioner Elliott opposed.

NEW BUSINESS

2. RESOLUTION 2021-07 - FDOT JOHN GORRIE BRIDGE RIGHT-OF-WAY LEASE

Attorney Hartman read Resolution 2021-07 in its entirety:

A RESOLUTION OF THE CITY COMMISSION MEMBERS OF THE CITY OF APALACHICOLA, FLORIDA, AUTHORIZING THE MAYOR OR CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE RIGHT-OF-WAY UNDER THE JOHN GORRIE BRIDGE; PROVIDING FINDINGS; APPROVING THE LEASE; AND PROVIDING AN EFFECTIVE DATE.

Commissioner George made a motion to adopt Resolution 2021-07, authorizing the Mayor or City Manager to execute the Lease Agreement with the State DOT for right-of-way under the John Gorrie Bridge. Commissioner Elliott seconded and the motion carried 4-0.

NEW BUSINESS

3. RESOLUTION 2021-08 - MAYOR BEGOS' ABSENCES DUE TO ILLNESS

Attorney Hartman read Resolution 2021-08 in its entirety:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA, EXCUSING MAYOR KEVIN BEGOS FROM THE REGULAR SCHEDULED CITY COMMISSION MEETINGS ON MAY 4, 2021 AND JUNE 8, 2021; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Elliott made a motion to adopt Resolution 2021-08, excusing Mayor Begos from the May 4, 2021 and June 8, 2021 meetings. Mayor Pro-Tem Ash seconded. The motion died for lack of majority.

PUBLIC COMMENT

Public comments consisted of: minutes not being updated on the City's website.

MAYOR AND COMMISSIONER COMMENTS

1. Update on Consent Orders and Our Response – Mayor – to be placed on July agenda
2. Training Needs (Staff and Manager) – Mayor – to be placed on July agenda
3. Budget Suggestion – Additional FT Employees - Commissioner Elliott suggests we hire a part-time harbor master for Battery Park Marina for at least one-year, and proceed from there to see if it would work into full time.
Mr. Bebeau will be recommending numerous additional staff needed in departments.
Workshop dates will be published to the Commission in a preliminary schedule next week.
4. Chris Holley's Role – to be presented at the July Agenda

Mayor and Commissioner discussed the following: 1) American Rescue Plan Grant and future meeting; and 2) garbage contract update – have a company handle our RFP for this project – there has been a 90 day extension thru September 30th of current contract.

CITY MANAGER COMMUNICATIONS

1. Surplus Auction Update – Mr. Wade stated all large equipment and vehicles were sold for a total of approximately \$50,000. The Trolley didn't make the auction due to a title issue.
2. Denton Cove Update – Mr. Wade stated Denton Cove received building permit, W&S permit, and have started construction. Commissioner George is concerned with the dirt that is being stored on the property, if they are in compliance with the Land Development Code, fill being brought in, and the construction site being expanded on other properties.

ATTORNEY DAN HARTMAN COMMUNICATIONS

FINANCE DIRECTOR LEO BEBEAU COMMUNICATIONS

Mr. Bebeau stated that the Avenue "G" Project is under a commitment that the concrete will be complete by June 30th. Lafayette Park Pier will also be more than 99% complete by June 30th. In a response to a question by Mayor Pro-Tem Ash, Mr. Bebeau stated that our engineering firm was responsible for the design of this project, and the project was not properly surveyed or supervised correctly. We are still working on how this issue happened, and we do not have a resolution at this time.

1. Fire Hydrant Update – Mr. Bebeau gave an update on the DEP Agreement to allow 30 fire hydrant replacements for in-kind satisfaction, for outstanding fines in about \$60,000. Phase 1 – will be for 30 fire hydrants, and this will include the eight (8) crucial fire hydrants.
2. Grant Update – 1) No SCOP funding for repair of Commerce Street; study for water infiltration; or pipeline; 2) CDBG-DR Hometown Revitalization virtual site visit for Riverfront and the Hill projects went great, are moving forward; 3) CDBG-DR Infrastructure project moving forward– will publish RFP for the principal engineer; 4) HMGP Applications: a) Vacuum Station on Market St; b) lower water street storm infrastructure project; and c) backup generators for

the Police Station and City Hall; 5) Electric Generator for City Hall, being relocated to the area where Water and Sewer Department has their office at the old High School, due to the 750 gallon diesel fuel tank being outside of the Project Impact and Head Start programs; 6) AARP – Triple ECC for improvements to the outside area Holy family; 7) National Parks Service projects moving forward; 8) Raney House and replacement of the Informational Marker Signage grants submitted; 9) NEH grant for the HCA to obtain funding; and 10) Battery Park – on hold and they will make final decision by December 17th about the sawfish habitat, in reference to the decisions on the V Pier.

3. Seawall Update- Dewberry is completing the revised drawing, so we can put out the RFQ and proceed.

American Rescue Plan Grant Application - The City will be directly making application to the DEM in Tallahassee, and will be funded up to 50% of the allocation, current chart is for \$995,000, with one year to spend on projects allowed. If correctly spent, we will then get funded one more cycle for the same amount of money.

BRIC funding – \$100,000,000 billion this year for infrastructure.

CDBG Mitigation – Suggestions due July 9th, with a November 1st submission date, and this is for \$47,000,000, and this grant can be stretched out for a 12 year period.

4. Financial – Statement of Revenues – The City has exceeded most areas of budget revenues. Mr. Bebeau reviewed Budget report. A Florida League of Cities representative visited each of our buildings to make sure that the City will be better insured, without being over insured.

CONSENT AGENDA

A. Meeting Minutes Adoption – May 4, 2021 Special Meeting; May 4, 2021 Regular Meeting; May 18, 2021 Special Meeting -3:00pm; May 18, 2021 Special Meeting – 4:00pm; and May 25, 2021 Special Meeting Minutes

B. Planning & Zoning – May 10 2021

Commissioner Elliott made a motion to approve the Consent Agenda with the removal of the May 4, 2021, Special Meeting minutes. Commissioner George seconded for discussion on corrections to minutes. Attorney Hartman reviewed the editing of minute corrections. Motion carried 1-3. Opposed Mayor Pro-Tem Ash, Commissioners George and Grove.

Commissioner George made a motion to remove the May 25, 2021, Special Meeting Minutes from the Consent Agenda. Commissioner Grove seconded and the motion carried 4-0.

Commissioner Elliott made a motion to approve the May 10, 2021, P&Z minutes. Commissioner George seconded and the motion carried 4-0.

Commissioner George made a motion to amend the May 25, 2021, Special Meeting Minutes for the record of the vote. The vote to oppose should have been Commissioner George, instead of Commissioner Grove. Commissioner Grove seconded and the motion carried 4-0.

Commissioner Elliott made a motion to approve the May 4, 2021 Regular Meeting; May 18, 2021 Special Meeting - 3pm; and May 18, 2021 Special Meeting – 4pm Minutes. Commissioner George seconded and the motion carried 4-0.

DEPARTMENT REPORTS

ADJOURNMENT

With no further business, Commissioner Elliott made a motion to adjourn the meeting. Commissioner George seconded and the motion carried 4-0.

Brenda Ash, Mayor Pro-Tem

Deborah Guillotte, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD THURSDAY, JUNE 24, 2021, 4:30PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Pro Tem Brenda Ash Travis Wade, City Manager
Commissioner Anita Grove Janelle C. Paul, Deputy Clerk
Commissioner Despina George Leo Bebeau, Finance Director
Commissioner Adriane Elliott Dan Hartman, Attorney

CALL TO ORDER

Mayor Pro-Tem Ash called the meeting to order and gave the Invocation, followed by the Pledge of Allegiance.

ELECTION PROCLAMATION

Attorney Dan Hartman read the Mayor's Election Proclamation.

Commissioner Anita Grove made a motion to approve the Mayoral Election Proclamation. Commissioner Despina George seconded and the motion carried 4-0.

NOMINATION AND ACTION TO FILL COMMISSION VACANCY(S)

Commissioner George made a motion to appoint Brenda Ash as Mayor, to fill the Mayor vacancy. Commissioner Grove seconded and the motion carried 3-0. Commissioner Ash, acting Mayor Pro-Tem recused herself from the vote.

Attorney Hartman swore Mayor Ash into her new position.

Mayor Brenda Ash thanked the Commissioners, and asked for a motion to have a plaque and proclamation made in honor of Mayor Kevin Begos, to present at the July meeting.

Commissioner Grove made a motion to have a plaque and proclamation honoring Mayor Begos. Commissioner George seconded and the motion carried 4-0.

Manager Travis Wade gave the nominations of D. T. Simmons, Tami Ray-Hutchinson and Allen Pierce for Commissioner, saying they had agreed to fulfill the Commission office.

Commissioner George made a motion to appoint Tami Ray-Hutchinson as Commissioner to fill the commission vacancy. Commissioner Elliott seconded and the motion carried 4-0.

Attorney Hartman made mention of a written oath process for the swearing in of Commissioner Ray-Hutchinson. He will leave this with Manager Wade.

ADJOURNMENT

With no further business, Commissioner Elliott made a motion to adjourn the meeting. Commissioner George seconded and the motion carried 4-0.

Brenda Ash, Mayor

Janelle C. Paul, Deputy Clerk

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
REGULAR MEETING
MONDAY, June 14th, 2021
Community Center/ City Hall -1 Bay Avenue
Agenda

Regular Meeting: 6:00 pm

**Attendance: Al Ingle, Joe Taylor, Jim Bachrach, Elizabeth Milliken, Bobby Miller, Richard
Richard Dagenhart.**

1. Approval of May 10th, 2021 regular meeting minutes.

Motion to Approve by Jim Bachrach; 2nd by Elizabeth Milliken. Motion Carries.

2. Review, Discussion and Decision for Holiness Church Special Exception. **(Historic District) (R-1) @ 120 Ave I**, Block 72, Lots 6-7. For Holiness Church-Owner; Contractor: Warren Construction.

Motion to Approve by Jim Bachrach; 2nd by Bobby Miller. Motion Carries.

3. Review Discussion and Decision for Carquest Sign. **(C-3) @ 230 US 98**. Block 4, Lots 4-7. For Carquest-Owner; Contractor: Munn Enterprises

Motion to Approve by Jim Bachrach; 2nd by Elizabeth Milliken. Motion Carries.

4. Review, Discussion and Decision for Re-Plat. **(Historic District) (R-1) @ 54 15th**, Block 97, Lots 3-4. For Robert Oakes-Owner; N/A

Motion to Approve by Jim Bachrach; 2nd by Bobby Miller. Motion Carries.

5. Review Discussion and Decision for Swimming Pool. **(Historic District) (R-1) @ 139 Bay Ave**. Block 46, Lots 1-5. For Thorpe McKenzie.-Owner; Contractor: Byrd's Construction

Motion to Approve by Bobby Miller; 2nd by Jim Bachrach. Motion Carries

6. Review, Discussion and Decision for Driveway. **(Historic District) (R-1) @ 87 Ave D**. Block 23, Lot 9-10. For Charles Hart-Owner; Contractor: Jason White Construction

Motion to Table by Jim Bachrach; 2nd by Elizabeth Milliken.

Not clear; need more detail-calculations, pervious pavers?

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
REGULAR MEETING
MONDAY, June 14th, 2021
Community Center/ City Hall -1 Bay Avenue
Agenda

7. Review, Discussion and Decision for Shed. **(R-2) @ 180 Fred Meyer.** Block 246, Lots 10-15.
For Johnny McLaurin -Owner; Contractor: Self
Motion to Approve by Bobby Miller; 2nd by Joe Taylor. Motion Carries.
8. Review, Discussion and Decision for Detached Garage. **(Historic District) (O/R) @ 189 Ave E.** Block 99, Lots 1&2. For Phil Fuerschbach-Owner; Contractor: Self
Motion to Approve by Jim Bachrach; 2nd by Joe Taylor. Motion Carries.
9. Review, Discussion and Decision for Mobile Home. **(R-3) @ Block 217, Lots 13 & 14.** For Michael Shuler -Owner; Contractor: Ironwood Homes
Motion to Approve by Bobby Miller; 2nd by Richard Dagenhart. Motion Carries.
10. Review, Discussion and Decision for Mobile Home. **(Historic District) (R-3) @ Block 217, Lots 15 & 16.** For Michael Shuler; Contractor: Ironwood Homes
Motion to Approve by Bobby Miller; 2nd by Richard Dagenhart. Motion Carries.
11. Review, Discussion and Decision for Decks & Fences. **(Historic District) (R-1) @ 228, 230, 232, 236 8th St.** Block 165. Glenn Coxwell-Owner; Contractor- Self.
Motion to Approve by Jim Bachrach; 2nd by Joe Taylor. Motion Carries.
12. Review, Discussion and Decision for New Residence. **(Historic District) (R-1) @ Block 7, Lot 7.** For Neil/Catherine Carlton-Owner; Contractor-Construct Group SE
Motion to Approve by Bobby Miller; 2nd by Joe Taylor.
(Richard Dagenhart-opposed) Motion Carries.
13. Review, Discussion and Decision for New Residence. **(Historic District) (R-1) @ 72 13th St.** Block 86, Lot 3. For Dwight/Sheree Van Lierop-Owner; Contractor- America's Home Place
Motion to Approve by Bobby Miller; 2nd by Elizabeth Milliken.
(Richard Dagenhart-opposed) Motion Carries.

CITY OF APALACHICOLA
PLANNING & ZONING BOARD
REGULAR MEETING
MONDAY, June14th, 2021
Community Center/ City Hall -1 Bay Avenue
Agenda

Other/New Business:

**Anita Grove Request: City Manager attend next Planning & Zoning Meeting to give
Update regarding Right-of-Way use plans.**

Motion for Sign Workshop regarding Lighting & Size by Bobby Miller; 2nd by Joe Taylor.

Dan Hartman will make request to City Commission.

Motion to Adjourn by Bobby Miller; 2nd by Jim Bachrach

Al Ingle, Chairman

CITY OF APALACHICOLA
ADMINISTRATION DEPARTMENT
JUNE 2021

- Updated meeting calendar on website
- Complete all quarterly Payroll Reports.
- Payroll Quick Books Program
- Finance Clerk posted revenues and expenses
- Assist staff with tree applications, utility bill issues
- Staff assisted with Cemetery, utility bills, garbage, permitting issues, city property rentals and other miscellaneous duties
- Billing Clerk assists the City Manager and City Clerk as needed, works front office with water bill collections, cemetery lot sales, assists water and sewer department as needed
- Completed tasks as assigned by the City Manager
- Public Records Request
- Annual golf cart sticker renewals
- Business License Renewal Notices and processing by City staff
- Election duties

70 work orders issued and 55 work orders completed

2399 payments processed

1981 bills mailed

107 cut-off list

Approximately 400 Invoices and cut 150 accounts payable checks processed

**Police Department
June 2021**

June arrived with a huge influx of visitors. Docks at the marina are staying busy, road patrol in the downtown area has increased due to the increase in vehicle and foot traffic. This month we promoted two officers to the rank of Sergeant. Both Larry Smith and Ginger Creamer are now APD Sergeants!

This month two separate burglary cases was solved and property returned (suspects juveniles) by Sgt. Richards, Sgt. Smith and Lt. Davis. Way to go guys!

June 2021	Totals
Traffic Stops/ Warnings/ citations	59
Arrests/ Warrant Requests	5
Traffic Accidents	5
Burglary/Theft calls	6
Assist Citizens/ Complaints/investigations	509
Trespass Warnings/agreements	9
Business alarm calls/building checks/welfare checks	801
Assist county call/other agencies	30
Assist Animal control	1
Domestic cases involving violence/disturbance calls	3
Total calls from dispatch	1428

APALACHICOLA VOLUNTEER
FIRE/RESCUE
May 2021 – 22 Calls

Bi-Monthly Report

1. Accidents	<u>1</u>	8. Life Flights	<u>1</u>
2. Life Assist EMS	<u>13</u>	9. Search/Rescue	<u> </u>
3. Bi-Mo. Meetings	<u>2</u>	10. Training	<u>1</u>
4. Brush Fires	<u> </u>	11. Transformer Fires	<u> </u>
5. House Fires	<u>4</u>	12. Cars	<u> </u>
6. Fund Raisers	<u> </u>	13. 1 st Responder Calls	<u>38</u>
7. Gas Leaks	<u> </u>		

FIREFIGHTER ATTENDANCE

1. George Watkins	<u>7</u>	11. Holden Foley	<u>0</u>
2. Fonda Davis	<u>5</u>	12. Avery Scott	<u>1</u>
3. Ginger Creamer	<u>18</u>	13. Bruce Hoffman	<u>15</u>
4. Albert Floyd	<u>7</u>	14. Ashley Teat	<u>0</u>
5. Rhett Butler	<u>4</u>	15. Anthony Croom	<u>4</u>
6. Mark Creamer	<u>0</u>	16. Michael Taylor	<u>0</u>
7. Palmer Philyaw	<u>1</u>	17. Brooke Newell	<u>2</u>
8. Mike Vroegop	<u>0</u>	18. Shannon Segree	<u>7</u>
9. Troy Segree	<u>12</u>	19. Adam Joseph	<u>3</u>
10. Rick Hernandez	<u>1</u>	20. Craig Gibson	<u>18</u>

Additional Notes:

Recorded by: _____

Date: _____

City of Apalachicola
Code Enforcement Officer
Activity Report – June 2021



- One (1) Potential Sign Code Violation investigation.
- Three (3) Bandit Signs removed from within City right-of-way.
- Eight (8) Business Tax License Application's processed.
- Three (3) Business Tax License Application's on hold pending submittal of additional information.
- Three (3) Sign Permit Application's processed.
- One (1) Tree Removal Application processed (City).
- Nine (9) Tree Removal Application's processed (Citizen).
- One (1) Tree Removal Application in process (Citizen).
- Attend Monthly June Tree Committee Meeting.

CITY OF APALACHICOLA
BUILDING DEPARTMENT – PERMITTING & INSPECTIONS

June 2021

- 19 Building Permits in Process
- 35 Building Permits Issued
- 42 Building Inspections
- 6 Certificates of Completion Issued
- 0 Stop Work Orders
- Numerous Phone Inquiries & Emails Answered
- 12 Planning & Zoning Applications Processed
- June P&Z Agenda & Minutes Uploaded to City Website
- Several On-Site Meetings
- Records Requests

Monthly Report for the
Apalachicola Margaret Key Library
June 2021

Statistics:

- 715 patrons have been given assistance
- 417 books/movies/audiobooks were circulated
- 18 new accounts were opened
- 155 patrons have used our computers
- \$588.71 was collected as library revenue
- 24 books were donated
- 90 hours have been donated by our wonderful volunteers
- 2,338 people have been reached with our 15 Facebook posts
- 12 accounts have been reached with our new, Instagram account

Our wonderful library is open from 10:00 a.m. to 5:00 p.m., Monday - Friday and Sundays from noon to 5:00 p.m. New books continue to be added to our collection. We help patrons with issues pertaining to printing, writing, notarizing, and learning; the library offers our community a wonderful service. We continue to loan books, audiobooks, movies, and puzzles.

All month long we have been celebrating National Pride Month and displaying LGBTQ+ friendly books. Our theme is "Love is Love." Our Pride display shows the different LGBTQ+ flags and has positive, affirmative quotes; "You are lovable, worthy, enough, and brave," is one example.

The Tails & Tales Summer Reading Program kicked off with a bang on June 7th. We had a bouncy house, free books, face painting, stories, crafts, popcorn, water, and lots of fun! At this event, we handed out our summer schedule and Summer Reading Bingo Cards. Our schedule includes, Project Impact visits on Mondays, Karen Kessel and Savanna C. provide Books for Babies and Sunset Stories on Tuesdays, and Tails & Tales activities with Summer Librarian, Jessi Ammons, happen on Thursdays. The Summer Reading Bingo Cards have great opportunities to get kids reading, including reading to a pet and reading a fairy tale. If kids get a Bingo, they bring us the card and get a prize. We will then encourage them to fill the card, which will earn them another prize and an entry into a raffle for a Summer Bucket.

Per CDC guidelines, we continue to ask unvaccinated patrons, ages 12 and over, to wear a mask. Hand sanitizer is located at the entrance of the library.

Ten volunteers have helped us this month. Additionally, Georgia C. has been helping us for 20 hours each week. Sara Gregory has been hired full time. Celia Winterringer continues to sort and process book, audiobook, and puzzle donations. Richard Lenhart helps to maintain order within our bookshelves. Jane Richardson and Polly Holmes volunteer their time in the archives room.

Patrons are still able to pick up free seeds at the library; our Seed Library has been generously provided by The Reserve, the Friends of the Reserve, and the Franklin County Master Gardener volunteers, to help the pollinators in our area.

City of Apalachicola public works monthly report

June 2021

The public works department, services all city vehicles and replaces all the tires on city vehicles, services all the mowers and weed eaters, cuts all city parks, cut all city properties, clean all city buildings, empty all garbage cans down town and city parks, clean city right of ways, cut city right of ways, and patch holes on city roads as needed.

- collected 224 bags of trash from down town and public parks.
- cut our routine main roads parks and cemeteries.
- 3 funerals open and close.
- completed 12 work orders.
- cut back on rex buzzett st. and cut storm ditch.
- removed globes on lights at laffette park for painting and maintance of light poles.
- Removed tree limb on ave. c and 5th st.
- cut storm ditch on 23rd st.
- repainted boat slip numbers at battery park boat basin.
- cleaned splash pad so kids would not slip.
- replaced bad boards on river front dock.
- cut down town area preparing for independence celebration.
- cut palmettos back on 6th st. and ave. f blocking road.
- pressure wash steps at community center.

Wastewater Treatment Plant

Monthly Report

June 2021

- . We treated 9,150,000 gal of Wastewater
- . 6/3 Tail Shaft on # 1 Disc Filter that we repaired was replaced with a New one
- . 6/7 Installed a new Geo Tube in the South drying beds
- . 6/8 Repaired broken Sludge line going to the Geo Tubes
- . We did some Painting on the SBR tank braces
- . Cut the weeds in the drying beds
- . Repaired Plant trucks tail lights

MONTHLY W&S FIELD REPORT

JUNE 2021

- Fix a broken water line at 100 Bay Ave.
- Assisted Public Works with storm drain cleaning on 16th & Ave. F
- Installed meters and new line for Field House & Dog Park
- Camera Storm Water And Sewer Lines
- Replaced Attic Fan at Vacuum station
- Reset blower control for water plant
- Rewired Vacuum pump at Vacuum station
- Replaced piping on vacuum pump number one
- Changed oil & filters including exhaust filters on all Four Vacuum Pumps
- Completed all required monthly reports for D.E.P and NFWWMD
- Collected all required distribution samples for testing and compliance
- Connected and used backup generator for power during power outage at Ellis Van Fleet pumping station
- Located and marked lines for sunshine one call
- Met with contractors concerning Denton Cove, Hwy 98 Project and the Ave. G sidewalk project
- Continued using automatic hydrant flushers for use in the hydrant flushing program
- Continue to rebuild vacuum parts such as controllers and wye body valves for the vacuum system