

MINUTES OF THE SPECIAL MEETING OF THE APALACHICOLA CITY COMMISSION HELD
WEDNESDAY, JUNE 29, 2022, 4:00 PM AT THE APALACHICOLA COMMUNITY CENTER.

PRESENT: Mayor Brenda Ash
Commissioner Anita Grove
Commissioner Despina George
Commissioner Adriane Elliott
Commissioner Donna Duncan

Travis Wade, City Manager
Deborah Guillotte, City Clerk
Dan Hartman, Attorney

CALL TO ORDER

Mayor Brenda Ash called the meeting to order.

PUBLIC COMMENT

Public comments consisted of the following: 1) Ralph Mills and Lloyd Childree – Waste Pro’s services and volunteer services throughout the years and their disappointment in their contract not being renewed; Mike and Paige Richards – Waste One – apologies to the City Commission and staff

**CONTRACT APPROVALS
WASTE ONE**

Attorney Hartman reviewed last week’s outcome, stating that Waste Pro was terminated and that the Waste One would begin negotiations. Attorney Hartman reviewed the current proposal changes with Waste One contract.

Commission concerns consisted of the following: 1) Schedule for pickup – Monday for residential and commercial would be worked out with the businesses; 2) surcharge calculations to begin 7/1/23; 3) cpi charges; 4) spillage; 5) contract - 5 year term; 6) pickup time to be in accordance with the noise ordinance; 7) disaster preparedness plan – change from October to earlier date, due to current date being the end of the season; 8) yard debris pickup schedule; and 9) commercial dumpster placement.

Attorney Hartman stated that procedurally there are two paths for consideration, which are disapproval and approval, which will require a motion to approve the request for exception to the vendor requirements in the ITN.

Commissioner Donna Duncan made a motion to grant the exception to the vendor requirement of the minimum customer base of one customer with 750 units as requested by Waste One. Commissioner Despina George seconded, and the motion carried 5-0.

Attorney Hartman stated staff recommends that the city approve the Solid Waste Collection Agreement with Waste One.

Commissioner Duncan made a motion to approve the solid waste collection agreement with the City of Apalachicola and Richards Freight Seafood, LLC, dba, Waste One. Commissioner George seconded and the motion carried 5-0.

ADVERTISEMENT FOR ENGINEERING SERVICES

Mr. Wade requested the approval to submit and advertise for RFP for engineering continuing services, due to errors in previous RFP scoring.

Commissioner Anita Grove made a motion to approve the RFP and advertising for engineering services. Commissioner Duncan seconded and the motion carried 5-0.

WWTP PUMP REPAIR EXPENDITURE APPROVAL

Mr. Wade requests approval for two pumps needing repair in the amount of \$12,574, each for a total of \$25,1748, for the wastewater treatment plant.

Commissioner Adriane Elliott made a motion to approve the expenditure of \$12,574 for wastewater treatment plant pump repair, as well as authorize Manager Wade to have the second pump repaired, at a cost no greater than \$12,574. Commission Duncan seconded and the motion carried 5-0.

Finance Director, Mark Gerspacher confirmed that the funds would come from the wastewater treatment fund.

**APALACHEE REGIONAL PLANNING COUNCIL – SOUTHERN RAIL
COMMISSION LETTER APPROVAL**

Mr. Wade requested that the city submit a letter of support to Southern Rail Commission in support of the passenger rail in North Florida.

Commissioner Elliott made a motion to approve staff to send the letter from ARPC to the Southern Rail Commission. Commissioner Grove seconded and the motion carried 5-0.

PROCUREMENT POLICY APPROVAL

Mayor Ash recommends approving the current Procurement Policy and make amendments, if necessary, at the July 12th meeting.

Commissioner Grove made a motion to approve the current procurement and purchasing policy with discussion at the July 12th meeting of adding an addendum to incorporate the 2016 procurement policies elements into the current policy. Commissioner Elliott seconded. Discussion held.

Commissioner Grove amended her motion to approve the current procurement and purchasing policy contingent upon language being added, that anything that is not in conflict with the previous 2016 ordinance remains in effect. Commissioner Elliott seconded and the motion carried 5-0.

DEWBERRY TASK ORDER – CONSENT ORDER

Mr. Wade is requesting \$50,000 for task order allocation towards consulting relating to drinking and wastewater consent orders from Dewberry Engineering.

Commissioner Elliott made a motion to approve the task order allocating \$50,000 towards consulting related to the drinking water and wastewater consent orders from Dewberry Engineering staff. Commissioner Duncan seconded and the motion carried 5-0.

Finance Director Mark Gerspacher stated that the funds would come from water and sewer fund.

ADJOURNMENT

Commissioner Elliott made a motion to adjourn the meeting. Commissioner George seconded and the motion carried 5-0.

Brenda Ash, Mayor

Deborah Guillotte, City Clerk