

**REGULAR MEETING
CITY COMMISSION
CITY OF APALACHICOLA, FLORIDA
TUESDAY, MARCH 3, 2020 - 6:00 PM
APALACHICOLA COMMUNITY CENTER
#1 BAY AVENUE
APALACHICOLA, FLORIDA**

AGENDA

You are welcome to speak or comment on any matter under consideration by the Apalachicola Board of City Commissioners when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Those wishing to speak concerning an item on the agenda shall complete a speaker card and give it to the City Clerk before the meeting starts.

- I. Call to Order
 - Invocation (Please rise and remain standing)
 - Pledge of Allegiance
- II. Agenda Adoption
- III. Consent Agenda
 - A. Meeting Minutes Adoption
 - **Suggested Motion:** Adopt the October 14, 2019 Special Meeting, October 17, 2019 Special Meeting, November 19, 2019 Special Meeting Minutes and February 4, 2020 Regular Meeting Minutes.
 - B. Street/Name Signs
 - **Suggested Motion:** To Request Approval to Purchase Street Signs from Safety Zone Specialists, Inc., in the Amount of \$20,441 to replace destroyed Signs that occurred during Hurricane Michael in October 2018.
 - C. Resolution 2020-04 – Rural Area of Opportunity (RAO) Re-Designation
 - **Suggested Motion:** To Adopt Resolution 2020-04 – City of Apalachicola Rural Area of Opportunity Re-Designation.
 - D. Resolution 2020-06 – USDA – State of Florida Community Facility Grant – Emergency Response Vehicle Purchase Project
 - **Suggested Motion:** To Approve the USDA Emergency Response Vehicle Project to Purchase a Police Vehicle and Related Equipment and to Authorize the Mayor/City Manager to Execute the Necessary Documents.
- IV. Mayor's and Commissioners Reports and Communications
 - Hiring and Volunteers
 - Lafayette and Battery Park Piers
 - Property Sales Update
- V. City Manager Communications
 - City Manager Form - Attachment
 - Finance Update/AWWAD
 - Library Staffing Update
 - Grants Update – Hazard Mitigation Grant App
- VI. Attorney Kristy Branch Banks Communication
- VII. Public Comment

The public is invited to speak on any agenda, non-agenda and/or consent agenda topics. Comments should be less than "five" minutes.

All items on the Consent Agenda are considered routine, to be enacted by one motion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VIII. Unfinished Business

- A. Ordinance 2020-01 Amending Article 17 – Elections of the City of Apalachicola Charter
- **Suggested Motion:** To Approve the First Reading of Ordinance 2020-01 Amending Article 17 – Elections of the City of Apalachicola Charter and Proceed with the Adoption Process.
- B. McLemore Variance Discussion
- **Suggested Motion:** None at this time pending further discussion by the City Commission.

IX. New Business

- A. Apalachicola Margaret Key Library Advisory Board Appointments
- **Suggested Motion:** To Appoint a minimum of Five Members from the Recommended Candidates to the AMKL Advisory Board, and for the City Commission to select a Chair Person from those Appointments.
- B. Apalachicola Historic City Squares Update
- **Suggested Motion:** To Request Approval to apply for a Senior Design Project.
- C. Resolution 2020-05 – Apalachicola Margaret Key Library/Library Advisory Board Amendment
- **Suggested Motion:** To Adopt Resolution 2020-05 Amending Revisions to Bring Librarians and Library Staff Under the Direct Management of the City of Apalachicola.
- D. Committee Member Appointments and Discussion
- **Suggested Motion:** To Appoint Members to the Volunteer Committee's.
- E. Community Redevelopment Agency – Citizens Board Appointments
- **Suggested Motion:** To Approve the Newly Appointed Community Redevelopment Agency (CRA) – Citizen Board Appointments.

X. Adjournment

Any person who desires to appeal any decision at this meeting will need a record of the proceeding and for this purpose, may need to ensure that a verbatim record of the proceeding is made which includes testimony and evidence upon which the appeal is based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 48 hours in advance of the meeting.

**MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD MONDAY,
OCTOBER 14, 2019, 1:00 PM AT THE APALACHICOLA COMMUNITY CENTER.**

PRESENT: Mayor Kevin Begos
Commissioner Adriane Elliott
Commissioner Anita Grove
Commissioner Despina George

Ron Nalley, City Manager
Deborah Guillotte, City Clerk

ABSENT: Commissioner Brenda Ash

CALL TO ORDER

Mayor Begos called the meeting to order at 1:00 PM.

NEW BUSINESS

A. DISCUSSION – FDEM HURRICANE MICHAEL STATE RECOVERY GRANT PROGRAM

Mayor Kevin Begos gave a brief history of the Popham Building stating the building is in need of renovation. A grant is available through the Division of Emergency Management that would provide money to stabilize this building. Commissioner Despina George expressed her concerns that these monies could be put towards a project other than the Popham Building, and she is not sure if we should apply for this grant. Mayor Begos stated that this building was purchased through the Florida Communities Trust under the Stan Mayfield's Working Waterfront Program, which has very restrictive covenants on what programs fall under their standards. Mayor Begos stated one of the projects could possibly be aquaculture for the fishermen. In a response to a question from Mayor Begos, Mr. Nalley stated it has to be a project that is not eligible for FEMA public assistance. All other city projects including the docks, piers, buildings, sidewalks and infrastructure are eligible for public assistance funding. The Popham building is not eligible because it was vacant at the time of the storm. Mr. Nalley stated the main concern is to stabilize the structure and defined rolling of the building as picking the building up and moving it to another site, in order to make repairs and then rolling the building back into place. The building was damaged more than fifty percent of the value, therefore the height will need to be raise. The estimated cost of construction is 1.2 million, phase one \$587,000. Estimates for Phase two is not complete due to waiting to receive additional information from the engineers. In a response to a question by Mayor Begos, Mr. Nalley stated that it would be another \$200,000 for moving the building back to the foundation for phase two which is included in the estimate. In a response to a question by Mayor Begos, Mr. Nalley stated that from past meetings, the community seemed to indicate that they wanted to see it restored and not torn down and that we are trying to take the burden from the city by applying for a grant. Commissioner Anita Grove stated that the City would not be allowed to rebuild if the building is torn down, and that there are laws we have to abide by. In response to a question from Commissioner Elliott, Mr. Nalley stated that this grant doesn't require a letter of support. In response to a question from Commissioner Elliott, Mr. Nalley stated the use requires further discussion and there are guidelines associated with alternative uses of the grant. Commissioner Elliott wants to make sure the plan for the building will be used properly to the advantage of the City. Mayor Begos stated that boat storage could possibly be a great use of the building. Commissioner Grove stated she thinks this grant would be a great asset to the City and would not require much maintenance since it is an open building and that if

we don't take advantage of this we will not be able to apply for this grant. In response to a question from Mayor Begos, Mr. Nalley stated the grant for the Popham building would be very important to the use of the Triumph money and could compromise the Mill Pond monies. Robin Vroegop expressed her concerns with the Triumph grants, submerged land leases, and piers. Ms. Vroegop stated that this grant was for Hurricane Michael damage and the Popham building was damaged before the storm, and she is against this grant. Jim Brown stated there is a grant for recreational boating facilities through the State. There were numerous citizen concerns with the maintenance cost after rebuilding. Mayor Begos briefly reviewed the Stan Mayfield Working Waterfront Program and uses. There were numerous citizens in favor of the grant renovation of the historical Popham building. Bobby Miller stated that the City needs to research the pros and cons of the grant and what the City can afford and the City may be liable for to FCT if something happens to the building. In response to a question from David Adlerstein, Mayor Begos stated the city's project report from 2013, says the "Apalachicola Maritime Museum" will fully renovate the historic structure and incorporate it into the existing museum. Mr. Nalley stated this was only if the City did their share of the renovations, but to their knowledge there is no legal arrangement or agreement. Mayor Begos stated that if awarded the grant the City could technically refuse it if it isn't good for the City. Mr. Miller asked that if we proceed with the building, the City consider naming it the Sawyer Building after Fred Sawyer. Mr. Fred Sawyer then gave a brief background of the Popham Building, how it was structurally built and the positives of the building. Commissioner Grove expressed the importance of applying for grants that are coming down to the cities and see what we can get for our City.

Commissioner Grove made a motion to approve the submittal of a grant proposal to FDEM's Hurricane Michael State Recovery Grant Program on behalf of the City of Apalachicola. Commissioner Elliott seconded and the motion carried 4-0.

ADJOURNMENT

With no further business, Commissioner Grove made a motion to adjourn the meeting at 2:15 pm. Commissioner George seconded and motion carried 4-0.

Kevin Begos, Mayor

Deborah Guillotte, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD THURSDAY, OCTOBER 17, 2019, 5:00 PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Kevin Begos
Commissioner Adriane Elliott
Commissioner Anita Grove
Commissioner Despina George

Ron Nalley, City Manager
Deborah Guillotte, City Clerk

ABSENT: Commissioner Brenda Ash

CALL TO ORDER

Mayor Begos called the meeting to order at 5:00 PM.

NEW BUSINESS

A. DISCUSSION - FY 2019-2020 BUDGET

Mayor Kevin Begos briefly reviewed the additional \$50,000 expected from the Duke Energy Franchise Agreement as soon as it is approved. Mayor Begos reviewed the City's allocation for the Florida/Georgia water litigation stating this could possibly be lowered. Mayor Begos also expressed his concerns with the following budget items: accounting and e-bill software, parking lot paving at the library and a new full time Planning and Zoning Director position and suggested possibly postponing these until the next fiscal year. Mayor Begos discussed the DEP debt default, staff over-time and possible solutions on how to resolve this. Mayor Begos reviewed the City's form of government and that he would like this to be discussed at the November meeting. Commissioner Despina George expressed her concerns with the sale of City property, lease of city properties; legislative projects; proposals for management of the Mill Pond; paying a lobbyist; the Community Redevelopment Agency and the water loss audit. Mayor Begos reviewed the downside of what the City would lose from the County, if the CRA program was suspended. Commissioner Grove stated these are all great ideas but the Commission should stay with the current budget and Capital Improvement Plan which was carefully drafted by the staff and Commission. Commissioner Grove strongly recommended not cutting the budget for Planning and Zoning and agreed with overtime for water and sewer employees. Commissioner George suggested making the budget changes and voting on them tonight so we can move forward. Commissioner Adrian Elliott expressed her concerns with the sale of City properties, the CRA, and lack of affordable housing. Mayor Begos stated that the City needs to revise and update ordinances so that everything flows correctly. Commissioner Grove stated that the City Commission can't fill the place of city staff positions, and that the Commission helps with ordinances and other items, but not the day to day issues. Discussion was held on the Planning and Zoning positions budgeted by the Commission and staff. Mr. Nalley explained the difference between operating cash and budgets and expressed concern over the past abuse of overtime. Mayor Begos stated that he would like more oversight of the Manager position and felt that the new board would like more oversight. Commissioner Grove stated that the paving of the library is paid for by PALS money which is raised for certain projects for the library, and is not City money.

Commissioner Elliott made a motion to reduce the Florida/Georgia water litigation expense to \$2,000 for the fiscal year. Commissioner Grove seconded and the motion carried 4-0.

Commissioner Grove stated that the accounting software was recommended by the auditors. Commissioner George stated she would have to research the program the city is now using and come back to the board with her suggestion. Mayor Begos suggested holding off on this item until further research.

Mayor Begos suggested leaving the library parking lot as is at this time pending further research.

Commissioner Elliott stated that the P & Z positions are important positions. Commissioner Elliott made a motion to fill the Planning and Zoning Director position, fill the Code Enforcement position and then review the Assistant position later if needed. Commissioner Grove spoke on the importance of the City Manager position and how he has always worked with the past Commission. Mayor Begos made the public aware that the City Manager has the right to hire and fire employees.

Commissioner Elliott made a motion to leave the budget as is under the condition that the Planning and Zoning Director and Code Enforcement positions be filled and the Assistant position be filled at a later date as a secondary position. Commissioner Grove seconded and the motion carried 4-0. In a response to a question from Commissioner George, Mr. Nalley stated that the City contracts out the building permitting and inspection services to EPCI out of Port St. Joe, and they are spread thin due to the storm and are not in the office at all times. Mr. Nalley stated that Cindy Clark's position was the City Planner, which is the Planning and Zoning Director position.

Numerous citizens expressed concerns for the Planning and Zoning positions and the department being short staffed at the time.

Granville Croom reviewed his issue with the ditch on 12th Street and would like to see this filled in.

Dave Watts expressed his belief that the role of the City Commission was for developing policy and oversight and that the City Manager and staff run the day to day operations. Michaelin Watts expressed how important it is to have a City Manager and how many projects have been accomplished since the City hired a City Manager and his tremendous knowledge of the City since hired.

Dolores Croom expressed her concern with the condition of the library parking lot and approval for the lot being repaired.

Numerous citizens expressed concerns with the City Manager position.

Mike Sarki expressed his concerns with the City neglecting taking care of keeping the grass cut in the cottage hill area and requested that the grass be cut in this area.

NEW BUSINESS B. DISCUSSION - AUDIT

Mayor Begos expressed his desire to having an audit on portions of the City finances. This could either be a forensic audit or operational review. Commissioner Elliott stated her concerns with the debt default and how

we can resolve this so it is not repeated. Mayor Begos suggested researching the types of audits to be done and reporting back to the board. Mayor Begos stated that previous audits showed that operating expenditures exceeded the budget; property and equipment records were not complete and tagged; and problems with maintaining the sinking funds. Mayor Begos referenced the Franklin County Tax Collector issue as an example of how this type of audit might be helpful. Mayor Begos stated that the City can ask for advice through the Commission on Ethics and from an Attorney if needed. Mayor Begos recommended starting with an operational audit which gives positive feedback of things that were not necessarily wrong doing, but improvement to the financial system. Mayor Begos stressed he is only trying to rebuild trust with the community again. Commissioner Grove stated she was pleased with the 2017/18 audit and their suggestions on resolving issues. Commissioner Grove stated that we need to be specific with what we want an audit for: loan default, current operations, grants and proceed from that point on which will be the best audit to have. Mayor Begos stated we would have to meet with auditors first to see if they think we should move forward with an audit, what kind and the cost of the audit. Commissioner George expressed her concerns with last year's audit, specifically the DEP debt default, the audit committee not being at the exit conference meeting, and the unfunded liability to the CRA. Commissioner George reviewed three choices of how the City could possibly have an operational audit through the State of Florida Joint Legislative Audit Committee. Commissioner George reviewed the issue of the debt default on the DEP loan; the CRA fund; the BP Settlement money; over spending grants; audits and overall poor decisions made by the City.

Mr. Nalley suggested that he and Mayor Begos review his specific concerns, and discuss those matters with the auditors and proceed from there if needed.

Commissioner George made a motion that the City request an operational audit from Senator Montford and Representative Shoaf on the DEP debt default; BP Settlement and the Scipio Creek Grant from the State of Florida Joint Legislative Audit Committee and to authorize the Commission to seek estimates from accounting firms for more specific types of audits. Commissioner Elliott seconded and the motion carried 4-0.

ADJOURNMENT

With no further business, Commissioner Grove made a motion to adjourn the meeting at 7:15 p.m. Commissioner Elliott seconded and motion carried 4-0.

Kevin Begos, Mayor

Deborah Guillotte, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD
TUESDAY, NOVEMBER 19, 2019, 6:00 PM AT THE APALACHICOLA COMMUNITY CENTER.**

PRESENT: Mayor Kevin Begos
Commissioner Brenda Ash
Commissioner Despina George
Commissioner Adriane Elliott

ABSENT: Commissioner Anita Grove

Ron Nalley, City Manager
Deborah Guillotte, City Clerk
Kristy Banks, City Attorney

CALL TO ORDER

Mayor Kevin Begos called the meeting to order at 6:08 PM and David Adlerstein gave the invocation. Council members led the pledge of allegiance.

AGENDA ADOPTION

Mayor Begos called for a motion to approve the agenda.

Mr. Nalley requested that Consent Agenda Item "A" – Meeting Minutes Adoption be removed.

Commissioner Adriane Elliott made a motion to approve the Agenda as revised. Commissioner Brenda Ash seconded and the motion carried 4-0.

MAYOR'S AND COMMISSIONERS REPORTS AND COMMUNICATIONS

- A. Mayor Begos announced that if anyone is interested in giving the invocation at future meetings to contact the Mayor or Mr. Nalley.
- B. Mayor Begos announced that TRIUMP staff is discouraging the City against moving forward with the affordable housing grant requests but thinks that the restoration of the Popham building as an aquaculture project has merit.
- C. Mayor Begos stated that he and staff has met with staff from the Florida Rural Water Association to discuss the Asset Management Plan.
- D. Conduct at Meetings – Mayor Begos discussed in general the use of Roberts Rules of Order and the City of Apalachicola Rules of Procedures and stated that these need to be followed during meetings.

E. Accounting Software Update – Commissioner George stated she had reviewed the product brochure for the software and the city doesn't have the accounting staff to work such a sophisticated software system. Commissioner George feels that the City should hire someone with an accounting background. Commissioner George suggested moving forward with using Quick Books.

F. Commissioner Elliott also expressed concern with conduct at meetings and asked that everyone please be considerate. Commissioner Elliott reviewed a recent case from a concerned citizen who suffered property damage from a neighbor, and the possibility of a lawsuit with the City.

G. Commissioner George expressed her concern with the short amount of time that the agenda goes out to when the meeting is held.

CITY MANAGER COMMUNICATIONS

Mr. Nalley replied to Commissioner Elliott's concern stating that the issue was turned over to Kelly Simpson with EPCI for review. Mr. Nalley believes that the situation will be resolved and that EPCI conducts inspections and that when made aware of something they follow up in a timely manner.

ATTORNEY KRISTY BANKS COMMUNICATIONS

- Attorney Banks commented that in reference to DEP's reference of selling surplus property, that the City has the authority to determine which assets they choose to be liquidated and which manner that this will be done.
- Attorney Banks stated she has reviewed the requirements of selling/disposing of city property found in FS Chapter 166 along with the City Charter, and that the sale of City surplus property is at the discretion of the governing board.
- In a response to a question by Commissioner George, Attorney Banks reviewed the matter of City Manger's contract in comparison to the City Charter and the City Personnel Policies and Procedures, so there will not be any conflicts with each other.

PUBLIC HEARING

**A. ORDINANCE NO. 2019-09 AMENDING THE FISCAL YEAR 2018-2019 ANNUAL BUDGET
– PUBLIC HEARING AND SECOND READING**

Mayor Begos read Ordinance 2019-09 in its entirety.

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA AMENDING THE FISCAL YEAR 2018-2019 BUDGET.

Mayor Begos opened the floor for public comment.

Mr. Nalley stated that Budget Amendments 3 through 9 are budget amendments reallocating amounts from one department to another, and that Amendment 10 are interdepartmental budget amendments where the monies are reallocated within the department from one budget line item to another.

There being no public comment the public hearing has closed.

PUBLIC COMMENT

No Public comments were received.

CONSENT AGENDA

- Community Planning Technical Assistance Grant Subcontract Approval – To approve the Professional Services Agreement with Ovid Solutions, LLC and the Southern Group in the amount of \$20,000 each and authorize the City Manager to execute the Agreements.

Mr. Nalley stated that the City received a Community Planning Technical Assistance Grant through the Florida Department of Economic Opportunity. The \$40,000 planning grant will develop a plan that identifies projects and actions that the City can undertake to meet the priorities outlined in the Area of Critical State Concern statute. This grant will reimburse the City for professional planning services in the amount of \$20,000 each from Ovid Solutions, LLC and the Southern Group. Mayor Begos stated that there will be a steering committee established of twelve to fifteen people to give feedback from the community and suggested that each Commissioner give three names they would like to serve on this committee.

Commissioner Ash made a motion to approve the Professional Services Agreement with Ovid Solutions, LLC and the Southern Group in the amount of \$20,000 each and authorize the City Manager to execute the Agreement. Commissioner George seconded and the motion carried 4-0.

UNFINISHED BUSINESS

A. ORDINANCE NO. 2019-09 AMENDING THE FISCAL YEAR 2018-2019 ANNUAL BUDGET

Mayor Begos read Ordinance 2019-09 in its entirety.

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA AMENDING THE FISCAL YEAR 2018-2019 BUDGET.

Commissioner Ash made a motion to adopt Ordinance 2019-19 amending the Fiscal Year 2018-2019 Annual Budget. Commissioner Elliott seconded and the motion carried 4-0.

Mr. Nalley reviewed the budget and stated that it is available for review on the City website.

UNFINISHED BUSINESS
B. AUDIT DISCUSSION

Mayor Begos stated that he met with Senator Mumford’s staff about a Joint State Legislative Audit and doesn’t recommend that route. Mayor Begos stated he has received preliminary estimates from Robertson and Associates and Carter, Riggs and Ingram, and that the City has received a donation from Harry Arnold to help with the forensic audit.

Commissioner Elliott made a motion for Mr. Nalley to prepare a Request for Proposals to proceed with the Forensic Examination Services Audit and that the firms participating, present their proposals at the December 3, 2019 meeting. Commissioner George seconded and the motion carried 4-0.

Mr. Nalley expressed concerns with the upcoming holiday season and that a December 3rd proposal deadline and that it would be too short a period to submit an RFP.

Attorney Banks expressed concerns with citizens donating funds to the City for certain projects. Mayor Begos stated that this was done in the past and that it does not seem to be a problem.

UNFINISHED BUSINESS
C. APALACHICOLA COMMUNITY REDEVELOPMENT AGENCY DISCUSSION

Mayor Begos gave a brief review of the monies that the Apalachicola Community Redevelopment Agency would receive from Franklin County, and also gave budget options on how we could resolve this issue which include: 1) Contribute \$75,000 to 2019/20 CRA and \$10,000 to past debt with a total cost of \$85,000; 2) Do nothing and lose the County CRA contribution this year with a total cost of a \$35,000 debt payment; and 3) Lower CRA TIF rate by 25%, so 2019/20 contribution is \$56,250 (County contribution would thus be reduced to approximately \$36,000) with a total cost of \$56,250, plus any debt payment. Commissioner George expressed concern over the management of the CRA in the past, and that the City needs to research ways to restructure the organization for the future. Mayor Begos requested that Mr. Nalley prepare a presentation for the December 3, 2019 meeting, on how the reduced TIF rate numbers would affect the budget. Mr. Nalley stated he will bring the Inter-local Agreement along with the numbers from the budget if the County agrees with the 25% TIF decrease. In a response to a question by Commissioner Ash, Mayor Begos stated that the CRA Director resigned in November, so that Agreement is now null and void.

Commissioner Elliott made a motion for staff to prepare an Inter-local Agreement to lower the CRA TIF rate by 25% and present to the board a complete budget of funding sources and how the CRA would fit into the budget projections. Commissioner George seconded and the motion carried 4-0.

George Mahr stated he supports the CRA and disagrees with lowering the City payments, but to look at revenues and not just expenses and commit to the \$75,000 this year. Commissioner George stated in January, we need to proceed with getting new board members, having monthly CRA board meetings, revisions to the CRA Plan and have a public workshop.

NEW BUSINESS

A. UTILITY EASEMENT ENCROACHMENT AND ALTERATIONS – AL AND DONNA INGLE

Mr. Nalley stated that staffs recommendation is to turn this matter over to the City Attorney for further review and recommendation. Mr. Ingle gave a brief review of the drainage and encroachment issues existing with regard to the City utility easement between Drew Morgan and Al and Donna Ingle, and as of this date it still continues. David Meyer stated this affects his property as well.

Commissioner George made a motion for Attorney Banks to research this issue and bring a recommendation back to the Commission. Commissioner Elliott seconded and the motion carried 4-0.

NEW BUSINESS

B. PUBLIC RIGHTS-OF-WAY ENCROACHMENT POLICY

Mr. Nalley gave a brief review of the importance of public rights-of-way. Mr. Nalley recommends the development of a Public Rights-of-Way Encroachment Policy/Ordinance, which will provide guidelines for review of private and public structures in the public rights-of-ways and consist of general policy statements and standards for the construction of above-grade, at-grade, and below-grade structures in the public rights-of-way. Mr. Nalley stated that encroachments of rights-of-way have become more frequent through the years and the City is in need of guidelines. Mayor Begos stated that staff could work on this policy, but that the Commission can also grant encroachments to certain people if the Commission feels it is appropriate, and that have already gone through the approval process. Mayor Begos stated he doesn't think it is necessary for the public or businesses to wait if they have already gone through a large portion of the approval process. Mayor Begos then asked George Coon to review the encroachment process he has gone through with Planning and Zoning. George Coon reviewed his encroachment request for Robert Lindsley at 71 Market Street for a balcony. Mr. Coon stated he received approval from P&Z, and was then told he had to get approval from the Commission. Commissioner Ash expressed her concerns with approving encroachments and that once we start allowing them without a set policy in place, that the City could get itself in trouble. Attorney Banks clarified that property owners feel more secure about what process to take when there are policies that are to be followed and they know exactly what they can and can't do on their properties. Commissioner's George and Elliott expressed their concerns of the lengthy process of obtaining an encroachment agreement.

Commissioner George made a motion to have Attorney Banks review Mr. Coon's encroachment agreement and that it be presented at the December 3, 2019 meeting. Commissioner Elliott seconded and the motion carried 4-0.

Numerous citizens expressed concerns about encroachments within rights-of-ways.

NEW BUSINESS

C. RESOLUTION 2019-24 EXPRESSING OPPOSITION TO DRILLING ACTIVITIES IN THE APALACHICOLA RIVER BASIS

Commissioner Elliott read Resolution 2019-24 in its entirety.

A RESOLUTION BY THE CITY COMMISSIONER OF THE CITY OF APALACHICOLA, FLORIDA TO EXPRESS THE CITY COMMISSION'S OPPOSITION TO DRILLING ACTIVITIES IN THE APALACHICOLA RIVER BASIN.

Commissioner Elliott made a motion to adopt Resolution 2019-24 Expressing Opposition to Drilling Activities in the Apalachicola River Basin. Commissioner George seconded and the motion carried 4-0.

NEW BUSINESS

D. RESOLUTION 2019-25 REQUESTING FRANKLIN COUNTY HONOR THE INTENT OF THE INTER-LOCAL AGREEMENT WITH THE CITY OF APALACHICOLA FOR SMALL COUNTY SURTAX AND REQUESTING ADDITIONAL INFORMATION

Mayor Begos stated that the County and Weems Hospital Board, requested that the City get more involved and give their input as to our interests in local healthcare decisions. Commissioner Ash expressed her concerns with Weems operating as a Hospital, Emergency Room and not a healthcare facility and that it should stay in Apalachicola. Mr. Nalley stated the Resolution is a draft and that if changes are needed to let him know.

Commissioner Ash made a motion that Resolution 2019-25 be tabled until the December 3, 2019 meeting. Commissioner George seconded and the motion carried 4-0.

NEW BUSINESS

E. SCIPIO CREEK MAINTENANCE MANAGEMENT DISCUSSION

Mayor Begos distributed photos of the docks at Scipio Creek and discussion followed on how repairs and rent can be handled by the Scipio Creek Committee members. Kevin Martina gave a brief review of the projects and repairs that are needed at the marina, and that they feel they are qualified to try and make this work.

Special Meeting – 11/19/19 – Page 7

Commissioner Elliott made a motion for Attorney Banks to draft a management agreement with the Scipio Creek Committee to be presented at the December 3, 2019 meeting. Commissioner George seconded and the motion carried 4-0.

ADJOURNMENT

With no further business, Commissioner Ash made a motion to adjourn the meeting at 8:15 pm. Commissioner Elliott seconded and the motion carried 4-0.

Kevin Begos, Mayor

Deborah Guillotte, City Clerk

MINUTES OF THE REGULAR MEETING OF THE APALACHICOLA CITY COMMISSION HELD TUESDAY, FEBRUARY 4, 2020, :00 PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Kevin Begos Ron Nalley, City Manager
Commissioner Brenda Ash Deborah Guillotte, City Clerk
Commissioner Despina George Kristy Banks, City Attorney
Commissioner Adriane Elliott

ABSENT: Commissioner Anita Grove (Attended by Phone)

CALL TO ORDER

Mayor Begos called the meeting to order at 6:05 PM and Myrtis Wynn gave the invocation. Council members led the pledge of allegiance.

AGENDA ADOPTION

Mayor Begos called for a motion to approve the agenda.

Commissioner Elliott made a motion to approve the agenda as revised. Commissioner George seconded and the motion carried 4-0.

MAYOR'S AND COMMISSIONERS REPORTS AND COMMUNICATIONS

- A. Mayor Begos reviewed the City Commission Rules and Procedures section on Rules of Civility.
- B. Mayor Begos gave update on the USDA Filter Grant Project, USDA Water Loss Audit and also stated that they are willing to do an Energy Efficiency Audit on the Water and Sewer System, Duke Energy - City Street light outages, Denton Cove, Historic Houses that are under a Tax Exempt Status, USDA Sidewalk Grant, and Airbnb. Commissioner Elliott recommends that the City send an official letter opposing this issue and that the citizens also do the same. At this time, we should just follow and see what happens before going any further. Mayor Begos will draft a letter opposing the Airbnb.
- C. Commissioner Elliott gave an update on getting new Revenues into the City. Commissioner Elliott suggests changing the sale of alcohol from 1:00 PM on Fridays and Saturdays to 2:00 PM, the Sound Ordinance in the Commercial District from 65 decimals to a higher decimal level, and also moving forward with the food truck ordinance. Mayor Begos reminded that the City is in litigation at this time and that the City cannot move forward until we receive feedback from the City's Insurance Representative. Commissioner Elliott stated that she would like to have a workshop on the food truck ordinance and that she would be willing to work with Attorney Banks on this issue. Commissioner Grove also stated she is interested in moving forward with the Food Truck Ordinance and Sound Ordinance and that the City should have further discussion on these issues.
- D. In a response to a question by Commissioner George, Mayor Begos stated that City Hall is to be cleaned by the City next week and should not be shown until completely cleaned. Commissioner Grove stated she would like to have the sale of City property on the March agenda.
- E. Commissioner Grove expressed her concerns with Denton Cove moving forward and the permitting process as to where the access road will be located and other numerous issues. Commissioner Grove also stated that she understands that the City will be responsible for water and sewer connection fees up to \$150,000 for this project, stating this is not in our budget.

CITY MANAGER COMMUNICATIONS

- Finance Update – Mr. Nalley reported that the conversion work to QuickBooks is very close to being complete and that training continues on completing payroll and processing payables. The finance report was distributed to the Board and Mr. Nalley asked if anyone has any questions, please feel free to get with him next week.

- 2020-2021 Budget Calendar - Mr. Nalley reported the 2020-2021 Budget Calendar will be distributed to the Board in the morning. Mr. Nalley stated in March staff will begin preparing the Capital Improvement Plan in preparation for Commission review in May and for adoption in July. In July, staff will begin preparing the Annual Budget for the initial presentation to the Commission in August and final adoption in September. Mr. Nalley stated that workshops can be scheduled by the Commission throughout the calendar period in order to receive regular updates, receive public input and to provide any further direction to staff.
- Commission Retreat – Mr. Nalley stated as the City moves towards budget season, he would like to propose the Commission set a time and date for a one-day retreat to discuss existing projects and to allow the development of immediate, intermediate and long-range goals for the next fiscal year. Mr. Nalley stated these goals are used by staff to develop a realistic working budget for the City and to accomplish the annual priorities of the Commission.
- USDA Small Project Grant Request - Mr. Nalley reported the City was notified by USDA that additional money is available to fund a small project through their grant program. The police vehicle replacement was funded for this fiscal year. There were three projects specifically mentioned by the USDA Area Specialist and are: 1) Accounting Software Project - \$40,000; 2) the Inspections Vehicle Replacement - \$34,000; 3) the Public Access Computer Replacement Project at the Library - \$10,000; and 4) the Backhoe Replacement - \$90,000. The grant program will fund 75% of the cost of the project and the City will be responsible for the remaining 25%. Mr. Nalley asked the Commission for guidance on which project they would like to submit to USDA for possible funding, and that the City would need to let USDA know something next week. In response to a question from Mayor Begos, Mr. Nalley stated the Backhoe would need to be replaced within the next couple of years. Mayor Begos requested that Commissioner George research the software project and what we will be committing to long term.
- Joint Meeting – Fill Ordinance – Mr. Nalley reminded the Commission that we will be hold a joint workshop with the Planning and Zoning Board on February 10, 2020 at 5:00 p.m. at the Community center and that the purpose of the workshop is to discuss the proposed Fill Ordinance.
- Census 2020 Complete Count Committee – Mr. Nalley reported that the “Apalachicola Counts” Complete Count Committee continues to meet with the Franklin County Complete County Committee. Committee members attended the Oyster Cook-Off and the Butts and Clucks events and handed out information regarding the Census. Mr. Nalley stressed the importance to remember that help is needed to encourage everyone to complete and respond to the 2020 Census, since an increase response rate means increased dollars for the community.

ATTORNEY KRISTY BRANCH BANKS COMMUNICATION

- Attorney Banks reviewed the ongoing Board of Adjustment (McLemore Case-101 Bay Avenue) decision, stating that the Appeal came before the Commission and was then sent back to the Planning and Zoning Board. The Planning and Zoning Board then sent this issue back to the Commission for a final decision. The McLemore’s are not at the meeting tonight, so Attorney Banks suggested contacting them with a date, preferably before a regularly scheduled meeting.

PRESENTATIONS

A. Municode Project Update – Ms. Rebecca Jetton gave status report on the City’s Municipal Code Corporation Project. Ms. Jetton stated Municode takes the City’s four major documents: 1) the Charter; 2) the City Codes; 3) the Comprehensive Plan; and 4) the Land Development Regulations, and publish on-line through Municode, which provides long term security for the City’s records. I am the City’s liaison with this corporation, where we codify these documents as received, whether they are old, new or revised documents. Ms. Jetton also stated that at the end of each legislation session, Municode publishes a pamphlet with the actions taken, that pre-empt the City’s ability to write Ordinances. The City is

now at the stage of going through the adoption process, which requires a minimum of two public meetings, but the City requires five public meetings. I need to know how the Commission would like to proceed with this material. Mayor Begos recommends Ms. Jetton meet with the City Attorney and/or any of the Commission. Commissioner Grove stated she would like to be in on these meetings.

B. Recreation Committee Update – Riverfront park - Donna Ingle reported as the Recreation Committee that they are tasked with the responsibility of reviewing the City parks and recreational areas and open spaces, evaluating the and offering recommendations for their improved and future use in the City. The Committee reviewed the Riverfront Park area with a list of recommendations they would like have taken care for the beautification and safety of our City. Mrs. Ingle requested that Commissioner Grove be liaison for the Recreation committee.

PUBLIC COMMENT

Mayor Begos opened the floor for public comment.

- Uta Hardy expressed her concerns with Denton Cove and the 17th Street entrance and the large retention pond. Mayor Begos stated all this will have to be researched. Ms. Hardy also expressed her concerns with the on-line census count for citizens.
- Chris Moore expressed her concern of moving her gravel driveway from the original plan in 2016 from the right side, and moving it to the left side. I have submitted this driveway application to the Planning and Zoning Department and would request that the City waive the Planning and Zoning approval of this driveway permit, or that the City waive the requirement to submit the application 30 days in advance. Ms. Moore stated she is adding a little bit of a parking area. Mayor Begos stated he does not have a problem waiving the 30 day notification to Planning and Zoning. Commissioner Grove recommends Ms. Moore attend the Planning and Zoning meeting on February 10, 2020, and that she her application is to be reviewed at that meeting.
- In response to a question from Al Ingle on the City Easement issue, Attorney Banks stated she is in the process of working with the neighbor and will get with him this week.

CONSENT AGENDA

Mayor Begos presented the Consent Agenda and asked if any items should be removed before consideration of a motion.

Meeting Minutes Adoption – Adopt the November 5, 2019 Regular Meeting Minutes.

Commissioner George made a motion to approve the Consent Agenda. Commissioner Elliott seconded and the motion carried 4-0.

UNFINISHED BUSINESS

A. RESOLUTION 2020-02 APALACHICOLA MAIN STREET

Mayor Begos read Resolution 2020-02 by title as follows:

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA RESCINDING SECTION II OF CITY OF APALACHICOLA'S RESOLUTION NUMBER 2010-10 "MAIN STREET PROGRAM."

Commissioner Elliott made a motion to adopt Resolution 2020-02 Apalachicola Main Street. Commissioner George seconded. In response to a question by Commissioner Ash, Commissioner George stated that this is the only organization that the City has a Resolution, and that the City should not provide a special relationship with CRA and not the other non-profit businesses. Commissioner George also stated that the City is rescinding the portion of the previous Resolution that made that association.

Mayor Begos stated that we are not saying that we will not ever support Main Street, but that they will not get a special status as stated in Section II of Resolution 2010-10.

Commissioner Elliott made a motion to adopt Resolution 2020-02 Apalachicola Main Street in supporting them in activities, but to treat Main Street no differently than it does any other non-profit organization.. Commissioner George seconded and the motion carried 3-1. Commissioner Ash opposed.

UNFINISHED BUSINESS

B. CITY MANAGER DISCUSSION

Mr. Nalley stated that over the last several months, the City Commission has discussed the City Manager position and the associated duties and responsibilities as it relates to the City Charter, Personnel Policy and my Employment Agreement. At the January 15th meeting, the Commission voted to continue discussion on this matter at a future workshop and the Mayor encouraged each of the Commissioners to discuss the position, its responsibilities, and future needs of the City with Mr. Nalley. Following several of those meetings, I requested that this item be placed back on the agenda for the February meeting. Mr. Nalley stated after having a meeting with Commissioner Elliott, I feel like I have a professional and ethical responsibility to resign my position. In accordance to Section 13 (c) (2) of Mr. Nalley's Employment Agreement, a revised Severance Agreement has been issued and given to the Commission for their review and consideration, and upon approval, Mr. Nalley will submit his resignation. Mayor Begos stated that the Board has the revised severance agreement, and that February 14, 2020, will be Mr. Nalley's last working day.

Commissioner Ash made a motion to accept Mr. Nalley's resignation under the Severance Agreement pay clause. Commissioner Elliott seconded and the motion carried 4-0.

Mayor Begos thanked Mr. Nalley for all his hard work during his time with the City of Apalachicola.

Mr. Nalley expressed his sincere appreciation to those in the community for all their thanks, kind words, and letters of support. Mr. Nalley also thanked staff for their hard work, long hours and for so graciously welcoming me into the City of Apalachicola family. Mr. Nalley stated he will greatly miss the friendships that were developed. Mr. Nalley also stated he leaves the City of Apalachicola confidently, knowing I have done my part putting the City back on a firm foundation. Though it has not been easy, in such a short amount of time, we have made great progress in paying down the debt default, financing and budgeting, Hurricane Michael recovery and lowering the tthm levels in our water, just to name a few. As many know the Manager serves at the pleasure of City Commission, and though I may not have been the right choice for this new Board, you can correctly speculate that I strongly support the Commission/Manager form of Government. The challenges that face Apalachicola are huge, and I encourage each of the Commission members to support finding a City Manager that can help the Board and the City meet these challenges. Mr. Nalley thanks the City Commission for the opportunity of letting him serve the City of Apalachicola.

Commissioner Ash stated since we no longer will have a Manager or point of contact, it is imperative that we come up with a plan and move forward with the City Manager form of Government, and experienced City Manager. Mayor Begos stated he talked with former Mayor Allen Pierce and that he highly recommends a retired City Manager – Chris Holley. Mayor Begos stated that Mr. Holley said he would be willing to come and fill in as an interim status only, until the City hires someone. Commissioner Grove expressed her concerns of how the City will move forward in hiring Mr. Holley and where the money will come from since it was used on the severance package for Mr. Nalley and there is no money remaining in the budget for this position. Mayor Begos recommends hiring Mr. Holley on an emergency basis at a Special Meeting next Monday, February 10th, before the Planning and Zoning Joint Workshop at 5:00 PM. Mayor Begos suggests talking with Mr. Holley on his schedule as to when he can come and meet with Board individually and at the Special Meeting. Mayor Begos also stated that Mr. Holley can get with Attorney Banks on his Interim Contract Services Agreement, and when he can meet with the Board for a Special Meeting and that Attorney Banks can notify Mayor Begos what that date will be.

NEW BUSINESS

A. PROPOSED FDOT SIDEWALK PROJECT ALONG HIGHWAY 98

Commissioner Ash made a motion to support Franklin County's Application to FDOT for the construction of a sidewalk along the north side of Highway 98 from Prado Street westward to the Ace Hardware Store and once completed agrees to maintain the portion of the sidewalk located within the city limits. Commissioner George seconded and the motion carried 4-0.

NEW BUSINESS

B. RESOLUTION 2020-03 ADOPTING FRANKLIN COMPREHENSIVE EMERGENCY PLAN FOR THE CITY OF APALACHICOLA

Mayor Begos read Resolution 2020-03 by title only.

Commissioner Elliott made a motion to adopt Resolution 2020-03 adopting Franklin County Comprehensive Emergency Management Plan for the City of Apalachicola. Commissioner George seconded and the motion carried 4-0.

NEW BUSINESS

C. PHILACO LEASE AGREEMENT - OLD LIBRARY BUILDING

Mayor Begos brought this item up to see if the Board is interested in leasing the old Library to the Philaco Club. Commissioner Grove stated she thinks this is a good idea, but that the Philaco Club should be responsible for costs of electric, etc. Mayor Begos stated that Philaco Club would like to have another inspection, to evaluate what further work will be needed before developing lease terms, and moving forward with the lease. Commissioner Ash commented that we need to consider Resolution 2015-16 City Squares (Apalachicola's Historic) Restoration, regarding the green space and long term leasing. Commissioner George commented that Resolution 2017-04 hinders the City from making improvements and long term leasing of any of the Historic City Squares, and that the City may need to draft a lease agreement addressing these concerns that if a project comes up to re-configure the Squares, there would have to be provisions. Ginny Griner gave a brief background, stating that Philaco Club would like to lease the Old Library from the City and that PALS would also be interested in leasing a portion of the Old Library.

Commissioner Elliott made a motion for Commissioner George to meet with the Philaco Club and come up with a proposal for a Lease Agreement of the Old Library. Commissioner Ash seconded and the motion carried 4-0. Commissioner Grove wanted to clarification that the rental agreement would include: electric, water, insurance and repairs for the building. Mayor Begos asked that Commissioner George get with Attorney Banks and address the 2015-16 Resolution, and also get back with the Board at the March meeting.

NEW BUSINESS

D. ORDINANCE 2020-01 AMENDING ARTICLE 17 - ELECTIONS OF THE CITY OF APALACHICOLA CHARTER - FIRST READING

Mayor Begos stated that Commissioner Ash had requested Mr. Nalley put this on the agenda a few months ago on combining the City Election with the County Election. This would reduce Commissioner Ash and Commissioner Grove by one year and Mayor Begos, Commissioner Elliott and Commissioner George by one year, and I think we should all agree before we make this decision. Mr. Nalley stated there is a timeline and the City would need to make a decision by March 2020. Commissioner George stated she does not have a problem with this, but stated that she likes the City having their election, but, if it is what the Board agrees on, she has no problem. Commissioner Ash recommends having the election with the County and State on even number years, and that this will relieve duties of staff where we are already short-handed and help the budget. Commissioner Elliott stated she sees both sides. I think it brings extra attention to our elections because they are non-partisan and they do not coincide with the State or Federal elections, and it keeps the issues centered on what is going on with the City Election.

Commissioner Elliott expressed her concern with the amount of time between run-off elections. Mayor Begos stated the run-off issue was resolved in the 2019-07 Emergency Election Ordinance. Commissioner Grove stated she also sees both sides with a City Election, compared to the General Election. There were numerous public concerns over the election change. Lynn Wilder expressed her concerns on how the Commission always states, they know the citizens do or don't want this change, how is this being polled.

Commissioner George made a motion to table Ordinance 2020-01 Amending Article 17 – Elections of the City of Apalachicola until further research and bring back to the March meeting. Commissioner Elliott seconded and the motion carried 4-0.

NEW BUSINESS E. WEBSITE UPDATE

Commissioner Elliott made a motion to develop a Request for Proposals for Professional Services to create a new Website or update the existing Website. Commissioner Ash seconded and the motion carried 4-0.

Mayor Begos requested that David Meyer work with Commissioner Elliott on developing the RFP. Commissioner Grove requested Mr. Meyer get current costs of what is spend, and also see a copy of a draft RFP before advertised. Commissioner Grove also requests that the City change from .com to .gov. in the future.

NEW BUSINESS F. BOARD AND COMMITTEE DISCUSSION

Mayor Begos stated we have several Board/Committee vacancies that need to be filled, updated or retired. Mayor Begos reviewed some of these openings of current Boards. Commissioner Elliott expressed her concerns with term limits of these Boards. Commissioner Ash expressed her concerns of the Library Chair and several other Library Board members resigning. Commissioner Ash also stated Jill Rourke the Librarian has resigned, with her last day being February 28, 2020, and the City Library is very important to the citizens of Apalachicola. Commissioner George stated the Board should review all the Committees to see which ones have vacancies. Jody Rosenbaum, President of PALS, reviewed a portion of Resolution 2017-11 in reference to the Library Board Committee members. Commissioner Ash and Grove stated they believe the City advertises for these vacancies and asked that this be researched. Mayor Begos will contact all the current members on City Committees and report back at the March meeting.

ADJOURNMENT

With no further business, Commissioner Elliott made a motion to adjourn the meeting at 10:45 pm. Commissioner George seconded and the motion carried 4-0 at 8:15 PM.

Kevin Begos, Mayor

Deborah Guillotte, City Clerk

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Street Signs

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: B
Department: Public Works
Contact: Robert Osburn
Presenter: Robert Osburn, Public Works Foreman

BRIEF SUMMARY: Robert Osburn, Public Works was required to get three quotes to replace Street Signs destroyed during Hurricane Michael in October of 2018. The City has received funding from FEMA for this project and has received three estimates.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Request Approval to Purchase Street Signs from Safety Zone Specialist, Inc., in the amount of \$20,441 to replace destroyed Signs that occurred during Hurricane Michael in October 2018.

FUNDING SOURCE: FEMA Funding

ATTACHMENTS: Bid List and Quotes from Public Works for Street Sign Replacement

STAFF'S COMMENTS AND RECOMMENDATIONS:

BID SHEET - Public Works Street Replacement Signs FEMA Grant

Contractors Name/Address/Phone		Estimate of Street Name Signs and Pipes				
Safety Zone Specialist, Inc.		\$20,441				
Emerald Coast Striping		\$22,470				
Red Bud		\$23,181				

SAFETY ZONE SPECIALISTS, INC.
P.O. BOX 90764
LAKELAND, FL 33804

Estimate

Date	Estimate #
1/28/2020	4884

Ph (863) 984-1385 Fax (863) 984-0058
Sales@SafetyZoneSpecialists.com

Name / Address
CITY OF APALACHICOLA ACCOUNTING DEPT 1 AVENUE E APALACHICOLA, FL 32320

Ship To
CITY OF APALACHICOLA ATTN: ROBERT OSBURN 1 AVENUE 'E' APALACHICOLA, FL 32330 850-323-0653

Account #	Good Thru	Terms	FOB
APA001	02/28/2020	NET 30 Days	

Item	Description	Qty	Cost	Total
1ALSTR612	12" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	385	8.15	3,137.75
1ALSTR618	18" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	44	12.20	536.80
1ALSTR624	24" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	52	16.25	845.00
1ALSTR630	30" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	23	20.30	466.90
1ALSTR636	36" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	23	24.35	560.05
1ALSTR642	42" X 6" ALUMINUM STREET NAME SIGN (PER LIST)	1	28.40	28.40
1ALSTR CUSTOM	6" ALUM STREET NAME SIGN, LENGTH OVER 42" (PER LIST)	1	40.60	40.60
UCHGALV10	U-CHANNEL POST, 10ft GALVANIZED, 2 LBS/FT	200	25.35	5,070.00
R1-1	30" ALUMINUM STOP SIGN, HIP	200	32.50	6,500.00
BA8A	5-1/2" BRACKET CROSS PIECE, FLAT TO FLAT BLADE	400	7.35	2,940.00
1AL18-24BL	18"X24" ALUMINUM SIGN BLANK "SLOW CHILDREN AT PLAY"	5	20.45	102.25
1AL30-30BL	30" X 30" ALUMINUM SIGN BLANK "DEAF CHILD AREA" SEE ATTACHED LIST FOR STREET SIGN NAMES BY SIGN SIZE.	5	42.65	213.25

Subtotal			\$20,441.00
Sales Tax (0.0%)			\$0.00
Total			\$20,441.00



1901 East Ave.
 Panama City, FL 32405
 Phone (850) 215-4875 Fax (850) 271-4875
 Cell (850) 527-0489

Proposal

DATE January 30, 2020
 Quotation # APALACHICOLA

Bid Date: 1/30/20

Proposal To:
 Bidding Contractors

Comments or special instructions:
 All Maintenance of Traffic to be provided by General Contractor including the final lift.
 Each hydroblasting mobilization will be \$2,500ea and there will be a minimum daily fee of \$3,500., according to Traffic Control Plans there are 0 move ins required
 We estimate approximately 0 sf of removal for Traffic control in the MOT section of the plans. Our SF price is below
 This is a Unit Price bid any additions will be paid at the unit prices quoted below.
 Note: Please allow two weeks notice for scheduling of crews

DOT PAY ITEM #	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
	18x6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	392	\$13.25	\$5,194.00
	24X6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	35	\$17.88	\$625.80
	30X6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	35	\$22.37	\$782.95
	36X6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	42	\$26.83	\$1,126.86
	42X6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	20	\$31.32	\$626.40
	48X6SB VARIOUS STREET NAMES/ LAMINATED DOUBLE SIDED HIP 3M	EA	15	\$35.77	\$536.55
	10' GALVANIZED U CHANNEL POST 2#	EA	200	\$26.88	\$5,376.00
	30" HIP STOP SIGNS COMPLETE	EA	200	\$32.50	\$6,500.00
	T BRACKETS FOR STREET SIGNS/ NEED TO SPECIFY FLAT TO FLAT/ OR UPOST TO FLAT	EA	400	\$3.88	\$1,552.00
	12X18 DEAF CHILD AREA SIGN HIP	EA	5	\$14.99	\$74.95
	12X18 CHILDREN AT PLAY SIGN HIP	EA	5	\$14.99	\$74.95
	TOTAL				\$22,470.46



RedBud

1-800-844-3057 www.redbudsupply.net

QUOTE

Sales Person's Name:	Lorie White
Sales Person #:	193
Quote Number:	1
Submission Date:	1/22/20
Good Thru Date:	2020/01/22
Company:	City of Apalachicola
Address:	1 Avenue E
State/Province:	Florida
Zip/Postal Code:	32320
Phone:	850-823-0653
Fax:	

Red Bud Supply

P.O. Box 533

Belmont, MS

38827

USA

Phone: 800-844-3057

Fax: 662-454-7786

www.redbudsupply.net

Item	Description	Quantity	Unit Price	Amount
	Street name signs- green/white 6"	569	\$18.25	\$10,384.25
	18x24 children at play	5	\$17.65	\$88.25
	Deaf Child Area	5	\$35.50	\$177.50
	30x30 stop signs High Intensity	200	\$31.95	\$6,391.00
	10' galvanized channel post	200	\$24.50	\$4,900.00
	t brackets for street name signs 180 degree	200	\$2.95	\$590.00
	bracket cross piece	200	\$3.25	\$650.00
			Sub-Total	\$23,181.00
			State Tax	
			Federal Tax	
			Shipping/Freight	\$0.00
			Grand Total	\$23,181.00

Comments:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Resolution 2020-04 – Rural Area of Opportunity (RAO) Re-Designation

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: C
Department: Administration
Contact: Chris Holley, City Manager
Presenter: Mayor/City Manager

BRIEF SUMMARY: Susan Estes, Grants Coordinator – Opportunity Florida, requested that the City adopt a Resolution for the City of Apalachicola for the Rural Area of Opportunity Re-Designation.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Adopt Resolution 2020-04 - City of Apalachicola Rural Area of Opportunity Re-Designation.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: Resolution 2020-04, City of Apalachicola for the Rural Area of Opportunity Re-Designation.

STAFF'S COMMENTS AND RECOMMENDATIONS:

RESOLUTION 2020-04

A RESOLUTION OF THE CITY COUNCIL OF APALACHICOLA, FLORIDA, EXPRESSING ITS SUPPORT THAT THE DESIGNATION OF RURAL AREA OF OPPORTUNITY (RAO), CONTINUE TO APPLY TO THE NORTHWEST FLORIDA REGION INCORPORATING THE AREA WITHIN THE BOUNDARIES OF THE COUNTIES OF CALHOUN, FRANKLIN, GADSDEN, GULF, HOLMES, JACKSON, LIBERTY, WAKULLA AND WASHINGTON, THE AREA WITHIN THE CITY LIMITS OF FREEPORT AND WALTON COUNTY NORTH OF THE CHOCTAWHATCHEE BAY AND THE INTRACOASTAL WATERWAY; AND THE CONTINUATION OF ALL REGIONAL RURAL DEVELOPMENT GRANT FUNDING FOR THE NORTHWEST FLORIDA BUSINESS DEVELOPMENT COUNCIL, INCORPORATED, D/B/A OPPORTUNITY FLORIDA, THROUGH FUNDS APPROPRIATED BY THE FLORIDA LEGISLATURE AND ADMINISTERED THROUGH FLORIDA'S DEPARTMENT OF ECONOMIC OPPORTUNITY, AND PROVIDING FOR AN EFFECTIVE DATE NO LATER THAN JULY 8, 2020.

WHEREAS, in 1999 Governor Bush, by executive order, identified eight counties (Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty and Washington) as Rural Areas of Critical Economic Concern, and that this designation was renewed in 2004 and added the area within the city limits of Freeport to this designation;

WHEREAS, in 2000 Opportunity Florida was created to promote and improve economic development in the eight counties designated as Rural Areas of Critical Economic Concern;

WHEREAS, the counties of Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Washington and the area within the city limits of Freeport were re-designated in 2009, as a Rural Area of Critical Economic Concern for a period of five years;

WHEREAS, Executive Order 11-103 added Wakulla County to the Northwest Florida Rural Area of Critical Economic Concern;

WHEREAS, Executive Order 17-212 added Walton County, north of Choctawhatchee Bay and the intercoastal waterway, to the Northwest Florida Rural Area of Opportunity;

WHEREAS, the various counties and municipalities in the Opportunity Florida region request that Governor Ron DeSantis renew the designation as a Rural Area of Opportunity;

WHEREAS, the Northwest Florida Business Development Council, Inc., in cooperation with and through the support of the nine counties, all municipalities within the nine counties, the area within the city limits of the City of Freeport and Walton County north of the Choctawhatchee Bay and the intercoastal waterway, all CareerSource Centers serving the region and corporate sector partners, has made great strides in improving the economic outlook for the Northwest Florida RAO by assisting with recruiting new industries, supporting infrastructure projects and working together with local communities and other organizations such as the Department of Economic Opportunity and Enterprise Florida, FDOT and the Governor's Office; and

WHEREAS, notwithstanding the progress that has been made since the original designation in 2009, there is still much work that needs to be done to help these nine counties compete economically with other parts of the state;

NOW THEREFORE BE IT RESOLVED that the Apalachicola City Council does hereby express its support of the following:

1. That the designation of "Rural Area of Opportunity," continues to apply to Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla, Washington and the area within the city limits of the City of Freeport and Walton County north of Choctawhatchee Bay and the intercoastal waterway;
2. That all Regional Rural Development grant funding for Opportunity Florida be continued and expanded for the Northwest Florida Business Development Council, Inc. through funds appropriated by the Florida Legislature and administered through Florida's Department of Economic Opportunity, Enterprise Florida, Inc., and other designated agencies.

READ, APPROVED AND ADOPTED this 3rd day of March, 2020.

FOR THE CITY COMMISSION OF THE CITY
OF APALACHICOLA, FLORIDA

Kevin Begos, Mayor

ATTEST:

Deborah Guillotte, City Clerk

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Resolution 2020-06 -USDA – State of Florida Community Facility Grant -
Emergency Response Vehicle Purchase Project

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: D
Department: Administration
Contact: Mayor/City Manager
Presenter: Mayor/City Manager

BRIEF SUMMARY: The City of Apalachicola has submitted pre-application documents and is requesting Community Facilities Funding to purchase a police vehicle and related equipment. The total project cost is estimated at \$36,000 with the City contributing \$9,000 towards the project. Rural Development determined that commercial financing at reasonable rates and terms is not available to the City. The City has limited resources available to service a debt but has committed up to 25% of the project cost not to exceed \$9,000.00.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Approve the USDA Emergency Response Vehicle Project to Purchase a Police Vehicle and Related Equipment and Authorize Mayor/City Manager to Execute the Necessary Documents

FUNDING SOURCE: USDA – 75%, City of Apalachicola 25% not to exceed \$9,000.

ATTACHMENTS: USDA Documents needed for the Purchase of a new City Police Vehicle.

STAFF'S COMMENTS AND RECOMMENDATIONS:



February 4, 2020

City of Apalachicola
Kevin Begos, Mayor
192 Coach Wagoner Blvd.
Apalachicola, FL 32320

Re: City of Apalachicola – Emergency Response Vehicle Purchase Project

Dear Mayor, Begos:

We have completed our review of the pre-application documents submitted for the City of Apalachicola, Franklin County, Florida. The City of Apalachicola is requesting Community Facilities funding to purchase a police vehicle and related equipment. Total project cost is estimated at \$36,000.00 with the City contributing \$9,000 towards the project.

The City of Apalachicola is a public body legally formed in the State of Florida. The proposal is an eligible request for funding as the purchase of major items of equipment that in themselves provide essential services to an eligible rural area is an eligible use of funds in accordance with CF program regulations. The City of Apalachicola has a median household income of \$24,732 and a population of 2,231 based on the 2006-2010 American Community Survey and 2010 Census data respectively. Based on the population of the City and the income level of the service area (also the City) the applicant may be considered for grant funding.

Rural Development determined that commercial financing at reasonable rates and terms is not available to the City. The City has limited resources available to service a debt but has committed up to 25 % of the project cost not to exceed \$9,000.00.

Please find attached Form AD-622, "Notice of Pre-application Review Action" informing the City of Apalachicola of this eligibility determination. The City may proceed with the development of the complete application to compete for available CF program funds in FY 2020. CF Grant funding may be considered up to 75% of the eligible project cost based on the requirements of RD Instruction 3570-B and the service area's income and population levels. Grant funding will be contingent upon FY 20 funds availability.

The following items need to be provided to this office as part of the full application:

1. Form SF 424.2 Application for Federal Assistance. The Mayor is to sign documents OR provide documentation that shows the City Manager has authority to sign on behalf of the city.
2. Updated Cost Proposal for vehicle and equipment
3. Legal Services Agreement Guide 14.
4. Evidence of Legal Organization
5. Certificate of Support signed by an authorized official of the local Government

USDA, RURAL DEVELOPMENT
2741 Penn Avenue, Suite 5
Apalachicola, FL 32448

Phone: (850) 526-2610 Fax: (855) 474-6969

USDA is an equal opportunity provider, employer, and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 532-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.



United States Department of Agriculture

6. FL Guide 15, Certificate of Public Meeting. In addition, please provide the Affidavit of Publication, copy of the newspaper ad, and the public meeting minutes. The first thing you want to do is to publish a notice of public meeting in the local newspaper, 10 days prior to the meeting. See attached public meeting requirements along with a copy of an example publication.
7. Loan Resolution, RD Form 1942-47. This will need to be voted on by the Board of Directors.
8. Form RD 400-1, Equal Opportunity Agreement.
9. Form RD 400-4, Assurance Agreement.
10. Form AD-1049 Certification Regarding Drug Free Workplace.
11. Form AD-1047, Certification Regarding Debarment.
12. Certification of Contracts, Grants and Loans.

Should you have any questions or comments concerning the above requested items, please do not hesitate to contact this office and speak to SheNeena Forbes, Area Specialist.

Sincerely,

SHENEEN Digitally signed by
SHENEENA FORBES
A FORBES Date: 2020.02.04
16:52:29 -05'00'

SHENEENA K. FORBES
Area Specialist

SKF/skf

USDA, RURAL DEVELOPMENT
2741 Penn Avenue, Suite 5
Apalachicola, FL 32448
Phone: (850) 526-2610 Fax: (855) 474-6969

USDA is an equal opportunity provider, employer, and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20260-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify) _____
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	* 5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Apalachicola		
* b. Employer/Taxpayer Identification Number (EIN/TIN): _____	* c. Organizational DUNS: 024717639	
d. Address:		
* Street 1: 192 Coach Wagoner Blvd		
Street 2: _____		
* City: Apalachicola		
County/Parish: Franklin		
* State: Florida		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 32320		
e. Organizational Unit:		
Department Name: Apalachicola Police Department	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Deborah	
Middle Name: _____		
* Last Name: Guillot		
Suffix: _____		
Title: City Clerk		
Organizational Affiliation: _____		
* Telephone Number: 850-653-8715	Fax Number: (850) 653-2205	
* Email: deborahguillot@cityofapalachicola.com		

Application for Federal Assistance SF-424

9. Type of Applicant 1 - Select Applicant Type:

Municipal

Type of Applicant 2- Select Applicant Type:

Type of Applicant 3- Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

10.766

CFDA Title:

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Apalachicola

Add Attachments

Delete Attachments

View Attachments

*** 15. Descriptive Title of Applicant's Project:**

Police Vehicle
Protective Vest

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="\$27,000.00"/>
* b. Applicant	<input type="text" value="\$9,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$36,000.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes No

If "Yes", provide explanation and attach.

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.



Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

U.S. DEPARTMENT OF AGRICULTURE
**NOTICE OF PREAPPLICATION REVIEW
 ACTION**

From: USDA, Rural Development
 (Department, bureau, or establishment)

Agency Number _____

To: City of Apalachicola
192 Coach Wagoner Blvd.
Apalachicola, FL 32320

Reference Your Preapplication
 Number _____

Dated: _____

1. We have reviewed your preapplication for Federal assistance under RD Instruction 3570-B and have determined that your proposal is:

- eligible for funding by this agency and can compete with similar applications from other grantees.
- eligible but does not have the priority necessary for further consideration at this time.
- not eligible for funding by this agency.

2. Therefore, we suggest that You:

- file a formal application with us by (date) 04-04-2020
- file an application with _____ (Suggested Federal agency).
- find other means of funding this project.

3. Based upon the funds available for this program over the last two fiscal years and the number of applications reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year)

4. You requested \$ 27,000.00 Federal funding in your preapplication form, and we:

- are agreeable to consideration of approximately this amount in the formal application.
- will need to analyze the amount requested in more detail.

5. A preapplication conference will be _____ necessary not necessary. We are recommending that it be held at _____, on _____, at _____ a.m./p.m. Please contact the undersigned for confirmation.

6. Enclosures: _____ Forms _____ Instructions Other (Specify) Application Checklist

7. Other Remarks:

See Attached

Signature SHENEENA FORBES <small>Digitally signed by SHENEENA FORBES Date: 2020.04.04 15:54:57 -0400</small>	Title Area Specialist	Date 02-04-2020
Organizational Unit Rural Development	Administrative Office Marianna Office	Telephone Number (850) 633-6448

Address
 USDA, Rural Development
 2741 Pennsylvania Avenue, Suite 5,
 Marianna, FL 32448-4014

NOTE: This form will be used by Federal agencies to inform applicants of the results of a review of their preapplication request for Federal assistance. When the review cannot be performed within 45 days, the applicant shall be informed by letter as to when the review will be completed. When Federal agencies determine that the proposal is not eligible for Federal assistance, specific reasons should be provided in Item 7 Other Remarks.

ATTACHMENT TO FORM AD-622

**City of Apalachicola
Police Vehicle**

1. Receipt of the FY-2020 State of Florida Community Facility Grant Allocation.

"You are advised against taking any actions or incurring any obligations which would either limit the range of alternatives to be considered, or which would have any adverse effect on the environment. Satisfactory completion of the environmental review process must occur prior to the issuance of the Letter of Conditions."

UNITED STATES DEPARTMENT OF AGRICULTURE
Rural Development

LEGAL SERVICES AGREEMENT

This agreement made this 3rd day of March, 2020.
Between City of Apalachicola, Florida hereinafter referred to as "Owners" and Law Office Kristy Branch Banks, P.A., attorney at law, hereinafter referred to as "Attorney":

WHEREAS, Owners are a municipal corporation in Franklin County under the provisions of the Florida Constitution; and

WHEREAS, the Attorney agrees to perform all customary legal services necessary to the financing of a multipurpose facility under the provisions of said statutes;

WITNESSETH:

That for in consideration of the mutual covenants and promises between the two parties hereto, it is hereby agreed:

SECTION A – LEGAL SERVICES

That the Attorney will perform such services as are necessary to accomplish the above recited objectives including, but not limited to, the following:

1. Furnish advice and assistance to the governing body of the duly incorporated association in connection with (a) the notice for and conduct of meetings; (b) the preparation of minutes of meetings; (c) the preparation and enactment of such resolutions as may be necessary in connection with the authorization, financing, construction, and initial operation of the facility; (d) the preparation of such affidavits, publication notices, ballots, reports, certifications, and any other instruments and advice as may be needed in the conduct of such bond elections as may be necessary; (e) the preparation and completion of such bonds or other obligations as may be necessary to finance the facility; (f) the completion and execution of documents for obtaining a loan made or insured or a grant made by the United States of America, acting through Rural Development, U.S. Department of Agriculture; (g) entering into construction contracts; (h) preparation and adoption of By-Laws, Rules and Regulations, and rate schedules; (i) such other corporate action as may be necessary in connection with the financing, construction, and initial operation of the facility.
2. Review of construction contracts, bid-letting procedure, and surety and contractual bonds in connection therewith.
3. Preparation of the documents necessary for the financing aspects of the facility. Perfecting the financing aspects, e.g., assessment procedures and completion of documents. Where bond counsel is retained, the Attorney will not be responsible for the preparation and approval of those documents pertaining to the issuance of the Owner's obligations.

SECTION B – COMPENSATION

1. Owners will pay to the Attorney for professional services rendered in accordance herewith, fees as follows:

See attached:

Said fees to be payable in the following manner and at the following times:

One-half at the completion of the Interim Financing and one-half at the completion of the permanent financing or as billed by attorney.

SECTION C – OTHER PROVISIONS

1. That upon organization and incorporation the association shall by appropriate resolution adopt and ratify the Agreement, that the association shall be substituted for the individual Owners as a party to this Agreement, and that the Owners as individuals shall thereupon be relieved of all personal liability existing or arising from this Agreement.
2. Should the association fail or refuse to adopt and ratify this Agreement by appropriate resolution within ninety (90) days from the date hereof, this Agreement shall terminate and Owners shall be liable to the Attorney for payment of \$_____, which sum represents payment in full for all legal services rendered to Owners under the terms of this Agreement to the date of said termination.

Attorney:

**PLEASE
SIGN** →

Kristy Branch Banks

**PLEASE
SIGN** →

City of Apalachicola:

Kevin Begos, Mayor

9. Cooperate with engineer and other Consultants in connection with preparation Of tract sheets, analysis reports, permits, etc.	15.00	\$80.00	\$1,200
--	-------	---------	---------

TOTAL: \$10,320



Kevin Begos, Mayor City of Apalachicola

Date



Kristy Branch Banks, City Attorney

Date

KRISTY BRANCH BANKS, P.A.
ATTORNEY AT LAW

February 27, 2020

SheNeena K. Forbes
Area Specialist—Marianna Area Office
Rural Development
2741 Penn Avenue, Suite 5
Marianna, FL 32448

Re: City of Apalachicola—Legal Opinion – Evidence of Legal Organization

Dear Ms. Forbes:

I represent the City of Apalachicola, a political subdivision of the State of Florida. The purpose of this letter is to confirm that the City of Apalachicola is a duly constituted political corporation of the State of Florida empowered and recognized under the Article VII §2(b) of the Constitution of the State of Florida and pursuant to Chapter 24374 Special Acts of Florida 1947 and F.S. §166.021 all currently in effect. The City of Apalachicola is currently in existence and in good standing.

The City of Apalachicola has the authority to contract under Florida Statutes Chapter 166. Pursuant to organic and statutory law, the business of the City is conducted through its duly elected City Council whose current mayor is Kevin Begos and the City Clerk is Deborah Guillotte.

The City is the governmental agency and legal entity responsible for the project application to USDA, Rural Development.

Please let me know if you have any questions.

Sincerely,

Law Office of Kristy Branch Banks, P.A.



Kristy Branch Banks, P.A.

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE City Council

OF THE City of Apalachicola

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Police vehicle and related equipment

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Apalachicola
(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
\$0.00

pursuant to the provisions of _____; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$ 27,000

under the terms offered by the Government; that the City Mayor

and City Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee



The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the City Commission of the City of Apalachicola, Florida has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this 3rd day of March, 2020.

(SEAL)



By Kevin Begos

Title Mayor City of Apalachicola

Attest:



Deborah Gillotte, City Clerk

Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as Attorney _____ of the City of Apalachicola _____

hereby certify that the City Commission _____ of such Association is composed of five _____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and held on the 3rd day of March, 2020; and that the foregoing resolution was adopted at such meeting by the vote shown above. I further certify that as of 03/03/2020, the date of closing of the loan from the Government, said resolution remains in effect and has not been rescinded or amended in any way.

Dated, this 3rd day of March, 2020.



Title Kristy Branch Banks, City Attorney

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated 03/03/2020 between
City of Apalachicola

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: ~~Provided, however,~~ that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as, but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.



 Recipient Kevin Begos, Mayor City of Apalachicola Recipient

(CORPORATE SEAL)

 City of Apalachicola
 Name of Corporate Recipient

Attest:

 Secretary By _____ President



USDA
Form RD 400-4
(Rev. 06-10)

ASSURANCE AGREEMENT
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED
OMB No. 0575-0018
OMB No. 0570-0061
OMB No. 0570-0062
OMB No. 0572-0137

The City of Apalachicola

(name of recipient)

192 Coach Wagoner Blvd., Apalachicola, FL 32320

(address)

("Recipient" herein) hereby assures the U. S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, and Rural Housing Service, Rural Business-Cooperative Service, Rural Utilities Service, Risk Management Agency, or the Farm Service Agency, (hereafter known as the "Agency") regulations promulgated thereunder, 7 C.F.R. § 1901.202. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 15.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee's assumption thereof.
2. Recipient shall:
 - (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.
 - (b) Permit access by authorized employees of the Agency or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.
 - (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Agency or the U. S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
3. The obligations of this agreement shall continue:
 - (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.
 - (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.
 - (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.
4. Upon any breach or violation this agreement the Government may, at its option:
 - (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.
 - (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, City of Apalachicola on this _____
(name of recipient)

date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.



Kevin Begos

Recipient

Date

Mayor

Attest: _____
_____, City Clerk *Title*



(S E A L)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018, 0570-0061, 0570-0062 and 0572-0137. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

U.S. DEPARTMENT OF AGRICULTURE

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS) ALTERNATIVE I - FOR GRANTEEES OTHER THAN INDIVIDUALS

This certification is required by the regulations implementing Section 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), 7 CFR Part 3017, Subpart F, Section 3017.600, Purpose. The January 13, 1989, regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PAGE 3)

Alternative I

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position

title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, State, zip code)

Check If there are workplaces on file that are not identified here.

City of Apalachicola

Police Vehicle

Organization Name

Award Number or Project Name

Kevin Begos, Mayor City of Apalachicola

Name and Title of Authorized Representative

Signature

Date



INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2.
2. The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question (see paragraph three).
6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or States criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g. volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces)

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

City of Apalachicola

Police Vehicle & Equipment

Organization Name

PR/Award Number or Project Name

Kevin Begos, Mayor City of Apalachicola

Name(s) and Title(s) of Authorized Representative(s)



Signature(s)

Date

Instructions for Certification

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CERTIFICATION FOR CONTRACTS, GRANTS, AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, or Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or loan, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 of U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Kevin Begos, Mayor City of Apalachicola

Date

CERTIFICATE OF PUBLIC MEETING

This is to certify that the City of Apalachicola conducted a public Public meeting on Tuesday, March 3, 2020 at 6:00pm at the Community Center 1 Bay Avenue, Apalachicola, Florida to give the citizens an opportunity to become acquainted with the proposed USDA Rural Development Grant Grant application on the purchase of a police car and to comment on such items as economic and environmental impacts, service area, alternatives to the project and other matters of concern. I further certify that notice of the meeting was published in a newspaper of general circulation in the service area, a notice was posted in this organization's principal office and a copy of the notice was furnished in the Rural Development office in Marianna, Florida.

A copy of the published notice and minutes of the public meeting are attached hereto.

City of Apalachicola



By: Kevin Begos, Mayor



Attest: _____
Deborah Guillott, City Clerk



United States Department of Agriculture

COMMUNITY FACILITIES PRE-APPLICATION CERTIFICATION

The undersigned certifies that:

1. The organization is aware of and in compliance with other Federal statute requirements including but not limited to:
 - a. Section 504 of the Rehabilitation Act of 1973.
 - b. Civil Rights Act of 1964.
 - c. The Americans with Disabilities Act (ADA) of 1990.
 - d. Age Discrimination Act of 1975.
2. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
3. The organization has no known relatives or close associates that are current USDA Rural Development employees.
4. Prior to USDA Rural Development approval, you will not take action (e.g., initiation of construction) or incur obligations which would limit the range of alternatives to be considered or which would have an adverse effect on the environment.

City of Apalachicola

Name of Organization



Signature of Authorized Official

Date

USDA, RURAL DEVELOPMENT
971 W. Duval Street, Suite 190
Lake City, FL 32055

Phone: (386) 719-5590 Fax: (855) 474-6983

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.iniake@usda.gov.



CITY OF APALACHICOLA

192 Coach Wagoner Boulevard • Apalachicola, Florida 32320 • 850-653-9319 • Fax 850-653-2205
www.cityofapalachicola.com

Mayor

Kevin Begos

March 3, 2020

Commissioners

Brenda Ash

Adriane Elliott

Despina George

Anita Grove

TO: Mayor and City Commission

FR: Chris Holley, City Manager

RE: City Manager Communications – March City Commission Meeting

City Manager

Ron Nalley

During your meeting on March 3rd, I will be giving a brief update on several matters. Below is a List of those topics:

City Clerk

Deborah Guillotte, CMC

1) City Manager Form

City Attorney

Kristy Branch Banks

2) Finance Update/AWWAD

3) Library Staffing Update

4) Grants Update – Hazard Mitigation Grant App

If you questions or have other topics that you would like for me to update you on, please do not hesitate to contact me.

City of Apalachicola

City Manager Position Announcement

The City of Apalachicola is seeking applications for the position of City Manager, as provided in the City Charter. The City hopes to fill the position by June 1, 2020.

Experience and Training: The City is seeking an experienced professional with a minimum of five years' experience in City management or other responsible staff positions in municipal government. Knowledge and/or experience of municipal government in Florida and the proven ability to secure external funding are desirable.

The applicant should hold a Bachelor's degree or equivalent from an accredited college or university with an emphasis on public administration, public utilities administration, urban planning, or related field.

Salary range: The City Commission has established a salary range for a full-time position with benefits from \$65,000. The City, however, may consider a contractual position without benefits.

Applicants can find the position application and job description on the City's website at www.cityofapalachicola.com. Applications should be submitted with a cover letter, 2-3 page resume, and a list of six professional references to: jobs@cityofapalachicola.com in PDF form, or by mail to:

Mr. Chris Holley, Interim City Manager
City of Apalachicola
192 Coach Wagoner Blvd.
Apalachicola, FL 32320

Application packages should be received by close of business on May 1, 2020. Questions should be submitted electronically to jobs@cityofapalachicola.com, and answers will be provided on the City's website.



Franklin Co.
\$ 5,785,143.64

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

Ron DeSantis
Governor

Jared Moskowitz
Director

MEMORANDUM

To: Local Governments, State and Regional Agencies, Indian Tribal Governments, Local Mitigation Strategy Working Groups, and Private Non-Profit Organizations Submitting Hazard Mitigation Grant Program Applications for Hurricane Michael (DR-4399)

From: Jared Moskowitz, State Coordinating Officer *JM*

Subject: Hazard Mitigation Grant Program Notice of Funding Availability

Date: September 10, 2019

Program Summary

The Florida Division of Emergency Management (the Division) is pleased to announce the availability of Hazard Mitigation Grant Program (HMGP) funds as a result of the recent Presidential Disaster Declaration for Hurricane Michael (**FEMA 4399-DR-FL**).

HMGP funding is authorized by Section 404 of the Robert T. Stafford Disaster Relief Act. This funding helps communities implement measures to reduce or eliminate long-term risk to people and property from natural hazards and their effects. The Division encourages all potential applicants to submit applications for projects that address eligible mitigation activities. The amount of HMGP funding available to the state is based on the total federal disaster assistance for the Presidential Disaster Declaration.

Application Timeline

Applications are currently being accepted. The application period will close **March 10, 2020**. **Applications mailed to the Division must be postmarked on or before March 10, 2020. Hand-delivered applications must be stamped in at the Division no later than 5:00 p.m. EDT on March 10, 2020.** The Division requires potential applicants to submit complete applications before the close of the application period.

Applications will only be accepted from eligible applicants as defined in the *Minimum Program Eligibility* section of this notice.

Please provide one original and one identical copy of the State of Florida Hazard Mitigation Grant Program Application and all appropriate attachments. In addition, include a full copy of the submittal and all documentation on CD or thumb drive.

The application and all other pertinent forms may be obtained at the Division's website located at <https://www.floridadisaster.org/dem/mitigation/hazard-mitigation-grant-program/> in the section HMGP Application and Resources.

Only the application identified for DR-4399 will be accepted for Hurricane Michael. Any application sent in with an older version must be converted to the new form and resubmitted to be eligible. This will not affect the order of tier 3 applications that were already submitted, so long as they are converted to the new form by the application deadline. The application number will be located at the bottom of the application.

Completed applications must be sent to the following address:

ATTN: Kathleen Marshall, Hazard Mitigation Grant Program
Florida Division of Emergency Management
Mitigation Bureau
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Minimum Program Eligibility

Eligible Applicants: According to the Code of Federal Regulations (CFR) 44 §206.434(a), the following parties are eligible to apply for Hazard Mitigation Grant Program funds:

- State and local governments who have an approved Local Mitigation Strategy (LMS) in accordance with 44 CFR 201.6, prior to receipt of HMGP subgrant funding for projects;
- Private non-profit organizations or institutions that own or operate a private non-profit facility as defined in §206.221(e); and
- Indian tribes or authorized tribal organizations.

However, be advised that pursuant to 27P-22 of the Florida Administrative Code, all project applications must go through the Local Mitigation Strategy Working Group (LMSWG) of the county where the project will take place. Any application sent to the Division without a signed endorsement letter, from either the Chair or Vice-Chair of an LMSWG, will be denied.

Additional projects and project re-ordering to a county's endorsement letter will only be accepted up to the date of the application deadline. Any changes after the deadline are restricted to changes in total project costs. Any increase in project costs that would necessarily increase a project's federal award amount must have approval from the LMSWG Chair or Vice-Chairperson.

Only projects eligible under regular funds are being solicited under this notice. Projects eligible under FEMA's 5% Initiative or that are planning-related activities, per the Hazard Mitigation Assistance Guidance 2015, will not be considered for funding.

Eligible Activities: Activities include mitigation projects that will result in protection of public or private property from natural hazards. Activities for which implementation has already been initiated or completed are not eligible for funding. Eligible projects include, but are not limited to, the following:

- Acquisition or relocation of hazard-prone structures;
- Retrofitting of existing buildings and facilities that will result in increased protection from hazards;
- Elevation of flood-prone structures;
- Infrastructure protection measures;
- Stormwater management improvements;
- Minor structure flood control;
- Flood diversion and storage;
- Aquifer storage and recovery;
- Floodplain and stream restoration;
- Residential and community safe room construction;
- Generators for a critical facility, provided they are cost-effective, contribute to a long-term solution to the problem that they are intended to address, and meet other project eligibility criteria as required by 44 CFR §206.434(c); or generators that are an integral part of a larger eligible project.

Ineligible Activities: The state will **NOT** consider funding requests for the following:

- Construction of new facilities (Nevertheless, the cost associated with above-code upgrades to new facilities may be considered);
- No equipment;
- Stand-alone studies, design, and planning-related activities;
- Tree removal, debris removal, and other forms of maintenance; or
- **Projects already in progress** (Construction may not begin until the contract between the State and subrecipient is executed and the project has met requirements of the National Environmental Policy Act).

Eligibility Criteria: All projects submitted must meet *minimum criteria* to be considered for funding. An eligible project must:

- Conform to the requirements stated in this Notice of Funding Availability;
- Conform to the Florida State Hazard Mitigation Plan and the respective community's LMS;
- Conform to the funding priorities for the disaster, as established, in the appropriate LMS;
- Demonstrate cost-effectiveness;

- Be technically feasible;
- Benefit the designated disaster area;
- Conform to all applicable environmental laws and regulations, as well as Executive Orders;
- Solve a problem independently or constitute a functional part of a solution;
- Benefit a National Flood Insurance Program (NFIP) participating community that is not on probation or suspended from the NFIP; and
- Meet all applicable State and local codes and standards.

Cost-Share Requirements

Under the HMGP, FEMA will contribute up to 75 percent of the total amount approved under the grant award to implement eligible, cost-effective mitigation measures. The applicant must provide the remaining 25-percent non-federal share. Contributions, cash, and in-kind services are acceptable as part of the non-federal share. Requirements for in-kind contributions can be found in 2 CFR §200.306. In-kind contributions must be directly related to the eligible project cost and are those personnel, materials, equipment and supplies owned, controlled, and operated by the applicant or a **third-party** contributor.

Applicants may use the Global Match concept as part of the 25-percent non-federal share. Global Match permits a potential applicant to meet the non-federal share match by receiving credit for state and/or local government funds that were committed to a similar type of project(s). These similar, **non-federally** funded projects must meet all of the HMGP eligibility requirements. This means that if Global Match is approved, the applicant may receive up to 100 percent federal share.

Pre-Award Costs

Prior to receiving a grant award, pre-award costs may be requested. Pre-award costs include items such as engineering, environmental study, permitting, and other "soft" costs associated with a construction project. *Construction activities are not considered pre-award costs.* Pre-award costs must be requested in writing. Guidelines for pre-award costs are included in *Attachment A*.

Project Management Costs

Project Management Costs will be made available to those subapplicants that request them. Projects are now eligible for management costs up to 5 percent of the total project cost. More information regarding project management costs can be found in the application.

County Funding Allocation

To ensure funds are distributed equitably, designated counties have been assigned a portion of the total HMGP grant. The amount is based on a calculation of the proportional share of the total federal assistance under the Public Assistance (PA), Individual

Assistance (IA), and Small Business Administration (SBA) programs as of April 2019. Commitment of project funds by the Division is contingent upon receipt of appropriate Legislative Budget Authority.

These figures are shown in *Attachment B* and represent the estimated amount of HMGP funds currently available. HMGP funding is available only to those counties that have a current FEMA-approved LMS. Project applications will be considered only if:

- (1) The application is accompanied by an endorsement by the LMS Chairperson or Vice-Chairperson stating that the project is included in the current LMS; and,
- (2) If more than one project is submitted, the endorsement indicates the prioritization. A sample project submission letter is shown in *Attachment C*.

The Division will attempt to fund each submitted project in priority order until the county's allocation has been exhausted. In accordance with Florida Administrative Code (F.A.C.) 27P-22.006, the Division uses the following tiered allocation system up until the State application deadline with FEMA:

Tier 1 The available HMGP funds are allocated to counties included in the relevant Presidential Disaster Declaration in proportion to each county's share of federal disaster funding from the Public Assistance (PA), Individual Assistance (IA), and Small Business Administration (SBA) Disaster Loan Program as of 90 days after a Disaster Declaration as reported by FEMA. Eligible projects submitted by each county included in the relevant Presidential Disaster Declaration will be funded in order of priority as outlined in the LMS until the allocated funds are exhausted or all eligible projects are funded.

Tier 2 Any allocation remaining after all eligible projects in any declared county are funded shall be re-allocated to those counties included in the relevant Presidential Disaster Declaration whose allocation was not sufficient to fund all submitted eligible projects. The order of priority for re-allocating funds is detailed in *Attachment D*.

Tier 3 In the event funds remain after the Tier 1 and Tier 2 processes, any remaining funds will be offered on a statewide basis as described in *Attachment D*.

Please see *Attachment D* for a detailed explanation of funding tiers.

Funding Availability and Notification

FEMA notifies the State of HMGP funding availability at the following milestones:

1. **Initial 90-Day Estimate**

This is an early estimate only and not an actual commitment of funding by FEMA. Funding may increase or decrease based on actual disaster claims during the declaration period. These estimates are provided for planning purposes and to jump-start the HMGP application process.

2. **Obligation prior to 12 Months**

Prior to the 12-month lock-in, FEMA will only obligate funds up to 75% of any current estimate. This is to eliminate the risk of over obligating funds for any given disaster in the event the 12-month lock-in is lower than initially estimated.

3. **12 Months from the Date of Declaration**

This represents the State's Lock-in Amount. It is the maximum amount available the state can expect to receive from FEMA. In rare occurrences, FEMA may conduct a subsequent review 18 months after the declaration, but only at the request of the State. The estimate from that review may cause the final lock-in to fluctuate up or down depending on the findings.

It is important for potential applicants to recognize that HMGP funds are contingent upon FEMA's reexamination of the disaster figures at the given time intervals. A county's funding allocation can increase or decrease after it has submitted an application.

Technical Assistance

The Division is in the process of scheduling in-person HMGP application development workshops for the benefit of the impacted counties. The Division is in the process of scheduling these workshops and will be in touch with the impacted counties in the next few weeks to finalize dates and times. Please check the Division's website www.floridadisaster.org/dem/mitigation/hazard-mitigation-grant-program for additional technical guidance. If there are any questions regarding the allocation of funds or the project review and selection criteria, please call Bureau staff at one of the following numbers:

Program Eligibility: (850) 815-4537 or (850) 815-4503

Environmental: (850) 815-4575

Engineering and Technical Feasibility: (850) 815-4573

For additional information and technical assistance, please refer to FEMA's *Hazard Mitigation Assistance Guidance* document available at <https://www.fema.gov/media-library/assets/documents/103279>.

To assist you in submitting qualified project applications, the *Hazard Mitigation Grant Program Application* and the following attachments are located on the Division website <https://www.floridadisaster.org/dem/mitigation/hazard-mitigation-grant-program>:

<i>Attachment A:</i>	<i>Pre-award Cost Guidance and Form</i>
<i>Attachment B:</i>	<i>Initial Estimate of Available HMGP Funding</i>
<i>Attachment C:</i>	<i>Sample LMS Project Submission Letter</i>
<i>Attachment D:</i>	<i>Florida Administrative Code 27P-22</i>
<i>Attachment E:</i>	<i>Data Collection Worksheet Notice</i>

JM/km
Attachments

RESOLUTION NO. 2020-07

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA, IN UNANIMOUS SUPPORT FOR GOVERNOR DESANTIS AND THE FLORIDA STATE LEGISLATIVE DELEGATION REPRESENTING CITY OF APALACHICOLA TO STRUCTURE, DIRECT AND AUTHORIZE THE PROPER ALLOCATION AND PRIORITIES FOR THE HURRICANCE MICHAEL DISASTER RECOVERY FUNDING TO THOSE MOST IMPACTED COMMUNITIES THROUGHOUT THE REGION

WHEREAS, the City Commission of the City of Apalachicola expressed its wishes and intent to seek the support of Governor DeSantis and the Franklin County state legislative delegation for the proper structure, direction and distribution of the long term recovery funds made available through the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant-Disaster Recovery (CDBG-DR) program; and

WHEREAS, the Governor thanked Secretary Carson and his team at HUD for issuing the Federal Register so that Florida can now move toward accessing anticipated disaster recovery funding to benefit Franklin County and its neighboring counties in their recovery and noted the “funding will not only help the residents of Northwest Florida repair their homes, but also help communities rebuild stronger, and more resilient”; and

WHEREAS, the Governor has designated the Florida Department of Economic Opportunity (DEO) to lead the state’s efforts in developing a State Action Plan that will provide a strategy on meeting the City of Apalachicola long-term recovery needs; and

WHEREAS, following discussions by the City Commission of the City of Apalachicola, and its administration in consideration of the devastating effects to the community from Hurricane Michael have constructed and prepared a thorough and comprehensive strategy that addresses specifically the City of Apalachicola long-term plans for “stronger and more resilient” recovery and rebuilding of the community with Governor DeSantis’ mandate; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA:

Section 1. Recitals. The above recitals are true and correct and are hereby incorporated herein by reference.

Section 2. The City Commission of the City of Apalachicola, unanimously support and request from Governor DeSantis and its state legislative delegation any and all appropriate actions and support necessary to establish the following strategies and priorities for the City of

Apalachicola long term recovery and rebuilding with the Hurricane Michael CDBG-DR funding program:

1. The appropriate set aside from the CDBG-DR funds for the proper and prudent hazard mitigation match funds to maximize the fullest impact of the disaster recovery funding for those most affected counties.
2. Franklin County and those other most affected counties from Hurricane Michael receive the appropriate set aside and percentage of funding in proportion to the devastation to each of those counties.
3. The CDBG-DR funding made available through the Florida DEO specifically for those recovery and rebuilding efforts addressing infrastructure, economic development and eligible work force housing (available to those up to 140% of the annual median income); all in continued efforts to make Franklin County and its neighboring counties "stronger and more resilient" to future disaster events.

Section 3. In the event that any word, phrase, clause, sentence, or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, phrase, sentence, or paragraph hereof.

Section 4. Transmission. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book and County records and this Resolution shall take effect immediately upon its adoption and that copies of this resolution be transmitted to Governor DeSantis and the Franklin County Legislative Delegation and any and all other members deemed appropriate and necessary, and finally that copies be spread upon the records of the City of Apalachicola so it be known the unified voice of City of Apalachicola in support of this effort to assist the proper elected officials in these requests for guidance and support.

DULY adopted this ____ day of _____, 2020.

CITY OF APALACHICOLA

By: _____
Kevin Begos, Mayor

ATTEST:

Deborah Guillotte, City Clerk

APPROVED AS TO FORM:

Kristy Banks, City Attorney

CITY OF APALACHICOLA
ADMINISTRATION DEPARTMENT
FEBRUARY 2020

- Updated meeting calendar on website
- Complete all quarterly Payroll Reports. W2's and 1099's
- Posting and Learning New Payroll Quick Books Program
- Posted October revenues and expenses
- Researched Election Expenditures for 2019 - Election and Costs totaled **\$25,102**
- Assisted staff with tree applications, utility bill issues, and payroll processing
- Staff assisted with Cemetery, utility bills, garbage, permitting issues, city property rentals and other miscellaneous duties
- Billing Clerk assists the City Manager and City Clerk as needed, works front office with water bill collections, cemetery lot sales, assists water and sewer department as needed, helps with most everything.
- Completed tasks as assigned by the City Manager
- Public Records Request 2

68 work orders issued and 41 work orders completed
1925 payments processed
1977 bills processed
0 cuts-off - unpaid water bills
Approximately 120 accounts payable checks processed

City of Apalachicola public works monthly report
February 2020

The public works department, services all city vehicles and replaces all the tires on city vehicles, services all the mowers and weed eaters, cuts all city parks, cut all city properties, clean all city buildings, empty all garbage cans down town and city parks, clean city right of ways, cut city right of ways, and patch holes on city roads as needed. And set community center up for monthly meetings.

We picked up 140 bags of garbage from downtown and city parks.

We put culvert in on 8th st. and ave d. to control storm water runoff.

We weed eat and cleaned bricks at laffette park.

We cut storm ditches on Fred Meyers.

We cut and cleaned several alleys on hill side of town.

We set 6th st. park up for back history festival.

We cleaned and removed all debris from old city hall on ave. e.

We have completed 10 work orders.

We opened and closed 4 funerals.

We set tents an stage up for madrigal festival.

Lock was rekeyed on upstairs office at community center.

Starter was replaced on veh # 14.

Stop sign and pole was replaced on earl king and 23rd st.

Put two vaults in at magnolia cemetery.

Serviced brakes on veh # 2.

Public works manager Robert Osburn

	A	B	C	D	E	F	G
1	public works monthly work load indicators 2019/2020						
2				down town			
3		signs replaced	work orders	trash bags	culverts replaced	veh. Serviced	funerals
4							
5	oct	1	11	137		1	4
6	nov	2	13	140	1	1	3
7	dec	1	9	128	0	2	3
8	jan	5	11	92		3	3
9	feb	1	10	140	1	2	4
10	march						
11	april						
12	may						
13	june						
14	july						
15	aug						
16	sept						
17							
18							
19	total	10	54	637	2	9	17

Water and Wastewater Department Monthly Report
February 2020

Water Plant

- . We treated 10,150,000 gal of Drinking water
- . 2/4 Greased blowers and cleaned air filter
- . 2/24 Ran Jar test on the Raw well water for the Peroxid test for the TTHMs

Wastewater Plant

- . We treated 6,940,000 gal of wastewater
- . 2/3 Greased all the SBR blowers
- . 2/10 Greased all 3 filter feed pumps and cleaned all the SBR blowers air filters
- . 2/12 Influent piping and valve for #3 SBR was replaced
- . 2/17 and 2/18 Crew worked 12 hour days cleaning Plant head works. Picture included

Distribution and Collection

- . Completed 39 Work orders from City hall
- . Located a sewer tap on 23 st
- . Repaired 3 water leaks
- . Did 15 line locates on streets around town
- . Replaced oil and filters in #4 vacuum pump
- . Flushed fire hydrants on every Tuesday

Apalachicola Margaret Key Library Monthly Report -- February 2020

Statistics:

- 37 new cards issued
- 152 new items added to the collection
- 602 items checked out
- 333 computer & 421 Wi-Fi use
- 1 programs for youth with 16 participants
- 83 information inquiries & assists
- 0 archival inquiries
- 0 archival documents added to database

Activities:

- Classical Guitarist Peter Fletcher performed to a capacity crowd February 15th at the Community Room in Battery Park [crowd response was so high there was a need for a bigger venue]. This is the second time Mr. Fletcher has performed in Apalachicola to capacity crowds.
- City officials and the librarian meet to work on a smooth transition as the librarian is slated to leave February 28th. This includes updating all manuals, archiving financials and other documents, organizing materials for audit, and organizing FEMA documents for transfer.

CITY OF APALACHICOLA
CODE ENFORCEMENT & PERMITTING DEPARTMENT
FEBRUARY 2020

- Updated meeting calendar on website
- Assisted staff with tree applications and posting of utility bills (when short staffed or through lunch if needed)
- Issued 14 Permits and 6 Business Licenses since Feb. 10th.
- I've had 2 Code Enforcement issues that have been addressed with an initial phone call to property owners.
- I have replied to 2 lien requests
- Attended a Tree Committee meeting.
- Have answered numerous phone calls in regards to permitting, business licenses and zoning questions.
- I'm working on Feb. P&Z minutes and March agenda.
- Searching for old P&Z and BOA Minutes for Mayor

Deborah Guillotte

From: Lizzette Dearing [lizzette@gtcom.net]
Sent: Tuesday, February 25, 2020 1:43 PM
To: deborahguillotte@cityofapalachicola.com
Cc: Chief Varnes
Subject: February numbers

February 2020	Totals
Traffic Stops/ Warnings/ citations	22
Arrests/ Warrant Requests	6
Traffic Accidents	9
Burglary/Theft calls	14
Assist Citizens/ Complaints/investigations	202
Trespass Warnings/agreements	13
Business alarm calls/building checks/welfare checks	386
assist county call/other agencies	24
Domestic cases involving violence/disturbance calls	6
Drugs	

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Ordinance 2020-01 Amending Article 17 – Elections of the City of Apalachicola Charter

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: A
Department: Administration
Contact: Heather C. Riley, Franklin County Supervisor of Elections
Presenter: Mayor/City Manager

BRIEF SUMMARY: At the February 2019 Commission meeting, Franklin County Supervisor of Elections Heather C. Riley presented information to the City Commission regarding a proposal to move Apalachicola’s municipal elections to the first Tuesday in November in even-numbered years to coincide with the State of Florida General Elections. The proposal is similar to a proposal approved by the City of Carrabelle. It is estimated that this change will save the City money and increase voter turnout. Following the presentation, the City Commission requested that the City Manager work with Supervisor Riley to present options for making such a change to the Commission. At the March 2019 meeting, the City Attorney and City Manager reported that additional legal work was needed to determine if the other suggested changes updating Article 17 could be made by Ordinance or if they would require being made through a Referendum. Following that research, it was determined that a Referendum would be needed to make all the proposed changes to the Charter. A revised Ordinance pursuant to Florida Statutes Section 100.3605 and 166.021(4) where the governing body of a municipality may by Ordinance change the dates for election of members of the governing body of the municipality and provide for the orderly transition of office resulting from such date changes was presented to the Commission for their consideration. In May 2019, the former Commission agreed to move forward with the 2019 election, but leave any future decision on a special election and changes to the Charter up to the new Commission. If the Commission decides to move forward with changing the municipal election date to November 2020, adoption of the Ordinance will need to be made by March of 2020.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Approve the First Reading of Ordinance 2020-01 Amending Article 17 – Elections of the City of Apalachicola Charter and Proceed with the Adoption Process.

FUNDING SOURCE: Election Expense – Governing Body

ATTACHMENTS: Ordinance 2020-01

STAFF’S COMMENTS AND RECOMMENDATIONS: Clearly the Florida Statutes allow adoption of Ordinances to change municipal election dates, qualifying periods for candidates and for the adjustment of terms of office necessitated by such date changes in a City Charter. If the Commission decides to move forward, it is recommended that this area be changed now by Ordinance and that any other updates to the Charter to conform to the Florida Election Code are made by Referendum at a later date.

**CITY OF APALACHICOLA, FLORIDA
ORDINANCE NO. 2020-01**

AN ORDINANCE OF THE CITY OF APALACHICOLA, FLORIDA PROVIDING FOR AN AMENDMENT TO ARTICLE 17 OF THE CHARTER OF THE CITY OF APALACHICOLA, FLORIDA; CHANGING THE YEAR AND MONTH OF ELECTION FOR THE MAYOR AND CITY COMMISSION FROM SEPTEMBER OF EACH ODD-NUMBERED YEAR TO NOVEMBER OF EACH EVEN-NUMBERED YEAR; PROVIDING REVISED TERMS OF SITTING COMMISSIONERS IN ORDER TO MAKE AN ORDERLY TRANSITION; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Franklin County Board of Elections approached the City of Apalachicola about conducting its elections in November to coincide with the County, State and National election dates; and

WHEREAS, the City of Apalachicola could realize cost savings by conducting its elections in November on even numbered years in order to coincide with the County, State and National election dates; and

WHEREAS, moving the City election date to coincide with County, State and National election dates is anticipated to increase voter participation; and

WHEREAS, Article 17, of the City Charter states that the biannual election of offices for the City shall be held on the first Tuesday after the first Monday in September of odd-numbered years; and

WHEREAS, the City Commission deems it appropriate to change the month of the elections from September of odd-numbered years to November of even-numbered years in order to coincide with other Local, State and National elections; and

WHEREAS, pursuant to Florida Statutes Section 100.3605 and 166.021(4) the governing body of a municipality may by Ordinance change the dates for election of members of the governing body of the municipality and provide for the orderly transition of office resulting from such date changes.

NOW THEREFORE BE IT ENACTED BY THE PEOPLE OF THE CITY OF APALACHICOLA, FLORIDA, THE FOLLOWING ORDINANCE PROVISIONS REGARDING ARTICLE 17 OF THE CHARTER FOR THE CITY OF APALACHICOLA:

Section 1. Adoption of Representations.

The foregoing Whereas clauses are hereby ratified and confirmed as being true and the same are hereby made part of this Ordinance.

Section 2. Approval.

The City Commission hereby amends Article 17 of the City Charter as follows:

Section 140. Elections.

The first municipal election under this Act shall be held on the first Tuesday after the first Monday in September of the year 1947, and the regular municipal elections shall be held annually thereafter on the first Tuesday after the first Monday in ~~September of each odd-numbered year~~ November of each even-numbered year. No person shall be allowed to vote at any election for the purpose of electing a Mayor or Commissioners of the City Commission for said City, who is not a qualified voter under the State

law, and who has not resided in the City of Apalachicola for six months next preceding such an election, and who has not registered as a voter of said City in such manner as may be prescribed by ordinance. The City Commission shall, by ordinance prescribe the method and manner of holding all elections in said City, and shall provide when and how special elections shall be called and held, which may not be provided for by the terms of this Act, and all elections shall be conducted substantially on the principles adopted for State elections insofar as there is no conflict with the terms of this Act; that the City Commission may by ordinance prescribe the method, manner and conduct of all elections of said City not in conflict with this Act.

Section 3. Extension of Terms of Office for Current Mayor and Commissioners.

The terms of office for the sitting Commissioners are hereby reduced to 2020 and 2022 as necessary to provide for an orderly transition to the election dates set forth herein.

Section 4. Conflict.

All Ordinances or Code provisions in conflict herewith are hereby repealed.

Section 5. Severability.

If any section, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this Ordinance.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon adoption by the City of Apalachicola, Florida.

CITY OF APALACHICOLA

BY: _____
Kevin Begos, Mayor

ATTEST:

Deborah Guillotte
City Clerk

APPROVED AS TO FORM:

Kristy Banks
City Attorney

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: McLemore Variance Discussion

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: B
Department: Mayor/Commissioners
Contact: Kevin Begos, Mayor
Presenter: Kevin Begos, Mayor

BRIEF SUMMARY: The Board of Adjustment approved the McLemore variance for a porch that encroaches into an alley, yet the BOA did not find a traditionally defined “hardship” to justify that decision. While the City Commission could affirm or deny the BOA decision, another option is to use New Orleans Historic District rules as a model for encroachments in Apalachicola’s Historic District.

New Orleans recognizes that in historic neighborhoods some encroachments are so widespread that they are desirable for even new construction or restoration.

Also, in Apalachicola streets and alleys vary by significant amounts from the historic 1830s plat – as much as 7 feet off in some cases. This leads to situations where two licensed surveyors come up with different measurements for property lines - and both measurements are correct.

Allowing the BOA and Planning and Zoning Commission to consider such factors in encroachment rulings may help preserve the unique historical traditions of Apalachicola and eliminate the hardship of holding modern property owners to unrealistic standards that did not exist in the past.

RECOMMENDED MOTION AND REQUESTED ACTIONS: None at this time pending further Commission discussion.

FUNDING SOURCE: N/A

ATTACHMENTS:

STAFF’S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: *Apalachicola Margaret Key Library Advisory Board Appointments*

AGENDA INFORMATION:

Agenda Location: *New Business*

Item Number: A

Department: *Apalachicola Margaret Key Library*

Contact: *Ginny Griner, Philaco President*

Presenter: *Ginny Griner, Philaco President*

BRIEF SUMMARY: *Recommendations for appointment to the Apalachicola Margaret Key Library (AMKL) Advisory Board will be presented by Philaco according to City Resolution 2017-11.*

RECOMMENDED MOTION AND REQUESTED ACTIONS: *Board action is requested to appoint a minimum of five members from the recommended candidates to the AMKL Advisory Board. There are no members on the Board currently.*

FUNDING SOURCE: N/A

ATTACHMENTS: *Resumes and City Questionnaires*

STAFF'S COMMENTS AND RECOMMENDATIONS:

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT

Library Board

APPLICATION DATE

10/16/19

DATE APPOINTED _____

NAME:

Dolores Hayward Croom

MAILING ADDRESS:

233 16th Street

PHYSICAL ADDRESS: _____

CELL#:

850.653.5943

HOME#:

N/A

EMAIL:

dolorescroom64@gmail.com

PLACE OF EMPLOYMENT:

Retired

WORK#:

N/A

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

10/78

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I believe I have a wealth of insight to contribute as well as the correct attitude of servitude toward the citizens of Apalachicola, especially the Elderly and Youth.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

The statement that I made for question 2 also apply to this question

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

I am the Franklin County Dr. Martin Luther King, Jr Celebration Advisory Board Director

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Yes. Recently I've attended the Workshop on 10/4/19, Board Meeting on 10/8/19. In recent years I attended many of which I can't recall the dates.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

No

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

yes

DK
SIGNATURE

Dolores Hayward-Croon
PRINTED NAME



DOLORES CROOM

233 12th Street ~ P. O. Box 105, Apalachicola, FL 32329,
1.850.653.5943, dolorescroom64@gmail.com

PROFESSIONAL SUMMARY

I will be returning to Gulf Coast State University during the Summer of 2019 to finish my degree, however, now it will be concentrated toward social work. Because of past work experience, I am strong in organizing, articulation, people skills, computer skills, interacting as well as communicating with the people of all walks of life. I am seeking to begin a short term career in a "giving back" position that will benefit our community.

SKILLS

- Project management
- Organizational Skills
- Issue resolution
- Problem-solving
- Great people skills
- Computer
- Multi-tasking
- Expertise with deadlines
- Punctual/Dependable

EXPERIENCE

August 2018 - Current

Para/media Center | Franklin County School District | Eastpoint, FL

- Fulfill Media Center duties, including: checking in and out books, supervise any K-12 students who enter the library to check out books, monitor and teach library etiquette to Kindergarten through fifth grade classes, keep computer logs of books updated, articulate well with faculty, staff, student body, parents and vendors.

September 1990 - August 2014

In School Suspension | Franklin County Schools K-12 | Eastpoint, FL

Supervision of the In School Suspension Class for Chapman Elementary School in Apalachicola, Florida, Apalachicola High School in Apalachicola, and the Franklin County K-12 School in Eastpoint, Florida. Set up and organized the In School Suspension Class at Carrabelle High School in Carrabelle, Florida.

November 1999 - May 2001

911 Operator | Franklin County Sheriff's Office | Eastpoint, FL

Answered all emergency and non-emergency calls that were routed to the Franklin County Sheriff's Office. Dispatched all emergency vehicles in the county to surrounding cities and waterways within the county. Other duties included dispatching emergency helicopter transport when needed from neighboring counties and the US Coast Guard.

Dolores H Croom
PO Box 105
Apalachicola, FL 32329
Phone: (859) 653-5493
Email: dolorescroom64@gmail.com

Objective

My **objective** is to begin a new career that will enable me to "give back" and benefit the people of our wonderful community. One of my **goals** is to be able to encourage and motivate those in our community that are fortunate enough to obtain a job to actually excel in their positions as well as life.

Ability Summary

I will be returning to Gulf Coast State University during the Summer of 2019 to finish my degree, however, now it be concentrated toward Social Work. Because of past work experience, I am strong in organizing, articulation, people skills, computer skills, interacting as well as communicating with the people of all walks of life. I am seeking to begin a short term career in a "giving back" position that will benefit our community.

Employment History

Para/Media Specialist

08/2018 - Current Franklin County School Dist 85 School Rd # 1, Eastpoint, FL

Fulfill Media Center duties including: checking in and out books and other resource materials, supervise any k-12 students who enter the library, monitor and teach library etiquette to Kindergarten through fifth grade classes daily, keep computer logs of books updated, articulate well with faculty, staff, student body, parents and vendors. Keep records of lost or damaged books as well as keep a detailed inventory of all school board equipment in the library.

In School Suspension Coordinator (ISS Coordinator)

12/1990 - 05/2018 Franklin County School Dist 85 School Rd # 1, Eastpoint, FL

Supervision of the In School Suspension Class for Chapman Elementary School in Apalachicola, FL, Apalachicola High School in Apalachicola, FL, and Franklin County K-12 School in Eastpoint, FL. Set up and organized the In School Suspension Class at Carrabelle High School in Carrabelle, FL.

911 Dispatcher

11/1999 - 05/2001 Franklin County Sheriff's Dept 270 State Road 65, Eastpoint, FL

Answered all emergency and non emergency calls that were routed to the Franklin County sheriff's Department. Dispatched all emergency vehicles in the county to surrounding cities and waterways within the county. Other duties included dispatching emergency helicopter transport when needed from neighboring counties and the US Coast Guard.

Education and Training

Completion Date	Issuing Institution	Location	Degree Received	Course of Study
01/1990	Gulf Coast State University	FL	2 Years of College or a Technical or Vocational School	Pre-Teacher Education
01/1978	FAMU CETA	FL	Vocational School Certificate	Clerical/Bookkeeping
01/1968	Key West High School	FL	High School Equivalency Diploma	General High School Curriculum

April 1985 - June 1988

Clerk To Adjusters | Nationwide Insurance Company | Gainesville, FL

- Double checked client disbursement checks to ensure there was not double payments as well as correct payments.
- Followed up with customers ensuring their satisfaction with our service.
- Filed claimant's files
- Purged old records

August 1982 - January 1985

Para/receptionist | Franklin County School District | Apalachicola, FL

Welcomed and directed the public to appropriate school administrators that appointments were with. Made appointments for administrators.

Operated a ten line phone system. Copied and typed reports for administrators

EDUCATION

Gulf Coast State University, Panama City, FL

Pre-Teacher Education

76 credit hours

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT PALS Library Board

APPLICATION DATE 2/18/2020

DATE APPOINTED _____

NAME: Trinity Hardy
MAILING ADDRESS: 398 24 ave apt. #505
PHYSICAL ADDRESS: 398 24 ave apt. #505
CELL#: 850-370-0124 HOME#: _____
EMAIL: trinityhardy15@gmail.com

PLACE OF EMPLOYMENT: Citizens of Gulf County Recovery Team
WORK#: 850-270-8911

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

10 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I previously worked at the library and while there I organized & put together events, worked one on one with previous members, and have first hand experience in helping grow the library and helping it expand.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

Knowledge of the events and programs that interest the citizens who enjoy spending time at the library, exceptional communication skills, and great people skills.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

None

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Many City Commissioner meetings

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

No

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

No experience

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes

SIGNATURE

Trinity Hardy

PRINTED NAME

Trinity Hardy

850-370-0124

trinityhardy15@gmail.com

Summary

New graduate with a degree in Professional Communication, and detail oriented worker with experience in; organizing and promoting events, managing accounts, graphic design, knowledge in Microsoft software. Very energetic with a great work ethic that includes 5 years in customer service.

Education

Franklin County High School

High School Diploma

Eastpoint, Florida

Graduated May 2016

- Awarded Highest Honors
- Member of National Honors Society
- Member of the National Society of High School Scholars
- Member and President of BETA Club
- Member and Vice President of S.W.A.T (Students Working Against Tobacco)
- Dual Enrolled student of Gulf Coast State College
- J.V and Varsity Cheerleader
- Co-Founder and member of the Seahawk Step Team

Gulf Coast State College

Associates Degree

Panama City, Florida

Graduated May 2017

- Assistant to WKGC 90.7 Radio Director Tori Shay
- Writer and voice for WKGC 90.7 Community Campus Connection segment
- Member of Trio Society

Florida State University

Bachelor's Degree

Panama City, Florida

Graduated May 2019

- Minor in Psychology
- Completed several courses in Criminal Law
- Dean's List Fall 2018
- Member of Psychology Club
- Recipient of Edwin Gardner Weed Ruge Scholarship
- Intern for WMBB Channel 13 in Panama City, Fl.

Employment History

Willis Ace Hardware

Customer Service Representative

Apalachicola, Florida

July 2014 – September 2018

- Promoted customer loyalty by delivering exceptional service to handle questions

- Built long-term, loyal customer relations by providing top-notch service and detailed order, account and service information.
- Learned and maintained in-depth understanding of product information, providing knowledgeable responses to diverse questions.
- Achieved top performance by strategically adapting to rapidly changing, competitive environment.
- Maintained strong reputation of efficiency and accuracy, earning numerous recommendations from satisfied customers.
- Processed cash and credit payments rapidly and accurately.

La Robe Boutique

Personal shopper

Apalachicola, Florida

September 2018 – November 2018

- Served every customer with knowledgeable, friendly support at every stage of shopping and purchasing
- Picked quality and accurate items for daily shoppers local and visiting
- Greeted customers and offered assistance with selecting merchandise, finding accessories and completing purchases

Apalachicola Margaret Key Library

Library Assistant

Apalachicola, Florida

January 2019 – October 2019

- Closely monitor front desk visitors to maintain a secure and clean environment
- Market the library's many services to visitors and patrons through active communication
- Assist patrons with the library's computers and provided information on logging onto the Internet
- Create fliers to post throughout the library and community that would inform visitors and patrons of upcoming events including book clubs, meetings and special programs
- Organize and promote events for the Teen Coffee House program for teens 13-18 years old
- Write and deliver press releases for all library events
- Manage all social media outlets
- Gain a better knowledge for basic Microsoft software and programs
- Manage and document inventory
- Answered multi-line phone system, responded to inquiries and transferred calls to correct departments and personnel
- Managed financial account charges for non-profit organization library services
- Managed use of conference space while using excellent service skills to make library services available for the community with ease

Citizens of Gulf County Recovery Team

Administrative Assistant, Communications Representative & Case Management Coordinator

Port St. Joe, Florida.

October 2019- Present

- Attend all Board and Community Meetings and record minutes/notes
- Monitor and manage the organization's website, Facebook, Instagram, and Twitter accounts
- Record data concerning client information into all digital tracking lists and keep them updated regularly
- Assess all applications that come through the website needing recovery assistance and filing the information securely
- Exercise critical thinking, compassion, and immediate problem solving skills when discussing recovery options with clients and disaster agencies
- Represent the organization as needed in workshops and community meetings

- Advocate for clients on needed basis and assist them in maintaining effective contact with their disaster case managers
- Capture pictures of all meetings, projects, and events for all social media outlets
- Write all press releases and coordinate with the local newspaper to get efficient news out to the public on behalf of the organization

*I started the job in October as an Administrative Assistant and received a promotion to Case Management Coordinator in January, along with keeping the Communication Representative position from October to the present.

Hobbies & Interests

In my spare time I enjoy writing, I feel best when I am expressing my emotions through paper and pen, it makes everything seem more official. Also, with being in college it gives me a creative edge. I love to read as well, mostly science fiction or fantasy because they open up the imagination and creative thinking that helps influence how I write. Locally I attend various art shows and the museums, it is good to stay in touch with your roots and also educate yourself in different areas of life. Music is my favorite form of expression, I listen to everything from country to pop and blues from every year. But I hope one day through my work or good savings that I can travel the world, I adore history and want to experience the different cultures that are in this world.

Professional Skills

Manage multiple phone lines : None

Customer Service: None

Team Leadership: None

Microsoft Office: None

Excellent Interpersonal Skills: None

Exceptional attention to detail: None

Ability to work under pressure: None

Ability to manage time and prioritize responsibilities: None

Knowledgeable in social media outlets: None

Proficient in written and oral communication: None

Languages

English: Native

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT LIBRARY BOARD

APPLICATION DATE FEB. 11, 2020

DATE APPOINTED _____

NAME: JERRY L. HURLEY

MAILING ADDRESS: 128 DR. FREDERICK HUMPHRIES ST.

PHYSICAL ADDRESS: SAME

CELL#: 304-634-6863 HOME#: 850-443-6456

EMAIL: jerryhurley1@aol.com

PLACE OF EMPLOYMENT: RETIRED

WORK#: Ø

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

7 YEARS

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

TO ENSURE THE GROWTH AND CONTINUED EXCELLENCE OF THE MARGARET KEY LIBRARY. ALSO, TO PROVIDE OPPORTUNITIES FOR LOCAL CHILDREN AND ADULTS TO BE LITERATE, INFORMED CITIZENS.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

AS A RETIRED READING TEACHER AND SCHOOL PRINCIPAL I BRING CREDENTIALS, EXPERIENCE AND A PASSION FOR READING TO APALACHICOLA.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

NO

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

YES. CITY COUNCIL AND BOARD OF EDUCATION MEETINGS.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

YES.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

YES, AS IT RELATES TO THE PURPOSE AND FUNCTION OF THE LIBRARY BOARD.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

YES, AS IT RELATES TO THE PURPOSE AND FUNCTION OF THE LIBRARY BOARD.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

YES, AS IT RELATES TO THE PURPOSE AND FUNCTION OF THE LIBRARY BOARD.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

NO

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

YES

Jerry L. Hurley
SIGNATURE

JERRY L. HURLEY
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Library Board

APPLICATION DATE 2/21/20

DATE APPOINTED _____

NAME: Isabel Pateritsas
MAILING ADDRESS: 374 21st Ave, Apalachicola, FL 32320
PHYSICAL ADDRESS: same as mailing address
CELL#: 850-653-6327 HOME#: _____
EMAIL: izzygirl1992@yahoo.com

PLACE OF EMPLOYMENT: Owl Cafe Tap Room
WORK#: 850-653-1910

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

14 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I would like to be involved in the community and directly contribute my time to the library board because I believe the library offers many resources to our community, and I would like to see that continue and improve.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I am familiar with the local community, so I believe I can contribute ideas that will be helpful and beneficial to the community. I am aware that the library contributes to people of all ages in the community, but particularly to the children. I would like to see the library continue to offer as many resources and fun events as possible.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

I have not previously served on any boards, but I would like the opportunity to volunteer my time and gain experience for the betterment of my community.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Yes, I have attended a few city meetings recently:
October 8, 2019, October 14, 2019, February 4, 2020

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes, I will be able to contribute time to properly research issues and I will make myself available to attend scheduled meetings.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Yes, I have become familiar with the city's land development code, comprehensive plan, and historic guidelines through the City of Apalachicola website. I will obtain a copy of these documents for possible future reference.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

#7

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

#7

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

I do not have any experience in construction, planning, land use, or architecture.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes, I am familiar with the Sunshine Law.

Isabel Pateritsas

SIGNATURE

Isabel Pateritsas

PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Library Board Member

APPLICATION DATE 2/17/2020

DATE APPOINTED _____

NAME: Audie Pieper

MAILING ADDRESS: 257 U.S. Highway 98 Apalachicola, FL 32320

PHYSICAL ADDRESS: same

CELL#: 305 395-9974 HOME#: _____

EMAIL: Sandpieper@aol.com

PLACE OF EMPLOYMENT: Apalachicola Historical Society

WORK#: Part time Docent / Raney House

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

6 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I worked for both library sites and feel a real "bond" for our community library. I am confident that my experience & love for our library will play a positive role on the Board & that I will be able to watch it become a library that all in Apalach can be proud of!

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I feel that my 6 years of work at the Apalachicola Library could be very helpful to the future employees and Board members. I am familiar with the Biblionic Computer System and all other aspects of the Library. My experience could be beneficial during the present transitional period & moving forward.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

I have experience working closely with School Boards having been an educator for many years. When I was an assistant Principal/Principal at Annapoee Charter School in N.C., I participated in all School Board meetings.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

During my six years in Apalachicola, I've attended city meetings when schools and the library have been on the agenda.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

yes! I'm looking forward to it.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

My association with the Apalachicola Historical Society and Raney House assures that I keep up to date with this info.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

My experience in this includes the construction of the new library. I assisted the librarian with planning issues.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW.

HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

yes - This law provides public access to state & local government proceedings. I am aware of this.

Audrey L. Pieper
SIGNATURE

Audrey L. Pieper
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Library

APPLICATION DATE 2/16/2020

DATE APPOINTED _____

NAME: Sondra Taylor-Furbee

MAILING ADDRESS: 28 Apaco Ave. Apalachicola

PHYSICAL ADDRESS: Same

CELL#: 850-509-1684 HOME#: ---

EMAIL: Sondra.furbee@gmail.com

PLACE OF EMPLOYMENT: Retired

WORK#: _____

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

10 1/2 years (full time)

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I am a retired librarian who worked at the State library of Florida and a library network for over 20 years. I am also a life long library user. The well being of this library is important to me.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I would like to bring my knowledge of public library roles in the community, planning for the future, best practices, and organization as this library moves forward.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

Franklin County Library Advisory Board - 6 years
Wilderness Coast Libraries Board - 3 years

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

I have attended several city meetings

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

I am able to contribute necessary time and attend scheduled meetings.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

portions of the code.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

I have read portions of the plan.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

I have read the city's historic guidelines

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

NO

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes, I am very familiar with the sunshine law.

Sondra Taylor-Turbee
SIGNATURE

Sondra Taylor-Turbee
PRINTED NAME

SONDRA TAYLOR-FURBEE

28 Apaco Ave.

Apalachicola, FL 32320

Sondrafurbee@gmail.com

EDUCATION

MLS Florida State University 1987
BA Florida Atlantic University (English)

PROFESSIONAL EXPERIENCE

2006-2009 Executive Director
Southwest Florida Library Network (SWFLN)
Florida Gulf Coast University
Library 209 West
10501 FGCU Boulevard South
Fort Myers, FL 33965

Responsibilities

Works with the Board of Directors to administer, manage, and direct all operations of the Southwest Florida Library Network
Prepares, updates, and tracks the operating budget
Coordinates expenditures of all funds
Prepares, submits, administers, and provides all reports for state and Federal grants

2002- 2006 -Library Program Administrator
Bureau of Community Development
State Library and Archives of Florida

Responsibilities

Coordinated statewide and special projects
Supervised professional and support staff
Liaison to Friends, Foundations, and Boards of Florida Libraries, Public Libraries and the Multitype Library Cooperatives
Conducted workshops and provided technical assistance on library boards, Friends groups, long-range planning and outcomes-based evaluation

1996-2002 Library Program Specialist, State Library of Florida

Responsibilities:

Coordinated State Library of Florida Research Office which included the State Library Data Service, Florida's State Data Coordinator, collected and published public library statistics, submitted public library and state agency statistics to the Federal government.
Liaison to various county library systems
Conducted workshops on evaluation, statistics, and planning

1989-96 Library Services Supervisor, Lending Services, State

Library of Florida

- 89. Librarian II, Circulation Department, State Library of Florida
- 88. Librarian I, Interlibrary Loan, State Library of Florida
- 1987 Learning Resources Specialist, Florida State University

PROFESSIONAL ASSOCIATIONS

- American Library Association (ALA)
- Florida Library Association (FLA)
- Beta Phi Mu
 - National Treasurer 1996-2002
 - President FSU Chapter 1990-91
- Florida State University Alumni Board 1992-1995
 - Vice-President/President Elect 1992-93
 - President 1993-94
 - Treasurer 1994-97

SELECTED PROFESSIONAL ACTIVITIES

- Advisory committee for Florida State University IMLS project:
 - Evaluation Decision Making System (EDMS) 2006 -2008
- ASCLA representative to the ALA Chapter Relations Committee 2004-2006
- Florida Library Association Friends and Trustees Section Board 2003-
- State Library of Florida Long Range/LSTA Planning Committee 2002
- Federal-State Cooperative System for Public Library Statistics Steering Committee 1999- 2002
- Chair of FSCS Professional Conference Subcommittee 2000-2002
- Chair Florida Library Association Research Interest Group 1999-2000
- College Center for Library Automation Resource Cooperation Standing Committee 1994-1995
- Florida Interlibrary Loan Working Group 1995
- Florida Library Information Network Interlibrary Loan Advisory Committee 1993-1994
- Internet Access Demonstration Project Committee 1992

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT LIBRARY BOARD

APPLICATION DATE 2/25/2020

DATE APPOINTED _____

NAME: LUIS "RAMON" VALENZUELA-LOPEZ
MAILING ADDRESS: 16 ADAMS ST, APALACHICOLA, FL
PHYSICAL ADDRESS: SAME
CELL#: 850 559 2640 HOME#: _____
EMAIL: Lramonvalenzuela@gmail.com

PLACE OF EMPLOYMENT: WEEMS MEMORIAL HOSPITAL
WORK#: 850 653 8853

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?
10 YRS

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?
TO PROVIDE QUALITY SERVICES TO ITS PATRONS
AND HELP AS MUCH AS I COULD THIS COMMUNITY

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?
NEW IDEAS, HELPING THE SPANISH SPEAKING COMMUNITY

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR
OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?
PANHANDLE PLAYERS - BOARD MEMBER 3 YRS
LITTLE LEAGUE SOCCER - COUNTY 3 YRS

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?
MOST OF THE MEETINGS IN PERSON AND
ONLINE

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

ABSOLUTELY

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

YES

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

YES

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

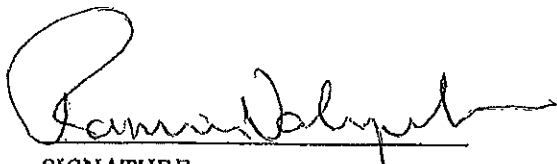
YES

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

35 YRS IN CONSTRUCTION / GENERAL

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

YES



SIGNATURE

LUIS RAMON VALENZUELA

PRINTED NAME

Luis Ramón Valenzuela
16 Adams Street
Apalachicola, Florida 32320
lramonvalenzuela@gmail.com
850-559-2640

EDUCATION

- **Kent State University, Kent, Ohio**
B.S. in Spanish Translation
May 2007
- **Institute of Philosophy, Guadalajara, Mexico**
B.A. in Philosophy
May 1992

EXPERIENCE

- **Weems Memorial Hospital, Apalachicola, Florida**
Maintenance Tech/Floor Tech
April 2017-Present
Duties: Responsible for maintaining the hospital and clinic premises according to corporate policies, procedures and protocols by repairing and maintaining the physical facilities through carpentry, fixing minor electrical and plumbing issues, painting, and maintaining floor care through routine stripping and waxing processes. Duties also include the coordination of duties with co-workers and being responsive to staff regarding their departmental maintenance needs.
- **Coombs House Inn, Apalachicola, Florida**
Maintenance
April 2015-2017
Duties: Responsible for the general maintenance of the physical facilities by repairing and maintaining the physical structural through carpentry, fixing minor electrical and plumbing issues, painting, and maintaining lawn care. Duties also included promoting positive guest relations and being responsive to staff and guests regarding their maintenance needs.
- **St. Patrick Catholic Church, Apalachicola, Florida**
Maintenance Facilitator
March 2011-2015

Duties: Responsible for the general maintenance of the physical facilities by cleaning and repairing physical structures, fixing minor electrical and plumbing issues, painting, carpentry, and maintaining lawn care.

- **Language Line, Home-Based Office**
Spanish Language Interpreter
August 2008-2011
Duties: Provided over-the-phone Spanish-English interpretation for the limited-English speaking customers of medical, legal, educational, and governmental service providers.

- **Language Access Network, Columbus, Ohio**
Foreign Language Medical Interpreter
July 2007-October 2008
Duties: Provided live, remote video Spanish-English translation for limited English-speaking patients regarding medical care issues at hospitals throughout the United States.

- **Steps at Liberty Center, Wooster, Ohio**
Spanish/English Translator for Court-Ordered Alcohol Education Program
February 2005-2007
(On an as-needed basis)
Interpreted the course for Spanish-speaking clients at the court-based DUI program.

- **Oak Pointe Nursing and Rehabilitation Center, Holmes County, Ohio**
Castle Nursing Homes, Inc.
State Tested Nursing Assistant
April 2004-August 2006
Duties: Assisted residents with their daily needs including bathing, dressing, walking, and eating and provided support to the nursing staff.

- **Allstate Insurance, Port Isabel, Texas**
Property and Casualty Claims Adjuster
February 2003-2004
Duties: Investigated and settled property damage claims according to company guidelines, report writing, data entry, maintaining claims files, provided excellent customer service.

- **Nationwide Insurance, Columbus, Ohio**

Home Field Inspector

January 2000-February 2003

Duties: Received and investigated property insurance claims; assisted customers by evaluating policy prices and risks on personal property for individual policies on property and casualty lines.

SPECIAL SKILLS

- 19 years of coaching soccer including both little league soccer (ages 4-14) and high school soccer (boys and girls)
- 35 years of general construction skills including concrete, plumbing, carpentry, and electrical
- Fluent in Spanish, Portuguese, and English; working knowledge of Italian
- Proficient in Microsoft Word and Microsoft Excel

References are available upon request.

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Apalachicola/Key Library

APPLICATION DATE 2/21/2020

DATE APPOINTED _____

NAME: Ralph Howard Wagoner

MAILING ADDRESS: P.O. Box 488, Apalachicola, Fl. 32329

PHYSICAL ADDRESS: 115 17th St, Apalachicola, Fl. 32320

CELL#: 605-366-8294 HOME#: _____

EMAIL: Wagoner@augie.edu

PLACE OF EMPLOYMENT: retired

WORK#: _____

- 1. Past President Western Ill. Univ.
- 2. President Emeritus Augustana Univ. S.D.
- 3. President Emeritus Lutheran Educ. Conference of North America

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA? 5/18/2015 prior to moving here we vacationed from 2001 until 2015

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

- 1. served on committee that secured private funds for construction of the Apalachicola/Keys Library
- 2. because I care about the health of this city
- 3. there are no really good communities without a good/operational public library

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

- 1. understand Boards and how they operate
- 2. have a feeling/understanding of libraries, customer service, civic responsibility
- 3. my role would be "not tell people "how to", rather my role would be to see that the library is functioning within approved guidelines & functions professionally & ethically"

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

- 1. economic development - Macomb, Ill chair 3 yrs
- 2. economic development 16 county "Corridor of Opportunity" Chair 5 years
- 3. Member ~~State~~ ^{State} Fair Development Corporation - 16 years
- 4. Lake Madison ^{Scov} development corp - 12 years

5. HAVE YOU ATTENDED ANY CITY MEETINGS IN SO MUCH AS...

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

yes - have read it.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

yes - have read it

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

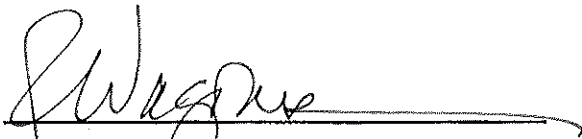
yes - have read it; also from participation on HAPPI Board of Directors

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG? — YES

- ① Duke University - 3 academic buildings 74-77
- ② Western Illinois University - UP & President - 16 years
- ③ Augustana University - President 4 major projects \$16 million⁺ 7 years

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

yes


SIGNATURE

Ralph H. Wagoner

President-emeritus of the Lutheran Educational Conference of North America
President- emeritus of Augustana College

A native of western Pennsylvania, Ralph H. Wagoner graduated from Gettysburg College with a major in biology in 1960. He earned a Masters degree in Educational Administration from Westminster College, Pa in 1963 and the PhD. in curriculum development and research from Kent State University in 1967.

He served as a teacher, coach and administrator in the public school sector in Ohio prior to moving into the world of higher education at Drake University where he served from 1967 to 1977. While at Drake, he held various positions including tenured Associate Professor of Education, American Council on Education Fellow, Assistant to the President and Director of Development. In 1977 he became Vice President for Public Affairs and Development at Western Illinois University, a position he held until becoming President of WIU and serving from 1987 to 1993.

In 1993, Wagoner assumed the position of President at Augustana College, Sioux Falls, South Dakota and served until he retired in 2000. Following retirement from Augustana, he assumed the position of President of the Lutheran Educational Conference of North America, an association of 42 Lutheran colleges and universities, a position he held until July of 2010 when he retired again. He currently is involved with his mentor/coaching practice involving faculty and administrators in higher education who have been recommended by their presidents.

His research interests are focused in the areas of student, parent and faculty attributes and activities. Further, he has served as a discussion leader and program facilitator for numerous problem-solving and issues-based discussion groups such as Boards of Education and senior academic leadership teams.

Along with his colleagues, Ralph has been recognized by the Council for the Advancement and Support of Education with several awards including the Grand Award for Excellence in Total Programming and the Grand Award in Alumni Programming. In 2000, he was awarded the CASE Chief Executive Leadership Award. Also, in 2000, he received from King Harald V, the Royal Norwegian Order of Merit: Knight First Class. Wagoner is the recipient of honorary degrees from Black Hawk College, IL and Bethany College, KS. He has also received the Gettysburg College Outstanding Alumnus Award.

Ralph has been active in philanthropic, civic, church and professional boards and activities having served in leadership roles on foundations, governmental commissions, hospital and economic development boards. He is Honorary Life Trustee of the Cornerstone Foundation of Lutheran Social Services of Illinois and has served on the boards of the Children's Inn, Children's Home Society, Sioux Falls Development Foundation, was a member of the board and Chair of the Sioux Valley Hospital Board. While living in Madison, SD he served on the Trinity Lutheran Church Foundation Board, President of the Bethel Lutheran Home Foundation, Trinity Lutheran Church Council and the Lake Madison Development Association. Professionally, he has served as Chairman of the Secretariat of the National Association of Independent Colleges and Universities and served as a member of the NAICU Executive Committee. He was actively involved in the Executives in Church Related Higher Education Association.

Ralph has been married to Susie for 57 years and they have two grown children, Amanda and Joe. In 2015 the Wagoner's moved to Apalachicola, Fl. where they had been vacationing since 2001. Ralph and Susie are members of Trinity Episcopal Church where Ralph served on the Vestry, recently completed the four year program, Education for Ministry series and participates in a myriad of other volunteer activities associated with Trinity and the Apalachicola community. He served on the fundraising committee for the new Margaret Keys Apalachicola Public Library and presently is on the board of Historic Apalachicola Plat Preservation, Incorporated. Ralph and Susie recently began serving as volunteers at Sacred Heart Hospital in Port St. Joe

The adventure continues and to God be the Glory!

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: MARCH 3, 2020**

SUBJECT: Apalachicola Historic City Squares Update

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: B
Department: Parks and Recreation
Contact: Diane Brewer, Project Manager, Historic Apalachicola Foundation Inc.
Presenter: Diane Brewer, Project Manager

BRIEF SUMMARY:

- 1) Public Broadcasting Service is doing a short program on the project focused on "Local Routes" in March;

- 2) FAMU – FSU College of Engineering has chosen Apalachicola Historic City Squares for a Senior Design Project.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Request Approval to Apply for a Grant for the Apalachicola Historic City Squares for Planning.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: Not Applicable

STAFF'S COMMENTS AND RECOMMENDATIONS:

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Resolution 2020-05 – Apalachicola Margaret Key Library/Library Advisory Board Amendment

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: C
Department: Administration
Contact: Chris Holley, City Manager
Presenter: Mayor/City Manager

BRIEF SUMMARY: To revise Resolution 2017-11, to bring Librarians and Library Staff under the direct Management of the City of Apalachicola.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Adopt Resolution 2020-05 - Amending revisions to bring Librarians and Library Staff under the direct management of The City of Apalachicola.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: Resolution 2020-05.

STAFF'S COMMENTS AND RECOMMENDATIONS:

CITY OF APALACHICOLA RESOLUTION 2020-05

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF APALACHICOLA, FLORIDA MODIFYING PRIOR CITY OF APALACHICOLA RESOLUTION 2017-11 REGARDING THE APALACHICOLA MARGARET KEY LIBRARY AND THE LIBRARY ADVISORY BOARD TO THE CITY OF APALACHICOLA.

WHEREAS, the City of Apalachicola on February 12, 1959, unanimously passed a Resolution (No. 59-4) wherein that resolution the City of Apalachicola accepted title, custody and control of the library founded and administered by the Philaco Club in 1897; and

WHEREAS, the City of Apalachicola adopted City of Apalachicola Resolution 2017-11 further amending Resolution No. 59-4; and

WHEREAS, the City of Apalachicola deems it necessary to further revise the Resolution to bring librarians and library staff under the direct management of the City of Apalachicola;

WHEREAS, the City of Apalachicola has reviewed these changes and considered the same having been written and approved by City Attorney, Kristy Branch Banks;

NOW THEREFORE, BE IT RESOLVED by the City of Apalachicola, that Resolution 2017-11 is hereby amended and modified as follows:

1. The Library Advisory Board shall consist of five members appointed to serve at the discretion and pleasure of the City Commission of the City of Apalachicola with each member being required to be a resident of the city of Apalachicola. The term of each member of the Library Advisory Board shall continue until the seat is vacated by that member or by action of the City Commission. The current members of the City of Apalachicola Library Advisory Board are hereby confirmed subject to the conditions and requirements of this Resolution.
2. All librarians and Library staff shall be managed by the City of Apalachicola. The Chairperson of the Library Advisory Board may be chosen by the City Commission and replaced or removed by the City Commission in its sole discretion.
3. Both the Philaco Club president, or her designee, and the Patrons of the Apalachicola Library Society (PALS) president, or his/her designee, shall attend and are to participate on all discussions and actions taken or to be taken by the Library Advisory Board, but they shall not be voting members of the Library Advisory Board.
4. The Apalachicola Philaco Club shall have the right, privilege and authority to recommend by nomination one or more persons to fill a vacancy on the Library Advisory Board as long as said persons recommended are qualified in accordance with this Resolution. The City Commission of the City of Apalachicola has final authority to confirm nominations.

5. All other provisions of Resolution No. 59-4 of the City of Apalachicola not in conflict with this Resolution shall continue in full force and effect.

INTRODUCED and adopted this 3rd day of March, 2020.

FOR THE CITY COMMISSION OF THE CITY
OF APALACHICOLA, FLORIDA

Kevin Begos, Mayor

ATTEST:

Deborah Guillotte, City Clerk

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Committee report and nominations

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: D
Department: Mayor/Commissioners
Contact: Kevin Begos, Mayor
Presenter: Kevin Begos, Mayor

BRIEF SUMMARY: Some committees are inactive, some are missing minutes, one violated the Sunshine Law, and some have vacancies.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Fill open positions on several committees and standardize details on committee makeup, terms, and training.

FUNDING SOURCE: N/A

ATTACHMENTS: Summary of Boards and Vacancies.

STAFF'S COMMENTS AND RECOMMENDATIONS:

13 Committees + CRA

8 are active:

Active

Members

- | | | |
|------|---------------------------|---------------------------------|
| (7) | Board of Adjustment | <i>some minutes missing?</i> |
| (10) | History, Culture, & Arts. | <i>possible vacancies soon?</i> |
| (1) | Library Board | <i>3-4 members needed</i> |
| (6) | Planning & Zoning | <i>2 members needed</i> |
| (4) | Tree Committee | |
| (6) | Recreation Committee | <i>Alternate needed</i> |
| (2) | Audit Committee | <i>Minutes?</i> |
| (5) | CRA | <i>Need 2 citizen members</i> |

5 Inactive or no recent minutes found:

- | | | |
|-----|-----------------------------|--------------------------------|
| (0) | Battery Park Marina | <i>3 new members available</i> |
| (5) | Housing Authority Board | |
| (3) | Revolving Loan | <i>One new member?</i> |
| (3) | Waterfront Working Advisory | <i>Recommendation: disband</i> |
| (5) | CDBG Task Force | <i>?</i> |

One (1) Committee recently restarted:

- | | | |
|-----|---------------------|--|
| (5) | Mill Pond Committee | |
|-----|---------------------|--|

Issues to resolve:

- *No guidelines on how many people on each committee:*

Varies from 3 to 10.

- *Need for training and support on keeping minutes, procedure*

- *Term limits or not? 2 or 4 years terms?*

- *Sunshine Law violations at Library Board (2018)*

- *Misconception: Only its residents may serve*

Rules of Procedure (2019):

“Priority must be given to applicants from the City of Apalachicola.”

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Battery Park Marina

APPLICATION DATE 1/28/2020

DATE APPOINTED _____

NAME: Grayson Shepard
MAILING ADDRESS: POB 695 Eastpoint FL 32328
PHYSICAL ADDRESS: 156 Sawyer Lane Apalach FL 32320
CELL#: 850-653-6718 HOME#: _____
EMAIL: grayson @ grayshp. com
PLACE OF EMPLOYMENT: Berkshire Hathaway SGI
WORK#: 850-927-6000

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

16 years since 2004

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I use Battery Park boat ramp approximately 120 days each year. I know most of the charter captains that use the ramp.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I feel I can represent the local charter community that uses Battery Park ramp

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

Not on Govt boards but I have served on the SGI Chik Cockoff board for 16 yrs. I've served on the Eastpoint Medical Center's parent company's board (NEMC) for 17 years. I'm currently the president of the Apalachicola Artificial Reef Assoc.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

I usually attend 7-8 city meetings annually.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

I have been a Realtor in Apalachicola for 17 yrs
I have a BA degree in Real Estate from FSU

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Absolutely I am currently on 3 boards
that fall under this requirement

Grayson Shepard
SIGNATURE

Grayson Shepard
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Battery Park Marina

APPLICATION DATE 1/27/20

DATE APPOINTED _____

NAME: Jon Brown
MAILING ADDRESS: P.O. Box 327
PHYSICAL ADDRESS: 53 17th St.
CELL#: 850.509.0393 HOME#: _____
EMAIL: apalachicola@yahoo.com

PLACE OF EMPLOYMENT: Retired
WORK#: _____

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

16 yrs

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

Experience in Marina operation, grants and serving the city

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

Assist in gaining grants

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

Chairman - Florida Boating Advisory Council,
Florida Boating Improvement Program and Board
Member of Florida Recreational Development
Assistance Program.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Many

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

Yes - 20 yrs in approving marina designs

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes



SIGNATURE

James A. Broom
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Battery Park Marina

APPLICATION DATE 02-14-2020

DATE APPOINTED _____

NAME: Larry Covell
MAILING ADDRESS: 32 Thomas Dr, Apalachicola
PHYSICAL ADDRESS: 32 Thomas Dr, Apalachicola
CELL#: 653 5746 HOME#: _____
EMAIL: _____

PLACE OF EMPLOYMENT: Apalachicola Airboat Adventures
WORK#: 653-5746

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

22 yrs

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I have an life long history of marine work gov, commercial fishing, charter boat, recreational boating,

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

to bring a life long experience of being in marina's to the table

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

None

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

City and P & Z requesting permits for marina at B-9 Marine

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

No

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

No

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Kinda

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

I have participated in building permits, design of "Up the Creek" building and marina

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes

Larry Covell
SIGNATURE

Larry Covell
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Battery Park Marina

APPLICATION DATE 2/26/2020

DATE APPOINTED _____

NAME: William A. Avery

MAILING ADDRESS: 71 15th Street Apalachicola 32320

PHYSICAL ADDRESS: Same as above

CELL#: 850-545-9983 HOME#: NA

EMAIL: wavery1816@gmail.com

PLACE OF EMPLOYMENT: Retired

WORK#: NA

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

Permanently 9 months, property owner 26 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I have an interest in public service. I would like to represent Battery Park Marina slip holders and others who use the park.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I have 36 years of State government service and am a retired Law Enforcement Captain. I have great pride in the City of Apalachicola.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

No

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Yes, City Commission.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes, I am retired from government service.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Briefly read. Would need to familiarize myself in detail.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Not entirely.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?


Yes.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

No

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes, I am very familiar with the Sunshine Law.



SIGNATURE

William A. Avery

PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Board of Adjustment

APPLICATION DATE 10/14/2019

DATE APPOINTED _____

NAME: Delores ("Dodie") Alber

MAILING ADDRESS: 240 6th Street, Apalachicola, FL 32320

PHYSICAL ADDRESS: same

CELL#: 618.792.1848 HOME#: _____

EMAIL: dodiealber@gmail.com

PLACE OF EMPLOYMENT: retired

WORK#: _____

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

1 year and 10 months

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I want to contribute to the vitality of the city and become better acquainted with it through public service.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

Willingness to research applicable sections of codes and regulations, experience reading technical documents, fairness and impartiality, analytical thinking, and love for the community.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

No

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

City Commission, Planning & Zoning, Congressional Delegation

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Yes.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

Yes, I was a Civil Engineer in structural engineering and construction, for the U.S. Army Corps of Engineers for four years.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes.

Delores Alber
SIGNATURE

Delores Alber
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT P+2

APPLICATION DATE 2/24/20

DATE APPOINTED _____

NAME: HEATH GALLOWAY

MAILING ADDRESS: 250 ATLANTIC AVE

PHYSICAL ADDRESS: _____

CELL#: 850 323 0190 HOME#: _____

EMAIL: heath@gallowayfl.com

PLACE OF EMPLOYMENT: GALLOWAY CONSTRUCTION INC

WORK#: 850 670 1032

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

45 yrs.

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

TO BETTER SERVE MY TOWN WITH MY EXPERIENCE IN CONSTRUCTION/DEVELOPMENT.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

SOLID LEVEL THINKING WITH A EMPHASIS ON CODE KNOWLEDGE. ALSO CASHARE 20 YEARS OF CONSTRUCTION EXPERIENCE.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

YES. CONSTRUCTION INDUSTRY INC. BOARD

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

YES. OVER THE YEARS COMMISSION, P+2 AND VARIANCE

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

YES.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

YES.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

YES.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

YES.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

YES. OVER 20 years

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

YES


SIGNATURE

KEATH GILLOWAY
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Planning & Zoning

APPLICATION DATE 1/31/19

DATE APPOINTED _____

NAME: Joe Byron Blum III

MAILING ADDRESS: 153 16th Street, Apalachicola, FL 32320

PHYSICAL ADDRESS: Same as above

CELL#: 850-323-0253 HOME#: 850-653-4313

EMAIL: Joe Byron Blum @ Gmail . Com

PLACE OF EMPLOYMENT: Self Employed

WORK#: 850-323-0253

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

37 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

To become an asset to my community and to get my foot in the door to pursue my political career within my community

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I am at the age where I can contribute for many years. I have been very engaged in my community and bring fresh ideas to help the preservation and economic development of our community.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

No, as stated above I am trying to get my foot in the door to pursue a local political career.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Yes, I have attended many city and county meetings over the past few years.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes, being self employed allows me to set my own
schedule making me readily available and open to
research issues.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Yes, I have read and become familiar with the city's LDC and
its analysis of (Residential, Commercial, Industrial, Agricultural, Recreational,
Conservation, Education, PBO, Other public facilities) within the code.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Yes, I have become familiar with the City's Comprehensive ^{Plan}
Just as stated above with the LDC

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes I have become familiar with the city's Historic
Guidelines.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

6 years Environmental Engineering, 3 years construction
Currently taking classes for Home inspector license.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes, It is a series of laws that guarantee that the
public has access to public records.

J. B. Blain III
SIGNATURE

Joe Byron Blain III
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT PLANNING & ZONING

APPLICATION DATE 2/26/2020

DATE APPOINTED _____

NAME: BOB LAUTNER
MAILING ADDRESS: 142 4TH ST
PHYSICAL ADDRESS: _____
CELL#: 561-723-5205 HOME#: _____
EMAIL: BOB LA 8247@GMAIL.COM

PLACE OF EMPLOYMENT: RETIRED
WORK#: _____

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

6/2017

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

WANT TO GET ACTIVE IN COMMUNITY

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

RETIRED GENERAL CONTRACTOR FAMILIAR WITH ALL ASPECTS WAS ON OTHER SIDE OF DECK FOR 25 YEARS

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

VARIOUS BOARDS IN NAUANA FLORIDA
DOWNTOWN DEVELOPMENT
MERCHANTS ASSOC. PRES/VP/TREA. VARIOUS YEARS

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

SEVERAL FOR HOSPITAL

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

FOR THE MOST PART YES ONLY OBLIGATION I HAVE
IS 2ND WEEK OF EACH MONTH I HAVE TO TAKE
MY WIFE FOR CANCER TREATMENT IN TAMPA

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

COUPLE OF CONVERSATIONS WITH OFFICER IN CHARGE
OF TREE

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

NO

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

SOME WHAT LIVE IN A 1906 HOUSE AND WAS
ON HOME TOUR 2018

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

YES GENERAL CONTRACTOR STATE CERTIFIED
SINCE 1953

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

YES


SIGNATURE

BOB LAUTHER

PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT Recreation Board

APPLICATION DATE 11/16/19

DATE APPOINTED _____

NAME: Dolores Hayward Croom

MAILING ADDRESS: 233 10th Street

PHYSICAL ADDRESS: _____

CELL#: 850.653.5943 HOME#: N/A

EMAIL: dolorescroom104@gmail.com

PLACE OF EMPLOYMENT: Retired

WORK#: N/A

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?
10/78

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?
I believe I have a wealth of insight to contribute as well as the correct attitude of servitudo toward the citizens of Apalachicola, especially the Elderly and Youth.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?
The statement that I made for question 2 also apply to this question

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?
I am the Franklin County Dr. Martin Luther King, Jr Celebration Advisory Board Director

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?
Yes. Recently I've attended the workshop on 10/4/19, Board Meeting on 11/8/19. In recent years I attended many of which I can't recall the dates.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

No

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

yes


SIGNATURE

Dolores Hayward-Croom
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT recreation alternate

APPLICATION DATE Jan 21, 2020

DATE APPOINTED _____

NAME: Leslie Coon

MAILING ADDRESS: 252 6th Street

PHYSICAL ADDRESS: _____

CELL#: 850.303.2776 HOME#: _____

EMAIL: lawartist @ hotmail.com

PLACE OF EMPLOYMENT: Self. Artist Bowery² Gallery + Studio

WORK#: 850.303.2776

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

13 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I want to help keep + protect our community's parks + open areas. I love to garden and appreciate all the work + care it take to keep these areas beautiful, safe and fun. I would like to be a part of expanding the areas for recreation throughout the City of Apalach.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I feel I would be good at following through with the task given to me. I would help in physical labor as well as creative planning.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

starts in Medicine both volunteer + paid. Applied for a position of the CRA 2 times. was not acknowledged. I was a brief board member of Main Street, Not more than 6 months.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

As many as I can for 13 years. Member of Bay Community Choral which meets Tuesdays. Self missed several.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes, I work for myself and can be available.

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

We have the land code book at the house + George and I discuss it often.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

No I haven't. I wasn't aware the city had one and was following it.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes, somewhat. I was also a member of the historic society in the past.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

Yes, I live with an Architect and have helped on many occasions with his work in the city of Apalachicola.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes and yes to both questions.

Leslie Coon
SIGNATURE

Leslie Coon
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT TREE ADVISORY CMTE

APPLICATION DATE 21 8 19 9-23-19 AP

DATE APPOINTED _____

NAME: FREDERIC KAHLER

MAILING ADDRESS: 245 12th ST (COACH JOSEPH'S FORMER HOME)

PHYSICAL ADDRESS: " "

CELL#: 702 461 5638 HOME#: -

EMAIL: fredk-us@yahoo.com

PLACE OF EMPLOYMENT: HOME - ARTIST

WORK#: -

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

10 YEARS

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

TREES ARE AN ESSENTIAL ASPECT OF OUR CITY. I HAVE A GREAT REVERENCE FOR TREES. TREES ARE VITAL TO ME & TO THE CITY, HENCE THE INTEREST, I HAVE BEEN TO MANY PLACES INCLUDING PARIS & LONDON & NYC & OUR TREE CANOPY RIVALS THEIR PARKS, I AM BLESSED TO LIVE AMID SO MANY TREES

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I WAS FORTUNATE TO SIT IN ON A MEETING A WHILE BACK AND I FEEL THE COMMITTEE COULD USE AN INJECTION OF ENTHUSIASM. I WANT TO EDUCATE MYSELF ON CITY'S APPROACH TO TREES & I SHOULD LIKE TO INSPIRE THE CITIZENS TO BE AS ENTHUSIASTIC. ALSO JOEY WARD HAS TAUGHT ME ABOUT SPECIFIC TREE TYPES

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

SEATTLE, WA MENTAL HEALTH ADVISORY BOARD
LAS VEGAS, NV BRANDEIS UNIVERSITY, VARIOUS NON-PROFIT ART BOARDS

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

A FEW EARLY ON CONCERNING DENTON COVE.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

AS I AM MOSTLY AN ARTIST & RETIRED I WOULD BE ABLE TO GIVE OF MY TIME EXEMPLARLY

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

NO NOT YET

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

NO NOT YET

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?


YES, SOME

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

ARCHITECTURE AS AN ART FORM, DISCIPLINE & SAFETY PROTOCOL GUIDELINES W/DESIGN

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

YES, FLORIDA IS A STATE WITH ONE OF THE MOST OPEN LAWS. REGARDLESS, I WOULD RESPECT BOUNDARIES AS PER THE LAW.
THANK YOU FOR CONSIDERING ME. I AM MUCH OBLIGED



SIGNATURE

FREDERIC E. KAHLER

PRINTED NAME



BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT CRA

APPLICATION DATE Jan 21

DATE APPOINTED _____

NAME: Leslie Coon

MAILING ADDRESS: 252 6th Street

PHYSICAL ADDRESS: Same

CELL#: 850.303-2776 HOME#: None

EMAIL: Boweryartists@gmail.com

PLACE OF EMPLOYMENT: self - Bowery 2 Gallery + Studio (Artist)

WORK#: 850.303-2776

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

We have lived in Apalachicola for 23 years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

I have had two businesses downtown. One was in the Bowery District. I also live in the North side. I see such a need for these areas as well as the 10 ft hole area near the Popum building. I live and work in 2 districts of concern.

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

I believe I would be a help in keeping the board on task. I think setting a goal and following through. I would make sure the money for CRA was used only for what CRA is suppose to do. I would help keep the CRA accountable.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

I was on the board for Arts in Medicine for about 3 years. I was also an instructor. For 2 1/2 of the years I was a volunteer. I have applied two times for a CRA position volunteer before they hired a director. Never heard back.

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

I've been attending city meetings for almost 13 years. I have not been to all the meetings but I try very hard. I was involved in Bay Community ~~Opera~~ choral choir for years + haven't made it to many of these meetings as a result.

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes because I work for myself

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

We have the code book at the House. George and I discuss it quite often.

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

No I was not aware of the plan.

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

I have read the guidelines but it has been off and on.

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

Yes. I been married to an architect for 20 years, I work with him on all these topics.

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes to both questions.

Justin Coon
SIGNATURE

Leslie Coon
PRINTED NAME

BOARD/COMMITTEE CANDIDATE QUESTIONNAIRE

REQUESTED BOARD/COMMITTEE APPOINTMENT CR A

APPLICATION DATE Feb - 26 - 2020

DATE APPOINTED _____

NAME: Jeffrey T Lockley

MAILING ADDRESS: 11

PHYSICAL ADDRESS: 103 EARL King St, Apalachicola, FLA 32320

CELL#: 850-866-7247 HOME#:

EMAIL: Jefflockley@yahoo.com

PLACE OF EMPLOYMENT: N/A /

WORK#: RAIBonds, Locks

1. HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF APALACHICOLA?

Forty Years

2. WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD/COMMITTEE?

To be a mouthpiece for the people in my Community

3. WHAT DO YOU FEEL YOU CAN CONTRIBUTE BY SERVING ON BOARD/COMMITTEE?

Making our community aware of possible usage of funds, and reaching out for different needs of the people.

4. DO YOU HAVE ANY EXPERIENCE BY PREVIOUSLY SERVING ON ANY CITY, COUNTY, OR OTHER GOVERNMENTAL BOARDS? IF SO, WHICH BOARDS AND HOW LONG?

Airport advisory board County

5. HAVE YOU ATTENDED ANY CITY MEETINGS? IF SO, WHICH ONES?

Yes

6. WILL YOU BE ABLE TO CONTRIBUTE THE NECESSARY TIME TO PROPERLY RESEARCH ISSUES AND BE AVAILABLE TO ATTEND SCHEDULED MEETINGS?

Yes

7. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S LAND DEVELOPMENT CODE?

Yes

8. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S COMPREHENSIVE PLAN?

Yes

9. HAVE YOU READ AND/OR FAMILIAR WITH THE CITY'S HISTORIC GUIDELINES?

Yes

10. DO YOU HAVE ANY EXPERIENCE IN CONSTRUCTION, PLANNING, LAND USE, OR ARCHITECTURE? IF SO, HOW LONG?

Basic Construction ; Planning - Five yrs
business locks bailbonds

11. IF APPOINTED, YOU WILL BE REQUIRED BY LAW TO FOLLOW THE SUNSHINE LAW. HAVE YOU READ AND/OR FAMILIAR WITH THE SUNSHINE LAW?

Yes


SIGNATURE

Jeffrey T Lockley
PRINTED NAME

**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: March 3, 2020**

SUBJECT: Community Redevelopment Agency (CRA) – Citizen Board Appointments

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: E
Department: Administration
Contact: Mayor/City Manager
Presenter: Mayor/City Manager

BRIEF SUMMARY: A Community Redevelopment Agency Meeting was held on Tuesday, March 3, 2020 at 5:00 PM, by the City Commission and two new CRA Members were Appointed.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Approve the Newly Appointed Community Redevelopment Agency (CRA) – Citizens Board Appointments.

FUNDING SOURCE: N/A

ATTACHMENTS:

STAFF'S COMMENTS AND RECOMMENDATIONS: