

**MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD TUESDAY, AUGUST 6, 2019,
5:00 PM AT THE APALACHICOLA COMMUNITY CENTER.**

PRESENT: Mayor Van W. Johnson, Sr.
Commissioner Brenda Ash
Commissioner Jimmy Elliott
Commissioner Anita Grove

Ron Nalley, City Manager
Deborah Guillotte, City Clerk

ABSENT: Commissioner Mitchell Bartley

CALL TO ORDER

Mayor Van Johnson called the meeting to order at 5:00 PM.

AGENDA ADOPTION

Mayor Van Johnson called for a motion to approve the agenda.

Commissioner Brenda Ash made a motion to approve the agenda as presented. Commissioner Jimmy Elliott seconded and the motion carried 4-0.

DISCUSSION OF THE PROPOSED 2019—2020 FISCAL YEAR BUDGET

Mr. Ron Nalley stated that a Capital Improvement Plan (CIP) is a financial planning tool that looks into the future to forecast the City's equipment, building and infrastructure needs. The CIP is designed to be a flexible planning tool. This encourages the community to forecast not only what expenditures they expect to make, but also to identify potential funding sources in order to more properly plan for the acquisition of the asset. Mr. Nalley stated that items included in the CIP is anything that has a life expectancy of greater than one year and a value of greater than \$5,000. Mr. Nalley reviewed how projects within the CIP are prioritized and how worksheets are developed for each project. Mr. Nalley also stated that the Board has the authority to change the recommended organizational priorities. Mr. Nalley stated that FEMA projects are not included in the CIP. Mr. Nalley reviewed the general fund capital needs of approximately \$4,000,000 over the five year period. Mr. Nalley then reviewed the top fourteen projects in the general fund totaling approximately \$309,000, and the top eight projects in the water and sewer fund totaling approximately \$190,000. Diane Brewer stated that the Recreation Committee will be developing CIP request for Mr. Nalley and the Board to review. Commissioner Ash requested that staff send a list of FEMA projects to the Board. Mayor Johnson and Commissioner Ash thanked Mr. Nalley for the development of the City's first CIP.

Mr. Nalley stated that the CIP will be posted on the city website for review.

ADJOURNMENT

With no further business the meeting adjourned at 5:55 pm.

Van W. Johnson, Sr., Mayor

Deborah Guillotte, City Clerk