

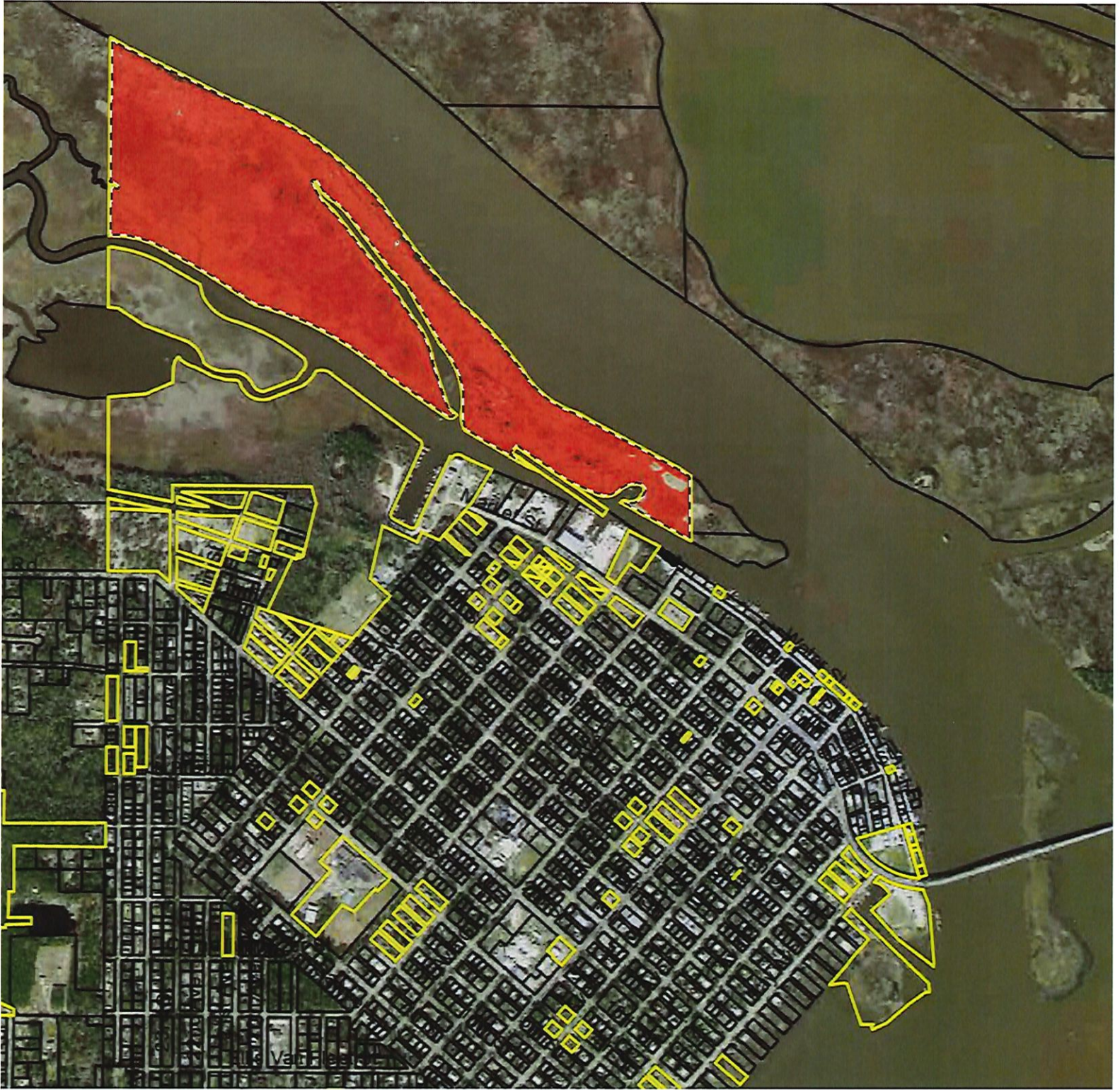
SPECIAL MEETING
CITY COMMISSION
CITY OF APALACHICOLA, FLORIDA
TUESDAY, JULY 21, 2020 – 6 PM EST
APALACHICOLA COMMUNITY CENTER
1 BAY AVENUE
APALACHICOLA, FLORIDA 32320

Join Zoom Meeting:
<https://bit.ly/3h7IOoe>

Meeting ID: 878 5969 7850
Password: 948602
Dial: 1 301 715 8592

Agenda

- I.** Call to Order / Invocation
- II.** Agenda Adoption
- III.** Potential Land Donation with DEP to settle Consent Order Fine
- IV.** Budget Workshop
- V.** Discussion of possible Historical Resources Grant



**APALACHICOLA CITY COMMISSION
REQUEST FOR BOARD ACTION
Meeting Date: July 21, 2020**

SUBJECT: Historical Resources Grant

AGENDA INFORMATION:

Item Number: V.
Presenter: Commissioner Grove

BRIEF SUMMARY:

The Florida Department of State, Division of Historical Resources is soliciting applications for historic preservation projects providing relief to damages resulting from Hurricane Michael, incident period October 7, 2018-October 29, 2018. The application submission period **will close on August 31, 2020.**

Award Amount and Match Requirements.

Maximum award amount: \$500,000

Match requirement: There is no match requirement.

Eligible Projects. The allowable costs for this grant program are specific to damage directly related to Hurricane Michael, incident period October 7 - October 19, 2018, and include the following activities:

- Recovery and repair of historic properties in areas that received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.).
- Survey and Inventory of historic resources to determine eligibility, degree of damage and provide preparedness for future disasters (must meet NPS spatial data standards); or

Phase I archaeological survey to determine degree of damage and Phase II testing to determine National Register eligibility of sites damaged by Hurricane Michael.

- Projects must substantially mitigate threat and include steps to mitigate future damage.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Submit Old City Hall and/or HCA.

FUNDING SOURCE: N/A

STAFF'S COMMENTS AND RECOMMENDATIONS:

Submit one or two projects.

City of Apalachicola
Total Revenues & Expenditures Budget vs Actual
October 2019 through May 2020

GENERAL FUND REVENUE **PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021** **VERSION 1.1**

INCOME	Oct '19 - May 20	Budget 19-20	% of Budget	BUDGET 20-21	COMMENT OR EXPLANATION
1400000 · GENERAL REVENUE					
1411001 · AD VALOREM TAXES	1,227,362.97	1,407,800.00	87.18%	1507798	95% of TRIM
1412001 · 1/2 CENT SALES TAX	109,808.39	170,000.00	64.59%	136000	80% of Prior Year
1412002 · MOBILE HOME LICENSE TAX	132.00	100.00	132.0%	100	
1412003 · ALCOHOLIC BEV LICENSE TAX	4395	5000	87.9%	5000	
1413100 · UTILITY FRANCHISE	104496	130000	80.38%	130000	
1413200 · LOCAL COMMUNICATION TAX	39377	60000	65.63%	60000	
1414100 · UTILITY TAX	156712	200000	78.36%	200000	
1415120 · STATE REVENUE SHARING	62096	95000	65.36%	76000	80% of Prior Year
1421001 · OCCUPATIONAL LICENSE FEES	26166	30000	87.22%	30000	
1422001 · BUILDING PERMIT FEES	23016	40000	57.54%	40000	
1422004 · SPEC EXCEP/VARIANCE FEE	0	5000	0.0%	5000	
1422006 · GOLF CART PERMIT	8100	10000	81.0%	1000	
1422007 · TREE APP FEE	3037	5000	60.73%	5000	
1430100 · COUNTY FIRE PROTECT-MSBU	29968	40000	74.92%	40000	
1430200 · FINES AND FORFEITURES	433	2000	21.64%	2000	
1430300 · CEMETERY LOTS & OPENINGS	10100	15000	67.33%	15000	
1430400 · OYSTER HARVESTING LICENSES	5000	30000	16.67%	0	
1435000 · STORMWATER UTILITY FEES	9995	25000	39.98%	15000	
1440100 · MISCELLANEOUS	3197	3000	106.57%	3000	
1440120 · MISC-EQUIP/PROP RENTAL	18871	37000	51.0%	25000	
1440163 · TRAFFIC LIGHT REIMB	0	4500	0.0%	4500	
1440180 · FARMER MARKET REVENUE	2860	3000	95.33%	3000	
1440183 · SANITATION FEES	317064	550000	57.65%	550000	
1453210 · FIRING RANGE	4780	0	100.0%	7000	
1455500 · COMMUNITY GARDEN REVENUE	650	3000	21.67%	2000	
1455700 · HISTORY CULTURE REVENUE	20226	40000	50.56%	20000	50% of Prior Year
3410200 · PROJECT IMPACT REVENUE	237014	515000	46.02%	515000	
5410200 · LIBRARY MISC. REVENUE	6808	4000	170.21%	4000	
5410300 · LIBRARY DONATIONS	2327	7000	33.24%	0	
TOTAL GENERAL FUND REVENUE	<u>2433990</u>	<u>3436400</u>		<u>3401398</u>	
Grant Income					
Income					
1440190 · NFWFMD STORMWATER QUALITY IMP	0	350000	0.0%		UNCOMMITTED GRANTS ARE NOT INCLUDED IN BUDGETED INCOME
1453700 · TECHNICAL ASSIST GRANT	0	40000	0.0%		
1453710 · GRANT - FC BUSINESS CENTER	0	137000	0.0%		
1453720 · GRANT - DOT BEAUTIFICATION	0	195000	0.0%		
1453750 · GRANT - USDA RURAL BUSINESS DEV	0	305000	0.0%		
TOTAL GRANT REVENUE (POTENTIAL)	<u>0</u>	<u>1027000</u>			
Special Revenue					
6410100 · LOCAL OPTION GAS TAX	42573	62000	68.67%	62000	
TOTAL SPECIAL REVENUE	<u>42573</u>	<u>62000</u>		<u>62000</u>	
Program Revenue					
7410000 · PROGRAM INCOME					
7410000 · PROGRAM INCOME - Other	0	30000	0.0%	30000	
7411000 · ANNA MARIA CANATELLA	4252				
7411100 · DAVID WALKER INC	1530				
7411300 · MEL LIVINGSTON INC	1519				

City of Apalachicola
 Total Revenues & Expenditures Budget vs Actual
 October 2019 through May 2020

GENERAL FUND REVENUE	PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021			BUDGET 20-21	COMMENT OR EXPLANATION
	Oct '19 - May 20	Budget 19-20	% of Budget		
7440100 · INTEREST - REVOLVING LOAN	29				
7440200 · INTEREST - SBA	280				
TOTAL PROGRAM REVENUE	<u>7611</u>	<u>30000</u>	25.37%	<u>30000</u>	
TOTAL GENERAL FUND REVENUE		4555400		3493398	
DEPARTMENTS					
WATER DEPARTMENT					
REVENUE		835000		920500	
SURPLUS/(DEFICIT)		39200		107844	
SEWER DEPARTMENT					
REVENUE		1390000		1477000	
CDBG MANHOLE GRANT		0		582829	
SURPLUS/(DEFICIT)		(10200)		164883	
ADMINISTRATIOM					
EXPENSES				402027	
GOVERNING BODY					
EXPENSES				160719	
FIRE					
EXPENSES				140929	
POLICE					
EXPENSES				661470	
PUBLIC WORKS					
EXPENSES				948000	
ZONING/CODE ENFORCEMENT					
EXPENSES				95996	
FACILITIES					
EXPENSES				TBD	
BATTERY PARK					
EXPENSES				TBD	
SCIPIO CREEK					
EXPENSES				TBD	
LIBRARY					
EXPENSES				TBD	
PARKS & RECREATION					
EXPENSES				TBD	
REVOLVING LOAN FUND					
EXPENSES				TBD	

City of Apalachicola
Total Revenues & Expenditures Budget vs Actual
October 2019 through May 2020

GENERAL FUND REVENUE	PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021			BUDGET 20-21	COMMENT OR EXPLANATION	VERSION 1.1
	Oct '19 - May 20	Budget 19-20	% of Budget			
TOTAL surplus / (deficit)				TBD		

WATER DEPARTMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.2

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME									
	WATER UTILITY BILL REVENUE	820,000		903,000		903,000	10.1%		Increase due to Usage Trend
	WATER TAPS	15,000		2,700		2,500	-83.3%		
	LATE FEE	0		31,480		15,000	0.0%		
	TOTAL REVENUE	\$835,000	\$0	\$937,180		\$920,500		\$0	
PERSONNEL									
	SALARIES & BENEFITS	178,900	122,725	163,634	176,041	176,041	-1.6%		1% increase and personnel wage projections
	OVERTIME SALARIES	10,000	4,376	5,834	10,000	10,000	0.0%		
	FICA EXPENSE	14,500	8,440	11,253	14,232	14,232	-1.8%		Reflects Projection
	GROUP HEALTH INSURANCE	43,000	28,651	38,202	43,248	43,248	0.6%		Increase Tier on Health Insurance
	RETIREMENT	16,300	11,599	15,465	18,537	18,537	13.7%		Reflects Projection
	TOTAL PERSONNEL	\$262,700	\$175,791	\$234,388	\$262,058	\$262,058		\$0	
OPERATING EXPENSES									
	LIABILITY/PROPERTY INSURANCE	18,800	27,131	36,174	22,987	23,000	22.3%		Increase to Actual
	WORKERS' COMPENSATION INS				8,034	8,034	#DIV/0!		Increase to Actual
	COMMUNICATIONS	2,500	1,878	2,504	2,500	2,500	0.0%		
	DUES & FEES	600	38	50	250	250	-58.3%		
	SUPPLIES	60,000	25,068	33,424	60,000	60,000	0.0%		
	UNIFORMS	1,000	569	758	1,000	1,000	0.0%		
	UTILITIES	45,000	29,678	39,571	45,000	45,000	0.0%		
	GAS & OIL	9,000	4,706	6,275	9,000	9,000	0.0%		
	REPAIRS & MAINTENANCE	30,000	25,153	33,537	30,000	30,000	0.0%		
	FIRE HYDRANT REPAIRS	10,000	0	10,000	10,000	10,000	0.0%		
	ELEVATED TANK MAINTENANCE	15,000	0	15,000	0	0	-100.0%		Complete
	TRAVEL & TRAINING	1,000	90	120	2,000	2,000	100.0%		2 employees to train
	EQUIPMENT	5,000	0	0	5,000	5,000	0.0%		
	TESTING	7,000	9,439	12,585	9,000	9,000	28.6%		Increase based on actual expenditures.
	IT SERVICES	1,000	0	0	1,000	1,000	0.0%		
	TTHM EXPENSE	10,000	997	1,329	10,000	10,000	0.0%		
	TOTAL OPERATING EXPENSES	\$215,900	\$124,744	\$191,326	\$215,771	\$215,784		\$0	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	118,000	46,765	62,353	154,500	154,500	30.9%		Capital Requests
	TOTAL CAPITAL OUTLAY	\$118,000	\$46,765	\$62,353	\$154,500	\$154,500		\$0	
DEBT PAYMENT:									
	DEBT PAYMENT	199,200	39,148	199,200	180,314	180,314	-9.5%		Debt Payments
	TOTAL DEBT PAYMENT	\$199,200	\$39,148	\$199,200	\$180,314	\$180,314		\$0	
	TOTAL WATER DEPARTMENT EXPENDITURES	\$795,800	\$386,449	\$687,267	\$812,643	\$812,656	2.1%	\$0	
	TOTAL WATER DEPARTMENT SURPLUS(DEFICIT)	\$39,200		\$249,913		\$107,844	175.1%	\$0	

CAPITAL OUTLAY		\$ 154,500
Infrastructure Repairs	75,000	
Truck	30,000	
Flow Meter Replacement	20,000	
Rebuild Well	25,000	
Paint/Wash Wells	4,500	

DEBT PAYMENT		\$ 180,314
Water Bond Payment - 2003 Series	142,500	
Radio Read Meters	32,200	
Mini Excavator	5,614	

SEWER DEPARTMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.3

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME									
	SEWER UTILITY BILL REVENUE	745,000		837,680		837,680	12.4%		
	SEWER TAPS	15,000		3,700		3,700	-75.3%		
	LATE FEE	0		31,480		15,000			
	SEWER USAGE FEE	600,000		609,011		600,000	0.0%		
	STORM WATER UTILITY FEE	0		25,318		20,000			
	CDBg MANHOLE PROJECT GRANT	30,000		29,295		582,829			
TOTAL INCOME		\$1,390,000	\$0	\$1,536,483		\$2,059,209	48.1%	\$0	
PERSONNEL									
	SALARIES & BENEFITS	147,000	102,381	136,507	164,161	164,151	11.7%		
	OVERTIME SALARIES	10,000	2,327	3,102	10,000	10,000	0.0%		1% increase and personnel wage projections
	FICA EXPENSE	12,000	6,743	8,991	13,323	13,413	11.8%		
	RETIREMENT	16,800	9,884	13,179	18,537	18,537	10.3%		Reflects Projection
	HEALTH INSURANCE	31,300	20,116	26,822	36,332	36,332	16.1%		Increase Tier on Health Insurance
TOTAL PERSONNEL		\$217,100	\$141,451	\$188,601	\$242,353	\$242,433		\$0	Reflects Projection
OPERATING EXPENSES									
	LIABILITY/PROPERTY INSURANCE	30,000	43,268	57,691	36,634	37,000	23.3%		
	WORKERS' COMPENSATION INS	0	0	4,450	4,450	4,450	0.0%		Increase to Actual
	FLOOD INSURANCE	6,000	0	6,000	6,000	6,000	0.0%		Increase to Actual
	POLLUTION INSURANCE	2,500	0	2,500	2,500	2,500	0.0%		
	COMMUNICATIONS	7,000	5,133	6,844	7,000	7,000	0.0%		
	DUES & FEES	1,000	0	0	1,000	1,000	0.0%		
	SUPPLIES	70,000	54,965	73,286	70,000	70,000	0.0%		
	UNIFORMS	1,500	394	525	1,500	1,500	0.0%		
	UTILITIES	120,000	85,379	113,839	120,000	120,000	0.0%		
	GAS & OIL	10,000	4,706	6,275	10,000	10,000	0.0%		
	REPAIRS & MAINTENANCE	60,000	52,872	70,495	60,000	60,000	0.0%		
	TESTING	22,000	20,414	27,219	30,000	30,000	36.4%		
	EQUIPMENT	5,000	0	0	5,000	5,000	0.0%		Based on Actual Expenditures
	TRAVEL & TRAINING	1,000	0	0	2,000	2,000	100.0%		
	IT SERVICES	1,000	0	0	1,000	1,000	0.0%		2 FTE to training
TOTAL OPERATING EXPENSES		\$337,000	\$267,131	\$369,124	\$357,084	\$357,450		\$0	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	158,400	31,405	41,873	285,000	285,000	79.9%		
TOTAL CAPITAL OUTLAY		\$158,400	\$31,405	\$41,873	\$285,000	\$285,000		\$0	Based on request
CAPITAL OUTLAY - grant									
	CAPITAL OUTLAY	0	0	0	0	582,829	0.0%		
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$582,829		\$0	
DEBT PAYMENT									
	DEBT PAYMENT	687,700	169,230	687,700	426,614	426,614	-38.0%		
TOTAL DEBT PAYMENT		\$687,700	\$169,230	\$687,700	\$426,614	\$426,614		\$0	Debt Payments
TOTAL SEWER DEPARTMENT EXPENDITURES		\$1,400,200	\$609,216	\$1,287,298	\$1,311,051	\$1,894,326	35.3%	\$0	
TOTAL SEWER DEPARTMENT SURPLUS(DEFICIT)		(\$10,200)		\$249,185		\$164,883		\$0	

CAPITAL OUTLAY		\$ 285,000
Infrastructure Repairs	50,000	
Bar Screens	75,000	
Inflow Meter	10,000	
Lift Station Repair	30,000	
Compost Drying Bed	10,000	
VAC Trailer	20,000	
VAC Station Controls	90,000	

CAPITAL OUTLAY - GRANT		\$ 582,829
CBDG Manhole 24 & 25 Ave.	582,829	

DEBT PAYMENT		\$ 426,614
Bond Payment	50,000	
SRF Payment	371,000	
Mini Excavator	5,614	

ADMINISTRATION

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.3

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
	SALARIES & WAGES	146,600	124,329	165,771	211,615	211,615	44.3%	0	Reflects new manager and finance director
	SOCIAL SECURITY	11,200	9,173	12,231	16,189	16,189	44.5%	0	Reflects salary projection
	RETIREMENT	26,300	13,738	18,318	35,980	35,980	36.8%	0	Reflects salary projection
	GROUP INSURANCE	27,200	18,064	24,086	46,674	46,674	71.6%	0	Previous tier with new positions
	TOTAL PERSONNEL	\$211,300	\$165,304	\$220,405	\$310,458	\$310,458	46.9%	\$0	
OPERATING EXPENSES									
	PROFESSIONAL SERVICES (PLANNING)	16,000	33,367	44,489	16,000	16,000	0.0%	0	
	COMMUNICATIONS	10,000	6,554	8,739	10,000	10,000	0.0%	0	
	TRAVEL & TRAINING	3,000	1,721	2,295	3,500	3,500	16.7%	0	Financial Training
	GAS	1,000	0	0	1,000	1,000	0.0%	0	
	SUPPLIES	8,000	8,741	13,104	12,000	12,000	50.0%	0	Increase to \$12000 per actual
	EQUIPMENT	2,500	0	0	2,500	2,500	0.0%	0	
	DUES & FEES	2,000	2,481	3,309	3,000	3,000	50.0%	0	Increase to actual
	COPIER/POSTAGE RENTAL	4,500	2,262	3,016	4,500	4,500	0.0%	0	
	WORKERS COMP. INSURANCE	5,000	803	803	1,069	1,069	-78.6%	0	decrease to actual + premium for finance director + increase Experience MOD from 0.78 to 0.9
	ADVERTISING	3,000	4,329	5,772	4,000	4,000	33.3%	0	Increase to due to higher Advertising Cost
	IT SERVICES	2,000	2,000	2,000	2,000	2,000	0.0%	0	
	AB OYSTER LICENSING EXPENSE	2,500	0	2,500	0	0	-100.0%	0	ASSUMES BAY WILL BE CLOSED
	TRANSFER - AB OYSTER FUND	30,000	0	30,000	0	0	-100.0%	0	ASSUMES BAY WILL BE CLOSED
	TOTAL OPERATING EXPENSES	\$89,500	\$62,258	\$116,027	\$59,569	\$59,569	-33.4%	\$0	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	40,000	18,465	24,620	32,000	32,000	-20.0%	0	Added Cemetary Software to Software Expenditure
	TOTAL CAPITAL OUTLAY	\$40,000	\$18,465	\$24,620	\$32,000	\$32,000	-20.0%	\$0	
DEBT PAYMENT:									
	DEBT PAYMENT	0	0	0	0	0	0.0%	0	
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	
ADMINISTRATION DEPARTMENT TOTAL		\$340,800	\$246,027	\$361,052	\$402,027	\$402,027	18.0%	\$0	

CAPITAL OUTLAY	\$ 32,000
Financial Accounting Software	22,000
Johnson Complex Renovation	10,000

GOVERNING BODY

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.1

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-19	ESTIMATE @ 9-30-19	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 19-20	COMMENT OR EXPLANATION
PERSONNEL								
	SALARIES & WAGES	26,800	5,298	7,063	600	600		All Commissioners @\$10 per month
	SOCIAL SECURITY	2,100	405	540	46	2,100		
	RETIREMENT	2,100	405	540	47	2,100		
	GROUP INSURANCE	4,100	12,082	16,109	4,000	4,000		Removes Health Insurance / Preserves Dental & Vsiion
TOTAL PERSONNEL		\$35,100	\$18,190	\$24,253	\$4,693	\$8,800	\$0	
OPERATING EXPENSES:								
	LEGAL SERVICES	20,000	19,265	25,686	70,000	70,000		Consolidate City Legal Budget to Governing Body
	WORKERS' COMPENSATION INS	0	0	0	56	56		
	TRAVEL & TRAINING	1,000	1,383	1,844	1,500	1,500		
	SUPPLIES	1,000	497	662	1,500	1,500		Increased based on actual expenditures.
	DUES & FEES	2,000	2,314	3,085	2,000	2,000		Budget should be increased to \$2500 per actual
	AUDIT SERVICES	38,000	36,787	49,049	38,000	38,000		
	ELECTION EXPENSE	7,000	4,783	6,377	7,000	7,000		
	COMMUNICATIONS	3,000	1,223	1,631	3,000	3,000		
	IT SERVICES	1,200	600	800	1,200	1,200		
	PROFESSIONAL SERVICES (LOBBYIST)	30,000	30,000	30,000	15,000	15,000		Remove Lobbyist
	PUBLIC OFFICIALS & LIABILITY INSURANCE	3,000	3,663	3,663	3,663	3,663		Increased based on actual expenditures.
TOTAL OPERATING EXPENSES		\$106,200	\$100,514	\$122,797	\$142,919	\$142,919	\$0	
CAPITAL OUTLAY:								
	CAPITAL OUTLAY	147,700	0	0	9,000	9,000		Remove FC Business Center Grant
TOTAL CAPITAL OUTLAY		\$147,700	\$0	\$0	\$9,000	\$9,000	\$0	
DEBT PAYMENT:								
	DEBT PAYMENT	32,500	32,500	32,500	0	0		Line of Credit Paid Off
TOTAL DEBT PAYMENT		\$32,500	\$32,500	\$32,500	\$0	\$0	\$0	
GOVERNING BODY DEPARTMENT TOTAL:		\$321,500	\$151,204	\$179,550	\$156,612	\$160,719	\$0	

CAPITAL OUTLAY	\$ 9,000
Website Update	9,000

DEBT SERVICE	\$ -
Line of Credit Payment	0

PUBLIC WORKS

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.0

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
	SALARIES & WAGES	182,200	140,318	187,091	213,471	213,471	17.2%		Add 1 Full Time Worker
	OVERTIME & SEASONAL SALARIES	40,000	0	0	10,000	10,000	-75.0%		Reduce Seasonal Labor/Repalced with 1 FTE
	SOCIAL SECURITY	17,000	10,633	14,178	17,096	17,096	0.6%		
	RETIREMENT	21,000	14,012	18,683	26,971	26,971	28.4%		Reflects salary projection
	GROUP INSURANCE	46,800	36,874	49,166	64,448	64,448	37.7%		Insurance to previous tier
TOTAL PERSONNEL		\$307,000	\$201,838	\$269,117	\$331,986	\$331,986	8.1%	\$0	
OPERATING EXPENSES									
	WORKERS COMP. INSURANCE	29,000	34,600	34,600	34,600	34,600	19.3%		Reduce to actual + 1 add FTE + Increase Experience MOD from .078 to .090
	COMMUNICATIONS	5,000	3,324	4,432	5,000	5,000	0.0%		Increased based on actual expenditures.
	REPAIRS & MAINTENANCE	12,500	9,133	12,178	15,000	15,000	20.0%		Reduced based on actual expenditures.
	TIRES	3,000	1,804	2,406	3,000	3,000	0.0%		Reduced based on actual expenditures.
	SUPPLIES	12,500	3,376	4,501	3,000	5,000	-60.0%		Reduced based on actual expenditures.
	UNIFORMS	1,000	638	851	1,000	1,000	0.0%		
	GAS	22,000	8,904	11,871	15,000	15,000	-31.8%		Contractual Increase / Net Discount
	EQUIPMENT	4,000	8,165	10,887	4,000	4,000	0.0%		
	TREE MAINTENANCE	5,000	3,050	4,067	5,000	5,000	0.0%		
	IT SERVICES	300	0	300	300	300	0.0%		
	SANITATION SERVICES	442,000	263,411	351,215	446,240	432,000	-2.3%		
TOTAL OPERATING EXPENSES		\$536,300	\$336,406	\$437,308	\$532,140	\$519,900	-3.1%	\$0	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	927,000	41,107	54,809	57,000	57,000	-93.9%		Elimination of Grant Predictions
TOTAL CAPITAL OUTLAY		\$927,000	\$41,107	\$54,809	\$57,000	\$57,000	-93.9%	\$0	
DEBT PAYMENT:									
	DEBT PAYMENT	23,000	22,899	22,899	39,114	39,114	70.1%		Based on debt payoff.
TOTAL DEBT PAYMENT		\$23,000	\$22,899	\$22,899	\$39,114	\$39,114	70.1%	\$0	
PUBLIC WORKS DEPARTMENT TOTAL		\$1,793,300	\$602,250	\$784,133	\$960,240	\$948,000	-47.1%	\$0	

CAPITAL OUTLAY	\$57,000
Road, Sidewalk & SW Repairs - LOGT	32,000
Storm Water Project	25,000

DEBT SERVICE	\$39,114
Mini Excavator Payment - LOGT	5,614
Truck	13,500
Backhoe	20,000

POLICE PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.1

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION	
PERSONNEL										
	SALARIES & WAGES	312,800	266,354	326,304	332,567	332,567	6.3%		Includes 1% COLA and Correction to 2184 hours instead of 2080 hours budgeted prior year	
	OVERTIME SALARIES	36,500	11,660	15,546	36,500	36,500	0.0%			
	SOCIAL SECURITY	24,000	18,408	24,544	28,234	28,234	17.6%			Reflects salary projection
	RETIREMENT	78,000	59,250	79,000	76,176	76,176	-2.3%			Reflects salary projection
	GROUP INSURANCE	62,700	46,393	61,858	80,804	80,804	28.9%			Up Tier
TOTAL PERSONNEL SERVICES		\$514,000	\$402,064	\$507,252	\$554,281	\$554,281			\$0	
OPERATING EXPENSES										
	WORKERS COMP. INSURANCE	20,000	5,131	6,841	13,689	13,689	-31.6%		Decrease to Renewal Premium	
	COMMUNICATIONS	15,000	9,876	13,169	15,000	15,000	0.0%			
	REPAIRS & MAINT. - VEHICLES	7,500	10,958	14,611	7,500	7,500	0.0%			
	TIRES	2,000	464	619	2,000	2,000	0.0%			
	UNIFORMS	2,000	1,775	2,366	2,500	2,000	0.0%			
	SUPPLIES	6,000	4,352	5,802	6,000	6,000	0.0%			
	GAS	20,000	10,772	14,363	18,000	18,000	-10.0%		Decrease Due to Average Price per Gallon	
	SUPPLIES - AMMUNITION	0	0	0	1,000	1,000	0.0%		Ammunition Request per Chief	
	EQUIPMENT	5,000	0	0	0	0	-100.0%		No Additional Guns Required per Chief	
	TRAINING	1,000	333	444	1,000	1,000	0.0%			
	COPIER/POSTAGE RENTAL	1,000	398	531	1,000	1,000	0.0%			
	ANIMAL CONTROL SERVICES	3,500	0	0	3,500	3,500	0.0%			
	IT SERVICES	1,500	1,300	1,733	1,500	1,500	0.0%			
TOTAL OPERATING EXPENSES		\$84,500	\$45,360	\$60,480	\$72,689	\$72,189			\$0	
CAPITAL OUTLAY:										
	CAPITAL OUTLAY	46,000	37,254	49,672	51,000	20,000	-56.5%			
TOTAL CAPITAL OUTLAY		\$46,000	\$37,254	\$49,672	\$51,000	\$20,000			\$0	
DEBT PAYMENT:										
	DEBT PAYMENT	10,900	9,338	10,900	1,500	15,000	37.6%			
TOTAL DEBT PAYMENT		\$10,900	\$9,338	\$10,900	\$1,500	\$15,000			\$0	
POLICE DEPARTMENT TOTAL:		\$655,400	\$494,016	\$628,304	\$679,470	\$661,470	0.9%		\$0	

CAPITAL OUTLAY		\$ 20,000
Cameras	5,000	
2-Speed Signs	6,000	
Police Car (With \$27000 Grant)	9,000	
DEBT SERVICE		\$ 15,000
Station Payment	1,500	
Police Vehicle	13,500	

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION	
PERSONNEL									
	VOLUNTEER COMPENSATION	17,500	16,600	22,133	25,000	25,000		Increase to actual \$25000	
TOTAL PERSONNEL		\$17,500	\$16,600	\$22,133	\$25,000	\$25,000	\$0		
OPERATING EXPENSES									
	COMMUNICATIONS	1,000	423	564	1,000	1,000			
	REPAIRS & MAINT. - VEHICLES	10,000	9,672	12,896	12,500	12,500		Increase to actual \$12500	
	SUPPLIES	4,000	119	158	4,000	4,000			
	FIRST RESPONDER EXPENSE	3,000	1,546	2,061	3,000	3,000			
	GAS	4,000	3,123	4,164	4,500	4,500			
	AD&D/WORKERS COMP. INS.	5,000	4,865	5,000	1,029	1,029		reduce to actual + Increase Experience Mod from 0.78 to 0.9	
	EQUIPMENT	4,000	0	0	4,000	4,000			
	TRAINING	2,000	0	0	2,500	2,500			
	IT SERVICES	300	0	300	300	300			
	HOSE & PUMP TESTING	4,000	0	4,000	4,000	4,000			
TOTAL OPERATING EXPENSES		\$37,300	\$19,747	\$29,143	\$36,829	\$36,829	\$0		
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	0	0	0	0	0			
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0		
DEBT PAYMENT:									
	DEBT PAYMENT	79100	49,008	79,100	79,100	79,100			
TOTAL DEBT PAYMENT		\$79,100	\$49,008	\$79,100	\$79,100	\$79,100	\$0		
FIRE DEPARTMENT TOTAL		\$133,900	\$85,355	\$130,376	\$140,929	\$140,929	\$0		

CAPITAL OUTLAY		\$0
DEBT SERVICE		\$79,100
Fire Truck/Equipment Payment	49,100	
MSBU Expense - Station Payment	30,000	

ZONING/CODE ENFORCEMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.0

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION	
PERSONNEL										
	SALARIES & WAGES	118,900	12,033	16,044	34,000	34,000	-71.4%		Based on 1 position	CAPITAL OUTLAY \$0
	SOCIAL SECURITY	9,200	782	1,042	2,628	2,628	-71.4%		based on projection	
	RETIREMENT	10,200	856	1,141	3,435	3,435	-66.3%		based on projection	
	GROUP INSURANCE	24,900	2,457	3,276	6,361	6,361	-74.5%		based on projection	
TOTAL PERSONNEL		\$163,200	\$16,127	\$21,503	\$46,424	\$46,424	-71.6%	\$0		
OPERATING EXPENSES										
	BUILDING INSPECTIONS CONTRACT	30,000	0	0	30,000	30,000	0.0%		Planner Contract	DEBT SERVICE \$0
	LEGAL SERVICES	25,000	2,500	3,333	0	0	-100.0%		Consolidated to Governing Body	
	PLANNING CONTRACT	5,000	30,873	41,164	5,000	5,000	0.0%		Planner Contract	
	SUPPLIES	4,000	712	949	4,000	4,000	0.0%			
	GAS	1,500	0	0	15,000	1,500	0.0%			
	WORKERS COMP. INSURANCE	2,000	468	623	1,000	172	-91.4%		reduce to actual	
	ADVERTISING	2,000	881	1,175	2,000	2,000	0.0%			
	COMMUNICATIONS	2,500	953	1,270	2,500	2,500	0.0%			
	EQUIPMENT	1,500	192	256	1,500	1,500	0.0%			
	IT SERVICES	900	900	1,200	500	900	0.0%			
	VEHICLE REPAIRS & MAINT.	2,000	135	180	2,000	2,000	0.0%			
TOTAL OPERATING EXPENSES		\$76,400	\$37,614	\$50,151	\$63,500	\$49,572	-35.1%	\$0		
CAPITAL OUTLAY:										
	CAPITAL OUTLAY	0	0	0	0	0	0.0%	0		
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%	\$0		
DEBT PAYMENT:										
	DEBT PAYMENT	0	0	0	0	0	0.0%	0		
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0	\$0	0.0%	\$0		
PLANNING AND ZONING DEPARTMENT TOTAL		\$239,600	\$53,741	\$71,654	\$109,924	\$95,996	-59.9%	\$0		