

SPECIAL MEETING
APALACHICOLA CITY COMMISSION
TUESDAY, AUGUST 18, 2020 - 6PM
BATTERY PARK COMMUNITY CENTER
1 BAY AVE., APALACHICOLA, FLORIDA 32320

Agenda

You are welcome to comment on any matter under consideration by the Apalachicola City Commission when recognized to do so by the Mayor. Once recognized please rise to the podium, state your name for the record and adhere to the five minute time limit for public comment. Comments may also be sent by email to the City Manager or to Commissioners.

Call to Order

- Invocation
- Pledge of Allegiance

II. Agenda Adoption

III. Budget Workshop

IV. Public Comment

CITY OF APALACHICOLA

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

GENERAL FUND REVENUE

	Oct 19 - June 20	Budget 19-20	% of Budget	Budget 20-21	COMMENT OR EXPLANATION	ROLLBACK CURRENT
INCOME						
1400000 · GENERAL REVENUE						
1411001 · AD VALOREM TAXES	1,377,522	1,407,800	97.85%	1,459,176	95% of TRIM	1459176 1507798
1412001 · 1/2 CENT SALES TAX	137,175	170,000	80.69%	136,000	80% of Prior Year	9,0001 9,3000
1412002 · MOBILE HOME LICENSE TAX	167	100	167.0%	100		
1412003 · ALCOHOLIC BEV LICENSE TAX	4395	5000	87.9%	5,000		
1413100 · UTILITY FRANCHISE	134070	130000	103.13%	130,000		
1413200 · LOCAL COMMUNICATION TAX	49304	60000	82.17%	51,000	85% of Prior Year	
1414100 · UTILITY TAX	198467	200000	99.23%	200,000		
1415120 · STATE REVENUE SHARING	76950	95000	81.0%	90,250	95% of Prior Year	51,376 ROLLBACK RE INCREASE OF
1421001 · OCCUPATIONAL LICENSE FEES	26281	30000	87.6%	30,000		
1422001 · BUILDING PERMIT FEES	24653	40000	61.63%	40,000		
1422004 · SPEC EXCEP/VARIANCE FEE	0	5000	0.0%	5,000		
1422006 · GOLF CART PERMIT	8425	10000	84.25%	10,000		
1422007 · TREE APP FEE	3186	5000	63.72%	5,000		
1430100 · COUNTY FIRE PROTECT-MSBU	299668	40000	74.92%	40,000		
1430200 · FINES AND FORFEITURES	433	2000	21.64%	2,000		
1430300 · CEMETERY LOTS & OPENINGS	10650	15000	71.0%	15,000		
1430400 · OYSTER HARVESTING LICENSES	23300	30000	77.67%	3,000		
1440100 · MISCELLANEOUS	3197	3000	106.57%	3,000		
1440120 · MISC-EQUIP/PROP RENTAL	18871	37000	51.0%	25,000		
1440163 · TRAFFIC LIGHT REIMB	0	4500	0.0%	4,500		
1440180 · FARMER MARKET REVENUE	2860	3000	95.33%	3,000		
1440183 · SANITATION FEES	401732	550000	73.04%	500,000		
1440184 · SANITATION - ADMINISTRATION FEE				26,500		
1440200 · HURRICANE MICHAEL	295380	0		0		
1440201 - FEMA Hurricane Michael - 176563.95						
1440202 - Insurance Proceeds Michael - 100595.81						
1440203 - Exec Office Governor - Hurricane Michael - 16200.63						
1453210 · FIRING RANGE	4780	0	100.0%	7,000		
1455500 · COMMUNITY GARDEN REVENUE	650	3000	21.67%	2,000		
1455700 · HISTORY CULTURE REVENUE	20226	40000	50.56%	20,000	50% of Prior Year	
5410200 · LIBRARY MISC. REVENUE	6808	4000	170.21%	4,000		
5410300 · LIBRARY DONATIONS	2327	7000	33.24%	0		
TOTAL GENERAL FUND REVENUE	2861778	2896400		2,813,526		
Grant Income						
1440190 · NWFWD STORMWATER QUALITY IMP	0	350000	0.0%		UNCOMMITTED GRANTS ARE NOT INCLUDED IN BUDGETED INCOME	
1453700 · TECHNICAL ASSIST GRANT	40000	40000	100.0%			
1453710 · GRANT - FC BUSINESS CENTER	0	137000	0.0%			
1453720 · GRANT - DOT BEAUTIFICATION	0	195000	0.0%			
1453730 · COASTAL RESILIENCE PROGRAM	52500	52500	100.0%			
1453740 · NOAA COASTAL RESILIENCE	55625	60000	92.71%			
1453750 · GRANT - USDA RURAL BUSINESS DEV	0	305000	0.0%			
TOTAL GRANT REVENUE (POTENTIAL)	148125	1139500				
Special Revenue						
8410100 · LOCAL OPTION GAS TAX (LOGT)	62229	62000	100.37%	62,000	No change STATE ESTIMATE \$63,417	
TOTAL SPECIAL REVENUE	62229	62000		62,000		
Program Revenue						
7410000 · PROGRAM INCOME						
7410000 · PROGRAM INCOME - Other	0	0	0.0%			
7411000 · ANNA MARIA CANATELLA	4252	5377		5377		
7411100 · DAVID WALKER INC	1530	1215		1215		
7411300 · MEL LIVINGSTON INC	1519	3037		3037		
7440100 · INTEREST - REVOLVING LOAN	29					
7440200 · INTEREST - SBA	280					
TOTAL PROGRAM REVENUE	7611	9629	79.04%	9,910		

TOTAL GENERAL FUND REVENUE	3079742	4107529	2,885,436	
DEPARTMENTS				
WATER DEPARTMENT (RESTRICTED)				
REVENUE	835000		920,500	
SURPLUS/(DEFICIT)	39200		104,739	
SEWER DEPARTMENT (RESTRICTED)				
REVENUE	1390000		1,491,380	
CDBG MANHOLE GRANT	0		582,829	
SURPLUS/(DEFICIT)	(10200)		188,129	
BATTERY PARK				
REVENUE			69,000	
SURPLUS/(DEFICIT)	64000		17,900	
SCIPIO CREEK				
REVENUE			59,000	
SURPLUS/(DEFICIT)			4,600	
CRA - COMMUNITY REDEVELOPMENT AGENCY (RESTRICTED)				
REVENUE			277,725	
SURPLUS/(DEFICIT)			277,725	
PROJECT IMPACT GRANT (RESTRICTED)				
REVENUE			511,320	
SURPLUS/(DEFICIT)			0	
ADMINISTRATION				
EXPENSES			403,425	
FACILITIES				
EXPENSES			241,000	
FIRE				
EXPENSES			140,929	
GOVERNING BODY				
EXPENSES			257,546	
LIBRARY				
EXPENSES			64,556	
PARKS & RECREATION				
EXPENSES			66,500	
POLICE				
EXPENSES			666,470	
PUBLIC WORKS				
EXPENSES			950,400	
ZONING/CODE ENFORCEMENT				
EXPENSES			117,109	
REVOLVING LOAN FUND				
EXPENSES			0	
TOTAL surplus / (deficit)			570,593	0

LESS: SPECIFIED USE FUNDS

104,739

188,129

277,725

0

0

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 8-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME									
	WATER UTILITY BILL REVENUE	820,000		903,000		903,000	10.1%		
	WATER TAPS	15,000		2,700		2,500	-83.3%		
	LATE FEE	0		31,480		15,000	0.0%		
	TOTAL REVENUE	\$835,000	\$0	\$937,180		\$920,500		\$0	
PERSONNEL									
	SALARIES & BENEFITS	178,900	122,725	160,634	165,676	165,676	-7.4%		
	OVERTIME SALARIES	10,000	4,376	5,834	10,000	10,000	0.0%		
	FICA EXPENSE	14,500	8,440	11,253	13,439	13,439	-7.3%		
	GROUP HEALTH INSURANCE	43,000	28,651	36,202	43,248	43,248	0.6%		
	RETIREMENT	16,300	11,599	15,465	17,800	17,800	9.2%		
	TOTAL PERSONNEL	\$262,700	\$175,791	\$234,388	\$250,163	\$250,163		\$0	
OPERATING EXPENSES									
	LIABILITY/PROPERTY INSURANCE	18,800	27,131	36,174	22,987	23,000	22.3%		
	WORKERS' COMPENSATION INS	2,500	1,878	2,504	8,034	8,034	0.0%		
	COMMUNICATIONS	600	38	50	2,500	2,500	0.0%		
	DUES & FEES	60,000	25,068	33,424	60,000	60,000	0.0%		
	SUPPLIES	1,000	569	759	1,000	1,000	0.0%		
	UNIFORMS	45,000	29,878	39,571	45,000	45,000	0.0%		
	UTILITIES	9,000	4,706	6,275	9,000	9,000	0.0%		
	GAS & OIL	30,000	25,153	33,537	30,000	30,000	0.0%		
	REPAIRS & MAINTENANCE	10,000	0	10,000	10,000	10,000	0.0%		
	FIRE HYDRANT REPAIRS	1,000	15,000	15,000	0	0	-100.0%		Complete
	ELEVATED TANK MAINTENANCE	1,000	90	120	2,000	2,000	100.0%		2 employees to train
	TRAVEL & TRAINING	5,000	0	0	5,000	5,000	0.0%		
	EQUIPMENT	7,000	9,439	12,585	9,000	9,000	28.6%		Increase based on actual expenditures.
	TESTING	1,000	0	0	1,000	1,000	0.0%		
	IT SERVICES	10,000	987	1,328	10,000	10,000	0.0%		
	TTM EXPENSE								
	TOTAL OPERATING EXPENSES	\$275,900	\$139,744	\$197,326	\$215,771	\$215,784		\$0	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	118,000	46,785	62,353	169,500	169,500	43.6%		Capital Requests
	TOTAL CAPITAL OUTLAY	\$118,000	\$46,785	\$62,353	\$169,500	\$169,500		\$0	
DEBT PAYMENT:									
	DEBT PAYMENT	199,200	39,148	199,200	180,314	180,314	-9.5%		Debt Payments
	TOTAL DEBT PAYMENT	\$199,200	\$39,148	\$199,200	\$180,314	\$180,314		\$0	
	TOTAL WATER DEPARTMENT EXPENDITURES	\$795,800	\$401,449	\$687,287	\$815,748	\$815,761	2.5%	\$0	
	TOTAL WATER DEPARTMENT SURPLUS / (DEFICIT)	\$39,200		\$249,913		\$104,739	167.2%	\$0	

CAPITAL OUTLAY

Infrastructure Repairs	75,000
Truck	30,000
Flow Meter Replacement	20,000
Rebuild Well	25,000
Slush Pad Recirculator	15,000
Paint/Wash Wells	4,500
TOTAL	\$ 169,500

DEBT PAYMENT

Water Bond Payment - 2008 Serif	142,500
Radio Road Meters	32,200
Mint Excavator	5,614
TOTAL	\$ 180,314

SEWER DEPARTMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL ESTIMATE @ 6-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME								
	SEWER UTILITY BILL REVENUE	745,000	837,680		837,680	12.4%		
	SEWER TAPS	15,000	3,700		3,700	-75.3%		
	LATE FEE	0	31,480		15,000	0.0%		
	SEWER USAGE FEE	600,000	609,011		600,000	0.0%		
	STORM WATER UTILITY FEE	30,000	35,313		35,000			
	CBGS MANHOLE PROJECT GRANT	\$7,390,000	29,295		582,829			
	TOTAL INCOME		\$0 \$1,546,478		\$2,074,209	48.2%	\$0	
PERSONNEL								
	SALARIES & BENEFITS	147,000	102,381	156,795	156,795	6.7%		
	OVERTIME SALARIES	10,000	2,327	10,000	10,000	0.0%		1% increase and personnel wage projections
	FICA EXPENSE	12,000	6,743	12,760	12,760	6.3%		
	RETIREMENT	16,800	9,884	18,300	18,300	8.9%		Reflects Projection
	HEALTH INSURANCE	31,200	20,116	35,532	35,532	16.1%		Increase Tier on Health Insurance
	TOTAL PERSONNEL	\$277,000	\$141,451 \$188,601	\$234,197	\$234,197		\$0	Reflects Projection
OPERATING EXPENSES								
	LIABILITY/PROPERTY INSURANCE	30,000	43,268	36,534	37,000	23.3%		
	WORKERS' COMPENSATION INS	0	0	4,450	4,450	0.0%		
	FLOOD INSURANCE	6,000	0	6,000	6,000	0.0%		Increase to Actual
	POLLUTION INSURANCE	2,500	0	2,500	2,500	0.0%		Increase to Actual
	COMMUNICATIONS	7,000	5,133	7,000	7,000	0.0%		
	DUES & FEES	1,000	0	1,000	1,000	0.0%		
	SUPPLIES	70,000	66,521	70,000	70,000	0.0%		
	UNIFORMS	1,500	394	1,500	1,500	0.0%		
	UTILITIES	120,000	85,379	120,000	120,000	0.0%		
	GAS & OIL	10,000	4,705	10,000	10,000	0.0%		
	REPAIRS & MAINTENANCE	60,000	52,872	60,000	60,000	0.0%		
	TESTING	22,000	20,414	30,000	30,000	36.4%		Based on Actual Expenditures
	EQUIPMENT	5,000	0	5,000	5,000	0.0%		
	TRAVEL & TRAINING	1,000	0	2,000	2,000	100.0%		2 FTE to training
	IT SERVICES	1,000	0	1,000	1,000	0.0%		
	TOTAL OPERATING EXPENSES	\$337,000	\$278,687 \$375,664	\$357,684	\$357,450		\$0	
CAPITAL OUTLAY								
	CAPITAL OUTLAY	158,400	31,405	285,000	285,000	78.9%		
	TOTAL CAPITAL OUTLAY	\$158,400	\$31,405 \$0	\$285,000	\$285,000		\$0	Based on request
CAPITAL OUTLAY - grant								
	CAPITAL OUTLAY	0	0	0	0	0.0%		
	TOTAL CAPITAL OUTLAY	\$0	\$0 \$0	\$0	\$582,829		\$0	
DEBT PAYMENT								
	DEBT PAYMENT	687,700	169,230	426,985	426,814	-38.0%		
	TOTAL DEBT PAYMENT	\$687,700	\$169,230 \$687,700	\$426,985	\$426,814		\$0	Debt Payments
TOTAL SEWER DEPARTMENT EXPENDITURES								
	TOTAL SEWER DEPARTMENT EXPENDITURES	\$1,400,200	\$620,772 \$1,251,965	\$1,305,256	\$1,866,080	34.7%	\$0	
TOTAL SEWER DEPARTMENT SURPLUS(DEFICIT)								
	TOTAL SEWER DEPARTMENT SURPLUS(DEFICIT)	(\$10,200)	\$294,514	\$188,129	\$188,129		\$0	

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL ESTIMATE @ 6-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	APPROVED FY 20-21	COMMENT OR EXPLANATION
CAPITAL OUTLAY								
	Infrastructure Repairs	50,000						
	Bar Screens	75,000						
	Inflow Meter	10,000						
	Lit Station Repair	30,000						
	Compost Drying Bed	10,000						
	VAC Trailer	20,000						
	VAC Station Controls	90,000						
	TOTAL CAPITAL OUTLAY - GRANT	\$562,829					\$562,829	
DEBT PAYMENT								
	Bond Payment	50,000						
	SRF Payment (\$185,685.43** Payments 1 of 15 & 2 of 15	371,371						
	Mini Excavator	5,614						
	TOTAL DEBT PAYMENT	\$426,985					\$426,985	

BATTERY PARK

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	REQUEST FY 20-21	% Change	RECOMMENDED FY 20-21	APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME									
	MOORING REVENUE	56,000	41,723.00	62,585		12.7%	62,000		
	LAUNCH FEES	9,000	4,526.50	6,790		-22.2%	7,000		
	TOTAL REVENUE	\$64,000	\$46,250	\$69,374		7.8%	\$69,000	\$0	
PERSONNEL									
	TOTAL PERSONNEL	\$0	\$0	\$0			\$0	\$0	
OPERATING EXPENSES									
	UTILITIES	7,000	4,685	6,246	7,000	0.0%	7,000		
	LIABILITY/PROPERTY INSURANCE	15,000	18,317	18,317	19,000	26.7%	19,000		
	REPAIRS & MAINTENANCE	5,000	618	824	10,000	100.0%	10,000		
	SUBMERGED LAND LEASE	2,000	1,306	1,741	2,000	0.0%	2,000		
	IT SERVICES	600		600	600	0.0%	600		
	TOTAL OPERATING EXPENSES	\$29,600	\$24,925	\$27,728	\$38,600		\$38,600	\$0	
CAPITAL OUTLAY:									
	CAPITAL OUTLAY	32,500		0	12,500	-61.5%	12,500		
	TOTAL CAPITAL OUTLAY	\$32,500	\$0	\$0	\$12,500		\$12,500	\$0	
DEBT PAYMENT:									
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0		\$0	\$0	
	BATTERY PARK TOTAL EXPENSES	\$62,100	\$24,925	\$27,728	\$51,100	14.0%	\$51,100	\$0	
	BATTERY PARK SURPLUS / (DEFICIT)	\$1,900	\$24,925	\$27,728	\$51,100	842.1%	\$17,900	\$0	

CAPITAL OUTLAY
Docks/Piers \$ 12,500

DEBT SERVICE \$ -

Increase to Actual
Increase cost of repairs

SCIPPIO CREEK

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @5-31-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	RECOMMENDED FY 20-21	ESDARO APPROVED FY 20-21	COMMENT OR EXPLANATION
	INCOME								
	MOORING REVENUE	38,500	35,182	52,773	38,500	37.7%	53,000		
	INTEREST INCOME	100	0	0	100	-100.0%	0		
	REPAIR YARD INCOME	1,400	0	0	1,400	328.6%	6,000		
	TOTAL REVENUE	\$40,000	\$35,182	\$52,773	\$40,000	47.5%	\$59,000	\$0	
	PERSONNEL								
	TOTAL PERSONNEL	\$0	\$0	\$0	\$0		\$0	\$0	
	OPERATING EXPENSES								
	UTILITIES	4,000	3,606	4,807	4,000	0.0%	4,000		
	COMMUNICATIONS	4,000	388	518	4,000	0.0%	4,000		
	LIABILITY/PROPERTY INSURANCE	18,000	21,980	21,980	21,980	22.1%	22,000		
	REPAIRS & MAINTENANCE	4,000	2,561	3,414	15,000	275.0%	15,000		
	SUPPLIES	1,000	135	180	400	-80.0%	400		
	SUBMERGED LAND LEASE	3,000	637	849	3,000	0.0%	3,000		
	JANITORIAL SERVICE	6,000	2,220	2,960	6,000	0.0%	6,000		
	TOTAL OPERATING EXPENSES	\$40,000	\$31,527	\$34,709	\$54,380		\$54,400	\$0	
	CAPITAL OUTLAY:								
	CAPITAL OUTLAY	0	0	0	0	0.0%	0		
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0		\$0	\$0	
	DEBT PAYMENT:								
	DEBT PAYMENT	0	0	0	0	0.0%	0		
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0		\$0	\$0	
	SCIPPIO CREEK TOTAL EXPENSES	\$40,000	\$31,527	\$34,709	\$54,380	14.0%	\$54,400	\$0	
	SCIPPIO CREEK SURPLUS / (DEFICIT)	\$0	\$31,527	\$34,709	-\$14,380		\$4,600	\$0	

CAPITAL OUTLAY \$ -

DEBT SERVICE \$ -

CRA - COMMUNITY REDEVELOPMENT AUTHORITY **PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021** **VERSION 1.7**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	AMENDED BUDGET	ACTUAL @ 8-25-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
REVENUE								
	CITY OF APALACHICOLA - Prior Year Payable	32,500	10,000	10,000		10,000		
	CITY OF APALACHICOLA - Current Year	6,600	55,800	55,800		60,097		
	MAIN STREET	47,500	6,000	0		0		
	BALANCE FORWARD		47,500	47,500		86,414		
	FRANKLIN COUNTY		35,000	43,158		53,914		
	INTEREST INCOME			87				
				87				
TOTAL REVENUE		\$86,600	\$154,800	\$109,025	\$0	\$220,425	\$0	After \$10,000 payment, the City still owes \$141,000. Per Elin Griffin @ Franklin 8/12/2020
PERSONNEL								
	SALARIES & WAGES	9,800	2,454	2,454		0		
	SOCIAL SECURITY	800	471	471		0		
	RETIREMENT	900	528	528		0		
	GROUP INSURANCE	1,700	527	527		0		
TOTALS PERSONNEL		\$13,200		\$4,091	\$0	\$0	\$0	Less \$3781 from Maintenance Calendar 04-2019
OPERATING EXPENSES								
	PROFESSIONAL SERVICES (legal)	0						
	OPERATING EXPENSES	1,500		420		1,500		
	D & O INSURANCE	0		420		3,000		
	TRAVEL & TRAINING	0				2,000		
	MICRO PROJECTS	15,000		0		0		
	TRANSFER TO GENERAL FUND	0		0		0		
TOTAL OPERATING EXPENSES		\$16,500		\$420	\$0	\$6,500	\$0	2.0% Admin Fee
CAPITAL OUTLAY								
	Franklin Square Basketball Court & Tennis Court	56,200	\$ 55,600	0		56,000		
TOTAL CAPITAL OUTLAY		\$56,200		\$0	\$0	\$60,000	\$0	
DEBT PAYMENT								
	DEBT PAYMENT	0		0		0		
TOTAL DEBT PAYMENT		\$0		\$0	\$0	\$0	\$0	
TOTAL EXPENSES								
		\$86,600	\$154,800	\$109,025	\$0	\$220,425	\$0	
TOTAL CRA SURPLUS / (DEFICIT)		\$0		\$104,515	\$0	\$153,925	\$0	

CONTRIBUTION CALCULATION	AMOUNT
Base Year	31,376,822
Current Year	40,515,346
Increment	9,539,034
TRM 95%	9,062,073
Roll Back \$9,0001	
FULLY FUNDED AT 95%	\$81,560
FUNDED AT 70%	\$60,097
FUNDED AT 50%	\$42,936

DEBT SERVICE	AMOUNT
NONE	

CAPITAL OUTLAY	AMOUNT
Future Projects	\$0
TOTAL	\$0

PROJECT IMPACT GRANT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 8-30-20	ESTIMATE @ 8-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
INCOME								
GRANT PROCEEDS	515,000	282,014	0			511,320		
TOTAL REVENUE	\$515,000	\$282,014	\$0			\$511,320	\$0	
PERSONNEL								
PROGRAM MANAGER		11,400				48,000		
SITE CO-ORDINATORS		60,372				60,372		
CERTIFIED TEACHERS		35,006				35,006		
PARAPROFESSIONALS		82,048				82,048		
TAXES - FICA		11,213.01				17,246		
TAXES - FUTASUTA						0		
RETIREMENT		10,873.85				22,543		
GROUP INSURANCE		6,941.97				11,654		
TOTAL PERSONNEL	\$0	\$217,855	\$0	\$0		\$276,869	\$0	
OPERATING EXPENSES								
CONTRACT SERVICES-PROGRAM SPECIALIST						9,900		
CONTRACT SERVICES-GRANT MANAGEMENT						9,900		
EXTERNAL EVALUATION		10,535				9,950		
ADMIN FEE - CITY OF APALACHICOLA 2.5%						12,783		
JANITORIAL SERVICES						3,600		
UTILITIES						4,800		
TRAVEL - FIELD TRIPS						1,500		
FIELD TRIPS - EDUCATIONAL / ADMISSION FEES						5,375		
TRAVEL - STAFF DEVELOPMENT		975				3,000		
COMMUNICATIONS		834				1,320		
SUPPLIES (ADMIN)		8,272				1,200		
SUPPLIES & MATERIALS (EDUCATIONAL)						30,431		
CONFERENCES (includes fees, travel, lodging & meals)						2,427		
STAFF DEVELOPMENT (includes Mental Health Training, background screening and DCF License Training)						1,425		
SPECIAL PROGRAMS (FDOE Certified Educators Contract Services)		33,713				40,000		
SPECIAL PROGRAMS (CONTRACT SERVICES-VARIOUS)						79,143		
WORKERS COMP		6,687.85				3,697		
STUDENT TECHNOLOGY		750				14,000		
MISCELLANEOUS		80				0		
TOTAL OPERATING EXPENSES	\$0	\$61,946	\$0	\$0		\$234,451	\$0	
CAPITAL OUTLAY								
CAPITAL OUTLAY	0	0	0	0	0%	0	0	
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0		\$0	\$0	
DEBT PAYMENT								
DEBT PAYMENT	0	0	0	0	0%	0	0	
TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0		\$0	\$0	
TOTAL PROJECT IMPACT EXPENDITURES		\$279,801				\$511,320		
TOTAL PROJECT IMPACT GRANT SURPLUS/DEFICIT	\$0	\$2,213		\$0	0.0%	\$0	\$0	

CAPITAL OUTLAY \$0
NO PROVISION FOR CAPITAL EXPENDITURES IN GRANT

FACILITIES DEPARTMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
TOTAL PERSONNEL		\$0	\$0	\$0	\$0		\$0	\$0	
OPERATING EXPENSES									
UTILITIES									
STREET LIGHTS		70,000	40,942	54,589	64,000	-8.6%	64,000		
REPAIRS & MAINTENANCE		60,000	43,405	57,874	60,000	0.0%	60,000		
JANITORIAL SERVICE		30,000	22,298	29,730	30,000	0.0%	30,000		
LIABILITY & PROPERTY INS.		13,000	8,060	10,747	13,000	0.0%	13,000		
COMMUNICATIONS		55,000	68,907	68,907	67,500	22.7%	67,500		Increase to actual insurance expenditure.
IT SERVICES		5,000	3,824	5,099	5,000	0.0%	5,000		
		1,500	0	1,500	1,500	0.0%	1,500		
TOTAL OPERATING EXPENSES		\$234,500	\$187,436	\$228,446	\$241,000		\$241,000	\$0	
CAPITAL OUTLAY:									
CAPITAL OUTLAY		0	0	0	0	0.0%	0	0	
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0		\$0	\$0	
DEBT PAYMENT:									
DEBT PAYMENT		0	0	0	0	0.0%	0	0	
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0		\$0	\$0	
FACILITIES DEPARTMENT TOTAL EXPENSES		\$234,500	\$187,436	\$228,446	\$241,000	2.8%	\$241,000	\$0	

CAPITAL OUTLAY \$ -

DEBT SERVICE \$ -

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 9-30-20	ESTIMATE @ 9-30-20	DEPT		MANAGER		% Change	APPROVED FY 20-21	COMMENT OR EXPLANATION
					REQUEST FY 20-21	RECOMMENDED FY 20-21	BOARD	FY 20-21			
PERSONNEL	VOLUNTEER COMPENSATION	17,500	16,600	22,133	25,000	25,000	25,000		42.9%		Increase to actual \$25000
TOTAL PERSONNEL		\$77,500	\$16,600	\$22,733	\$25,000	\$25,000	\$25,000			\$0	
OPERATING EXPENSES	COMMUNICATIONS	1,000	423	564	1,000	1,000	1,000		0.0%		
	REPAIRS & MAINT. - VEHICLES	10,000	9,672	12,896	12,500	12,500	12,500		25.0%		Increase to actual \$12500
	SUPPLIES	4,000	119	158	4,000	4,000	4,000		0.0%		
	FIRST RESPONDER EXPENSE	3,000	1,546	2,061	3,000	3,000	3,000		0.0%		
	GAS	4,000	3,123	4,164	4,500	4,500	4,500		12.5%		
	WORKERS COMP. INS.	5,000	4,865	5,000	1,029	1,029	1,029		-79.4%		reduce to actual + increase Experience Mod from 0.78 to 0.9
	EQUIPMENT	4,000	0	0	4,000	4,000	4,000		0.0%		
	TRAINING	2,000	0	0	2,500	2,500	2,500		25.0%		
	IT SERVICES	300	0	300	300	300	300		0.0%		
	HOSE & PUMP TESTING	4,000	0	4,000	4,000	4,000	4,000		0.0%		
TOTAL OPERATING EXPENSES		\$37,300	\$19,747	\$29,743	\$36,629	\$36,629	\$36,629			\$0	
CAPITAL OUTLAY:	CAPITAL OUTLAY	0	0	0	0	0	0		0.0%		
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	\$0			\$0	
DEBT PAYMENT:	DEBT PAYMENT	79,100	49,008	79,100	79,100	79,100	79,100		0.0%		
TOTAL DEBT PAYMENT		\$79,100	\$49,008	\$79,100	\$79,100	\$79,100	\$79,100			\$0	
FIRE DEPARTMENT TOTAL EXPENSES		\$133,900	\$85,355	\$130,376	\$140,929	\$140,929	\$140,929		5.2%		

CAPITAL OUTLAY

DEBT SERVICE
 Fire Truck/Equipment Payment 49,100
 MSBU Expense - Station Payment 30,000

GOVERNING BODY PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021 VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-19	ESTIMATE @ 9-30-19	REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 19-20	COMMENT OR EXPLANATION
PERSONNEL									
	SALARIES & WAGES	26,800	5,298	7,063	26,800	0.0%	26,800		All Commissioners @\$10 per month.
	SOCIAL SECURITY	2,100	405	540	2,060	-2.4%	2,060		
	RETIREMENT	2,100	405	540	47	-97.8%	2,680		
	GROUP INSURANCE	4,100	12,082	16,109	4,000	-2.4%	4,000		Removes Health Insurance / Preserves Dental & Vision
	TOTAL PERSONNEL	\$35,100	\$18,190	\$24,253	\$32,897		\$35,530	\$0	
OPERATING EXPENSES									
	LEGAL SERVICES	20,000	19,265	25,686	70,000	250.0%	70,000		Consolidate City Legal Budget to Governing Body
	WORKERS' COMPENSATION INS	0	0	0	56	0.0%	56		
	TRAVEL & TRAINING	1,000	1,383	1,844	1,500	50.0%	1,500		
	SUPPLIES	1,000	487	662	1,500	50.0%	1,500		
	DUES & FEES	2,000	2,314	3,065	2,000	0.0%	2,000		Increased based on actual expenditures.
	AUDIT SERVICES	38,000	36,787	49,048	38,000	0.0%	38,000		Budget should be increased to \$2500 per actual
	ELECTION EXPENSE	7,000	4,783	6,377	7,000	0.0%	7,000		
	COMMUNICATIONS	3,000	1,223	1,631	3,000	0.0%	3,000		
	IT SERVICES	1,200	600	800	1,200	0.0%	1,200		
	APALACHICOLA CRA				60,097		60,097		CRA Funded at 70% of TRIM
	PROFESSIONAL SERVICES (LOBBYIST)	30,000	30,000	30,000	15,000	-50.0%	15,000		Remove Lobbyist
	PUBLIC OFFICIALS & LIABILITY INSURANCE	3,000	3,663	3,663	3,663	22.1%	3,663		Increased based on actual expenditures.
	TOTAL OPERATING EXPENSES	\$106,200	\$100,514	\$122,797	\$142,919		\$203,076	\$0	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	147,700	0	0	9,000	-93.9%	9,000		Remove FC Business Center Grant
	TOTAL CAPITAL OUTLAY	\$147,700	\$0	\$0	\$9,000		\$9,000	\$0	
DEBT PAYMENT									
	DEBT PAYMENT	32,500	32,500	32,500	0	-100.0%	10,000		Line of Credit Paid Off
	TOTAL DEBT PAYMENT	\$32,500	\$32,500	\$32,500	\$0		\$10,000	\$0	
GOVERNING BODY DEPARTMENT TOTAL EXPENSES		\$321,500	\$151,204	\$179,550	\$184,816	-42.5%	\$257,546	\$0	

CAPITAL OUTLAY	Website Update	9,000	\$ 9,000
DEBT SERVICE	Payment on Due to C	-10,000	\$ -10,000

LIBRARY

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 9-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL SERVICES		58,800	27,707	36,943	25,000	-57.5%	25,000		
	SALARIES & WAGES	3,400	2,076	2,768	1,932	-43.2%	1,932		
	SOCIAL SECURITY	3,700	1,951	2,602	2,525	-31.8%	2,525		
	RETIREMENT	11,600	4,075	5,433	844	-82.7%	844		
	GROUP INSURANCE								
TOTALS:	PERSONNEL SERVICES	\$77,500	\$35,810	\$47,746	\$30,301		\$30,301		Librarian \$10,000; Assistant \$15,000
OPERATING EXPENSES									
	COMMUNICATIONS	2,500	1,442	1,922	2,500	0.0%	2,500		
	CLEANING SERVICES	2,500	0	0	2,500	0.0%	2,500		
	SUPPLIES	2,000	2,730	3,641	2,000	0.0%	2,000		
	AUTOMATION	1,000	933	1,244	1,000	0.0%	1,000		
	BOOKS	6,000	6,624	8,832	6,000	0.0%	6,000		
	WORKERS COMP. INSURANCE	1,000	1,085	1,446	55	-84.5%	55		
	IT SERVICES	1,200	0	1,200	1,200	0.0%	1,200		To Actual with Increased Experience MOD
	PROGRAMS	4,000	2,708	3,610	4,000	0.0%	4,000		
TOTAL OPERATING EXPENSES		\$20,200	\$15,522	\$21,896	\$19,255		\$19,255		
CAPITAL OUTLAY									
	CAPITAL OUTLAY	20,000	0	0	15,000	-25.0%	15,000		
TOTAL CAPITAL OUTLAY		\$20,000	\$0	\$0	\$15,000		\$15,000		
DEBT PAYMENT									
	DEBT PAYMENT	0	0	0	0	0.0%	0		
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0		\$0		
LIBRARY TOTAL EXPENSES		\$117,700	\$51,331	\$69,642	\$64,556	-45.2%	\$64,556		

CAPITAL OUTLAY		
Parking Lot Repair	10,000	\$ 15,000
Computer Replacement	5,000	

DEBT SERVICE		\$ -
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PARKS & RECREATION

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	% Change	MANAGER RECOMMENDED FY 20-21	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
TOTAL PERSONNEL		\$0	\$0	\$0	\$0		\$0	\$0	
OPERATING EXPENSES									
UTILITIES		3,500	2,354	3,138	3,500	0.0%	3,500		
REPAIRS & MAINTENANCE		6,500	7,139	9,518	6,500	0.0%	6,500		
PROPERTY/LIABILITY INSURANCE		5,000	6,106	6,106	6,500	30.0%	6,500		
SENIOR PROGRAM		2,000	0	0	2,000	0.0%	2,000		
DIXIE YOUTH DONATION		2,000	0	0	2,000	0.0%	2,000		
COMMUNITY GARDEN		3,000	3,585	4,779	3,000	0.0%	3,000		
FARMERS MARKET		3,000	579	771	3,000	0.0%	3,000		
HCA MUSEUM - RESTRICTED		40,000	34,877	46,502	40,000	0.0%	40,000		
TOTAL OPERATING EXPENSES		\$65,000	\$54,638	\$70,815	\$66,500		\$66,500	\$0	
CAPITAL OUTLAY		0	0	0	0	0%	0		
CAPITAL OUTLAY		\$0	\$0	\$0	\$0		\$0	\$0	
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0		\$0	\$0	
DEBT PAYMENT		0	0	0	0	0%	0		
DEBT PAYMENT		\$0	\$0	\$0	\$0		\$0	\$0	
TOTAL DEBT PAYMENT		\$0	\$0	\$0	\$0		\$0	\$0	
PARKS AND RECREATION TOTAL EXPENSES		\$65,000	\$54,638	\$70,815	\$66,500	2.3%	\$66,500	\$0	

CAPITAL OUTLAY \$ -

DEBT SERVICE \$ -

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 6-25-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
	SALARIES & WAGES	312,800	266,354	326,304	332,567	332,567	6.3%		
	OVERTIME SALARIES	36,500	11,660	15,546	36,500	36,500	0.0%		
	SOCIAL SECURITY	24,000	18,408	24,544	28,234	28,234	17.8%		
	RETIREMENT	78,000	59,250	79,000	76,176	76,176	-2.3%		Includes 1% COLA and Correction to 21&4 hours instead of 20&0 hours budgeted prior year
	GROUP INSURANCE	62,700	46,353	61,658	80,804	80,804	28.9%		Reflects salary projection
	TOTAL PERSONNEL SERVICES	\$574,000	\$402,064	\$507,252	\$554,281	\$554,281		\$0	Reflects salary projection Up Tier
OPERATING EXPENSES									
	WORKERS COMP. INSURANCE	20,000	5,131	6,841	13,689	13,689	-31.6%		Decrease to Renewal Premium
	COMMUNICATIONS	15,000	9,876	13,169	15,000	15,000	0.0%		
	REPAIRS & MAINT. - VEHICLES	7,500	10,958	14,611	7,500	7,500	0.0%		
	TIRES	2,000	464	619	2,000	2,000	0.0%		
	UNIFORMS	2,000	1,775	2,366	2,500	2,000	0.0%		
	SUPPLIES	6,000	4,352	5,802	6,000	6,000	0.0%		
	GAS	20,000	10,772	14,363	18,000	18,000	-10.0%		Decrease Due to Average Price per Gallon
	SUPPLIES - AMMUNITION	0	0	0	1,000	1,000	0.0%		Ammunition Request per Chief
	EQUIPMENT	5,000	0	0	5,000	5,000	0.0%		No Additional Guns Required per Chief
	TRAINING	1,000	333	444	1,000	1,000	0.0%		
	COPIER/POSTAGE RENTAL	1,000	388	531	1,000	1,000	0.0%		
	ANIMAL CONTROL SERVICES	3,500	0	0	3,500	3,500	0.0%		
	IT SERVICES	1,500	1,300	1,733	1,500	1,500	0.0%		
	TOTAL OPERATING EXPENSES	\$84,500	\$45,360	\$60,480	\$77,689	\$77,689		\$0	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	48,000	37,254	49,672	51,000	20,000	-56.5%		
	TOTAL CAPITAL OUTLAY	\$48,000	\$37,254	\$49,672	\$51,000	\$20,000		\$0	
DEBT PAYMENT									
	DEBT PAYMENT	10,900	9,338	10,900	1,500	15,000	37.6%		
	TOTAL DEBT PAYMENT	\$10,900	\$9,338	\$10,900	\$1,500	\$15,000		\$0	
POLICE DEPARTMENT TOTAL EXPENSES		\$655,400	\$494,016	\$628,304	\$684,470	\$555,470	1.7%	\$0	

CAPITAL OUTLAY		
Cameras	5,000	\$ 20,000
2-Speed Signs	6,000	
Police Car (With \$27000 Grant)	9,000	
DEBT SERVICE		\$ 15,000
Station Payment	1,500	
Police Vehicle	13,500	

PUBLIC WORKS **PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021** **VERSION 1.7**

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 8-30-20	ESTIMATE @ 9-30-20	DEPT REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	BOARD APPROVED FY 20-21
PERSONNEL								
	SALARIES & WAGES	182,200	140,318	187,091	213,471	213,471	17.2%	
	OVERTIME & SEASONAL SALARIES	40,000	0	0	10,000	10,000	-75.0%	
	SOCIAL SECURITY	17,000	10,633	14,178	17,095	17,095	0.6%	
	RETIREMENT	21,000	14,012	18,663	26,871	26,871	26.4%	
	GROUP INSURANCE	46,800	36,374	49,185	64,448	64,448	37.7%	
	TOTAL PERSONNEL	\$307,000	\$207,828	\$268,117	\$337,866	\$337,866	8.1%	\$0
OPERATING EXPENSES								
	WORKERS COMP. INSURANCE	29,000	34,600	34,600	20,500	20,500	-28.3%	
	COMMUNICATIONS	5,000	3,324	4,432	5,000	5,000	0.0%	
	REPAIRS & MAINTENANCE	12,500	9,183	12,178	12,500	12,500	0.0%	
	TIRES	3,000	1,804	2,406	3,000	3,000	0.0%	
	SUPPLIES	12,800	3,376	4,501	3,000	5,000	-80.0%	
	UNIFORMS	1,000	638	851	1,000	1,000	0.0%	
	GAS	22,000	8,904	11,871	12,000	12,000	-45.5%	
	EQUIPMENT	4,000	8,165	10,887	4,000	4,000	0.0%	
	TREE MAINTENANCE	5,000	3,050	4,067	5,000	5,000	0.0%	
	IT SERVICES	300	0	300	300	300	0.0%	
	SANITATION SERVICES	442,000	263,411	357,215	446,248	435,000	-1.6%	
	TOTAL OPERATING EXPENSES	\$536,300	\$336,406	\$437,308	\$572,640	\$503,300	-6.2%	\$0
CAPITAL OUTLAY								
	CAPITAL OUTLAY	927,000	41,107	54,809	76,000	76,000	-91.8%	
	TOTAL CAPITAL OUTLAY	\$927,000	\$41,107	\$54,809	\$76,000	\$76,000	-91.8%	\$0
DEBT PAYMENT								
	DEBT PAYMENT	23,000	22,898	22,898	39,114	39,114	70.1%	
	TOTAL DEBT PAYMENT	\$23,000	\$22,898	\$22,898	\$39,114	\$39,114	70.1%	\$0
PUBLIC WORKS DEPARTMENT TOTAL EXPENSES		\$1,793,300	\$602,250	\$784,133	\$959,840	\$950,400	-47.0%	\$0

CAPITAL OUTLAY

Road, Sidewalk & SW Repairs - LOGT	32,000
Backhoe	19,000
Storm Water Project	25,000
TOTAL	\$76,000

DEBT SERVICE

Mini Excavator Payment - LOGT	5,614
Truck	13,500
Backhoe	20,000
TOTAL	\$39,114

COMMENT OR EXPLANATION

Add 1 Full Time Worker
Reduce Seasonal Labor/Replaced with 1 FTE
Reflects salary projection
Insurance to previous tier

Reduce to actual + 1 add FTE + Increase Experience
MODD from .078 to .090

Reduced based on actual expenditures.
Reduced based on actual expenditures.

Contractual Increase / Net Discount

Elimination of Grant Predictions

Based on debt payoff.

ZONING/CODE ENFORCEMENT

PRELIMINARY BUDGET for October 1, 2020 to September 30, 2021

VERSION 1.7

ACCOUNT NUMBER	DESCRIPTION	CURRENT YEAR BUDGET	ACTUAL @ 9-25-20	ESTIMATE @ 9-30-20	REQUEST FY 20-21	MANAGER RECOMMENDED FY 20-21	% Change	APPROVED FY 20-21	COMMENT OR EXPLANATION
PERSONNEL									
	SALARIES & WAGES	118,900	12,033	16,044	34,000	38,380	-67.7%		Based on 1 position based on projection
	SOCIAL SECURITY	9,200	782	1,042	2,628	2,936	-68.1%		based on projection
	RETIREMENT	10,200	856	1,141	3,435	3,838	-62.4%		based on projection
	GROUP INSURANCE	24,900	2,457	3,276	6,361	6,361	-74.5%		based on projection
	TOTAL PERSONNEL	\$163,200	\$16,127	\$21,503	\$46,424	\$57,516	-68.4%	\$0	
OPERATING EXPENSES									
	BUILDING INSPECTIONS CONTRACT	30,000	0	0	30,000	30,000	0.0%		Planner Contract
	LEGAL SERVICES	25,900	2,500	3,333	0	0	-100.0%		Consolidated to Governing Body
	PLANNING CONTRACT	5,000	30,873	41,164	5,000	5,000	0.0%		Planner Contract
	PROVISION FOR PLANNING					16,000	0.0%		
	SUPPLIES	4,000	712	949	4,000	4,000	0.0%		
	GAS	1,500	0	0	1,500	1,500	0.0%		
	WORKERS COMP. INSURANCE	2,000	468	623	1,000	194	-80.3%		
	ADVERTISING	2,000	881	1,175	2,000	2,000	0.0%		
	COMMUNICATIONS	2,500	953	1,270	2,500	2,500	0.0%		
	EQUIPMENT	1,500	192	256	1,500	1,500	0.0%		
	IT SERVICES	900	900	1,200	500	900	0.0%		
	VEHICLE REPAIRS & MAINT.	2,000	135	180	2,000	2,000	0.0%		reduce to actual
	TOTAL OPERATING EXPENSES	\$76,400	\$37,614	\$50,151	\$50,000	\$65,594	-14.1%	\$0	
CAPITAL OUTLAY									
	CAPITAL OUTLAY	0	0	0	0	0	0.0%	0	
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	
DEBT PAYMENT									
	DEBT PAYMENT	0	0	0	0	0	0.0%	0	
	TOTAL DEBT PAYMENT	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	
PLANNING AND ZONING DEPARTMENT TOTAL EXPENSES		\$239,600	\$53,741	\$71,654	\$96,424	\$117,109	-\$1.1%	\$0	

CAPITAL OUTLAY
\$0

DEBT SERVICE
\$0