

CITY OF APALACHICOLA

PLANNING & ZONING BOARD

REGULAR MEETING

MONDAY, JANUARY 10, 2011 – 6:00PM
Community Center/City Hall – 1 Bay Avenue

MINUTES

Members and Staff Present: Leon Bloodworth-Chairman, Tom Daly-Vice Chair, Dieter Ambos, Sally Williamson, Mark Browne, Tami Ray-Hutchinson, Betty Webb-City Administrator, Cindy Clark-Planning Contractor

REGULAR MEETING

- 1) Transmittal decision of proposed amendment to the OR (Office/Residential) Zoning District regulations to provide for Museums as an allowable use and related definitions to City Commission. **Motion made to approve made by Mark Browne, second by Sally Williamson. Motion Carried 6 to 0.**

- 2) Transmittal decision of proposed amendment to the C2 (Neighborhood Commercial) Zoning District regulations to provide for Funeral Homes as an allowable use and related definitions to City Commission. **Responses Received: 8 against/4 in favor/1 no preference**

Motion made to deny request for amendment and not transmit to City Commission by Dieter Ambos, second by Tom Daly.

Motion Failed 2 Aye (Ambos/Daly) to 3 Nay (Williamson/Hutchinson/Browne) (Bloodworth abstained – not up to date on issue)

Motion to send forward to City Commission to proceed with joint workshop, for consideration with no recommendation (for or against), made by Mark Browne, second Dieter Ambos. After discussion Ambos withdrew second, motion second by Sally Williamson.

Motion Carried 3 Aye (Browne, Williamson, Hutchinson) to 2 Nay (Ambos/Daly) (Bloodworth abstained – not up to date on issue)

Joint workshop scheduled for Tuesday, February 8, 2011 @ 5pm to discuss both OR and C2 proposed amendments.

- 3) Approval of November and December 2010 minutes. **Motion to approve made by Tami Ray-Hutchinson, second by Tom Daly. Motion Carried 6 to 0.**
- 4) Review, Discussion and Decision for building permit issuance to replace rotten siding and repair/replace windows for Bill Zingarelli (Downtown Book Store) @ 67 Commerce Street, Lot 14-16, Block D-1. Contractor Tim Polaronis. Will use same type materials. **Motion to approve siding and window repair, if windows have to be replaced architectural review will be required, made by Sally Williamson, second by Tom Daly. Motion Carried 6 to 0.**

- 5) Review, Discussion and Decision for building permit issuance for re-roof for Cintheia Hernandez @ 115 Avenue D. Contractor Rodney Hall Roofing. Will replace existing shingles with metal shingles. **Motion to approve made by Sally Williamson, second by Tom Daly. Motion Carried 6 to 0.**
- 6) Review, Discussion and Decision for building permit issuance to repair/replace siding and windows for Ruth Ellen Goff @ 102 10th Street, Lot 1 Block 75. Will use same type materials. **Motion to send information for architectural review made by Tami Ray-Hutchinson, second by Tom Daly. Motion Carried 6 to 0.**
- 7) Review, Discussion and Decision for building permit issuance to install new exterior doors, replace rotten boards on deck, and remove rotten siding/replace with vinyl siding for Josie Kellogg @ 250 10th Street, Lot 6 Block 154. Contractor Gary Bartlett. New doors will be same. Architect review letter from CRA not yet received. **Motion to approve without architectural review due to being located out of Historic District made by Tom Daly, second by Sally Williamson. Motion Carried 6 to 0.**
- 8) Previous Agenda Items Pending: **No action taken - information only.**
 1. Chris Robinson, 211 Avenue H, Detached Garage – Emo reviewing.
 2. Kim Lewis and Fred Buskins, 83 Market Street, Renovate front of building and construct screen room for smoker – Emo has asked for further information.
- 9) Other Business
 - 1) **Betty Webb reported that the BP station located at 4th Street and Hwy 98 has a new sign that was installed today without a permit, noting that it was spotted on the way to the meeting. Ms. Webb asked members to take a look at it then let her know if and how they would like to have it addressed.**
 - 2) **Leon Bloodworth asked for status update on the following issues since he had missed the last six weeks activity:**
 1. **Tree Ordinance – second reading scheduled for February Commission meeting.**
 2. **C2 and OR Workshops – all held except joint workshop with Commission.**
 3. **Code Enforcement/Non-Compliance – using assistance of county building department and police department. Report any identified violations to Administrative Office staff. Abandoned vehicles on city right-of-ways are handled by police department.**
 4. **Sign Ordinance – Tom Daly explained that it was on hold. Tami Ray-Hutchinson reported that the committee route was not going anywhere. Will continue discussion at later date.**
 - 3) **Dieter Ambos asked if museums in the OR district will be principle use or special exception – Cindy Clark reported that it will originally started as a special exception amendment but was changed to a principle use.**
 - 4) **Betty Webb reported that the Water Supply Plan required by DCA will have second reading and adoption decision at February Commission meeting.**
 - 5) **Sally Williamson asked about requirement for permit display – visible from street.**
 - 6) **Cindy Clark reported that action needs to begin on the EAR based amendments. Board agreed to separate the issues and schedule a series of workshops at 5pm prior to each regular monthly meeting to address each one, starting with the least controversial first. Cindy recommended starting with the traffic element.**

There being no further business, meeting adjourned.

Leon Bloodworth, Chairman