

**PUBLIC HEARING & SPECIAL MEETING  
CITY COMMISSION  
CITY OF APALACHICOLA, FLORIDA  
TUESDAY, SEPTEMBER 15, 2020 - 6:00 PM  
APALACHICOLA COMMUNITY CENTER  
1 BAY AVENUE, APALACHICOLA, FLORIDA**

**AGENDA**

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the three minute time limit.

**I. Call to Order**

- **Invocation (Please rise and remain standing)**
- **Pledge of Allegiance**

**II. Agenda Adoption**

**III. PUBLIC HEARING - FY 2020-2021 BUDGET**

**IV. SPECIAL MEETING**

- **Adoption Decision - Resolution 2020-13 - Final Adoption FY 2020-2021 Millage Rate**
- **Ordinance 2020-05 - Approve First Reading of Ordinance 2020-05 FY 2020-2021 Annual Budget**

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

All budgets presented in this document are subject to change until adopted by the City of Appalachicola Board of Commissioners

CITY OF APALACHICOLA

Budget Hearing Scheduled for 9/15/2020. Final Budget Hearing for adoption of this budget is 9/29/2020.

INCOME

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

Oct 19 - July 20 Budget 19-20 % of Budget

BUDGET 20-21 BUDGET 20-21

ROLLBACK 9,0001 CURRENT 9,3000

COMMENT OR EXPLANATION

VERSION 1.8

Account Number	Account Description	Oct 19 - July 20	Budget 19-20	% of Budget	BUDGET 20-21	BUDGET 20-21	COMMENT OR EXPLANATION
1400000	GENERAL REVENUE						
1411001	AD VALOREM TAXES	1,451,299	1,407,900	103.09%	1,459,176	1,507,798	85% of TRIM
1412001	-12 CENT SALES TAX	166,262	170,000	87.8%	135,000	135,000	90% of Prior Year
1412002	MOBILE HOME LICENSE TAX	179	100	179.0%	109	100	
1413003	ALCOHOLIC BEV LICENSE TAX	4395	5000	87.9%	5,000	185,000	
1413100	UTILITY FRANCHISE	156,105	130,000	120.08%	155,000	51,000	85% of Prior Year
1413200	LOCAL COMMUNICATION TAX	48304	80000	82.17%	51,000	225,000	95% of Prior Year
1413120	UTILITY TAX	227,155	200,000	113.58%	90,250	30,000	
1415120	STATE REVENUE SHARING	88829	95000	91.4%	30,000	40,000	
1421001	BUSINESS LICENSE FEES	27057	30000	90.22%	5,000	5,000	
1422001	BUILDING PERMIT FEES	26345	40000	65.86%	10,000	3,000	
1422004	SPEC EXCEPVARANCE FEE	0	5000	0.0%	3,000	10,000	
1422006	GOLF CART PERMIT	8825	10000	88.25%	3,000	3,000	
1422007	TREE APPLICATION FEE	2970	5000	47.4%	2,000	2,000	
1422008	TREE REFORESTATION FUND	1141	4000	101.64%	40,000	40,000	
1430100	COUNTY FIRE PROTECTION FUND	40656	2000	21.64%	2,000	2,000	
1430200	FINES AND FORFEITURES	433	15500	103.53%	15,000	16,000	
1430300	CEMETERY LOTS & OPENINGS	16500	30000	66.67%	0	0	
1430400	OYSTER HARVESTING LICENSES	20000	3000	105.57%	3,000	3,000	
1440100	MISCELLANEOUS	3197	3000	106.57%	25,000	4,900	
1440120	MISC.EQUIP/PROP RENTAL	19421	37000	109.4%	4,900	3,000	
1440163	TRAFFIC LIGHT REMA	4823	4500	95.33%	550,000	25,500	
1440183	SAINTATION FEES	2880	3000	81.72%	28,500	12,783	
1440184	SAINTATION - ADMINISTRATION FEE	449455	550000		0	0	
1440190	PROJECT IMPACT ADMINISTRATION FEE	295390	0		0	0	
1440200	HURRICANE MICHAEL						
1440201	FEMA Hurricane Michael - 175933.95						
1440202	Insurance Premiums Michael - 100565.41						
1440203	Exec Office Governor - FEMA - Hurricane Michael - 16200.89						
1453210	FIRING RANGE	5940	0	100.0%	7,000	7,000	
1455500	COMMUNITY GARDEN REVENUE	650	3000	21.67%	2,000	2,000	
1457700	HISTORY CULTURE REVENUE	20728	40000	61.82%	20,000	20,000	50% of Prior Year
5410300	LIBRARY MISC. REVENUE	2456	4000	81.4%	4,000	4,000	
5410300	LIBRARY DONATIONS	2327	7000	33.24%	0	0	
TOTAL GENERAL FUND REVENUE		3091202	2898400		2,926,709	2,975,331	
Grant Income							
1440190	NWFWWD STORMWATER QUALITY IMP	0	350000	0.0%			UNCOMMITTED GRANTS ARE NOT INCLUDED IN BUDGETED INCOME
1453700	TECHNICAL ASSIST GRANT	40000	40000	100.0%			
1453710	GRANT - FC BUSINESS CENTER	0	137000	0.0%			
1453720	GRANT - DOT BEAUTIFICATION	0	195000	0.0%			
1453730	COASTAL RESILIENCE PROGRAM	52500	52500	100.0%			
1453740	NOAA COASTAL RESILIENCE	55625	60000	92.71%			
1453750	GRANT - USDA RURAL BUSINESS DEV		305000		319,286	319,286	
1453760	GRANT - FEMA (PROJECT -78103) Lafayette.				471,615	471,615	
TOTAL GRANT REVENUE (POTENTIAL)		148125	1139500		790,901	790,901	
Special Revenue							
8410100	LOCAL OPTION GAS TAX (LOGT)	74770	62000	120.5%	62,000	62,000	No change STATE ESTIMATE 588,417
TOTAL SPECIAL REVENUE		74770	62000		62,000	62,000	
Program Revenue							
7410000	PROGRAM INCOME						
7411000	ANNA MARIA CAVATELLA	6682	5377		5377	5377	
7411100	DAVID WALKER INC	2230	1215		1215	1215	
7411200	LOVE CENTER	57916	0				

7411300 - MEL LIVINGSTON INC	1771	3037	
7440100 - INTEREST - REVOLVING LOAN	29		
7440200 - INTEREST - SBA	68908		
TOTAL PROGRAM REVENUE	3383006	9629	
TOTAL GENERAL FUND REVENUE		4107529	
DEPARTMENTS			
WATER DEPARTMENT (RESTRICTED)			
REVENUE		83500	
SURPLUS/(DEFICIT)		39200	
SEWER DEPARTMENT (RESTRICTED)			
REVENUE		1390000	
COBG MANHOLE GRANT		0	
SURPLUS/(DEFICIT)		(10200)	
BATTERY PARK			
REVENUE		64000	
SURPLUS/(DEFICIT)		0	
SCRIP CREEK			
REVENUE		106,400	
SURPLUS/(DEFICIT)		0	
CRA - COMMUNITY REDEVELOPMENT AGENCY (RESTRICTED)			
REVENUE		418,854	
SURPLUS/(DEFICIT)		0	
PROJECT IMPACT GRANT (RESTRICTED)			
REVENUE		511,320	
SURPLUS/(DEFICIT)		0	
ADMINISTRATION - Expenses		391,392	
FACILITIES - Expenses		217,370	
FIRE - Expenses		140,247	
GOVERNING BODY - Expenses		351,009	
LIBRARY - Expenses		54,145	
PARKS & RECREATION - Expenses		536,523	
POLICE - Expenses		636,731	
PUBLIC WORKS - Expenses		1,280,549	
ZONING/CODE ENFORCEMENT - Expenses		117,709	
REVOLVING LOAN FUND - Expenses		0	
TOTAL EXPENSES		3,715,175	
TOTAL surplus / (deficit)		75,000	

	3037	3037	
	290	290	
	9,910	9,910	
715.61%	3,789,519	3,838,142	

GENERAL RESERVE	\$75,000
WATER RESERVES	\$65,607
SEWER RESERVES	\$98,863
TOTAL	\$229,470

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CITY OF APALACHICOLA  
PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

Budget Hearing Scheduled for 9/15/2020. Final Budget Hearing for adoption of this budget is 9/29/2020.  
VERSION 1.8

RESERVE FROM GENERAL REVENUE			75,000
RESERVE FROM WATER			
Major Capital Improvement Reserve	Annual Operating Expense (7.5%)	39,964	
Contingency/Emergency Reserve	Annual Operating Expense (5.0%)	28,243	
			65,507
RESERVE FROM SEWER			
Major Capital Improvement Reserve	Annual Operating Expense (7.5%)	59,318	
Contingency/Emergency Reserve	Annual Operating Expense (5.0%)	35,545	
			88,863
TOTAL RESERVES			\$229,470

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 7-31-20	ESTIMATE @ 9-30-20	DEBT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>INCOME</b>									
	WATER UTILITY BILL REVENUE	820,000	773,948	803,000		930,000	13.4%		3% per Ordinance & increase due to Usage Trend
	WATER TAPS	15,000	2,700	2,700		2,000	-83.3%		
	LATE FEE	0	13,313	17,000		15,000	0.0%		
	<b>TOTAL REVENUE</b>	<b>\$835,000</b>	<b>\$789,961</b>	<b>\$922,700</b>		<b>\$947,000</b>		<b>\$0</b>	
<b>PERSONNEL</b>									
	SALARIES & BENEFITS	178,900	122,725	163,834	198,031	198,031	9.9%		1% increase and personnel wage projections
	OVERTIME SALARIES	10,000	4,378	5,834	10,000	10,000	0.0%		Reduces Projection
	FICA EXPENSE	14,500	8,440	11,253	18,761	15,764	8.7%		Increase Tier on Health Insurance
	GROUP HEALTH INSURANCE	43,000	28,851	38,202	43,644	43,644	1.2%		Reduces Projection
	RETIREMENT	18,300	11,399	15,485	20,835	20,835	27.8%		
	<b>TOTAL PERSONNEL</b>	<b>\$262,700</b>	<b>\$176,293</b>	<b>\$234,598</b>	<b>\$286,272</b>	<b>\$286,272</b>		<b>\$0</b>	
<b>OPERATING EXPENSES</b>									
	LIABILITY/PROPERTY INSURANCE	18,800	27,131	36,174	22,987	18,852	0.3%		Increase to Actual
	WORKERS' COMPENSATION INS	2,600	1,878	2,604	2,707	2,707	0.0%		Increase to Actual
	COMMUNICATIONS	600	38	50	260	260	-88.3%		
	DUES & FEES	60,000	25,068	33,424	60,000	60,000	0.0%		
	SUPPLIES	1,000	988	758	1,000	1,000	0.0%		
	UTILITIES	45,000	29,578	39,571	45,000	45,000	0.0%		
	GAS & OIL	9,000	4,708	6,275	9,000	9,000	0.0%		
	REPAIRS & MAINTENANCE	30,000	25,153	33,537	30,000	62,275	107.5%		Increase based on actual expenditures.
	FIRE HYDRANT REPAIRS	18,000	15,000	15,000	10,000	10,000	0.0%		
	ELAYATED TANK MAINTENANCE	1,000	50	120	2,000	2,000	-100.0%		Complete
	TRAVEL & TRAINING	1,000	0	0	5,000	5,000	100.0%		2 employees to train
	EQUIPMENT	5,000	0	12,585	0	0	0.0%		
	TESTING	7,000	8,439	0	9,000	9,000	28.5%		
	IT SERVICES	1,000	0	0	1,000	1,000	0.0%		
	<b>TOTAL EXPENSES</b>	<b>\$275,500</b>	<b>\$129,744</b>	<b>\$191,326</b>	<b>\$270,444</b>	<b>\$238,585</b>	<b>0.0%</b>	<b>\$0</b>	
<b>CAPITAL OUTLAY:</b>									
	CAPITAL OUTLAY	118,000	48,795	52,353	169,500	169,500	43.0%		Capital Requests
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$118,000</b>	<b>\$48,795</b>	<b>\$52,353</b>	<b>\$169,500</b>	<b>\$169,500</b>		<b>\$0</b>	
<b>DEBT PAYMENT:</b>									
	DEBT PAYMENT	159,200	39,148	199,200	187,625	187,625	-5.9%		Debt Payments
	<b>TOTAL DEBT PAYMENT</b>	<b>\$159,200</b>	<b>\$39,148</b>	<b>\$199,200</b>	<b>\$187,625</b>	<b>\$187,625</b>		<b>\$0</b>	
<b>RESERVES</b>									
	Major Capital Improvement Reserve					35,364			
	Annual Operating Expense (7.5%)					28,243			
	Contingency/Emergency Reserve								
	Annual Operating Expense (5.0%)					66,507			
	<b>TOTAL RESERVES</b>					<b>\$66,507</b>			
<b>TOTAL WATER DEPARTMENT EXPENDITURES</b>									
		\$798,800	\$401,448	\$607,287	\$853,942	\$847,850	18.1%	\$0	
<b>TOTAL WATER DEPARTMENT SURPLUS / (DEFICIT)</b>									
		\$39,200	\$293,448	\$293,413	\$0	\$0	-100.0%	\$0	

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
<b>CAPITAL OUTLAY</b>		
	Infrastructure Repairs	75,000
	Truck	30,000
	Flow Meter Replacement	20,000
	Rebuild Well	25,000
	Spikes Pad Rectrulator	15,000
	Paint/Wash Wells	4,500

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
<b>DEBT PAYMENT</b>		
	Water Bond Payment - 2003 Serie	141,593
	Water Truck	8,480
	Radio Read Meters	32,135
	Mini Excavator (1/3)	5,614

**SEWER DEPARTMENT PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.3

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 7-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>INCOME</b>									
	SEWER UTILITY BILL REVENUE	745,000	709,459	837,880		837,880	12.4%		
	SEWER TAPS	15,000	3,700	3,700		3,700	-75.3%		
	LATE FEE	0	14,313	17,178		15,000	0.0%		
	SEWER USAGE FEE	800,000	507,387	608,000		608,000	0.0%		
	STORM WATER UTILITY FEE	0	18,399	35,313		35,000			
	ODDS MANHOLE PROJECT GRANT	30,000	29,295	29,295		882,829			
	<b>TOTAL INCOME</b>	<b>\$1,580,000</b>	<b>\$1,282,250</b>	<b>\$1,532,765</b>		<b>\$2,074,209</b>	<b>43.2%</b>		<b>\$1,491,380</b>
<b>PERSONNEL</b>									
	SALARIES & BENEFITS	147,000	127,062	152,474	187,770	187,770	27.7%		1% increase and personnel wage projections
	OVERTIME SALARIES	10,000	2,990	3,588	10,000	10,000	0.0%		Reflects Projection.
	FICA EXPENSE	12,000	5,743	8,091	15,429	15,429	26.1%		Increase Tier on Health Insurance
	RETIREMENT	15,000	8,884	11,081	21,387	21,387	42.1%		Reflects Projection
	HEALTH INSURANCE	31,200	20,116	24,140	35,532	44,870	42.1%		
	<b>TOTAL PERSONNEL</b>	<b>\$277,200</b>	<b>\$165,795</b>	<b>\$200,754</b>	<b>\$94,470</b>	<b>\$278,786</b>			
<b>OPERATING EXPENSES</b>									
	LIABILITY/PROPERTY INSURANCE	30,000	43,288	57,891	36,624	35,444	18.3%		
	WORKERS COMPENSATION INS	0	0	4,450	4,450	1,498	0.0%		Increase to Actual
	FLOOD INSURANCE	5,000	0	6,000	6,000	6,000	0.0%		Increase to Actual
	POLLUTION INSURANCE	2,500	0	2,500	2,500	2,500	0.0%		
	COMMUNICATIONS	7,000	5,133	6,844	7,000	7,000	0.0%		
	DUES & FEES	1,000	0	0	1,000	1,000	0.0%		
	SUPPLIES	70,000	66,521	79,823	70,000	70,000	0.0%		
	UNIFORMS	1,500	354	525	1,500	1,500	0.0%		
	UTILITIES	120,000	85,378	113,838	120,000	120,000	0.0%		
	GAS & OIL	10,000	4,705	6,275	10,000	10,000	0.0%		
	REPAIRS & MAINTENANCE	60,000	52,872	70,485	60,000	159,153	131.9%		Based on Actual Expenditures
	TESTING	22,000	20,414	27,219	30,000	30,000	0.0%		
	EQUIPMENT	5,000	0	0	5,000	5,000	0.0%		
	TRAVEL & TRAINING	1,000	0	0	2,000	2,000	100.0%		2 FTE to training
	IT SERVICES	1,000	0	0	1,000	1,000	0.0%		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$307,000</b>	<b>\$278,997</b>	<b>\$375,684</b>	<b>\$357,084</b>	<b>\$432,736</b>			
<b>CAPITAL OUTLAY</b>									
	CAPITAL OUTLAY	158,400	31,405	0	285,000	285,000	87.3%		Based on request
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$158,400</b>	<b>\$31,405</b>	<b>\$0</b>	<b>\$285,000</b>	<b>\$285,000</b>			
<b>CAPITAL OUTLAY - GRANT</b>									
	CAPITAL OUTLAY	0	0	0	0	582,829	0.0%		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$582,829</b>			
<b>DEBT PAYMENT</b>									
	DEBT PAYMENT	887,700	189,220	887,700	427,665	428,614	-58.0%		Debt Payments
	<b>TOTAL DEBT PAYMENT</b>	<b>\$887,700</b>	<b>\$189,220</b>	<b>\$887,700</b>	<b>\$427,665</b>	<b>\$428,614</b>			
<b>RESERVES</b>									
	Major Capital Improvement Reserve					53,318			
	Annual Operating Expense (2.5%)					35,545			
	Contingency/Emergency Reserve					988,863			
	Annual Operating Expense (2.5%)								
	<b>TOTAL RESERVES</b>					<b>\$988,863</b>			
<b>TOTAL SEWER DEPARTMENT EXPENDITURES</b>									
		\$1,400,208	\$664,117	\$1,263,518	\$1,094,219	\$2,074,209	48.1%		
<b>TOTAL SEWER DEPARTMENT SURPLUS/DEFICIT</b>									

<b>CAPITAL OUTLAY</b>	
Infrastructure Repairs	50,000
Bar Screens	75,000
Inflow Meter	10,000
Lift Station Repair	30,000
Compost Drying Bid	10,000
VAC Station Controls	90,000
<b>TOTAL</b>	<b>\$255,000</b>

<b>DEBT PAYMENT</b>	
Bond Payment	50,680
SF# Payment (\$165,885.437)	371,271
Payment 1 of 25 at 2.5%	
Mkt Estimator 1/2	5,034
<b>TOTAL</b>	<b>\$427,985</b>

<b>CAPITAL OUTLAY - GRANT</b>	
ODDG Month 24 & 25 Amc.	582,829
<b>TOTAL</b>	<b>\$582,829</b>

**BATTERY PARK**

**PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.8

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 7-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	RECOMMENDED BY MANAGER FY 20-21	APPROVED BY BOARD FY 20-21	COMMENT OR EXPLANATION
INCOME									
	MOORING REVENUE	55,000	52,070.00	62,494		12.7%	62,000		
	LAUNCH FEES	9,000	6,768.60	8,122		-22.2%	7,000		
	<b>TOTAL REVENUE</b>	<b>\$64,000</b>	<b>\$58,839</b>	<b>\$70,606</b>		<b>7.8%</b>	<b>\$69,000</b>		
PERSONNEL									
	<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			<b>\$0</b>		
OPERATING EXPENSES									
	UTILITIES	7,000	4,685	6,246	7,000	0.0%	7,000		
	LIABILITY/PROPERTY INSURANCE	15,000	19,317	19,317	19,000	26.7%	21,500		
	REPAIRS & MAINTENANCE	5,000	618	824	10,000	100.0%	10,000		
	SUBMERGED LAND LEASE	2,000	1,305	1,741	2,000	0.0%	2,000		
	IT SERVICES	600		600	600	0.0%	600		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$29,600</b>	<b>\$24,925</b>	<b>\$27,728</b>	<b>\$38,600</b>		<b>\$47,500</b>		
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	32,500		0	27,500	-15.4%	27,500		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$32,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,500</b>		<b>\$27,500</b>		
DEBT PAYMENT:									
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
	<b>BATTERY PARK TOTAL EXPENSES</b>	<b>\$62,100</b>	<b>\$24,925</b>	<b>\$27,728</b>	<b>\$66,100</b>	<b>14.0%</b>	<b>\$69,000</b>		
	<b>BATTERY PARK SURPLUS / (DEFICIT)</b>	<b>\$1,900</b>	<b>\$24,925</b>	<b>\$27,728</b>	<b>\$66,100</b>	<b>-100.0%</b>	<b>\$0</b>		

CAPITAL OUTLAY	\$	27,500
Docks/Piers		27,500
DEBT SERVICE	\$	-

Increase to Actual  
Increase cost of repairs

**SCIPIO CREEK PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021 VERSION 1.8**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @9-30-20	DEBT REQUEST FY 20-21	% Change	RECOMMENDED MANAGER FY 20-21	APPROVED BOARD FY 20-21	COMMENT OR EXPLANATION
<b>INCOME</b>									
	MOORING REVENUE	38,500	41,413	49,696	38,500	37.7%	\$3,000		
	INTEREST INCOME	100	14	0	100	-100.0%	0		
	REPAIR YARD INCOME	1,400	2,625	3,938	1,400	328.6%	6,000		
	FEMA PROJECT - 76103						47,400		
	<b>TOTAL REVENUE</b>	<b>\$40,000</b>	<b>\$44,052</b>	<b>\$53,633</b>	<b>\$40,000</b>	<b>168.0%</b>	<b>\$106,400</b>		
<b>PERSONNEL</b>									
	<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
<b>OPERATING EXPENSES</b>									
	UTILITIES	4,000	3,806	4,807	4,000	0.0%	4,000		
	COMMUNICATIONS	4,000	388	578	4,000	0.0%	4,000		
	LIABILITY/PROPERTY INSURANCE	18,000	21,980	21,980	21,980	22.1%	18,025		
	REPAIRS & MAINTENANCE	4,000	2,561	3,414	7,774	94.4%	7,774		
	SUPPLIES	1,000	135	180	400	-60.0%	400		
	SUBMERGED LAND LEASE	3,000	637	849	3,000	0.0%	3,000		
	JANITORIAL SERVICE	6,000	2,220	2,960	6,000	0.0%	6,000		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$40,000</b>	<b>\$37,527</b>	<b>\$34,709</b>	<b>\$47,154</b>		<b>\$43,200</b>		
<b>CAPITAL OUTLAY:</b>									
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>63,200</b>		
	76103	0	0	0	0	0.0%	63,200		
<b>DEBT PAYMENT:</b>									
	<b>TOTAL DEBT PAYMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>		
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
	<b>SCIPIO CREEK TOTAL EXPENSES</b>	<b>\$40,000</b>	<b>\$31,527</b>	<b>\$34,709</b>	<b>\$47,154</b>	<b>14.0%</b>	<b>\$106,400</b>		
	<b>SCIPIO CREEK SURPLUS / (DEFICIT)</b>	<b>\$0</b>	<b>\$31,527</b>	<b>\$34,709</b>	<b>-\$7,154</b>		<b>\$0</b>		

CAPITAL OUTLAY \$ 63,200  
 FEMA-76103 47,400  
 Electrical Upg. 15,800

DEBT SERVICE \$ -



**CRA - COMMUNITY REDEVELOPMENT AUTHORITY** **PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021** **VERSION 1.3**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	AMENDED CURRENT YEAR BUDGET	ACTUAL @ 8-31-20	FINAL @ 8-30-20	DEPT REQUEST FY 20-21	ROLLBACK FUNDED @70%	CURRENT FUNDED @70%	APPROVED FY 20-21	COMMENT OR EXPLANATION
REVENUE	CITY OF APALACHICOLA - Prior Year Payable	32,500	10,000	10,000	86,581		34,381	65,581		
	CITY OF APALACHICOLA - Current Year Contribution	6,800	55,800	55,800	55,800		60,097	62,099		After \$10,000 & \$75,581 payments, balance due is \$73,581.00.
	MAINTENANCE	47,500	6,800	0	0		0	0		
	FRANKLIN COUNTY INTEREST INCOME	0	47,500	43,158	43,158		218,282	83,914		Per Eln Gehrig @ Franklin 8/12/2020
<b>TOTAL REVENUE</b>		<b>\$86,800</b>	<b>\$154,900</b>	<b>\$108,028</b>	<b>\$232,108</b>	<b>\$0</b>	<b>\$416,664</b>	<b>\$420,858</b>	<b>\$0</b>	114,011
PERSONNEL	SALARIES & WAGES	9,800	0	2,484	2,484	0	0	0	0	
	SOCIAL SECURITY	800	0	471	471	0	0	0	0	Less \$3782 from Midwestern Council 09-2020
	RETIREMENT	900	0	529	529	0	0	0	0	
	GROUP INSURANCE	1,700	0	627	627	0	0	0	0	
<b>TOTALS PERSONNEL</b>		<b>\$3,200</b>	<b>\$0</b>	<b>\$4,091</b>	<b>\$4,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
OPERATING EXPENSES	PROFESSIONAL SERVICES (legal)	0	0	0	0	0	1,500	1,500	0	
	D & O INSURANCE	1,200	0	420	420	0	3,800	3,800	0	
	TRAVEL & TRAINING	0	0	0	0	0	0	0	0	
	MICRO PROJECTS	0	0	0	0	0	0	0	0	
	TRANSFER TO GENERAL FUND	15,800	0	0	0	0	0	0	0	
<b>TOTAL OPERATING EXPENSES</b>		<b>\$16,800</b>	<b>\$0</b>	<b>\$420</b>	<b>\$420</b>	<b>\$0</b>	<b>\$5,300</b>	<b>\$5,300</b>	<b>\$0</b>	
CAPITAL OUTLAY	CAPITAL OUTLAY - Future Projects	58,000	0	0	0	0	0	0	0	
	Historical Marker (2)	58,000	0	0	0	0	270,425	415,586	0	
	Alley Improvement	0	0	0	0	0	\$270,425	\$415,586	0	
	Stop Signs (\$0 @ \$ 122)	0	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$58,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,425</b>	<b>\$415,586</b>	<b>\$0</b>	
DEBT PAYMENT	DEBT PAYMENT	0	0	0	0	0	0	0	0	
<b>TOTAL DEBT PAYMENT</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENSES</b>		<b>\$86,800</b>	<b>\$154,900</b>	<b>\$108,028</b>	<b>\$232,108</b>	<b>\$0</b>	<b>\$416,664</b>	<b>\$420,858</b>	<b>\$0</b>	
<b>TOTAL CRA SURPLUS / (DEFICIT)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**CAPITAL OUTLAY**

Historical Marker (2)	5,000
Alley Improvement	10,000
Stop Signs (\$0 @ \$ 122)	6,100
<b>TOTAL</b>	<b>21,100</b>

**CONTRIBUTION CALCULATION ROLLBACK**

Base Year	31,376,822
Current Year	40,915,846
Increment	9,539,024
TRIM 55%	9,062,073
Roll Back 9,0001	
FULLY FUNDED AT 95%	\$81,540
RUNDED AT 70%	\$50,097
RUNDED AT 50%	\$42,926

**CONTRIBUTION CALCULATION CURRENT**

Base Year	31,376,822
Current Year	40,915,846
Increment	9,539,024
TRIM 55%	9,062,073
CURRENT 1,3000	\$84,277
RUNDED AT 70%	\$52,099
RUNDED AT 50%	\$44,356

2.5% Fee  
 This board does not require additional D & O Insurance

**PROJECT IMPACT GRANT**

**PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.3

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGERS RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>INCOME</b>									
	GRANT PROCEEDS	515,000	282,014	0			511,320	\$0	
	TOTAL REVENUE	\$515,000	\$282,014	\$0			\$511,320	\$0	
<b>PERSONNEL</b>									
	PROGRAM MANAGER		11,400				48,000		
	SITE CO-ORDINATORS		60,372				60,372		
	CERTIFIED TEACHERS		35,006				35,006		
	PARAPROFESSIONALS		82,048				82,048		
	TAXES - FICA		11,213.01				17,246		
	TAXES - FLUTASUTA						0		
	RETIREMENT		10,873.85				22,543		
	GROUP INSURANCE		6,941.97				11,654		
	TOTAL PERSONNEL	\$0	\$217,855	\$0	\$0		\$276,859	\$0	
<b>OPERATING EXPENSES</b>									
	CONTRACT SERVICES-PROGRAM SPECIALIST						9,800		
	CONTRACT SERVICES-GRANT MANAGEMENT						9,900		
	EXTERNAL EVALUATION		10,535				9,950		
	ADMIN FEE - CITY OF APALACHICOLA 2.5%						12,783		
	JANITORIAL SERVICES						3,800		
	UTILITIES						4,800		
	TRAVEL - FIELD TRIPS						1,500		
	FIELD TRIPS - EDUCATIONAL / ADMISSION FEES						5,375		
	TRAVEL - STAFF DEVELOPMENT						3,000		
	COMMUNICATIONS						1,300		
	SUPPLIES (ADMIN)		975				1,200		
	SUPPLIES & MATERIALS (EDUCATIONAL)		834				1,200		
	CONFERENCES (includes fees, travel, lodging & meals)		8,272				30,431		
	STAFF DEVELOPMENT (includes Mental Health Training, background screening and DCF License Training)						2,427		
	SPECIAL PROGRAMS (FLDDE Certified Educators Contract Services)		33,713				1,425		
	SPECIAL PROGRAMS (CONTRACT SERVICES-VARIOUS)						40,000		
	WORKERS COMP		8,901				81,594		
	STUDENT TECHNOLOGY		750				1,246		
	MISCELLANEOUS		80				14,000		
	TOTAL OPERATING EXPENSES	\$0	\$54,159	\$0	\$0	0.0%	\$234,457	\$0	
	TOTAL PROJECT IMPACT EXPENDITURES	\$0	\$282,014	\$0	\$0	0.0%	\$511,320	\$0	
	TOTAL PROJECT IMPACT GRANT SURPLUS/DEFICIT	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	

CAPITAL OUTLAY \$0  
NO PROVISION FOR CAPITAL EXPENDITURES IN GRANT

ADMINISTRATION

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 7-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDE FY 20-21	% Change FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>PERSONNEL</b>									
	SALARIES & WAGES	148,800	148,786	178,543	211,615	228,785	54.7%	0	Reflects new manager and finance director
	SOCIAL SECURITY	11,200	10,981	13,153	16,189	16,189	44.5%	0	Reflects salary projection
	RETIREMENT	26,300	15,779	18,936	35,980	36,980	38.8%	0	Reflects salary projection
	GROUP INSURANCE	27,200	21,180	25,415	47,095	47,095	73.1%	0	Previous tier with new positions
	<b>TOTAL PERSONNEL</b>	<b>\$213,500</b>	<b>\$196,726</b>	<b>\$231,047</b>	<b>\$370,889</b>	<b>\$328,020</b>	<b>54.3%</b>	<b>\$0</b>	
<b>OPERATING EXPENSES</b>									
	PROFESSIONAL SERVICES (PLANNING)	16,000	38,556	48,267	16,000	0	-100.0%	0	Move to Zoning & Code Enforcement
	COMMUNICATIONS	10,000	7,287	8,744	9,000	9,000	-10.0%	0	
	TRAVEL & TRAINING	3,000	1,721	2,056	3,500	3,500	16.7%	0	Financial Training
	GAS	1,000	0	0	1,000	1,000	0.0%	0	
	SUPPLIES	8,000	8,741	10,489	10,000	10,000	25.0%	0	
	EQUIPMENT	2,500	2,333	2,800	2,500	2,500	0.0%	0	
	DUES & FEES	2,000	2,491	2,979	3,000	3,000	50.0%	0	
	COPY/POSTAGE RENTAL	4,500	2,282	2,714	3,000	3,000	-33.3%	0	Increase to actual
	WORKERS COMP. INSURANCE	5,000	2,887	3,440	1,089	382	-82.8%	0	
	ADVERTISING	3,000	4,329	5,195	4,000	4,000	33.3%	0	Decrease to actual + premium for finance director + Increase
	IT SERVICES	2,000	2,000	2,000	2,000	2,000	0.0%	0	Expense M/C/D from 0.78 to 0.8
	AB OYSTER LICENSING EXPENSE	2,500	0	0	0	0	-100.0%	0	Increase to due to higher Advertising Cost
	TRANSFER - AB OYSTER FUND	30,000	0	0	0	0	-100.0%	0	ASSUMES BAY WILL BE CLOSED
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$99,500</b>	<b>\$72,577</b>	<b>\$86,893</b>	<b>\$55,089</b>	<b>\$39,362</b>	<b>-57.1%</b>	<b>\$0</b>	ASSUMES BAY WILL BE CLOSED
<b>CAPITAL OUTLAY:</b>									
	CAPITAL OUTLAY	40,000	18,465	18,465	35,000	27,000	-32.5%	0	Added Cemetery Software to Software Expenditure
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$40,000</b>	<b>\$18,465</b>	<b>\$18,465</b>	<b>\$35,000</b>	<b>\$27,000</b>	<b>-32.5%</b>	<b>\$0</b>	
<b>DEBT PAYMENT:</b>									
	DEBT PAYMENT	0	0	0	0	0	0.0%	0	
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	
<b>ADMINISTRATION DEPARTMENT TOTAL EXPENSES</b>		<b>\$340,800</b>	<b>\$297,748</b>	<b>\$341,205</b>	<b>\$400,949</b>	<b>\$391,392</b>	<b>-14.8%</b>	<b>\$0</b>	

CAPITAL OUTLAY  
 Financial Accounting Software 22,000  
 Johnson Complex Renovation 5,000

**FACILITIES DEPARTMENT**

**PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.8

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>PERSONNEL</b>									
<b>TOTAL PERSONNEL</b>									
		\$0	\$0	\$0					
<b>OPERATING EXPENSES</b>									
	UTILITIES	70,000	49,065	55,998	60,000	-14.3%	60,000		
	STREET LIGHTS	60,000	48,214	57,857	60,000	0.0%	60,000		
	REPAIRS & MAINTENANCE	30,000	22,298	26,757	30,000	0.0%	30,000		
	JANITORIAL SERVICE	13,000	8,840	10,508	13,000	0.0%	13,000		
	LIABILITY & PROPERTY INS. COMMUNICATIONS	55,000	67,162	80,594	67,500	22.7%	49,370		Increase to actual insurance expenditure.
	IT SERVICES	5,000	3,824	4,589	5,000	0.0%	5,000		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$234,500</b>	<b>\$197,003</b>	<b>\$237,903</b>	<b>\$235,500</b>		<b>\$217,370</b>		
<b>CAPITAL OUTLAY:</b>									
	CAPITAL OUTLAY	0	0	0	0	0.0%	0		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
<b>DEBT PAYMENT:</b>									
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
<b>FACILITIES DEPARTMENT TOTAL EXPENSES</b>		<b>\$234,500</b>	<b>\$197,003</b>	<b>\$237,903</b>	<b>\$235,500</b>	<b>0.4%</b>	<b>\$217,370</b>	<b>\$0</b>	

CAPITAL OUTLAY \$ -

DEBT SERVICE \$ -

**FIRE PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021 VERSION 1.8**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL	VOLUNTEER COMPENSATION	17,500	20,200	24,240	25,000	25,000	42.9%	\$0	Increase to actual \$25000
TOTAL PERSONNEL		\$77,500	\$20,200	\$24,240	\$25,000	\$25,000		\$0	
OPERATING EXPENSES	COMMUNICATIONS	1,000	423	564	1,000	1,000	0.0%		
	REPAIRS & MAINT. - VEHICLES	10,000	10,068	12,082	12,500	12,500	25.0%		Increase to actual \$12500
	SUPPLIES	4,000	119	158	4,000	4,000	0.0%		
	FIRST RESPONDER EXPENSE	3,000	1,546	2,081	3,000	3,000	0.0%		
	GAS	4,000	3,123	4,184	4,500	4,500	12.5%		reduce to actual + increase Experience Mod from 0.78 to 0.9
	WORKERS COMP. INS.	5,000	4,885	5,000	1,029	347	-93.1%		
	EQUIPMENT	4,000	0	0	4,000	4,000	0.0%		
	TRAINING	2,000	0	0	2,500	2,500	25.0%		
	IT SERVICES	300	0	300	300	300	0.0%		
	HOSE & PUMP TESTING	4,000	0	4,000	4,000	4,000	0.0%		
TOTAL OPERATING EXPENSES		\$37,300	\$20,143	\$28,329	\$36,829	\$36,147		\$0	
CAPITAL OUTLAY:	CAPITAL OUTLAY	0	0	0	0	0	0.0%	\$0	
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0		\$0	
DEBT PAYMENT:	DEBT PAYMENT	79,100	79,188	79,100	79,100	79,100	0.0%	\$0	
TOTAL DEBT PAYMENT		\$79,100	\$79,188	\$79,100	\$79,100	\$79,100		\$0	
FIRE DEPARTMENT TOTAL EXPENSES		\$133,900	\$119,531	\$131,869	\$140,929	\$140,247	4.7%	\$0	

<b>DEBT SERVICE</b>		
Fire Truck/Equipment Payment	49,100	79,100
MSBU Expense - Station Payment	30,000	

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 9-30-20	ESTIMATE @ 9-30-19	REQUEST FY 20-21	% Change	BUDGET 20-21 ROLLBACK 9,000*	CURRENT 9,000	BUDGET 20-21	APPROVED FY 19-20	COMMENT OR EXPLANATION
PERSONNEL	SALARIES & WAGES	26,800	5,780	6,595	26,800	0.0%	26,800	26,800	26,800		All Commissioners @ \$10 per month
	SOCIAL SECURITY	2,100	442	530	2,050	-2.4%	2,050	2,050	2,050		
	RETIREMENT	2,100	445	534	2,080	-9.75%	2,080	2,080	2,080		
	GROUP INSURANCE	4,100	13,701	16,441	4,000	-2.4%	4,000	4,000	4,000		Remove Health Insurance / Preserves Dental & Vision
TOTAL PERSONNEL		\$35,100	\$20,988	\$24,442	\$32,887		\$35,330	\$35,330	\$35,330	\$0	
OPERATING EXPENSES	LEGAL SERVICES	20,000	19,265	23,118	70,000	250.0%	70,000	70,000	70,000		Consolidate City Legal Budget to Governing Body
	WORKERS' COMPENSATION INS	0	0	0	56	0.0%	56	56	56		
	TRAVEL & TRAINING	1,800	1,382	1,589	1,500	50.0%	1,500	1,500	1,500		
	SUPPLIES	1,000	910	1,092	1,500	50.0%	1,500	1,500	1,500		
	DUES & FEES	2,000	2,314	2,777	2,000	0.0%	2,000	2,000	2,000		Increased based on actual expenditures. Budget should be increased to \$2500 per actual
	AUDIT SERVICES	38,000	49,286	49,286	38,000	0.0%	38,000	38,000	38,000		
	ELECTION EXPENSE	7,000	4,783	5,739	7,000	0.0%	7,000	7,000	7,000		
	COMMUNICATIONS	3,000	1,289	1,519	3,000	0.0%	3,000	3,000	3,000		
	CONSULTING - GRANTS	1,200	890	64,103	1,200	0.0%	26,000	25,000	25,000		
	IT SERVICES	30,000	30,000	36,000	16,000	-50.0%	1,200	1,200	1,200		
	COMMUNITY DEVELOPMENT AUTHORITY	3,000	3,653	4,396	18,000	500.0%	80,057	62,099	18,000		CRA Funded at 70% of TRIM @ Rollback Millage H2 Solutions
	PROFESSIONAL SERVICES (LOBBYIST)	3,000	3,653	4,396	18,000	500.0%	80,057	62,099	18,000		Increased based on actual expenditures.
	PUBLIC OFFICIALS & LIABILITY INSURANCE	3,000	3,653	4,396	18,000	500.0%	80,057	62,099	18,000		
TOTAL OPERATING EXPENSES		\$106,200	\$166,888	\$190,409	\$147,919	22.1%	\$290,979	\$272,222	\$272,222	\$0	
CAPITAL OUTLAY	CAPITAL OUTLAY	147,700	20,000	20,000	9,000	-93.9%	9,000	9,000	9,000		Remove FC Business Center Grant
TOTAL CAPITAL OUTLAY		\$147,700	\$20,000	\$20,000	\$9,000		\$9,000	\$9,000	\$9,000	\$0	
DEBT PAYMENT	DEBT PAYMENT	32,500	32,500	32,500	0	-100.0%	75,500	75,500	75,500		
TOTAL DEBT PAYMENT		\$32,500	\$32,500	\$32,500	\$0		\$75,500	\$75,500	\$75,500	\$0	\$10,000 CRA Payment
GOVERNING BODY DEPARTMENT TOTAL EXPENSES		\$324,800	\$229,788	\$267,350	\$189,816	-41.5%	\$351,009	\$332,352	\$332,352	\$0	

CAPITAL OUTLAY  
 Website Update 9,000 \$ 9,000

DEBT SERVICE  
 Payment on Due to C 10,000 \$ 10,000

\$62,099 Funded @ 70% of TRIM @ Current Millage

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>PERSONNEL SERVICES</b>									
	SALARIES & WAGES	58,800	28,627	35,552	25,000	-57.5%	25,000		Librarian \$10,000; Assistant \$15,000
	SOCIAL SECURITY	3,400	2,229	2,668	1,932	-43.2%	1,932		
	RETIREMENT	3,700	2,111	2,534	2,525	-31.8%	2,425		
	GROUP INSURANCE	11,500	4,161	4,994	422	-96.4%	422		
	<b>TOTAL PERSONNEL</b>	<b>\$77,500</b>	<b>\$38,123</b>	<b>\$46,747</b>	<b>\$29,879</b>		<b>\$29,879</b>	<b>\$0</b>	
<b>OPERATING EXPENSES</b>									
	COMMUNICATIONS	2,500	1,601	1,921	2,500	0.0%	2,500		To Actual with Increased Experience MOD
	CLEANING SERVICES	2,500	0	0	2,500	0.0%	2,500		
	SUPPLIES	2,000	2,760	3,312	2,000	0.0%	2,000		
	AUTOMATION	1,000	933	1,120	1,000	0.0%	1,000		
	BOOKS	6,000	6,624	7,949	6,000	0.0%	6,000		
	WORKERS COMP. INSURANCE	1,000	1,085	1,301	55	-94.5%	66		
	IT SERVICES	1,200	0	0	1,200	0.0%	1,200		
	PROGRAMS	4,000	2,708	3,249	4,000	0.0%	4,000		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$20,200</b>	<b>\$15,711</b>	<b>\$18,853</b>	<b>\$19,255</b>		<b>\$19,255</b>	<b>\$0</b>	
<b>CAPITAL OUTLAY</b>									
	CAPITAL OUTLAY	20,000	0	0	15,000	-25.0%	15,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>		<b>\$15,000</b>	<b>\$0</b>	
<b>DEBT PAYMENT</b>									
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	
	<b>LIBRARY TOTAL EXPENSES</b>	<b>\$117,700</b>	<b>\$53,833</b>	<b>\$64,500</b>	<b>\$64,134</b>	<b>-45.5%</b>	<b>\$64,145</b>	<b>\$0</b>	

<b>CAPITAL OUTLAY</b>		
Parking Lot Repair	10,000	\$ 15,000
Computer Replacement	5,000	
<b>DEBT SERVICE</b>		\$ -

**PARKS & RECREATION**

**PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.8

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @9-30-20	REQUEST FY 20-21	% Change	RECOMMENDED FY 20-21	APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
TOTAL PERSONNEL		\$0	\$0	\$0	\$0		\$0	\$0	
OPERATING EXPENSES									
UTILITIES		3,500	2,650	3,180	3,500	0.0%	3,500		
REPAIRS & MAINTENANCE		6,500	7,651	9,181	6,500	0.0%	6,500		
PROPERTY LIABILITY INSURANCE		5,000	6,106	7,327	6,500	30.0%	5,008		
SENIOR PROGRAM		2,000	0	0	2,000	0.0%	2,000		
DIXIE YOUTH DONATION		2,000	0	0	2,000	0.0%	2,000		
COMMUNITY GARDEN		3,000	3,585	4,302	3,000	0.0%	3,000		
FARMERS MARKET		3,000	579	694	3,000	0.0%	3,000		
HCA MUSEUM - RESTRICTED		40,000	39,881	47,857	40,000	0.0%	40,000		
TOTAL OPERATING EXPENSES		\$65,000	\$60,451	\$72,541	\$65,500		\$65,008		
CAPITAL OUTLAY									
CAPITAL OUTLAY		0	0	0	0	0%	0		
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0		\$0		
CAPITAL OUTLAY - GRANT									
FEMA - 75103 - Bedford Park							21,615		
FEMA - 75103 - Lafayette Park							450,000		
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0		\$471,615		
DEBT PAYMENT									
DEBT PAYMENT		0	0	0	0	0%	0		
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0		\$0		
PARKS AND RECREATION TOTAL EXPENSES		\$65,000	\$60,451	\$72,541	\$66,500	2.3%	\$536,623		\$0

CAPITAL OUTLAY  
 FEMA - 75103 - Bedford Par 28 820 \$ 628,820  
 FEMA - 75103 - Lafayette P 600,000

DEBT SERVICE \$ -



**POLICE PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021 VERSION 1.8**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 7-31-20	ESTIMATE @ 9-30-20	DEBT REQUEST FY 20-21	MANAGER'S RECOMMENDED FY 20-21	% Change	APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL	SALARIES & WAGES	312,800	292,924	326,304	332,587	332,587	6.3%		
	OVERTIME SALARIES	36,500	12,298	14,755	36,500	20,000	-45.2%		Includes 1% COLA and Correction to 2164 hours instead of 2080 hours budgeted prior year
	SOCIAL SECURITY	24,000	20,325	24,390	28,234	28,234	17.6%		Reflects salary projection
	RETIREMENT	78,000	66,784	80,141	76,176	76,176	-2.3%		Reflects salary projection
	GROUP INSURANCE	82,700	\$2,445	82,934	80,804	80,804	28.9%		Up tier
TOTAL PERSONNEL		\$314,000	\$444,774	\$509,524	\$554,297	\$537,787		\$0	
OPERATING EXPENSES	WORKERS COMP. INSURANCE	26,000	5,131	6,157	13,889	4,812	-76.9%		Decrease to Renewal Premium
	COMMUNICATIONS	15,000	10,636	13,123	15,000	15,000	0.0%		
	REPAIRS & MAINT. - VEHICLES	7,500	11,649	13,979	7,500	7,500	0.0%		
	TIRES	2,000	464	557	2,000	2,000	0.0%		
	UNIFORMS	2,000	2,115	2,538	2,500	2,000	0.0%		
	SUPPLIES	6,000	5,486	6,983	6,000	6,000	0.0%		
	GAS	20,000	12,087	14,516	18,000	18,000	-10.0%		Decrease Due to Average Price per Gallon
	SUPPLIES - AMMUNITION	0	0	0	1,000	1,000	0.0%		Ammunition Request per Chief
	EQUIPMENT	5,000	0	0	5,000	5,000	0.0%		No Additional Guns Required per Chief
	TRAINING	1,000	333	400	1,000	1,000	0.0%		
	COPIER/POSTAGE RENTAL	1,000	398	478	1,000	1,000	0.0%		
	ANIMAL CONTROL SERVICES	3,500	0	0	3,500	3,500	0.0%		
	IT SERVICES	1,500	1,500	1,800	1,500	1,500	0.0%		
TOTAL OPERATING EXPENSES		\$84,500	\$50,110	\$60,137	\$77,689	\$68,172		\$0	
CAPITAL OUTLAY	CAPITAL OUTLAY	46,000	37,254	49,872	51,000	20,000	-56.5%		
TOTAL CAPITAL OUTLAY		\$46,000	\$37,254	\$49,872	\$51,000	\$20,000		\$0	
DEBT PAYMENT	DEBT PAYMENT	10,900	9,338	10,900	1,500	10,838	-0.9%		
TOTAL DEBT PAYMENT		\$10,900	\$9,338	\$10,900	\$1,500	\$10,838		\$0	
POLICE DEPARTMENT TOTAL EXPENSES		\$655,400	\$541,476	\$629,228	\$684,470	\$636,731	-2.8%	\$0	

<b>CAPITAL OUTLAY</b>		
Cameras	5,000	\$ 20,000
2-Speed Signs	6,000	
Police Car (With \$27000 Grant)	9,000	
<b>DEBT SERVICE</b>		
Station Payment	1,500	\$ 10,838
Police Vehicle	9,338	

**PUBLIC WORKS**

**PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021**

VERSION 1.3

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 9-30-20	ESTIMATE @ 9-30-20	DEBT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>PERSONNEL</b>									
	SALARIES & WAGES	182,200	154,457	186,240	215,060	213,471	17.2%		
	OVERTIME & SEASONAL SALARIES	40,000	312	374	10,000	10,000	-75.4%		Add 1 Full Time Worker
	SOCIAL SECURITY	17,000	11,898	14,038	17,217	17,006	0.0%		Reduce Seasonal Labor/Replaced with 1 FTE
	RETIREMENT	21,000	15,578	18,694	27,129	26,971	28.4%		Rollback salary projection
	GROUP INSURANCE	48,800	41,459	43,751	64,448	64,448	37.7%		Instance to previous tax
	<b>TOTAL PERSONNEL</b>	<b>\$307,000</b>	<b>\$223,414</b>	<b>\$266,097</b>	<b>\$332,854</b>	<b>\$332,854</b>	<b>8.1%</b>	<b>\$0</b>	
<b>OPERATING EXPENSES</b>									
	WORKERS COMP. INSURANCE	23,000	7,966	9,559	20,800	11,884	-60.1%		Reduces to actual + 1 add FTE + Increase Experience MOD from .078 to .080
	COMMUNICATIONS	5,000	3,678	4,414	5,000	5,000	0.0%		
	REPAIRS & MAINTENANCE	12,500	10,845	12,774	12,500	12,500	0.0%		
	TIRES	3,000	1,804	2,165	3,000	3,000	0.0%		
	SUPPLIES	12,500	3,376	4,057	3,000	3,000	-80.0%		Reduced based on actual expenditures.
	UNIFORMS	1,000	638	766	1,000	1,000	0.0%		
	GAS	22,000	9,801	11,781	12,000	12,000	-45.5%		Reduced based on actual expenditures.
	EQUIPMENT	4,000	8,165	9,798	4,000	4,000	0.0%		
	TREE MAINTENANCE	5,000	3,750	4,500	5,000	5,000	0.0%		
	IT SERVICES	300	0	0	300	300	0.0%		
	SAINTATION SERVICES	442,000	296,668	385,242	446,240	438,000	-1.9%		Contractual Increase / Net Discount
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$556,300</b>	<b>\$346,692</b>	<b>\$416,030</b>	<b>\$572,640</b>	<b>\$494,764</b>	<b>-7.9%</b>	<b>\$0</b>	
<b>CAPITAL OUTLAY</b>									
	CAPITAL OUTLAY	327,000	41,107	54,808	395,085	395,085	-57.4%		Elimination of Grant Predictions
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$327,000</b>	<b>\$41,107</b>	<b>\$54,808</b>	<b>\$395,085</b>	<b>\$395,085</b>	<b>-57.4%</b>	<b>\$0</b>	
<b>DEBT PAYMENT</b>									
	DEBT PAYMENT	23,000	22,899	22,899	29,734	39,114	70.1%		Based on debt payoff.
	<b>TOTAL DEBT PAYMENT</b>	<b>\$23,000</b>	<b>\$22,899</b>	<b>\$22,899</b>	<b>\$29,734</b>	<b>\$39,114</b>	<b>70.1%</b>	<b>\$0</b>	
	<b>PUBLIC WORKS DEPARTMENT TOTAL EXPENSES</b>	<b>\$1,793,300</b>	<b>\$634,112</b>	<b>\$761,835</b>	<b>\$1,271,213</b>	<b>\$1,260,549</b>	<b>-29.7%</b>	<b>\$0</b>	

**CAPITAL OUTLAY**

USDR Sidewalk Grant (B-0188-89900224)	316,085	\$ 395,085
Road, Sidewalk & SW Repairs - LOGT	32,000	
Bridge	18,000	
Stern Water Project	25,000	

**DEBT SERVICE**

Mini Excavator Payment - LOGT	5,614	
Van	7,910	
Truck	6,260	
Truck	7,950	
<b>TOTAL</b>	<b>27,734</b>	<b>\$ 29,734</b>

ZONING/CODE ENFORCEMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @7-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
<b>PERSONNEL</b>									
	SALARIES & WAGES	118,900	12,039	14,440	34,000	38,380	-67.7%		Based on 1 position based on projection based on projection based on projection
	SOCIAL SECURITY	9,200	782	938	2,628	2,936	-68.1%		
	RETIREMENT	10,200	1,055	1,266	3,435	3,838	-62.4%		
	GROUP INSURANCE	24,500	2,564	3,077	5,361	6,381	-74.5%		
	<b>TOTAL PERSONNEL</b>	<b>\$769,200</b>	<b>\$16,434</b>	<b>\$19,721</b>	<b>\$46,424</b>	<b>\$57,516</b>	<b>-68.4%</b>		
<b>OPERATING EXPENSES</b>									
	BUILDING INSPECTIONS CONTRACT	30,000	0	0	30,000	30,000	0.0%		Planner Contract
	LEGAL SERVICES	25,000	2,500	3,000	0	0	-100.0%		
	PLANNING CONTRACT	5,000	32,156	36,587	5,000	5,000	0.0%		Consolidated to Governing Body Planner Contract
	PROVISION FOR PLANNING SUPPLIES	4,000	712	854	4,000	4,000	0.0%		
	GAS	1,500	0	0	1,500	1,500	0.0%		reduce to actual
	WORKERS COMP. INSURANCE	2,000	488	561	1,000	194	-90.3%		
	ADVERTISING	2,000	881	1,058	2,000	2,000	0.0%		
	COMMUNICATIONS	2,508	1,056	1,267	2,508	2,500	0.0%		
	EQUIPMENT	1,500	192	230	1,500	1,500	0.0%		
	IT SERVICES	900	900	1,080	500	900	0.0%		
	VEHICLE REPAIRS & MAINT.	2,000	135	182	2,000	2,000	0.0%		
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$76,400</b>	<b>\$39,000</b>	<b>\$46,800</b>	<b>\$50,000</b>	<b>\$65,594</b>	<b>-14.1%</b>		
<b>CAPITAL OUTLAY</b>									
	CAPITAL OUTLAY	0	0	0	0	0	0.0%		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		
<b>DEBT PAYMENT</b>									
	DEBT PAYMENT	0	0	0	0	0	0.0%		
	<b>TOTAL DEBT PAYMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		
<b>PLANNING AND ZONING DEPARTMENT TOTAL EXPENSES</b>		<b>\$239,600</b>	<b>\$55,434</b>	<b>\$66,520</b>	<b>\$96,424</b>	<b>\$117,109</b>	<b>-51.1%</b>	<b>\$0</b>	

CAPITAL OUTLAY \$0

DEBT SERVICE \$0

**Resolution 2020-13**

**A RESOLUTION OF THE CITY OF APALACHICOLA, FLORIDA ADOPTING A FINAL MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2020-2021 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF APALACHICOLA; SETTING A TENTATIVE BUDGET HEARING DATE, TIME AND PLACE AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Franklin County Property Appraiser has certified the quantity of taxable property within the City of Apalachicola for Fiscal Year 2020-2021; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the City of Apalachicola has been certified by the Property Appraiser as \$170,661,924; and

**WHEREAS**, the City Commission of the City of Apalachicola adopts a tentative millage rate and sets a tentative budget hearing in order to comply with the Truth in Millage (TRIM) Law.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY OF APALACHICOLA**, the following:

1. The City Commission hereby approves a final millage rate of 9.0001 for ad valorem taxation within the City of Apalachicola, Florida for the 2020-2021 fiscal year.
2. The date for the final budget hearing is hereby set for September 29, 2020, at 6:00 p.m. or as soon thereafter as possible, at the Community Center Meeting Room, 1 Bay Avenue, Apalachicola, Florida.
3. This Resolution shall take effect immediately upon its adoption.

**READ, APPROVED AND ADOPTED**, this the 15th day of September, 2020.

**ATTEST:**

\_\_\_\_\_  
Deborah Guillotte, City Clerk

\_\_\_\_\_  
Kevin Begos, Mayor

**CITY OF APALACHICOLA  
ORDINANCE NO. 2020-05**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA  
ADOPTING THE 2020-2021 FISCAL YEAR BUDGET**

Be it enacted by the people of the City of Apalachicola, Florida:

**Section 1.** The following department expense amounts are hereby appropriated in the General Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2020 and ending September 30, 2021:

Administration	\$ 391,392
Facilities	217,370
Fire	140,247
Governing Board	351,009
Library	64,145
Parks & Recreation	536,623
Police	636,731
Project Impact	511,320
Public Works	1,260,549
Zoning/Code Enforcement	117,109
<b>Total Expenditures</b>	<b>\$ 4,225, 840</b>

**Section 2.** It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning October 1, 2020 and ending September 30, 2021:

Ad Valorem Taxes	\$ 1,459,176
½ Cent Sales Tax	136,000
Mobile Home License Tax	100
Alcoholic Beverage Tax	5,000
Utility Franchise	155,000
Local Communications Tax	51,000
Utility Tax	225,000
Business License Fees	30,000
Golf Cart Permits	10,000
Special Exception/Variance Fee	5,000
State Revenue Sharing	90,250
Fines & Forfeitures	2,000
Cemetery Lots & Openings	15,000
Facility/Property Rent	25,000
Building Permit Fees	40,000
Tree Application Fees	3,000
Tree Reforestation Fees	2,000
Project Impact Administration Fee	12,783
DOT – Traffic Light Reimb.	4,900

Sanitation Fees	550,000
Sanitation Administration Fees	26,500
Community Garden	2,000
Farmers Market	3,000
Firing Range	7,000
Miscellaneous Revenue	3,000
Grant – USDA RBD (Water Street & Avenue G)	319,286
Grant – FEMA Project 76103 (Lafayette, Bodiford)	471,615
Project Impact	511,320
Local Option Gas Tax – Restricted	62,000
Municipal Service Benefit Unit – Restricted	40,000
Oyster License Program	0
HCA Museum	20,000
Library Programs	4,000
Special Programs	9,910
<b>Total Revenues</b>	<b>\$ 4,300,840</b>

**Section 3.** The total revenues and expenditures for the General Fund result in the following surplus which will be used to establish a reserve fund for unforeseen expenses which are not included in this budget.

<b>General Fund Reserve</b>	<b>\$ 75,000</b>
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**Section 4.** The following department expense amounts are hereby appropriated in the Enterprise Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2020 and ending September 30, 2021:

Water Department	\$ 881,983
Sewer Department	1,985,346
Scipio Creek	106,400
Battery Park	69,000
<b>Total Expenditures</b>	<b>\$ 3,042,729</b>

**Section 5.** It is estimated the following revenues will be available to the Enterprise Fund for the fiscal year beginning October 1, 2020, and ending September 30, 2021:

Water Revenue	\$ 947,590
Sewer Revenue	1,491,380
Sewer Grant (CDBG Manhole Cover)	582,829
Scipio Creek Revenue	59,000
Scipio Creek Grant FEMA Project 76103	47,400
Battery Park Revenue	69,000
<b>Total Revenues</b>	<b>\$ 3,197,199</b>

**Section 6.** The total revenues and expenditures for the Enterprise Fund result in the following surplus which will be used to establish a reserve fund for unforeseen expenses which are not included in this budget.

Water Department Reserve	\$	65,607
Sewer Department Reserve	\$	88,863
<b>Enterprise Fund Reserve</b>	<b>\$</b>	<b>154,470</b>

**Section 7.** The following expense amounts are hereby appropriated in the Special Revenue Fund for the operation and activities of the City of Apalachicola for the fiscal year beginning October 1, 2020 and ending September 30, 2021:

Community Redevelopment Agency		114,011
Revolving Loan Fund		0
<b>Total Expenditures</b>	<b>\$</b>	<b>114,011</b>

**Section 8.** It is estimated the following revenues will be available to the Special Revenue Fund for the fiscal year beginning October 1, 2020, and ending September 30, 2021:

Community Redevelopment Agency		114,011
Revolving Loan Fund		0
<b>Total Revenues</b>	<b>\$</b>	<b>114,011</b>

**Section 9.** The City of Apalachicola Fee Schedule for FY 2020-2021, *(to be)* attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on October 1, 2020.

**Section 10.** This ordinance is published in the September 24, 2020 issue of the *Apalachicola Times*, and a first public hearing by the City Commission for the first reading of this ordinance was held on September 15, 2020 at 6:00 PM and a second public hearing was held on September 29, 2020 at 6:00 PM at the Apalachicola Community Center, #1 Bay Avenue, Apalachicola, Florida.

**Section 11.** The estimate upon which said budget for the 2020-2021 Fiscal Year is based is on file for inspection by the public at the office of the City Clerk. The millage rate being set at 9.0001 mills which is the roll back rate.

**Section 12.** This Ordinance shall take effect immediately upon its becoming Ordinance as provided by the City Charter of the City of Apalachicola, Florida.

This Ordinance was read and adopted on September 29, 2020. Motion to adopt Ordinance made by Commissioner \_\_\_\_\_, second by Commissioner \_\_\_\_\_.

Voting Aye:

Voting Nay:

**FOR THE CITY COMMISSION OF THE  
CITY OF APALACHICOLA**

**ATTEST:**

\_\_\_\_\_  
**Deborah Guillotte, City Clerk**

\_\_\_\_\_  
**Kevin Begos, Mayor**